

## MINUTES

### REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD OCTOBER 28, 2014 AT FIRE STATION 32, 1120 SOUTH PAGE SPRINGS ROAD, CORNVILLE, AZ.

**MEETING CALLED TO ORDER:** 10:04 A.M.

**PRESENT:**

Bob Eddingfield  
Ken Bishop (Absent)  
Matt Robertson  
Thomas Rhodes (Absent)  
Henry Martin

**STAFF:**

Fire Chief Hazime  
AC Doerksen  
Lisa Elliott

**APPROVAL OF AGENDA:** **Motion** was made by Matt Robertson to approve the agenda as presented. Second was made by Henry Martin. **Motion** carried unanimously.

**APPROVAL OF MINUTES:** **Motion** was made by Henry Martin to waive the reading of and to approve the minutes of the Regular Meeting and the Executive Session held on September 23, 2014. Second was made by Matt Robertson. **Motion** carried unanimously.

**SCHEDULED PUBLIC APPEARANCES:** NONE

**UNSCHEDULED PUBLIC APPEARANCES:** NONE

**CALL TO PUBLIC:** NONE

**FINANCIAL REPORTS:**

Chief Hazime reviewed the Financial Reports. **Motion** was made by Matt Robertson to accept the Financial Reports as presented. Second was made by Henry Martin. **Motion** carried unanimously.

**CHIEF'S REPORTS:**

AC Doerksen reviewed the latest incidents that VVFD has been involved with.

- Three VVFD Personnel have returned home from Wildland Deployment. During this deployment, VVFD shared resources with Camp Verde Fire by taking an Engine Boss along to cover the last portion of time Captain Rosenberg wasn't able to cover. Per an IGA, VVFD will give 25% of the income received for the engine to CVFD.
- The Kubota was used on a horse riding accident.
- FF Dave McIlvoy helped with the fire investigation of a fatality fire in CVFD area.
- While heading to a call, crews came across a head on collision that happened right in front of the Shell Station down the street from Station 31.

AC Doerksen reviewed training VVFD has been currently involved with.

- (7) People are attending a Ropes Class put on by Sedona Fire District.
- Captain Chambliss recently returned home from South Carolina where he attended an Instructor Development Conference.
- Engineer Murphy, FF Thompson and FF C. Winton attended a Train the Trainer Extrication Class. They will be setting up training classes here.

Medical physicals are moving forward with VVMC. The doctor is in line with what firefighters need for their physicals. VVFD Personnel will be starting to go through the new process.

VVFD completed LODD Procedure Books that will be kept in all apparatus and vehicles.

Cottonwood Dispatch will have their Grand Opening November 19<sup>th</sup> at 11am. The public is invited to attend.

Chief Hazime completed a walk through with the principals of two schools to review and address safety issues that need attention.

Chief Hazime attended a Cornville Home Owners Association Meeting. District Forest Ranger Nicole, identified some trails that are being abused throughout the forest. This is an issue for us when we are trying to do a rescue. The Forest Service is working with the community to designate trails for specific use for better management.

Lead CPR Instructor, Skip Heyer has trained a total of 11601 in CPR to date. VVFD holds classes every month that fill up fast.

Chief Hazime reported the last piece of information was submitted to ISO for final review. Our hope is for a new report with new changes to ISO rating.

The Home Para-Medicine Program is still being looked at. Sedona Fire District is going to begin their services soon. There will be no reimbursement for now while they see how its going to work. They will apply for a grant to cover cost. Chief Hazime has no direction for our Board yet because we are watching how the process works for other agencies.

FF Dave McIlvoy has been filling in the Fire Marshal position. Gary Johnson from SFD will be working with FF McIlvoy to train him in plan reviews.

VVFD received a thank you letter from Kids Against Hunger Representative Karen Freeman, for participating in the October 11<sup>th</sup> packing event.

Chief Hazime gave an Ebola update. VVFD is working closely with VVMC to put together a plan/procedure. VVFD has purchased additional protection equipment. Dispatch will alert crews when a potential exposure has been called in.

Chief Hazime reviewed the Call Volume Report and the Wild Land Revenue Report.

**CURRENT EVENTS:** NONE

**DISCUSSION AND POSSIBLE ACTION:**

**Ambulance Purchase-** Board Members discussed using Houston Galveston Area Contract for the purchase of a new ambulance. **Motion** was made by Matt Robertson to approve the contract with Houston Galveston Area Council for the purchase of a new ambulance not to exceed \$175,000.00. Second was made by Henry Martin. **Motion** carried unanimously

**Use of Contingency Funds-** Chief Hazime reviewed HB 2050 and the ASRS Special Provision Service Purchase. Board Members discussed using the Contingency Funds to pay VVFD's portion. Mr. Martin feels we should wait to see if additional negotiations come from different agencies. Mr. Martin doesn't feel the board needs to take any action today because VVFD has not received an invoice from ASRS. Mr. Robertson stated he didn't see the harm in being proactive in approving the use of contingency funds for the payment. **Motion** was made by Matt Robertson to table the approval of use Contingency Funds to a later date. Second was made by Henry Martin. **Motion** carried unanimously.

**Performance Evaluation Form for the Fire Chief- Motion** was made by Henry Martin to table this item until the new incoming Board Members have a chance to review the form before approving it. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**Waiver of Conflict of Interest and Consent to Joint Representation- Motion** was made by Matt Robertson to approve the Waiver of Conflict of Interest and Consent to Joint Representation Second was made by Henry Martin. **Motion** carried unanimously.

**Motion** was made by Henry Martin to adjourn. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**ADJOURNMENT: 10:50 AM**

**BOARD CLERK:** \_\_\_\_\_ **DATE:** \_\_\_\_\_