

## MINUTES

### REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD NOVEMBER 25, 2014, AT FIRE STATION 31, 2700 GODARD RD, COTTONWOOD, AZ.

**MEETING CALLED TO ORDER:** 10:04 AM

**PRESENT:**

Bob Eddingfield  
Ken Bishop  
Matt Robertson  
Thomas Rhodes  
Henry Martin

**STAFF:**

Fire Chief Hazime  
AC Doerksen  
Lisa Elliott

**APPROVAL OF AGENDA:** **Motion** was made by Henry Martin to approve the agenda as presented. Second was made by Thomas Rhodes. **Motion** carried unanimously.

**APPROVAL OF MINUTES:** **Motion** was made by Matt Robertson to waive the reading of and to approve the minutes of the Regular Meeting held on October 28, 2014. Second was made by Henry Martin. **Motion** carried 3-2. Thomas Rhodes and Ken Bishop abstained because they were not present.

**SCHEDULED PUBLIC APPEARANCES:** NONE

**UNSCHEDULED PUBLIC APPEARANCES:** NONE

**CALL TO PUBLIC:** NONE

**FINANCIAL REPORTS:**

Chief Hazime reviewed the Financial Reports. **Motion** was made by Matt Robertson to accept the Financial Reports as presented. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**CHIEF REPORT:**

- Chief Hazime reviewed some of the latest incidents VVFD has been called on.
  - Fire Incident on Copper Lane, in a singlewide mobile home, which was the residence of a single mother with 3 kids.
  - A small natural gas fire. A worker who was putting in a new gas line for a dryer received 1<sup>st</sup> degree burns after a nearby water heater ignited. Chief Hazime did a radio public service message about using a certified or license repair person when servicing gas lines.
  - Mass casualty on HWY 260 included 6 helicopters and multiple ambulances. Chief Hazime was impressed how the incident was handled. An After Action Review will be scheduled soon.
- Chief Hazime is working on the MOU with staff and will bring it to the Board for review and for final approval.
- LODD- (6) additional since last month.
- Everything is moving forward with the new engine. January/February is the approximate completion date.
- Chief Hazime attended the Fire Fighter of the Year Awards Dinner, November 15<sup>th</sup> at Moose Lodge. Chief Hazime represented Clarkdale Fire Chief Joe Moore in acknowledging Clarkdale Fire Fighter of the Year, Matt Robertson as well as VVFD's Fire Fighter of the Year Award Recipient, Cody Harkey.
- Chief Hazime has accepted a position on the Board of Advisors for Arizona Community Foundation to give back to the community.
- VVFD Personnel have submitted paperwork on the National Video Conferencing Grant which is a Joint Regional Grant with Bullhead City taking the lead but also includes (8) other agencies.

- Plan reviews are still moving forward. Terra Serena/Alcantara Winery. Preliminary plans have been submitted.
- A Reserve Academy was held over the weekend for our (3) new reserves. Chief Hazime has received positive responses.
- Chief Hazime reviewed the Incident Call Volume Report.

**CURRENT EVENTS:**

Chairman Bob Eddingfield acknowledged out going Board Member, Matt Robertson for his years of service to the VVFD Board. Mr. Eddingfield also wanted to acknowledge Mr. Robertson’s family for their support and dedication.

**DISCUSSION AND POSSIBLE ACTION:**

**FY 2013-2014 Audit Report-** Auditor Kay Green, gave an Audit Report Presentation. Ms. Green explained the Audit Report that was issued had no findings and is the best opinion that can be issued. Ms. Green explained there were no deficiencies and feels there is good internal control. Ms. Green feels the District, as a whole, is practicing good stewardship with the District funds. Henry Martin complimented Ms. Green for her objective input and expressed the Board’s appreciation for her work. **Motion** was made by Matt Robertson to approve the FY 2013-2014 Financial Statements and Audit Report. Second was made by Henry Martin. **Motion** carried unanimously.

**Adoption of Resolution 2014-11 and Appointing Board Members-** **Motion** was made by Matt Robertson to adopt Resolution 2014-11 acknowledging the cancellation of the November 4, 2014 election and the appointment of candidates to the Board. Second was made by Thomas Rhodes. **Motion** carried unanimously.

Chairman Eddingfield read biographies of incoming Board Members, Henry Martin and Don Eberle.

Matt Robertson administered the Oath of Office to the two incoming Board Members.

**Election of Board Officers – TABLED**

**Motion** was made by Bob Eddingfield to table the election of the Board Officers until December’s Board Meeting. Second was made by Matt Robertson. **Motion** carried unanimously.

**Approve the 2015 Board Calendar – Motion** was made by Thomas Rhodes to approve the Board Meeting dates for 2015. Second was made by Ken Bishop. **Motion** carried unanimously.

**Use of Contingency Funds- TABLED**

**Motion** was made by Bob Eddingfield to table the Use of the Contingency Funds item until December’s Board Meeting to be discussed by the new Board. Second was made by Matt Robertson. **Motion** carried unanimously.

**AFDA, AFCA & PFFA Joint Meeting Information-** AC Doerksen gave an informational presentation to the Board from the AFDA, AFCA & PFFA Joint Meeting.

**Motion** was made by Matt Robertson to adjourn. Second was made by Bob Eddingfield. **Motion** carried unanimously.

**ADJOURNMENT: 11:13 AM**

**BOARD CLERK:** \_\_\_\_\_ **DATE:** \_\_\_\_\_