

## MINUTES

### REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD NOVEMBER 26, 2013, AT FIRE STATION 31, 2700 GODARD ROAD, COTTONWOOD, AZ.

**MEETING CALLED TO ORDER:** 10:03 AM

**PRESENT:**

Bob Eddingfield  
Ken Bishop  
Matt Robertson  
Thomas Rhodes  
Henry Martin

**STAFF:**

Fire Chief Hazime  
AC Doerksen  
Jennifer Shilling

**APPROVAL OF AGENDA:** Chairman Eddingfield would like to amend the agenda by reversing Item 6 and 7. **Motion** was made by Matt Robertson to approve the agenda as amended. Second was made by Ken Bishop. **Motion** carried unanimously.

**APPROVAL OF MINUTES:** **Motion** was made by Ken Bishop to waive the reading of and to approve the minutes of the Regular Meeting held on October 22, 2013 and the Executive Session Meeting held on October 22, 2013. Second was made by Henry Martin. **Motion** carried unanimously.

**UNSCHEDULED PUBLIC APPEARANCES:**

Chairman Eddingfield recognized Pat Murphy, Captain of Verde Search and Rescue. Captain Murphy wanted to formally say "Thank you" for letting them use the training room monthly. Captain Murphy would also like to extend an invitation to hold Joint Training together. Verde Search and Rescue members have extensive training in numerous areas of expertise, including FBI Training.

**SCHEDULED PUBLIC APPEARANCES:**

Chief Hazime introduced Kay Green, an Auditor with Accounting Professionals. Ms. Green reviewed the Audit Report of FY 2012-2013 and explained there were no Audit Findings. This means it is the best that it can be. The firm issued an Unqualified Audit Opinion, which is the best opinion they can issue through Generally Auditing Standards and Government Auditing Standards. Ms. Green explained her firm's auditing procedures. **Motion** was made by Matt Robertson to accept the Audit Report of FY 2012-2013 as presented. Second was made by Thomas Rhodes. **Motion** carried unanimously

**CALL TO PUBLIC: NONE**

**FINANCIAL REPORTS:**

Chief Hazime presented and reviewed the Financial Reports.

**Motion** was made by Matt Robertson to accept the Financial Reports as presented. Second was made by Ken Bishop. **Motion** carried unanimously.

**CHIEF REPORTS:**

Chief Hazime reviewed the Call Run Volume Report.

Chief Hazime handed out an Open Meeting Law Class Flyer. This class will be hosted by Mayer fire and is free of charge.

Chief Hazime is still working with Yavapai Emergency Management to create a program for Hazardous Waste Disposal.

Chief Hazime attended a VVMC Expedition. This included a 4 hour tour of the hospital. Chief Hazime explained it was a great example of a team organization and those who love their jobs. The CEO and other staff members want to meet with Fire Chiefs next month to go over Public Safety side of Occupational Medicine. They'd like to discuss Fit For Duty Evaluations and physicals geared toward Public Safety Fire/Police.

Chief Hazime was invited and attended a Fire Chief Assessment Center process for Palominas Fire District. He expressed his appreciation for the experience.

Chief Hazime and B Shift from Station 32 attended a Flag Pole Ceremony at Windmill Park in Cornville on Veterans Day.

Station 32 responded to a horse caught in a cattle guard call. Although they were able to get the horse free, it did not survive due to the injuries.

Chief Hazime's new vehicle is now here and in service.

Chief Hazime went on a Wild land deployment with Captain Rosenberg and Fire Fighter Chad Winton.

Chief reviewed a Video Conferencing grant we have applied for. This grant will require a 20% match which is about \$14,000 out of pocket + \$99 a month thereafter. Engineer Seth Murphy also submitted paperwork for an Exhaust System Grant on Friday. Wal-Mart will be giving VVFD a \$500 grant to use wherever we see fit.

Crazy Tony's Market is up and running.

There are possibly (2) homes being looked at for training exercises.

VV Fire Foundation will be hosting a Sweet Heart Dinner/Dance February 8, 2014 at the Moose Lodge.

Chief Hazime wanted to bring the Board up to speed regarding communications. VVFD currently has a lease agreement with Verde Explorations which is the owner the communications equipment room in the Jerome High School. Cottonwood Fire Department has removed their equipment and relocated it to Sunshine Hill.

VVFD will be removing our equipment from Sunshine Hill and relocating it back to the Jerome High School.

Verde Explorations wants to increase our rental payment to possibly \$600 a month. Chief Hazime is in the negotiation process. Chief Hazime will bring back information to the Board as it comes in. Cfd is ok with us leaving our equipment at sunshine hill until their new dispatching center is up and running.

Chief Hazime went over a nice response VVFD received from a Wild land Incident. This review was in response to Captain Rosenberg and his crew who were helping with the Beaver Creek Fire.

Thomas Rhodes expressed his appreciation to Skip Heyer for the First Aid/CPR Class he recently attended to renew his certification. He explained it was very well done and an excellent class.

## **CURRENT EVENTS: NONE**

## **DISCUSSION AND POSSIBLE ACTION:**

- A. Executive Session – The Verde Valley Fire District Board may vote to go into Executive Session For Legal Advice Pursuant to A.R.S. 38-431.03.A.3; Discussion or Consultation with the Attorneys of the Public Body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, pursuant to A.R.S. 38-431.03.A.4; and discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body Pursuant to A.R.S. 38-431.03.A.5.**

**Motion** was made by Matt Robertson to go into Executive Session For Legal Advice Pursuant to A.R.S. 38-431.03.A.3; Discussion or Consultation with the Attorneys of the Public Body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, pursuant to A.R.S. 38-431.03.A.4; and discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body Pursuant to A.R.S. 38-431.03.A.5. Second was made by Ken Bishop. **Motion** carried unanimously.

**Adjourn to Executive Session at: 10:47 a.m.**

**Resume Regular Board Meeting at: 11:53 a.m.**

**B. Possible Action by the District Governing Board Regarding Memorandum of Understanding (MOU)/Meet and Confer; possible adoption of Resolution 2013-04, A Verde Valley Fire District Resolution Instituting the Meet and Confer Process.**

**Motion** was made by Thomas Rhodes to adopt Resolution 2013-04, the (3) page version the Board received with Mr. Whittington's letter. The resolution will be grammatically modified by Mr. Whittington and that version of the resolution will be made available after it has been modified to anyone who would like to see it. Second was made by Ken Bishop. **Motion** carried unanimously

Before Bill Whittington excused himself, he would like to note some issues with the agenda. Mr. Whittington explained Item C is too broad. The agenda must articulate what it is the Board wants to talk about. The way it is worded might create a problem with the Open Meeting Laws. Also, Item G is not needed for specific Board Offices. Board Members have already taken the Oath of Office when they became a Board Member.

**C. Review of Legislation, Issues and Other Organizations or Agencies that may impact Verde Valley Fire District-** Chief Hazime gave the floor to AC Doerksen who reviewed these topics:

- Countywide Fire Districts
- Proposed changes to CON process for ambulance services
- Proposal to get tax rate cap relief
- Community para-medicine
- AHCCS Increase

**D. Surplus of 2007 GMC Yukon-C311 & Direction for Disposal-Resolution #2013-05-** Jennifer Shilling read the Resolution by title. **Motion** was made by Matt Robertson to approve Resolution 2013-05 to declare the 2007 GMC Yukon surplus and direct staff to visit all disposal options. Second by Henry Martin. **Motion** carried unanimously.

**E. Approve the 2014 Board Calendar-** Chief Hazime reviewed the calendar which listed the board meeting as they are typically scheduled. **Motion** was made by Matt Robertson to approve the Board Meeting Calendar as presented with no changes. Second was made by Ken Bishop. **Motion** carried unanimously

**F. Election of Board Officers-** Thomas Rhodes nominated Bob Eddingfield as the Board Chairman and Ken Bishop as Board Clerk. Matt Robertson agrees. **Motion** made by Henry Martin to accept nomination by acclamation. Second was made by Thomas Rhodes. **Motion** carried unanimously. Bob Eddingfield is Board Chairmen and Ken Bishop is Board Clerk

**G. Oath of Office for New Board Officers-** Skipped per Bill Whittington.

**Motion** was made by Bob Eddingfield to adjourn. Second was made by Thomas Rhodes. **Motion** carried unanimously.

**ADJOURNMENT: 12:15 PM**

**BOARD CLERK:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

G:\DATA\WORD\Board-VVFD\Minutes\2013\12-November 26, 2013 Minutes.docx