

MINUTES

REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD MARCH 25, 2014, AT FIRE STATION 31, 2700 GODARD ROAD, COTTONWOOD, AZ.

MEETING CALLED TO ORDER: 10:03 AM

PRESENT:

Bob Eddingfield
Ken Bishop
Matt Robertson
Thomas Rhodes
Henry Martin

STAFF:

Fire Chief Hazime
AC Doerksen
Lisa Elliott

APPROVAL OF AGENDA: **Motion** was made by Ken Bishop to approve the agenda. Second was made by Matt Robertson. **Motion** carried unanimously.

APPROVAL OF MINUTES: **Motion** was made by Matt Robertson to waive the reading of and to approve the minutes of the Regular Meeting held on February 25, 2014. Second was made by Thomas Rhodes. **Motion** carried unanimously.

SCHEDULED PUBLIC APPEARANCES:

6A. Recognize Nick Libby for his Heroic Act- Bob Eddingfield thanked the families of the people we will be honoring today for being in attendance. Chief Hazime introduced the Mizer Family, who lost everything in the house fire March 18, 2014 as well as the hero, Nick Libby and his family. Chief Hazime gave an account of what happened the night of the fire. Chief Hazime and the Board of Directors presented Nick Libby with a Certificate and gifts in recognition of his heroism. Chief Hazime also gave the Mizer Family gifts to help them with their needs.

10:12 a.m. Board Meeting paused for pictures and congratulations to the hero.

10:17 a.m. Board Meeting resumed

UNSCHEDULED PUBLIC APPEARANCES: NONE

CALL TO PUBLIC: NONE

Budget Presentation: Chief Hazime shared the Budget Development Workshop Power Point Presentation. *(See additional handout)* Board Members were able to ask questions and discuss different topics.

FINANCIAL REPORTS:

Chief Hazime presented and reviewed the Financial Reports.

Motion was made by Matt Robertson to accept the Financial Reports as presented. Second was made by Ken Bishop. **Motion** carried unanimously.

CHIEF REPORTS:

Chief Hazime recognized AC Doerksen for completing the 4 year Executive Fire Officer Program. A311 should be repaired and back in service soon. The bumper and undercarriage were damaged in an accident. The insurance adjuster has determined all damages will be covered. Red Rock Collision is doing the repair work.

Chief Hazime gave an overview of some calls crews have responded to.

- A house fire on Purple Sage Trail where the fire was contained to (1) room. Chief Hazime stated the crews did good job with the clean up.
- (2) Horse involved calls. Both patients were flown by helicopter. Crews were able to use Kubota.
- Motorcycle vs. fence. Patient ended up with having fence wrapped around him.

There was a LODD at Hellsgate Fire District. A Lieutenant while participating in a pack test, had heart attack. Chief Hazime received the Annual Fleet Report. If board members want a copy let Chief Hazime know.

Thomas Rhodes and Henry Martin stated they would like a copy.

There is a Mutual Aid Drill scheduled for April 3rd & 4th with Prescott Fire. The TRT Vehicle will participate in this drill. A Engine swap is also scheduled for that day so our crew will be able to participate with our engine.

Personnel will be training on Flood Incidents. Henry Martin would like to have a report on the Drill, and explain what transpires. This will be placed on the agenda for next month.

VVFD had a Retirement Celebration for FM Flummer on March 3rd.

The training house on Anderson Place will be used for a Ventilation Drill next. VVFD has been partnering with Clarkdale Fire with these trainings as well as cadets from the Yavapai College Fire Academy.

AC Doerksen gave a legislation update.

Chief Hazime will be attending the Fire Chief's Conference March 25th-28th.

CURRENT EVENTS:

The Verde Valley Fire Foundation has a Golf Tournament scheduled for April 12th at Coyote Trails Golf Club which was formerly known as the Pine Shadows Golf Club. May 17th is the Pancake Feed/Open House.

DISCUSSION AND POSSIBLE ACTION:

- A. IGA for Sedona Dispatch-** VVFD's contract with Sedona Fire for dispatching is about to expire. Chief Hazime, AC Doerksen, Captain Rosenberg, and FF James all have met with Sedona Fire to discuss the contract and equipment. Next they will meet with Cottonwood Fire to see what they have to offer. The big question is to see who all is going to leave Sedona because this will affect pricing. Chief Hazime explained that we will be budgeting for equipment so we can connect with either CFD or SFD. Chief Hazime is still working to research all options before he brings his recommendation to the Board.
- B. Annexation Requests – Resolution 2014-02** after the resolution was read by title, **Motion** was made by Henry Martin, to approve the adoption of Resolution 2014-02 Parcel ID 406-17-003L, annexing it into the District. Second was made by Ken Bishop. **Motion** carried unanimously
- C. Emergency SCBA Purchase** – Chief Hazime explained the need to purchase additional SCBA's now for the new engine so all SCBA's are the same. Our current SCBA model will be discontinued after this year. Board Chair Eddingfield directed Chief Hazime to purchase the SCBA's for the new engine.
- D. Fire Marshal's Annual Earning Scale-** Chief Hazime explained the need to change the Fire Marshall's Annual Earnings Scale based on comparables in the area. The average annual salary for step one is \$48,464 and then calculated out in 2.5 step increments. By reducing this salary, the District will be saving money. FF McIlvoy is currently handling Fire Marshal/Inspections for now. He is a good fit for the position. Other responsibilities have been farmed out to other personnel. ENG Murphy will be covering the Building Maintenance account as well as the Fire Chief Association Training Center Maintenance. **Motion** was made by Bob Eddingfield to approve the Fire Marshal's Annual Earning Scale as presented. Second was made by Matt Robertson. **Motion** carried unanimously.
- E. Policy Change Adoption, Driving Under the Influence (DUI) -** Chief Hazime explained the Attorney, Bill Whittington reviewed this Policy and made his recommendations. **Motion** was made by Matt Robertson to approve the Driving Under the Influence (DUI) Policy as presented. Second was made by Thomas Rhodes. Henry Martin stated that Mr. Whittington suggested, in his letter, merging this policy into the Drug and Alcohol Policy. Henry feels this is a good suggestion. Matt Robertson feels comfortable with the policy as presented because it provides our professional leadership the right to use his discretion based on his years of experience in the situation to mitigate our policies. Thomas Rhodes is comfortable with the policy because he believes the Chief would come to the Board if he was uncomfortable with any decision he needed to make instead of creating a lawsuit. Henry Martin would like Chief Hazime to review the Drug and Alcohol Policy to make sure it is on the same level as this policy for consistency. **Chairman Eddingfield called for the vote. Motion** carried unanimously.

Motion was made by Henry Martin to adjourn. Second was made by Thomas Rhodes. **Motion** carried unanimously.

ADJOURNMENT: 12:10 PM

BOARD CLERK: _____ **DATE:** _____

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