

MINUTES

REGULAR MEETING OF VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS, HELD SEPTEMBER 24, 2013, AT FIRE STATION 31, 2700 GODARD ROAD, COTTONWOOD, AZ.

MEETING CALLED TO ORDER: 10:05 AM

PRESENT:

Bob Eddingfield
Ken Bishop
Matt Robertson
Thomas Rhodes
Henry Martin

STAFF:

Fire Chief Hazime
AC Doerksen
Debbie Spingola
Jennifer Shilling

APPROVAL OF AGENDA: **Motion** was made by Ken Bishop to approve the agenda as presented. Second was made by Matt Robertson. **Motion** carried unanimously.

APPROVAL OF MINUTES: **Motion** was made by Matt Robertson to waive the reading of and to approve the minutes of the Regular Meeting held on August 27, 2013. Second was made by Ken Bishop. **Motion** carried 4-1 Thomas Rhodes abstained because he was absent.

SCHEDULED PUBLIC APPEARANCES: NONE

UNSCHEDULED PUBLIC APPEARANCES:

Skip Heyer gave an update on the Hands Only CPR Program. 9,456 people have been trained this year. More classes are scheduled and his goal is 10,000 trained before the end of the year. Mr. Heyer recognized VVFD Personnel who continue to help with this program; JR Kleven, Ron Ballatore and Michael Clonts. Chief Hazime thanked Skip for his dedication and motivation. Ken Bishop, on behalf of the Board, congratulated Skip and his team on a program that is well received. Mr. Bishop stated the response has been great.

CALL TO PUBLIC: NONE

REPORTS:

Chief Hazime explained the new House Bill 2572 changes to our Financial Reporting. Administrative Manager Debbie Spingola gave a presentation regarding the new changes. The Board discussed and clarified the new responsibilities.

Motion was made by Matt Robertson to accept the financial reports as presented. Second was made by Thomas Rhodes. **Motion** carried unanimously. Four Board Members would like to receive the reports electronically and one would like a hard copy.

CHIEF REPORTS:

VVFD crews helped with a garage fire in Camp Verde.

The new engine is being put together. VVFD will be "piggy backing" with Show Low Fire's order. As things develop Chief Hazime will send emails.

AC Doerksen attended the AFDA meeting and gave an update on the topics AFDA is working on.

Chief Hazime sat in on a focus group with VVMC. A total of 25 people were involved. VVMC was looking for ideas as to what people are looking for in a new facility.

Chief Hazime reviewed the Wildland Deployment and Cost Spreadsheet.

Grants- VVFD has been approved for the Highway Safety Grant again for car seats. VVFD Personnel are working on putting together a grant for an Exhaust System for Station 31.

Four staff members went to FireHouse Training in PHX.

Verde Valley Fire Foundation has agreed to purchase VVFD the equipment to modify a stretcher for bariatric patients.

VVFD loaned the Kabota to Cottonwood Fire Department for the Verde Valley Rally Event this past weekend. The crews used this for medical emergencies in some of the tight spaces where apparatus would have trouble gaining access to. CFD Chief Kykendall sent VVFD a nice thank you letter.

Chief Hazime reviewed Incident Call Volume Report.

AC Doerksen gave an update on the Consortium and how they are progressing.

Chief Hazime gave an update on his new vehicle. There was an issue with previous company but Chief Hazime is meeting with a new vendor (AEP) to get a quote.

CURRENT EVENTS:

Bob Eddingfield explained the outcome of the Executive Session held earlier today, the Attorney, Bill Whittington, has been instructed to bring back additional information dealing with the MOU Agreement before a final decision will be made.

DISCUSSION AND POSSIBLE ACTION:

- A. Review of Legislation, Issues and Other Organizations or Agencies that may impact Verde Valley Fire District-** Chief Hazime gave a presentation to the Amante Group asking for the piece of property for the potential fire station. Chief Hazime encouraged residents to go out and speak to their neighbors.
- B. Fire Chief Evaluation Form** – Copies of the original Fire Chief Evaluation Form and the updated Staff Evaluation Form have been included in the board packet for Board Members to decide which form they would like to use when giving Chief Hazime his evaluation. Board members discussed each form. Board Members like the Updated Staff Evaluation Form. Board Members will need to get their evaluation back to Bob Eddingfield by October 15th. Chief Hazime’s evaluation will be given at the next Board Meeting October 22nd.

Motion was made by Thomas Rhodes to adjourn. Second was made by Henry Martin. **Motion** carried unanimously.

ADJOURNMENT: 11:15 AM

BOARD CLERK: _____ **DATE:** _____

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