

# NOTICE OF PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, APRIL 28, 2020 AT 3:00 P.M.

**NOTICE: Due to COVID-19, Arizona Executive Order #2020-18, and the CDC recommendations on social distancing, District buildings are closed to the public and this meeting will be conducted electronically. Members of the public may attend telephonically – dial 1-669-900-6833 and enter meeting ID# 976 5470 691. Public input may be submitted via email to [LElliott@verdevalleyfire.org](mailto:LElliott@verdevalleyfire.org) prior to the start of the meeting or by the phone-in option provided.**

The Fire Board of the Verde Valley Fire District will meet in regular session on **Tuesday, April 28, 2020 at 3:00 p.m.** The meeting will be held electronically. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance to the Flag**

**4. A Moment of Silence** – A moment of silence for firefighters who have lost their lives.

**5. Order of the Agenda** – Discussion and consideration of changing the order of the agenda.

**6. Minutes** – Discussion and consideration of the minutes of a Regular Meeting held March 24, 2020 and the minutes of a Budget Committee meeting held April 22, 2020.

**7. Call to the Public**

*Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

**8. FINANCIAL REPORTS** – Discussion and consideration of the financial report for the previous month (including ambulance billing).

**9. REPORTS AND CORRESPONDENCE** – Action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

A. **Chairperson's Report** – A report from the Chairperson on his recent activities for the District.

B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.

C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.

D. **Fire Chief Report** – A report from the Fire Chief on current events and his recent activities, including but not limited to: Public relations, meetings and events attended, incident call volume, specific incidents and training.

E. **Fire Inspector Report** – A report from the Fire Inspector on current events and recent activities, including, but not limited to: Public education, fire prevention, meetings and events attended, training, permits issued/closed and inspections.

## 10. Old Business

- A. **Agreement** - Discussion and possible selection of a successful bidder and approval of an agreement to receive ambulance billing services

## 11. New Business

- A. **Discussions Between VVAC and VVFD** - Discussion and possible direction to Staff regarding discussions between the District and Verde Valley Ambulance Company pertaining to shared services.
- B. **Worker's Comp** - Discussion and possible direction to Staff regarding joining the Fire District Worker's Compensation Pool.
- C. **FY2019-2020 Proposed Budget** – Presentation and discussion regarding the FY2019-2020 Proposed Budget.
- D. **Purchase Order** - Discussion and possible approval of PO 20-0110 to United Fire for the emergency purchase of MSA half masks with filters.
- E. **Purchase Order** - Discussion and possible action regarding PO 20-0106 for consulting services received from Human Resource Strategies.
- F. **COVID-19 Expenses** - Discussion and possible action regarding COVID-19 related expenses including, but not limited to, creating a line item to track expenses and approval for using contingency funds to pay for the expenses not reimbursed by other funding.
- G. **Wildland Expenses** - Discussion and possible approval of the Wildland Division expenses exceeding the FY2019-2020 budget appropriation.
- H. **Purchase Order** – Discussion and possible approval of a purchase order for the unbudgeted purchase of a canvas corners training prop package in the amount of \$5,862.
- I. **Surplus Property** – Discussion and approval of declaring up to 3 apparatus as surplus property and direction to staff regarding the manner of disposal.
- J. **Administration Building** – Discussion and consideration of purchasing land to the south of Station 31 and constructing a new Administration building.
- K. **Future Agenda Items** – A listing of items to be placed on a future agenda.

## 12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_