

# NOTICE OF PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, MAY 26, 2020 AT 3:00 P.M.

**NOTICE: Due to COVID-19, Arizona Executive Order #2020-18, and the CDC recommendations on social distancing, District buildings are closed to the public and this meeting will be conducted electronically. Members of the public may attend telephonically – dial 1-669-900-6833 and enter meeting ID# 829 4870 7631 or on-line through the Zoom app by going to <https://us02web.zoom.us/j/82948707631>. Public input may be submitted via email to [lelliott@verdevalleyfire.org](mailto:lelliott@verdevalleyfire.org) prior to the start of the meeting or by the attendance options provided.**

The Fire Board of the Verde Valley Fire District will meet in regular session on **Tuesday, May 26, 2020 at 3:00 p.m.** The meeting will be held electronically. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend electronically or by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance to the Flag**
4. **A Moment of Silence** – A moment of silence for firefighters who have lost their lives.
5. **Order of the Agenda** – Discussion and consideration of changing the order of the agenda.
6. **Minutes** – Discussion and consideration of the minutes of a Regular Meeting held April 28, 2020, the minutes of the Special Meeting held May 7, 2020 and the minutes of a Budget Committee meeting held May 12, 2020.
7. **Call to the Public**  
*Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*
8. **FINANCIAL REPORTS** – Discussion and consideration of the financial report for the previous month (including ambulance billing).
9. **REPORTS AND CORRESPONDENCE** – Action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.
  - A. **Chairperson's Report** – A report from the Chairperson on his recent activities for the District.
  - B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.
  - C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.
  - D. **Fire Chief Report** – A report from the Fire Chief on current events and his recent activities, including but not limited to: Public relations, meetings and events attended, incident call volume, specific incidents and training.
  - E. **Fire Inspector Report** – A report from the Fire Inspector on current events and recent activities, including, but not limited to: Public education, fire prevention, meetings and events attended, training, permits issued/closed and inspections.

## 10. Old Business

- A. **APS Contract** – Discussion and possible action regarding a proposed ingress/egress contract with APS to allow APS access across District-owned property to a future electrical substation to be located at 1591 State Route 89A (tax parcel #406-27-053B).

## 11. New Business

- A. **Call of Election** - Discussion and possible adoption of Resolution 2020-04 calling for an election on November 3, 2020..
- B. **Workers' Comp Pool Agreement** - Discussion and possible approval of Resolution 2020-05 authorizing the District to enter into an Agreement with Securis Insurance Pool, Inc. for worker's compensation coverage and authorization for the Fire Chief execute required documents.
- C. **Conflict of Interest/Purchasing Policy** – Discussion and possible approval of the Conflict of Interest section of the District's Purchasing Policy which is required to be approved annually to allow the District to make limited purchases from Board Members pursuant to Arizona Revised Statutes §38-503.
- D. **Purchase Order** - Discussion and possible approval of a purchase order to Tyler Technologies for the purchase of a financial software system and authorization to exceed the FY2019-2020 budget for account 8140-03 by \$2,391.00.
- E. **Division Budget Overage** - Discussion and possible approval of the Building Maintenance Division FY2019-2020 budget overage.
- F. **Tentative Budget** - Discussion and possible adoption of the FY2020-2021 Tentative Budget.
- G. **Future Agenda Items** – A listing of items to be placed on a future agenda.

## 12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_