

NOTICE OF PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT
WILL HOLD A REGULAR MEETING ON TUESDAY, SEPTEMBER 22, 2020 AT 3:00 P.M.
IN THE BOARD ROOM AT STATION 31, 2700 E. GODARD ROAD, COTTONWOOD, ARIZONA

NOTICE: Due to COVID-19, Arizona Executive Order #2020-18, and the CDC recommendations on social distancing, District buildings are closed to the public and this meeting will be conducted electronically. Members of the public may attend telephonically – dial 1-669-900-6833 and enter meeting ID# 880 3642 7180 or on-line through the Zoom app by going to <https://us02web.zoom.us/j/88036427180>. Public input may be submitted via email to LElliott@verdevalleyfire.org prior to the start of the meeting, or by the attendance options provided.

The Fire Board of the Verde Valley Fire District will meet in regular session on **Tuesday, September 22, 2020 at 3:00 p.m.** The meeting will be held in the Board Room at Station 31, located at 2700 E. Godard Road, Cottonwood, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by electronically or telephonically. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. **A MOMENT OF SILENCE** – A moment of silence for firefighters who have lost their lives.

5. **ORDER OF THE AGENDA** – Discussion and consideration of changing the order of the agenda.

6. **MINUTES** – Discussion and consideration of the minutes of a Regular Meeting held August 25, 2020.

7. CALL TO THE PUBLIC

Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

8. **FINANCIAL REPORTS** – Discussion and consideration of the financial report for the previous month.

9. **REPORTS AND CORRESPONDENCE** – Action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

A. **Chairperson's Report** – A report from the Chairperson on his recent activities for the District.

B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.

C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.

D. **Fire Chief Report** – A report from the Fire Chief on current events and his recent activities, including but not limited to: Public relations, meetings and events attended, incident call volume, current projects, specific incidents and training.

E. **Fire Inspector Report** – A report from the Fire Inspector on current events and activities, including, but not limited to: Public education, fire prevention, meetings and events attended, training, permits issued/closed and inspections.

10. OLD BUSINESS

- A. **APS Side Letter Agreement** – Discussion and possible action regarding a proposed Side Letter Agreement with Arizona Public Service (APS) to grant APS a temporary construction easement and an Ingress and Egress Easement on District-owned property to a future electrical substation to be located at 1591 State Route 89A (tax parcel #406-27-053B) and providing for driveway construction costs and future maintenance activities. *The Board may vote to go into Executive Session regarding the Side Letter Agreement pursuant to A.R.S. § 38-431.03. A. 3., for legal advice, and § 38-431.03. A. 4. for instructions to legal counsel regarding the same.*
- B. **Encroachment Permit Application** – Discussion and possible approval of an Arizona Department of Transportation (ADOT) Encroachment Permit Application to allow the installation of a concrete driveway by Arizona Public Service (APS) for joint access from State Route 89A to properties owned by the District and APS.

11. NEW BUSINESS

- A. **Fire Protection Service Agreement** – Discussion and possible approval of a Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 2901 S Blue Ranch Road, Cottonwood, Assessor's Tax Parcel #406-17-001Y.
- B. **Purchase of Firefighting Equipment** – Discussion and possible approval of a purchase order for a thermal imaging camera (TIC), charging station and batteries; a budgeted capital expense.
- C. **Unbudgeted Expense** - Discussion and possible approval of an unbudgeted expense totaling \$25,985.35 for the balance of a purchase of financial software.
- D. **Fire Chief Employment Agreement** – *Discussion and possible action regarding the terms of the Fire Chiefs Employment Agreement; terms of employment; succession plan; retirement options. The Board may vote to go into Executive Session regarding the Employment Agreement of the Fire Chief pursuant to A.R.S. § 38-431.03. A. 3., for legal advice, § 38-431.03. A. 4. for instructions to legal counsel regarding the same, and A.R.S. § 38-431.03. A. 1. for discussion of personnel issues.*
- E. **Future Agenda Items** – A listing of items to be placed on a future agenda.

12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- www.verdevalleyfire.org (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: _____ Date: _____ Time: _____