

Verde Valley Fire District
Public Safety Personnel Retirement Board Meeting Minutes
October 5, 2022, Station 31 and via Teams

CALL TO ORDER: 8:30 a.m.

ROLL CALL:	Ken Bishop, Chairman Chris Heyer (via Teams) Tim Irwin (absent)	Jacob Marx Louis Newell (via Teams) Lisa Elliott
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Others Present: Scott Mattix

Call to Order:

The meeting was called to order by Chairman Bishop.

Roll Call:

Four (4) Board Members were present. A quorum was present.

Approval of Minutes:

Motion was made by Jacob Marx to approve the minutes of the December 9, 2021 meeting. Second was made by Chris Heyer. The motion carried unanimously.

Old Business: None

New Business:

A. Application for Survivor Benefits – Discussion and possible action regarding the application for survivor benefits for Tracey Winton.

Lisa Elliott explained that this request was to approve the survivor benefits for Paul Winton's wife, Tracey Winton.

Discussion was held regarding survivor benefits explaining that the benefit is 80% of the retiree's pension and would be effective as of September 30, 2022 in the amount of \$2,689.25.

Motion was made by Jacob Marx to approve the application for survivor benefits for Tracey Winton. Louis Newell seconded the motion. The motion passed unanimously.

B. New Member - Discussion and consideration of accepting a new member, Glenn Koehler, into PSPRS. (The applicant completed a physical examination)

Lisa Elliott explained that Glenn Koehler was a lateral hire and was a PSPRS Tier 1 member. His PSPRS pre-hire physical noted pre-existing conditions.

Motion was made by Louis Newell to accept Glenn Koehler into PSPRS with the noted pre-existing conditions. Chris Heyer seconded the motion. The motion passed unanimously.

C. New Member - Discussion and consideration of accepting a new member, Joseph Cody, into PSPRS. (The applicant completed a physical examination)

Lisa Elliott explained that Joseph Cody was a lateral hire and was a PSPRS Tier 1 member. His PSPRS pre-hire physical noted pre-existing conditions.

Motion was made by Chris Heyer to accept Joseph Cody into PSPRS with the noted pre-existing conditions. Louis Newell seconded the motion. The motion passed unanimously.

D. New Member - Discussion and consideration of accepting a new member, Richard Lopez Jr, into PSPRS. (The applicant completed a physical examination)

Lisa Elliott explained that Richard Lopez Jr was a lateral hire and was a PSPRS Tier 1 member. His PSPRS pre-hire physical noted pre-existing conditions.

Motion was made by Louis Newell to accept Richard Lopez Jr into PSPRS with the noted pre-existing conditions. Chris Heyer seconded the motion. The motion passed unanimously.

E. Revised Model Uniform Rules of Local Board Procedure – Discussion and possible adoption of the Public Safety Retirement System Revised Model Uniform Rules of Local Board Procedure Created Pursuant to A.R.S. §38-847(F).

Lisa Elliott explained that PSPRS adopted the Revised Model Uniform Rules of Local Board Procedures on December 20, 2021 and that all local boards were required to adopt the revised rules. The rules detail the responsibilities of the local board and how various procedures are to be conducted.

Motion was made by Chris Heyer to adopt the Public Safety Retirement System Revised Model Uniform Rules of Local Board Procedure. Louis Newell seconded the motion. The motion passed unanimously.

F. Mandatory Training – Discussion regarding House Bill 2381 requiring new and reelected or reappointed local board members, secretaries, and legal counsel to complete mandatory training that covers Arizona’s open meeting laws, fiduciary duties and legal review, and ethics.

Lisa Elliott explained that House Bill 2381 requires that all new, reelected, or reappointed local board members, secretaries, and legal counsel must complete required training within 180 days. Tim Irwin and Jacob Marx were reelected / reappointed on January 1, 2022 requiring them to complete the training.

PSPRS has developed three (3) training videos on their YouTube channel that cover Arizona’s open meeting laws, fiduciary duties and legal review, and ethics. Lisa will send the information to all board members as they are all encouraged to complete the training.

When training has been completed, the board members will notify Lisa Elliott for reporting to PSPRS.

Board Member Comments: None

Adjournment: With no further business before the Board, the meeting adjourned at 8:44 a.m.

Lisa Elliott, Board Secretary

Date: _____

