

# NOTICE OF A PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, NOVEMBER 19, 2024 AT 5:00 P.M.  
IN THE BOARD ROOM AT STATION 31, 2700 E. GODARD ROAD, COTTONWOOD, ARIZONA  
THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:30 P.M.

## THE PUBLIC TELECONFERENCE WILL BEGIN AT 5:00 P.M. MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:

1. Dial 1-669-900-6833
2. When prompted for meeting ID, enter 733 581 4709
3. For technical support please dial (928) 634-2578 option 0.

OR

Join on-line through the Zoom app by going to <https://us02web.zoom.us/j/7335814709>

Public input may be submitted via email to [lelliott@verdevalleyfire.org](mailto:lelliott@verdevalleyfire.org) prior to the start of the meeting or by the phone-in option provided.

The Fire Board of the Verde Valley Fire District will meet in regular session on Tuesday, November 19, 2024 at 5:00 p.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ORDER OF AGENDA – Discussion and consideration of changing the order of the agenda.
4. PLEDGE OF ALLEGIANCE TO THE FLAG
5. MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives.
6. CALL TO THE PUBLIC  
Those wishing to address the Verde Valley Fire District Board are requested to fill out a public comment card and speakers are limited to three-minute oral presentations. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board Members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.
7. CONSENT AGENDA – Discussion and possible action.  
All matters under the Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that the item be removed from the Consent Agenda to be considered separately.
  - A. **Minutes** – Discussion and consideration of the minutes of the Regular Meeting held on October 22, 2024.
  - B. **Resolution 2024-19 Annexation Request** – Discussion and possible adoption of Resolution 2024-19 amending the boundaries of Verde Valley Fire District.
  - C. **Resolution 2024-20** – Discussion and possible approval of Resolution 2024-20 adopting a revised Employee Assistance Programs policy and a revised Recruitment and Selection policy.

- D. **Resolution 2024-21 AFG MOU** – Discussion and possible adoption of Resolution 2024-21 approving the Memorandum of Understanding with Copper Canyon Fire and Medical District for the submittal of a joint Assistance to Firefighters Grant (AFG) for cardiac monitors / defibrillators.
- 8. FINANCIAL REPORTS – Discussion and approval of the financial report for the previous month.
- 9. REPORTS AND CORRESPONDENCE – Discussion and possible action.
  - A. **Chairperson’s Report** – A report from the Chairperson on their recent activities for the District.
  - B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.
  - C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.
  - D. **Fire Inspector Report** – A report from the Fire Inspector, discussion, and possible action regarding current events and activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, significant projects, and inspections.
  - E. **Fire Chief Report** – A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; human resource updates; finance and grant updates; special projects/other updates; wildland assignments and mutual aid; out-of-District calls; County and State updates; AFDA updates; and other potential updates.
- 10. OLD BUSINESS
- 11. NEW BUSINESS
  - A. **FY2023-2024 Audit Report** – Presentation, discussion and possible approval of the Annual Comprehensive Financial Report of the Fiscal Year ended June 30, 2024 for Verde Valley Fire District.
  - B. **Oath of Office** – Administration of Oath of Office for newly appointed Board Members.
  - C. **Board Member Vacancy and Appointment Process** – Discussion and consideration of declaring a vacancy on the Board of Directors effective December 1, 2024 resulting from only two candidates for three vacancies in the November 2024 General Election, authorizing the publishing of a “Notice of Board Vacancy” in a local newspaper, and direction to Staff regarding the appointment process and timeframes.
  - D. **Tactical Tender** – Discussion and possible approval to purchase a tactical tender from Osco Tank & Truck Sales, Inc., in an amount not to exceed the budgeted amount of \$535,146.
  - E. **Executive Session Legal Advice** – Discussion and possible direction to Staff regarding personnel matters; the Board may vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03 A.3 for discussion or consultation for legal advice with the attorney or attorneys of the public body.
  - F. **Future Agenda Items**

## 12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)

- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_