

# NOTICE OF A PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, NOVEMBER 22, 2022 AT 5:00 P.M.  
IN THE BOARD ROOM AT STATION 31, 2700 E. GODARD ROAD, COTTONWOOD, ARIZONA

**DUE TO COVID VIRUS CONCERNS, PARTICIPATION BY THE PUBLIC MAY BE LIMITED TO ATTENDANCE VIA TELECONFERENCE. THE PUBLIC TELECONFERENCE WILL BEGIN AT 5:00 P.M. MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:**

1. Dial 1-669-900-6833
2. When prompted for meeting ID, enter 733 581 4709
3. For technical support please dial (928) 634-2578 option 0.

OR

Join on-line through Zoom app by going to <https://us02web.zoom.us/j/7335814709>

Public input may be submitted via email to [lelliott@verdevalleyfire.org](mailto:lelliott@verdevalleyfire.org) prior to the start of the meeting or by the phone-in option provided.

The Fire Board of the Verde Valley Fire District will meet in regular session on Tuesday, November 22, 2022 at 5:00 p.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives.
5. ORDER OF AGENDA – Discussion and consideration of changing the order of the agenda.
6. MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on October 25, 2022.
7. CALL TO THE PUBLIC  
Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board Members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.
8. FINANCIAL REPORTS – Discussion and consideration of the financial report for the previous month.
9. REPORTS AND CORRESPONDENCE – Discussion and possible action.
  - A. **Chairperson's Report** – A report from the Chairperson on their recent activities for the District.
  - B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.
  - C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.
  - D. **Fire Inspector Report** – A report from the Fire Inspector, discussion and possible action regarding current events and

activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, significant projects, and inspections.

- E. **Fire Chief Report** - A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; incident calls; human resource updates; finance updates; special projects/other; wildland assignments; out-of-District billing process; AFDA updates; and other potential updates.

10. OLD BUSINESS

11. NEW BUSINESS

- A. **Oath of Office** – Administration of Oath of Office for newly appointed Board Members.
- B. **Declaration of Interest Statements** – Discussion and possible acknowledgement of Declaration of Interest Statements provided by the Board Members and employees of the District.
- C. **Fire Protection Service Agreement** – Discussion and possible approval of a Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 4555 North Peyton Place, Clarkdale, AZ, 86326, Parcel #400-09-006W and 2795 West Quail Springs Ranch Road, Cottonwood, AZ 86324, Parcel #406-16-026H.
- D. **Purchasing Policy** – Discussion and possible direction to Staff regarding revising the Purchasing Policy.
- E. **Future Agenda Items**

12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_