

# NOTICE OF A PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, NOVEMBER 22, 2022 AT 5:00 P.M.  
IN THE BOARD ROOM AT STATION 31, 2700 E. GODARD ROAD, COTTONWOOD, ARIZONA

**DUE TO COVID VIRUS CONCERNS, PARTICIPATION BY THE PUBLIC MAY BE LIMITED TO ATTENDANCE VIA TELECONFERENCE. THE PUBLIC TELECONFERENCE WILL BEGIN AT 5:00 P.M. MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:**

1. Dial 1-669-900-6833
2. When prompted for meeting ID, enter 733 581 4709
3. For technical support please dial (928) 634-2578 option 0.

OR

Join on-line through Zoom app by going to <https://us02web.zoom.us/j/7335814709>

Public input may be submitted via email to [lelliott@verdevalleyfire.org](mailto:lelliott@verdevalleyfire.org) prior to the start of the meeting or by the phone-in option provided.

The Fire Board of the Verde Valley Fire District will meet in regular session on Tuesday, November 22, 2022 at 5:00 p.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives.
5. ORDER OF AGENDA – Discussion and consideration of changing the order of the agenda.
6. MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on October 25, 2022.
7. CALL TO THE PUBLIC  
Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board Members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.
8. FINANCIAL REPORTS – Discussion and consideration of the financial report for the previous month.
9. REPORTS AND CORRESPONDENCE – Discussion and possible action.
  - A. **Chairperson's Report** – A report from the Chairperson on their recent activities for the District.
  - B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.
  - C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.
  - D. **Fire Inspector Report** – A report from the Fire Inspector, discussion and possible action regarding current events and

activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, significant projects, and inspections.

- E. **Fire Chief Report** - A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; incident calls; human resource updates; finance updates; special projects/other; wildland assignments; out-of-District billing process; AFDA updates; and other potential updates.

10. OLD BUSINESS

11. NEW BUSINESS

- A. **Oath of Office** – Administration of Oath of Office for newly appointed Board Members.
- B. **Declaration of Interest Statements** – Discussion and possible acknowledgement of Declaration of Interest Statements provided by the Board Members and employees of the District.
- C. **Fire Protection Service Agreement** – Discussion and possible approval of a Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 4555 North Peyton Place, Clarkdale, AZ, 86326, Parcel #400-09-006W and 2795 West Quail Springs Ranch Road, Cottonwood, AZ 86324, Parcel #406-16-026H.
- D. **Purchasing Policy** – Discussion and possible direction to Staff regarding revising the Purchasing Policy.
- E. **Future Agenda Items**

12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Minutes of a Regular Meeting of the Board of Directors of the Verde Valley Fire District Meeting Held  
October 25, 2022**

A Regular Meeting of the Verde Valley Fire District Board of Directors was held on October 25, 2022, at 5:00 p.m. in person at Station 31, 2700 E. Godard Road, Cottonwood, Arizona and electronically (via Zoom).

Board of Directors:

Kenneth Bishop, Chairman  
Robert Brummett, Board Clerk  
Donald Peck  
Coleen Gilboy  
Timothy Bishop

Staff Present:

Danny Johnson, Fire Chief  
Lisa Elliott, Administrative Manager  
Ashley Hammond, Administrative Assistant  
Dean Koropatnicki, Battalion Chief  
Richard Wintermute, Captain / Union VP Local 3690 (via zoom)

Others Present:

Brian Hemmerle, Henry + Home (via zoom)

**CALL TO ORDER** – The meeting was called to order at 5:00 p.m. by Board Chairman Bishop.

**ROLL CALL** – Board Member Bishop arrived at 5:03p.m.; a quorum was present.

**PLEDGE OF ALLEGIANCE TO THE FLAG** – Those present stood and said the pledge of allegiance to the American flag.

**MOMENT OF SILENCE** – A moment of silence for firefighters who have lost their lives. A moment of silence was observed for the 77 U.S. firefighters who lost their lives in the line of duty in 2022 to date.

**ORDER OF THE AGENDA** – Discussion and consideration of changing the order of the agenda.

Board Member Gilboy made a motion to move item 11A, FY2021-2022 Audit Report, to next on the agenda. Board Clerk Brummett seconded the motion. The motion passed unanimously.

**FY2021-2022 Audit Report** – Presentation, discussion and possible approval of the FY2021-2022 Financial Statements and Audit Report for Verde Valley Fire District.

Brian Hemmerle, Partner with Henry + Home, presented the audit report for the fiscal year ending June 30, 2022. He stated this is the fourth (4<sup>th</sup>) year of doing the audit for Verde Valley Fire District out of the five (5) year audit contract. He reviewed the financial statements in the audit report and noted that they are materially correct. He stated they audit using a materiality threshold and statistic sampling reviewing whether or not there are any controlled deficiencies.

Mr. Hemmerle stated this year they did not find any controlled deficiencies, no material weaknesses, no significant weaknesses, and no comments that needed to be written or verbal noting it was a very clean audit.

He stated that there is a new government accounting standard for leases and SBITA'a (subscription-based information technology arrangements). He stated their opinion was not modified with respect to this matter. He stated

that they do give an opinion on the District's compliance with laws, contracts, grant agreements, debt covenants or any regulations of the State, and that there were no reportable incidents of non-compliance during the audit this year.

He explained that the Management's Discussion and Analysis is not audited and is prepared by the management team and shows the difference from the prior year. The auditors make sure that nothing contradicts with the financial statements; Mr. Hemmerle stated that the information in the Management's Discussion and Analysis does agree to the audited financial statements.

Mr. Hemmerle noted that the biggest change on the financial statements this year relates to the refunding of pension obligations with PSPRS. He stated for government accounting when you pay off your pension liability debt it is always one (1) year behind what the actuaries have reported, causing the debt and net pension to show on the report. Next year the pension liability will come off the statement of net position and the deferred outflows will drastically drop down how they normally are from year to year.

He noted the increase on the statement of activities sheet in equity in the amount of \$280,000.

Mr. Hemmerle stated that as mentioned earlier with the new government accounting standard all leases must be shown on the balance sheet.

He stated there were no finding and a clean opinion on this audit report.

The Board had no questions for Mr. Hemmerle.

Chief Johnson thanked Mr. Hemmerle and his firm for all their work on the audit.

Board Member Gilboy made a motion to approve the FY2021-2022 Financial Statements and Audit Report for Verde Valley Fire District. Board Clerk Brummett seconded the motion. The motion passed unanimously.

MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on September 27, 2022. Board Clerk Brummett made a motion to approve the minutes of the Regular Meeting held on September 27, 2022. Board Member Bishop seconded the motion. The motion passed unanimously.

**CALL TO THE PUBLIC – None.**

**FINANCIAL REPORTS – Discussion and consideration of the financial report for the previous month (including ambulance billing).** Administrative Manager Lisa Elliott reviewed the written financial reports noting the following:

- The District is 25% through the fiscal year.
  - Administrative Manager Lisa Elliott stated that she rearranged the order of the funds reported in the general bank fund on the bank reconciliation summary report so that it would be easier to compare to the balance sheet.
- Total cash in the General Fund and ambulance account is \$738,224.63 (does not include the PSPRS COP Contingency Reserve Fund.)
- Decrease in cash of \$376,234 for the month of September.
  - Administrative Manager Lisa Elliott stated this is normal for this time of year until we receive our first influx of property tax revenues in October and November.
- Cash flows show that they are adequate to fund the fiscal year's operations.
- Property Tax Revenues received in September: \$48,162.46.
- Fire District Assistance Tax (FDAT) received in September: \$5,797.14.
- Total operating-only expenditures were 8.98% lower than the year-to-date allocation.
- Total General Fund expenditures were 8.98% lower than the year-to-date allocation.

- Ambulance cash collections of \$83,259.70 and 102 billable calls in the month. Decrease of sixteen (16) calls from September 2022 and a year-to-date increase of one (1) call compared to the same timeframe in FY2021-2022.
- \$65.00 received from the collection agency in August.
- Crews have deployed on six (6) assignments in FY2022-2023, invoices had not been submitted for all deployments.

Board Member Gilboy made a motion to approve the Financial Report. Board Clerk Brummett seconded the motion. The motion passed unanimously.

## REPORTS AND CORRESPONDENCE

### **CHAIRPERSON'S REPORT – A report from the Chairperson on their recent activities for the District.**

Board Chairman Bishop stated he attended the Cornville Community station meeting that Chief Johnson spoke at about Prop 310 and commented that Chief Johnson did a great job.

### **BOARD MEMBER REPORTS – Reports from members of the Board on their recent activities for the District.**

None

### **UNION REPORT – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.**

Union Vice President Richard Wintermute stated that Prop 310 campaign is moving right along, signage up all around the state and encouraged everyone to visit the website [voteyeson310.com](http://voteyeson310.com) as well as Facebook and Instagram.

### **FIRE INSPECTOR REPORT – A report from the Fire Inspector, discussion and possible action regarding current events and activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, and inspections.**

Chief Johnson stated Fire Inspector Danny Hinds is attending the arson investigation training course in Mesa, AZ. Chief Johnson stated Fire Inspector Danny Hinds attended the Verde Villages Property Association meeting discussing water resources as well as Prop 310. Chief Johnson stated that Fire Inspector Danny Hinds has been working with the Town of Clarkdale developing emergency operation plans for the annual Trunk or Treat, Chief Johnson noted while speaking with a representative from Clarkdale they spoke very highly of Fire Inspector Danny Hinds. Chief Johnson stated that Fire Inspector Danny Hinds and Administrative Assistant Ashley Hammond have joined the LAFS (Life and Fire Safety) program.

### **FIRE CHIEF REPORT – A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; incident calls; human resource updates; finance updates; special projects; District SOPS's/SOG's; wildland assignments; out-of-District billing process; COVID funding; AFDA updates; and other potential updates.**

Chief Johnson reported on items from his report including:

- Cottonwood Journal review meeting
- AFDA Board Meeting
- AZFCA CEOP Class in Mesa
  - Chief Johnson stated he completed the one (1) year Chief Executor Officer Program. He stated it was a great opportunity and worth the commitment.
- Cornville Community Station Meeting
- Verde Valley OPS Meeting
  - Chief Johnson stated this is going to begin to be a monthly meeting to look at operations on a task level in the District.

- Anniversary of Tyrone Bell's LODD
  - Chief Johnson stated members of the organization were able to get together to remember and honor Tyrone Bell.
- Clarkdale Department Head Meeting
- Meeting with Supervisor Gregory
  - Chief Johnson stated he had a meeting with Supervisor Gregory and has enjoyed to continue to build a relationship with the County at a political level.
- Verde Valley Fire Board Meeting
- Monthly Staff Meeting
- Yavapai County Chiefs Meeting
- Human Resources
  - Firefighter DeJonge and LaMaide have successfully completed probation.
    - Chief Johnson stated Firefighter DeJonge and LaMaide have completed their probation and are no full-time firefighters, commenting how great it is to have them and all they bring to the origination.
  - Firefighter Ethan Church has begun probation as a full-time firefighter.
- Finance
  - Awarded the regional grant that was submitted for the Comprehensive Cancer Screening.
- Special Projects
  - Preliminary cost estimates were submitted to Securis for consideration in the disbursement in the Governor's COVID and general pandemic eligible expenses. The hail damage to A321 has been repaired and is back in service.
    - Board Member Gilboy asked the estimated amount that was submitted to Securis, Chief Johnson replied roughly \$300,000.00
    - Board Member Gilboy asked if we were credited the difference of the initial claim, we submitted for a new hood for A321. Chief Johnson replied yes, we were only charged for the repairs and not a new hood.
- Wildland Assignments / Mutual Aid
  - No wildland assignments this month. Verde Valley Fire was able to provide backfill for CAFMA while they attended the funeral for Captain Zach Fields.
- Out of District Billing Process
  - Total of \$126,160.95 billed for OOD response
  - Total collected \$52,246.27
  - Total credited \$25,500.00
    - Board Member Gilboy asked if Salt River Cement Plant had paid all their OOD invoices, Chief Johnson replied yes.
- County and State Updates
  - AFDA Updates – Legislative updates.
    - Chief Johnson stated voting centers opened last Wednesday, October 12, 2022. He stated the campaign stoo up multiple digital billboards along the state's freeways and state highways encouraging voters to vote YES on Prop 310. Prop 310 is estimated to generate \$150M annually to support fire district operations statewide and is critical to improve the delivery of fire and EMS throughout rural Arizona.

Board Member Gilboy asked, "if the ACT (Arizona Crisis Team) was a good program?" Chief Johnson replied yes, it's a great service and a great resource to our District. He explained the service they provide to our patients that have had a tragic event.

Union Vice President Richard Wintermute stated they use ACT frequently and it's a great resource.

**OLD BUSINESS – None.**

**NEW BUSINESS**

**Budget Overage** – Discussion and possible approval to exceed the FY2022-2023 budgeted amount for Department Meetings / Employee Recognition, account 01-6100-614700.

Chief Johnson stated there has been an organization push and request not only from the firefighters but from their families as well to bring back the events that build that Verde Valley Fire District family. Chief Johnson stated Verde Valley Fire District would like to have an Employee Appreciation Banquet. He said the banquet is in process of being planned and it will be held on April 1, 2022 at the Cottonwood Fairgrounds. Chief Johnson stated the Cottonwood Fairgrounds is a central location that will allow the on-duty crews to attend as well. Chief Johnson stated they are asking the Board to roll over some of the savings from not having a Board election this year to the employee recognition line item that would allow for deposits to be made and purchase awards. Chief Johnson stated that if this event is successful and they are able to recuperate some of these costs, they would refund the money back to the funded balance. Chief Johnson stated they would like to exceed the budgeted employee recognition line item by \$7,500.00

Board Member Gilboy asked, "if she was a conflict of interest working at the Cottonwood Fairgrounds?" Chief Johnson replied no since there is no money exchanging between Verde Valley Fire District and Cottonwood Fairgrounds.

Board Member Gilboy asked, "if they were wanting to add to the budgeted line item to equal the amount of \$7,500.00? Chief Johnson stated they would like to add an additional of \$7,500.00 equaling the total amount of \$9,500.00

Board Member Gilboy made a motion to approve exceeding the FY2022-2023 budgeted amount for Department Meetings / Employee Recognition in the amount of \$9,500.00. Board Clerk Brummett seconded the motion.

Administrative Manager Lisa Elliott corrected that the amount exceeding is \$7,500.00 totaling the employee recognition line item to equal \$9,500.00

After discussion the Board agreed to leave the employee recognition line item at \$9,500.00

Board Member Gilboy asked, "who they were reaching out to for sponsorship?" Chief Johnson stated that there is a group of members working on getting corporate sponsors in the community, he noted that he wanting to keep this a separate event creating its own entity. He stated that he does not have a list of businesses the group is reaching out to for sponsorship.

The motion passed unanimously.

**Purchasing Policy** – Discussion and possible direction to Staff regarding revising the Purchasing Policy.

Chief Johnson stated the District has been working on updating procedures and policies in administrative, operational and EMS. He noted that the Purchasing Policy hasn't been updated in three (3) years and would like to have discussion with the Board on possibly updating this policy and increasing budgeted approval levels.

Board Member Gilboy asked, "what are the statutory requirements for purchasing items?" Chief Johnson stated there is not many statutory requirements that fire district have to follow, he noted that it is best practice and what they want to do an organization.

Board Member Gilboy stated that over the last few years they have increase the credit card allowances. Se stated she would like to continue to be diligent in the purchasing policies with required backup and bid processes.

Administrative Manager Lisa Elliott stated that they would still follow the required processes but was asking the Board if they would be open to increasing the purchasing limit. She explained the current limits and what they require. She mentioned a lot of these larger projects and items being requested have already been discussed in the budget process. She asked, "if these projects and items have already been approved in the budget if we still need to get approval again at these limits?"

Board Member Gilboy stated that even though these large projects and items have been discussed in the budget process she still thinks they need approval if necessary, depending on the cost.

Chief Johnson stated that the District is running into issues with the \$5,000.00 purchasing requirements. He stated that the District has a lot of equipment that is above the \$5,000 threshold and we are limited with vendors in the Verde Valley to get the three (3) bids that are required in the current purchasing policy. He asked if the Board would be interest at looking at some proposals of purchasing policies.

Board Member Gilboy asked, "what are some current purchasing policies?"

Administrative Manager Lisa Elliott presented two (2) examples of purchasing policies, the two (2) examples included the Town of Clarkdale and the Town of Camp Verde.

Board Member Peck asked, "if the District was wanting to change the whole purchasing policy or just the approval of the larger purchasing amounts?"

Administrative Manager Lisa Elliott stated there are corrections that need to be made in the purchasing policy, noting that in the current policy it states purchases under \$50.00 are to be made using the petty cash fund. She stated we no longer have a petty cash fund.

Board Member Gilboy stated that the presented examples of purchasing policies are from towns and that she would like to see an example from a fire district. She stated that she would be comfortable with Chief's approval up to \$9,999.00 but over \$10,000.00 she would want Board approval.

Chief Johnson stated that he received good direction from the Board and they will continue to work on getting examples of purchasing policies that other fire districts are using.

**FUTURE AGENDA ITEMS – A listing of items to be placed on a future agenda.**

Board Member Oath of Office.

**ADJOURNMENT.** With no further business before the Board, the meeting adjourned at 5:38 p.m.

Submitted By:

Approved:

\_\_\_\_\_  
Ashley Hammond, Administrative Specialist

\_\_\_\_\_  
Ken Bishop, Board Chairman

Attest:

\_\_\_\_\_  
Robert Brummett, Board Clerk



# Verde Valley Fire District

## Monthly Financial Report Supplementary Information

### For the Month Ending October 31, 2022

As of October 31, 2022, the District was 33% of the way through the fiscal year.

The following are some highlights from the month of October 2022:

#### Bank Reconciliation Summary Report

- Summary of all transactions throughout the month.
- The Ambulance Account register balances does not match the balance sheet due to two (2) transactions being posted after the bank reconciliation was completed. Neither of these transactions cleared the bank in October 2022.

#### Balance Sheet

- Total cash for the General Fund = \$3,252,154.08 (does NOT include the PSPRS COP Contingency Reserve Fund).
- Account 01-124002 Due From / Due To Capital Projects Fund - \$66,608.79 owed to the General Fund.
- Account 01-124003 Due From / Due To Wildland Fund - \$60,350.03 owed to the Wildland Fund.
- Account 01-212110 PSPRS Tier 1 – Withholding and 01-212210 PSPRS Tier 1 – Overpayments to PSPRS due to payroll corrections. Waiting on PSPRS to issue the credits.
- Account 01-215010 Health Insurance – Employee status change correction.
- Account 03-212110 PSPRS Tier 1 – Withholding and 03-212210 PSPRS Tier 1 – Overpayments to PSPRS due to payroll corrections. Waiting on PSPRS to issue the credits.

#### Cash Flow Projection Report

- Increase in cash of \$2,309,684 during the month.
- Positive cash flow of \$1,302,530 for the fiscal year.
- Cash flows show that they are adequate to fund the fiscal year's operations.

#### Detail Financial Report

- \$2,479,589.56 in FY2022-2023 Property Tax Revenues were received.
- \$183,115.81 in FDAT Revenues were received.
- The following account explanations are for items occurring within the month of October 2022:
  - Page 1 Account 01-455000 Other Income - \$9,032.22 received from insurance company for hail damage repair on T308.
  - Page 9 Account 01-7000-721000 GOHS Car Seat Grants – Final car seat purchase for FY2022 grant..
  - Page 10 Account 02-451000 Interest Income – transfer of PSPRS COP Contingency Fund interest for September 2022.
  - Page 10 Account 02-453000 Sale of Surplus Property – Correction of duplicate positing of \$15,000 for sale of 2005 Ambulance. Revenue.
  - Page 11 Account 03-421000 Wildland Revenues – Payments received for all FY2022-2023 deployments.
- Total General Fund expenditures are 11.74% lower than the year-to-date allocation.
- Total operating expenditures ONLY (excluding Contingency, Grants, Other Financing Uses) are 11.84% lower than the year-to-date allocation.

#### Property Tax Collection Comparison

- \$2,527,752.02 (41%) of the total FY2022-2023 budgeted Property Tax revenues has been collected year-to-date.

#### Ambulance Billing Report

- 105 billable calls in the month. This is an increase of 3 calls from the prior month and a year-to-date decrease of 16 calls compared to the same timeframe in FY2021-2022.
- Ambulance cash collections of \$77,405.60 were received.
- Total Ambulance Billing Receivables were \$605,751.52, a decrease of \$778.48 from the prior month.
- \$65.00 was received from the collection agency during the month.

#### Wildland Revenue Report

- Crews have deployed on six (6) assignments in FY2022-2023 to date. Payment has been received for all deployments.

# Bank Reconciliation Summary Report

For the Month Ending October 31, 2022

	WFD General Fund	Ambulance Account	PSPRS COP		Wildland Fund	Employee Benefits Fund
			Contingency Fund	Capital Fund		
Opening Balance	\$ 476,164.38	\$ 277,272.76	\$ 1,065,730.96	\$ 2,846,008.01	\$ 300,951.58	\$ 278,046.23
Deposits	\$ 2,680,602.68	\$ 499,811.45	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ 1,090.66	\$ (1,090.66)	\$ -	\$ -
Service Charge	\$ -	\$ (169.02)	\$ -	\$ -	\$ -	\$ -
Checks / Payments	\$ (308,471.84)	\$ (417,583.59)	\$ -	\$ -	\$ -	\$ -
Ending Balance	<u>\$ 2,848,295.22</u>	<u>\$ 359,331.60</u>	<u>\$ 1,066,821.62</u>	<u>\$ 2,844,917.35</u>	<u>\$ 300,951.58</u>	<u>\$ 278,046.23</u>
Uncleared Transactions						
Uncleared Deposits	\$ -	\$ 88,711.50	\$ -	\$ -	\$ -	\$ -
Uncleared Checks / Payments	\$ (44,554.74)	\$ -	\$ -	\$ -	\$ -	\$ -
Register Balance	<u>\$ 2,803,740.48</u>	<u>\$ 448,043.10</u>	<u>\$ 1,066,821.62</u>	<u>\$ 2,844,917.35</u>	<u>\$ 300,951.58</u>	<u>\$ 278,046.23</u>

**NOTE:** The Ambulance Account's register balance (last line) does not match the balance sheet due to two (2) deposits that were posted for October 2022 after the reconciliation had been completed. Neither of the deposits cleared the bank in October.



Verde Valley Fire District, AZ

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 10/01/2022 - 10/31/2022

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Bank Account: 0370010660 - Ambulance Account</b>							
10/01/2022	10/31/2022	MISC0000038	February 2021 Credit Card Processing Fee	General Ledger	Cleared	Miscellaneous	-179.15
10/03/2022	10/31/2022	DEP0001338	Humana	General Ledger	Cleared	Deposit	664.33
10/03/2022	10/31/2022	DEP0001344	D.Marques - Yavapai Apache CPR x 5	General Ledger	Cleared	Deposit	300.00
10/03/2022	10/31/2022	DEP0001345	UnitedHealthcare	General Ledger	Cleared	Deposit	270.00
10/03/2022	10/31/2022	DEPR0000010	Website Test Reversal	General Ledger	Cleared	Deposit Reversal	-5.00
10/04/2022	09/27/2022	5		Payroll	Cleared	Check	0.00
10/04/2022	10/31/2022	DEFT0000926	Nationwide Trust Company - PEHP	Accounts Payable	Cleared	Bank Draft	-440.00
10/04/2022	10/31/2022	DEFT0000928	Nationwide - 457	Accounts Payable	Cleared	Bank Draft	-4,065.87
10/04/2022	10/31/2022	DEFT0000929	Nationwide - 457 PSPRS	Accounts Payable	Cleared	Bank Draft	-5,120.46
10/04/2022	10/31/2022	DEFT0000931	ASRS	Accounts Payable	Cleared	Bank Draft	-3,689.18
10/04/2022	10/31/2022	DEFT0000933	Optum Health Bank	Accounts Payable	Cleared	Bank Draft	-9,561.01
10/04/2022	10/31/2022	DEFT0000934	Nationwide - Roth IRA	Accounts Payable	Cleared	Bank Draft	-390.37
10/04/2022	10/31/2022	DEFT0000935	Nationwide - Roth PSPRS	Accounts Payable	Cleared	Bank Draft	-2,497.23
10/04/2022	10/31/2022	DEFT0000936	Global Life Liberty National Division	Accounts Payable	Cleared	Bank Draft	-87.16
10/04/2022	10/31/2022	DEFT0000938	Nationwide Trust Company - PSPRS EE	Accounts Payable	Cleared	Bank Draft	-1,407.45
10/04/2022	10/31/2022	DEFT0000939	Nationwide Trust Company - PSPRS ER	Accounts Payable	Cleared	Bank Draft	-1,597.09
10/04/2022	10/31/2022	DEFT0000940	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-4,078.52
10/04/2022	10/31/2022	DEFT0000941	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-18,633.22
10/04/2022	10/31/2022	DEFT0000994	National Bank of Arizona	Accounts Payable	Cleared	Bank Draft	-19,314.61
10/04/2022	10/31/2022	EFT0000071	Payroll EFT	Payroll	Cleared	EFT	-92,209.88
10/04/2022	10/31/2022	EFT0000073	M.Chavez - 9/20/2022 DD Resubmitted	General Ledger	Cleared	EFT	-576.82
10/05/2022	10/31/2022	DEP0001339	Aetna	General Ledger	Cleared	Deposit	121.71
10/05/2022	10/31/2022	DEP0001340	Physicians Mutual	General Ledger	Cleared	Deposit	120.00
10/05/2022	10/31/2022	DEP0001341	Colonial Penn	General Ledger	Cleared	Deposit	129.24
10/05/2022	10/31/2022	DEP0001342	Zellis Payments	General Ledger	Cleared	Deposit	121.71
10/05/2022	10/31/2022	DEP0001343	Zellis	General Ledger	Cleared	Deposit	123.16
10/05/2022	10/31/2022	EFT0000007	M.Chavez - DD Rejection	General Ledger	Cleared	EFT Reversal	796.12
10/06/2022	10/31/2022	DEP0001334	UnitedHealthcare	General Ledger	Cleared	Deposit	1,637.67
10/06/2022	10/31/2022	DEP0001337	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	12,240.22
10/07/2022	10/31/2022	DEP0001335	US Treasury	General Ledger	Cleared	Deposit	1,640.75
10/07/2022	10/31/2022	DEP0001336	Medicare	General Ledger	Cleared	Deposit	5,268.93
10/07/2022	10/31/2022	DEPR0000011	Medicare	General Ledger	Cleared	Deposit Reversal	-1,640.75
10/11/2022	10/31/2022	DEP0001359	Alternative to Meds Center	General Ledger	Cleared	Deposit	215.00
10/12/2022	10/31/2022	DEP0001347	AARP	General Ledger	Cleared	Deposit	127.78
10/12/2022	10/31/2022	DEP0001348	UnitedHealthcare	General Ledger	Cleared	Deposit	216.37
10/12/2022	10/31/2022	DEP0001358	E.Dulas - CPR for K.Hays	General Ledger	Cleared	Deposit	60.00

**Bank Transaction Report**

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/12/2022	10/31/2022	DEP0001360	Andrew Stone - 240 N TexLake	General Ledger	Cleared	Deposit	75.00
10/12/2022	10/31/2022	DEP0001370	US Treasury	General Ledger	Cleared	Deposit	1,640.75
10/13/2022	10/31/2022	10/18/22 PR DD	10/18/2022 Payroll Direct Deposit Transfer	Bank Reconciliation	Cleared	Deposit	91,451.34
10/13/2022	10/31/2022	10/18/22 PR Liab	10/18/2022 Payroll Liabilities Transfer	Bank Reconciliation	Cleared	Deposit	50,279.01
10/13/2022	10/31/2022	DEP0001353	AARP	General Ledger	Cleared	Deposit	124.86
10/13/2022	10/31/2022	DEP0001354	AARP	General Ledger	Cleared	Deposit	253.37
10/13/2022	10/31/2022	DEP0001355	UnitedHealthcare	General Ledger	Cleared	Deposit	1,079.34
10/13/2022	10/31/2022	DEP0001356	Ambulance Collections	General Ledger	Cleared	Deposit	65.00
10/13/2022	10/31/2022	DEP0001357	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	5,868.64
10/13/2022	10/31/2022	DEP0001398	WL - Lime Complex, Slathtouka, Cedar Creek	General Ledger	Cleared	Deposit	44,500.41
10/14/2022	10/31/2022	DEP0001361	Medicare	General Ledger	Cleared	Deposit	2,929.85
10/15/2022	10/31/2022	EFT0000078	NBAz October CC MidMonth payment	General Ledger	Cleared	EFT	-5,395.11
10/17/2022	10/31/2022	DEP0001363	UnitedHealthcare	General Ledger	Cleared	Deposit	583.28
10/17/2022	10/31/2022	DEP0001364	UMR	General Ledger	Cleared	Deposit	3,065.84
10/17/2022	10/31/2022	DEP0001376	Zellis	General Ledger	Cleared	Deposit	7,131.32
10/18/2022	10/12/2022	6	6	Payroll	Cleared	Check	0.00
10/18/2022	10/31/2022	DEP0001372	US Treasury	General Ledger	Cleared	Deposit	1,678.49
10/18/2022	10/31/2022	DEP0001377	American Republic	General Ledger	Cleared	Deposit	69.00
10/18/2022	10/31/2022	DEP0001378	Aetna	General Ledger	Cleared	Deposit	127.54
10/18/2022	10/31/2022	DEP0001379	Zellis	General Ledger	Cleared	Deposit	84.30
10/18/2022	10/31/2022	DEP0001380	Zellis	General Ledger	Cleared	Deposit	121.22
10/18/2022	10/31/2022	DEP000950	Nationwide Trust Company - PEHP	Accounts Payable	Cleared	Bank Draft	-440.00
10/18/2022	10/31/2022	DEP000952	Nationwide - 457	Accounts Payable	Cleared	Bank Draft	-3,800.94
10/18/2022	10/31/2022	DEP000953	Nationwide - 457 PSPRS	Accounts Payable	Cleared	Bank Draft	-5,085.03
10/18/2022	10/31/2022	DEP000955	ASRS	Accounts Payable	Cleared	Bank Draft	-3,769.36
10/18/2022	10/31/2022	DEP000957	Optum Health Bank	Accounts Payable	Cleared	Bank Draft	-9,561.01
10/18/2022	10/31/2022	DEP000958	Nationwide - Roth IRA	Accounts Payable	Cleared	Bank Draft	-424.61
10/18/2022	10/31/2022	DEP000959	Nationwide - Roth PSPRS	Accounts Payable	Cleared	Bank Draft	-2,486.55
10/18/2022	10/31/2022	DEP000960	Global Life Liberty National Division	Accounts Payable	Cleared	Bank Draft	-87.16
10/18/2022	10/31/2022	DEP000962	Nationwide Trust Company - PSPRS EE	Accounts Payable	Cleared	Bank Draft	-1,340.25
10/18/2022	10/31/2022	DEP000963	Nationwide Trust Company - PSPRS ER	Accounts Payable	Cleared	Bank Draft	-1,495.01
10/18/2022	10/31/2022	DEP000964	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-4,066.08
10/18/2022	10/31/2022	DEP000965	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-17,723.01
10/18/2022	10/31/2022	DEP000966	PSPRS	Accounts Payable	Cleared	Bank Draft	-9,442.81
10/18/2022	10/31/2022	DEP000967	PSPRS	Accounts Payable	Cleared	Bank Draft	-4,666.53
10/18/2022	10/31/2022	EFT0000074	Payroll EFT	Payroll	Cleared	EFT	-91,451.34
10/19/2022	10/31/2022	DEP0001365	Medicare	General Ledger	Cleared	Deposit	4,241.38
10/19/2022	10/31/2022	DEP0001373	US Treasury	General Ledger	Cleared	Deposit	1,780.61
10/19/2022	10/31/2022	DEP0001397	WL - 2022 OS/CND Prepo, Crockets Knob, Cedar Creek	General Ledger	Cleared	Deposit	140,099.36
10/19/2022	10/31/2022	EFT0000077	M.Chavez - DD for reject DD 10/05/2022	General Ledger	Cleared	EFT	-219.30
10/20/2022	10/31/2022	DEP0001374	UnitedHealthcare	General Ledger	Cleared	Deposit	1,763.90
10/20/2022	10/31/2022	DEP0001375	Ambulance Check Deposit	General Ledger	Cleared	Deposit	14,005.38
10/21/2022	10/31/2022	DEP0001387	Aetna	General Ledger	Cleared	Deposit	122.43

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/21/2022	10/31/2022	DFT0000956	Colonial Life & Accident Ins. Co.	Accounts Payable	Cleared	Bank Draft	-97.00
10/21/2022	10/31/2022	Oct 22 Svc. Fee	Oct 2022 Ambulance Acct Service Fee	Bank Reconciliation	Cleared	Service Charge	-169.02
10/24/2022	10/31/2022	DEP0001386	UnitedHealthcare	General Ledger	Cleared	Deposit	100.68
10/24/2022	10/31/2022	DEP0001394	Humana	General Ledger	Cleared	Deposit	417.65
10/24/2022	10/31/2022	DEP0001395	GEHA	General Ledger	Cleared	Deposit	131.91
10/24/2022	10/31/2022	DEP0001396	EmblemHealth	General Ledger	Cleared	Deposit	125.35
10/25/2022	10/31/2022	DEP0001392	T.Nelson - CPR	General Ledger	Cleared	Deposit	45.00
10/26/2022	10/31/2022	DEP0001385	UnitedHealthcare	General Ledger	Cleared	Deposit	123.16
10/27/2022	10/31/2022	DEP0001388	UnitedHealthcare	General Ledger	Cleared	Deposit	318.68
10/27/2022	10/31/2022	DEP0001393	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	3,403.86
10/28/2022	10/31/2022	11/1/2022 Payroll	11/1/2022 Payroll pulled early by bank	Bank Reconciliation	Outstanding	EFT Reversal	88,624.34
10/28/2022	10/31/2022	11/1/22 Payroll	11/1/2022 Payroll pulled early by bank	Bank Reconciliation	Cleared	EFT	-88,624.34
10/31/2022	10/31/2022	11/1 Lib NI	11/1/2022 Liberty National payment pulled early	Bank Reconciliation	Cleared	EFT	-87.16
10/31/2022	10/31/2022	11/1 Lib NI	11/1/2022 Liberty National payment pulled early	Bank Reconciliation	Outstanding	EFT Reversal	87.16
10/31/2022	10/31/2022	DEP0001389	Medicare Railroad Palmetto	General Ledger	Cleared	Deposit	484.72
10/31/2022	10/31/2022	DEP0001390	UnitedHealthcare	General Ledger	Cleared	Deposit	1,132.56
10/31/2022	10/31/2022	DEP0001391	Medicare	General Ledger	Cleared	Deposit	3,454.41
10/31/2022	10/31/2022	DEP0001406	Noble Building Permit	General Ledger	Outstanding	Deposit	100.00
10/31/2022	10/31/2022	DEP0001411	Humana	General Ledger	Outstanding	Deposit	270.50
10/31/2022	10/31/2022	DFT0000951	Legal Shield	Accounts Payable	Cleared	Bank Draft	-114.60
10/31/2022	10/31/2022	DFT0000954	AFLAC	Accounts Payable	Cleared	Bank Draft	-1,130.80
<b>Bank Account 0370010660 Total: (100)</b>							<b>78,843.80</b>

Bank Account: 6061040000 - VVFD General Fund

10/06/2022	10/31/2022	706103130	A to Z Mechanical Solutions	Accounts Payable	Cleared	Check	-1,782.56
10/06/2022	10/31/2022	706103131	Central Arizona Fire & Medical Authority	Accounts Payable	Cleared	Check	-156.94
10/06/2022	10/31/2022	706103132	Clarkdale Utilities	Accounts Payable	Cleared	Check	-268.78
10/06/2022	10/31/2022	706103133	Conn Pest Control- Verde Valley LLC	Accounts Payable	Cleared	Check	-130.00
10/06/2022	10/31/2022	706103134	Danny Johnson	Accounts Payable	Cleared	Check	-311.00
10/06/2022	10/31/2022	706103135	Deluxe Business Systems	Accounts Payable	Outstanding	Check	-94.49
10/06/2022	10/31/2022	706103136	Joe Moore	Accounts Payable	Cleared	Check	-260.00
10/06/2022	10/31/2022	706103137	Laser Etched, LLC	Accounts Payable	Cleared	Check	-44.84
10/06/2022	10/31/2022	706103138	Sparklight	Accounts Payable	Cleared	Check	-6.08
10/06/2022	10/31/2022	706103139	Sunstate Technology Group	Accounts Payable	Cleared	Check	-6,136.96
10/06/2022	10/31/2022	706103140	United Fire Equipment Co.	Accounts Payable	Cleared	Check	-378.81
10/06/2022	10/31/2022	DEP0001346	VVFD GF Deposit	General Ledger	Cleared	Deposit	9,490.79
10/11/2022	10/31/2022	DEP0001350	COCSO Life Payment	Accounts Receivable	Cleared	Deposit	25.00
10/11/2022	10/31/2022	DEP0001352	Circle of Life Payment	Accounts Receivable	Cleared	Deposit	100.00
10/13/2022	10/31/2022	706103141	Sedona-Verde Valley Firefighter Charities	Accounts Payable	Outstanding	Check	-165.00
10/13/2022	10/31/2022	706103142	Sedona-Verde Valley Firefighters Assoc	Accounts Payable	Outstanding	Check	-825.48
10/13/2022	10/31/2022	706103143	Sedona-Verde Valley Firefighters PAC	Accounts Payable	Outstanding	Check	-49.00
10/13/2022	10/31/2022	706103144	VVFD	Accounts Payable	Cleared	Check	-50,279.01
10/13/2022	10/31/2022	706103145	VVFD	Accounts Payable	Cleared	Check	-91,451.34

Issued Date Range: -

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/18/2022	10/31/2022	706103146	Adam LaMaide	Accounts Payable	Cleared	Check	-80.00
10/18/2022	10/31/2022	706103147	City of Cottonwood	Accounts Payable	Cleared	Check	-17,485.50
10/18/2022	10/31/2022	706103148	Jerry Sinica	Accounts Payable	Cleared	Check	-686.50
10/18/2022	10/31/2022	706103149	Kairos Health AZ, Inc.	Accounts Payable	Cleared	Check	-62,372.96
10/18/2022	10/31/2022	706103150	Target Solutions Learning LLC	Accounts Payable	Cleared	Check	-300.07
10/18/2022		706103151	The UPS Store #2790	Accounts Payable	Outstanding	Check	-130.54
10/18/2022		706103152	Verde Valley Alterations	Accounts Payable	Outstanding	Check	-9.00
10/18/2022	10/31/2022	706103153	Verizon Wireless	Accounts Payable	Cleared	Check	-1,225.32
10/18/2022		706103154	Weed-Trol of Cottonwood Inc	Accounts Payable	Outstanding	Check	-37.00
10/20/2022		706103155	ArchiveSocial, Inc.	Accounts Payable	Outstanding	Check	-2,988.00
10/20/2022		706103156	Tire Pro Automotive	Accounts Payable	Outstanding	Check	-2,033.67
10/20/2022		706103157	VVAC-Verde Valley Ambulance Co	Accounts Payable	Outstanding	Check	-5,828.18
10/20/2022	10/31/2022	DEP0001369	M. Rauton FPSA Payment	Accounts Receivable	Cleared	Deposit	496.65
10/20/2022	10/31/2022	DEP0001381	VVFD GF Deposit	General Ledger	Cleared	Deposit	120.00
10/24/2022	10/31/2022	DEP0001384	Hilltop CPR Payment	Accounts Receivable	Cleared	Deposit	125.00
10/27/2022	10/31/2022	DEP0001399	VVFD GF Deposit	General Ledger	Cleared	Deposit	210.00
10/31/2022	10/31/2022	DEP0001422	Prior Year Property Tax Received - October 2022	General Ledger	Cleared	Deposit	7,329.87
10/31/2022	10/31/2022	DEP0001423	Property Tax Received - October 2022	General Ledger	Cleared	Deposit	2,479,589.56
10/31/2022	10/31/2022	DEP0001424	FDAT October 2022	General Ledger	Cleared	Deposit	183,115.81
							<b>Bank Account 6061040000 Total: (38)</b>

Bank Account: 6061340000 - Capital Projects Fund

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/18/2022	10/31/2022	EEI0000075	Transfer from Capital Projects to PSPRS COP Fund	General Ledger	Cleared	EFT	-1,090.66
							<b>Bank Account 6061340000 Total: (1)</b>
							<b>Report Total: (139)</b>

# Summary

**Bank Account**  
 0370010660 Ambulance Account  
 6061040000 VVFD General Fund  
 6061340000 Capital Projects Fund

Count	Amount
100	78,843.80
38	2,435,085.65
1	-1,090.66
<b>Report Total:</b>	<b>2,512,838.79</b>

**Cash Account**  
\*\*No Cash Account\*\*  
01 01-101000 - VVFD General Fund  
01 01-102000 - Ambulance Account  
02 02-101000 - Capital Projects Fund

Count	Amount
8	141,730.35
38	2,435,085.65
92	-62,886.55
1	-1,090.66
<b>Report Total:</b>	<b>2,512,838.79</b>

Transaction Type	Count	Amount
Bank Draft	30	-136,612.92
Check	30	-245,517.03
Deposit	64	3,087,109.65
Deposit Reversal	2	-1,645.75
EFT	8	-279,654.61
EFT Reversal	3	89,507.62
Miscellaneous	1	-179.15
Service Charge	1	-169.02
<b>Report Total:</b>	<b>139</b>	<b>2,512,838.79</b>



Verde Valley Fire District, AZ

**Balance Sheet - Detail**  
**Account Summary**  
As Of 10/31/2022

Account	Name	Balance
<b>Fund: 01 - General Fund</b>		
<b>Assets</b>		
<a href="#">01-101000</a>	VVFD General Fund	2,803,740.48
<a href="#">01-102000</a>	Ambulance Account	448,413.60
<a href="#">01-104000</a>	PSPRS COP Contingency Reserve Fund	1,066,821.62
<a href="#">01-104001</a>	PSPRS COP Lease Payment Fund	364.80
<a href="#">01-121000</a>	Property Tax Receivable	126,027.73
<a href="#">01-122000</a>	Ambulance Billing Receivable	605,751.52
<a href="#">01-122500</a>	Allowance for Doubtful Accounts	-476,201.58
<a href="#">01-123000</a>	Other Receivables	83,746.40
<a href="#">01-124002</a>	Due From / Due To Capital Projects Fund	66,608.79
<a href="#">01-124003</a>	Due From / Due To Wildland Fund	-60,350.03
<a href="#">01-151000</a>	Prepaid Expenses	12,912.88
<a href="#">01-151001</a>	Postage Due Prepaid Account	49.05
<a href="#">01-151002</a>	Prepaid PSPRS Employer Contributions	300,121.58
<a href="#">01-151003</a>	Securis Capitalization Prepayment	15,172.84
	<b>Total Assets:</b>	<b>4,993,179.68</b>
		<b><u>4,993,179.68</u></b>
<b>Liability</b>		
<a href="#">01-200000</a>	Accounts Payable	6,697.40
<a href="#">01-210000</a>	Payroll Payable	796.12
<a href="#">01-211700</a>	Unemployment	5.55
<a href="#">01-212110</a>	PSPRS Tier 1 - Withholding	-70.22
<a href="#">01-212210</a>	PSPRS Tier 1	-233.38
<a href="#">01-215010</a>	Health Insurance	-215.50
<a href="#">01-219000</a>	Misc Deductions - Withholding	91.56
<a href="#">01-222411</a>	Deferred Revenue - Taxes	114,067.00
<a href="#">01-222441</a>	Deferred Revenue - Ambulance	94,589.00
<a href="#">01-222450</a>	Deferred Revenue - Miscellaneous	73,158.68
	<b>Total Liability:</b>	<b>288,886.21</b>
<b>Equity</b>		
<a href="#">01-310000</a>	Unreserved for General Fund	3,401,763.23
	<b>Total Beginning Equity:</b>	<b>3,401,763.23</b>
Total Revenue		3,104,934.29
Total Expense		1,802,404.05
<b>Revenues Over/Under Expenses</b>		<b>1,302,530.24</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>4,704,293.47</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>4,993,179.68</u></b>



**Balance Sheet - Detail**

**As Of 10/31/2022**

Account	Name	Balance	
<b>Fund: 02 - Capital Projects Fund</b>			
<b>Assets</b>			
<a href="#">02-101000</a>	Capital Projects Fund	2,844,917.35	
<a href="#">02-124001</a>	Due From / Due To General Fund	-66,608.79	
	<b>Total Assets:</b>	<u>2,778,308.56</u>	<u><b>2,778,308.56</b></u>
<b>Liability</b>			
	<b>Total Liability:</b>	<u>0.00</u>	
<b>Equity</b>			
<a href="#">02-310000</a>	Unreserved for Capital Projects Fund	2,781,078.28	
	<b>Total Beginning Equity:</b>	<u>2,781,078.28</u>	
Total Revenue		23,743.35	
Total Expense		<u>26,513.07</u>	
<b>Revenues Over/Under Expenses</b>		<b>-2,769.72</b>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>2,778,308.56</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<u><b>2,778,308.56</b></u>

**Balance Sheet - Detail**

**As Of 10/31/2022**

Account	Name	Balance
<b>Fund: 03 - Wildland Fund</b>		
<b>Assets</b>		
<a href="#">03-101000</a>	Wildland Fund	300,951.58
<a href="#">03-123000</a>	Other Receivables	3.28
<a href="#">03-124001</a>	Due From / Due To General Fund	60,350.03
	<b>Total Assets:</b>	<u><b>361,304.89</b></u>
<b>Liability</b>		
<a href="#">03-212110</a>	PSPRS Tier 1 - Withholding	-64.22
<a href="#">03-212210</a>	PSPRS Tier 1 - Employer	-116.03
	<b>Total Liability:</b>	<u><b>-180.25</b></u>
<b>Equity</b>		
<a href="#">03-310000</a>	Unreserved for Wildland Fund	263,982.07
	<b>Total Beginning Equity:</b>	<u><b>263,982.07</b></u>
Total Revenue		270,881.07
Total Expense		<u>173,378.00</u>
<b>Revenues Over/Under Expenses</b>		<u><b>97,503.07</b></u>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>361,485.14</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<u><b>361,304.89</b></u>

**Balance Sheet - Detail**

**As Of 10/31/2022**

Account	Name	Balance	
<b>Fund: 04 - Employee Benefit Liability Fund</b>			
<b>Assets</b>			
<a href="#">04-101000</a>	Employee Benefit Liability Fund	278,046.23	
	<b>Total Assets:</b>	<u>278,046.23</u>	<b><u>278,046.23</u></b>
<b>Liability</b>			
	<b>Total Liability:</b>	<u>0.00</u>	
<b>Equity</b>			
<a href="#">04-310000</a>	Unreserved for Employee Benefit Liability	277,298.16	
	<b>Total Beginning Equity:</b>	<u>277,298.16</u>	
Total Revenue		748.07	
Total Expense		<u>0.00</u>	
<b>Revenues Over/Under Expenses</b>		<b>748.07</b>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>278,046.23</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>278,046.23</u></b>

Verde Valley Fire District  
 FY 2022-2023 General Fund Cash Flow Projections  
 For the Month Ending October 31, 2022

June 30, 2022 Cash Balance \$ 2,305,145

Revenues	Actual Jul-22	Actual Aug-22	Actual Sep-22	Actual Oct-22	Projected Nov-22	Projected Dec-22	Projected Jan-23	Projected Feb-23	Projected Mar-23	Projected Apr-23	Projected May-23	Projected Jun-23	YTD Total	FY22-23 GF Budget
Property Tax Revenues	\$ 2,334	\$ 668	\$ 53,960	\$ 2,662,705	\$ 1,531,196	\$ 83,248	\$ 83,248	\$ 83,248	\$ 83,248	\$ 1,331,475	\$ 466,016	\$ 83,248	\$ 6,464,592	\$ 6,657,374
Intergovernmental Revenues	\$ -	\$ 608	\$ -	\$ -	\$ 1,452	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 2,200	\$ 45,000	\$ 94,260	\$ 93,652
Fees for Services	\$ 35,317	\$ (2,985)	\$ 1,725	\$ 2,650	\$ 3,500	\$ 3,500	\$ 28,389	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 89,586	\$ 99,967
Ambulance Revenues (Modified Accrual)	\$ 110,975	\$ 87,186	\$ 54,912	\$ 76,963	\$ 64,750	\$ 64,750	\$ 64,750	\$ 64,750	\$ 64,750	\$ 64,750	\$ 64,750	\$ 64,750	\$ 848,036	\$ 777,000
Other Income	\$ 436	\$ 1,819	\$ 4,282	\$ 11,389	\$ 604	\$ 604	\$ 604	\$ 604	\$ 604	\$ 604	\$ 604	\$ 604	\$ 22,760	\$ 7,250
Grant Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,310	\$ -	\$ -	\$ -	\$ -	\$ 169,536	\$ 302,074	\$ 486,229	\$ 490,823
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,864	\$ 100,864	\$ 350,864
<b>Total Revenues</b>	<b>\$ 149,063</b>	<b>\$ 87,286</b>	<b>\$ 114,878</b>	<b>\$ 2,753,707</b>	<b>\$ 1,601,502</b>	<b>\$ 204,411</b>	<b>\$ 176,990</b>	<b>\$ 152,102</b>	<b>\$ 152,102</b>	<b>\$ 1,407,638</b>	<b>\$ 706,506</b>	<b>\$ 600,040</b>	<b>\$ 8,106,327</b>	<b>\$ 8,476,930</b>

Expenditures	Actual Jul-22	Actual Aug-22	Actual Sep-22	Actual Oct-22	Projected Nov-22	Projected Dec-22	Projected Jan-23	Projected Feb-23	Projected Mar-23	Projected Apr-23	Projected May-23	Projected Jun-23	YTD Total	FY22-23 GF Budget
Personnel Expenses	\$ 272,149	\$ 445,098	\$ 363,946	\$ 373,587	\$ 659,153	\$ 439,436	\$ 439,436	\$ 439,436	\$ 439,436	\$ 439,436	\$ 659,153	\$ 439,436	\$ 5,409,699	\$ 5,712,662
Fire Board	\$ 854	\$ 251	\$ -	\$ -	\$ 66,847	\$ 300	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 70,952	\$ 72,247
Administration	\$ 31,710	\$ 28,456	\$ 32,570	\$ 12,910	\$ 32,739	\$ 31,775	\$ 21,801	\$ 21,801	\$ 31,775	\$ 21,801	\$ 21,801	\$ 21,801	\$ 310,942	\$ 319,482
Fire Prevention	\$ 892,38	\$ 388,50	\$ 130,27	\$ 1,793,95	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 1,200,17	\$ 12,806	\$ 14,402
Building Maintenance	\$ 37,00	\$ 1,739,73	\$ 5,956,39	\$ 3,926,81	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 3,139,17	\$ 36,773	\$ 37,670
EMS Services	\$ 23,240,12	\$ 18,461,27	\$ 31,672,01	\$ 8,995,72	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 18,734,00	\$ 232,141	\$ 224,808
Operations	\$ 5,195,68	\$ 1,063,23	\$ 1,077,70	\$ 3,752,17	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 13,153,83	\$ 116,319	\$ 157,846
Fleet Maintenance	\$ 371,17	\$ 17,819,53	\$ 19,500,05	\$ 9,853,17	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 15,416,67	\$ 170,877	\$ 185,000
Wildland	\$ -	\$ -	\$ 43,91	\$ 1,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,503	\$ 6,020
Communications	\$ 1,257,75	\$ 18,283,96	\$ 36,216,73	\$ 18,710,82	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 20,229,08	\$ 236,302	\$ 242,749
Grant Expenditures	\$ -	\$ -	\$ -	\$ 8,639	\$ 62,163	\$ 62,163	\$ 7,309	\$ -	\$ -	\$ -	\$ -	\$ 314,574	\$ 517,013	\$ 520,277
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 104,383	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 429,383	\$ -	\$ 533,767	\$ 533,767
Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 450,000
<b>Total Expenditures</b>	<b>\$ 335,707</b>	<b>\$ 531,561</b>	<b>\$ 491,113</b>	<b>\$ 444,023</b>	<b>\$ 997,159</b>	<b>\$ 605,546</b>	<b>\$ 597,673</b>	<b>\$ 540,419</b>	<b>\$ 543,083</b>	<b>\$ 533,110</b>	<b>\$ 1,182,211</b>	<b>\$ 1,049,489</b>	<b>\$ 7,851,095</b>	<b>\$ 8,476,930</b>

Monthly Net Cash Added/(Used)	\$ (186,644)	\$ (444,275)	\$ (376,234)	\$ 2,309,684	\$ 604,343	\$ (401,135)	\$ (420,683)	\$ (388,317)	\$ (390,981)	\$ 874,529	\$ (475,605)	\$ (449,449)	\$ 255,232
Cummulative Net Cash Added/(Used)	\$ (186,644)	\$ (630,920)	\$ (1,007,154)	\$ 1,302,530	\$ 1,906,873	\$ 1,505,738	\$ 1,085,055	\$ 696,738	\$ 305,757	\$ 1,180,286	\$ 704,681	\$ 255,232	\$ 510,464
Liabilities (Expense) Accrued But Not Yet Paid LESS Prior Period Paid	\$ (202,709)	\$ 5,033	\$ (26,514)	\$ 7,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Receipts Posted to Accounts Receivable LESS Revenues Accrued	\$ (77,602)	\$ (322,688)	\$ 64,714	\$ 197,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Estimated Cash Balance</b>	<b>\$ 1,838,189</b>	<b>\$ 1,076,259</b>	<b>\$ 738,225</b>	<b>\$ 3,252,154</b>	<b>\$ 3,856,497</b>	<b>\$ 3,455,362</b>	<b>\$ 3,034,679</b>	<b>\$ 2,646,362</b>	<b>\$ 2,255,381</b>	<b>\$ 3,129,910</b>	<b>\$ 2,654,305</b>	<b>\$ 2,204,856</b>	<b>\$ 2,460,088</b>

Per ARS § 40-807(O), the District must produce a Cash Flow Projection Report each fiscal year. The Cash Flow Projection Report is to be updated monthly with the actual revenues and expenditures from the preceding month. This report is generated to demonstrate that the Fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year. Close attention should be paid to the Estimated Cash Balance row of these projections.

The projections above were derived from an analysis of the District's actual revenues and expenditures for the past five (5) years and the current year's adopted budget. They are to be used as a guide in financial planning. These projections will be updated monthly with actual revenues deposited into and expenditures disbursed from the cash accounts. Please note that the revenues and the expenditures have been changed to be reported on a Modified Accrual Basis to match the District's Annual Financial Report, as it is reported on a Modified Accrual Basis. The Modified Accrual Basis of reporting is used to report revenues when they are earned, rather than when received, and expenditures when incurred, rather than when paid, during that period.

For more detailed information regarding the revenues, expenditures, cash and investment accounts, please refer to the District's Monthly Financials, Register of Checks, Warrants & Deposits, Reconciliation Summaries, and Bank Statements. Please note that any rows that do not match the total of the GF Budget are due to items that Staff anticipates may not be utilized in the current fiscal year.



# Monthly Budget VS Actual - Summary

## Group Summary

For Fiscal: 2022-2023 Period Ending: 10/31/2022

ExpCategory;RevCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - General Fund</b>						
4100 - Property Tax Revenues	6,657,374.00	6,657,374.00	2,662,705.37	2,719,666.59	-3,937,707.41	40.85 %
4200 - Intergovernmental Revenues	3,652.00	93,652.00	0.00	607.56	-93,044.44	0.65 %
4300 - Fees For Services	99,967.00	99,967.00	2,650.00	36,697.39	-63,269.61	36.71 %
4400 - Ambulance Revenues	777,000.00	777,000.00	76,962.62	330,036.12	-446,963.88	42.48 %
4500 - Other Income	7,250.00	7,250.00	11,389.41	17,926.63	10,676.63	247.26 %
4700 - Grant Revenue	490,823.00	490,823.00	0.00	0.00	-490,823.00	0.00 %
4900 - Other Financing Sources	350,864.00	350,864.00	0.00	0.00	-350,864.00	0.00 %
<b>Department: 5000 - Personnel Expenses</b>						
5000 - Salaries and Wages	3,666,273.00	3,666,273.00	259,733.45	911,139.78	2,755,133.22	24.85 %
<b>Department: 5000 - Personnel Expenses Total:</b>	<b>3,666,273.00</b>	<b>3,666,273.00</b>	<b>259,733.45</b>	<b>911,139.78</b>	<b>2,755,133.22</b>	<b>24.85 %</b>
<b>Department: 5100 - Employee Benefits</b>						
5110 - Employment Taxes	379,311.00	379,311.00	5,913.36	110,388.76	268,922.24	29.10 %
5120 - Retirement Benefits	462,328.00	462,328.00	27,297.19	102,527.73	359,800.27	22.18 %
5150 - Health Benefits	1,167,700.00	1,167,700.00	79,295.57	325,954.68	841,745.32	27.91 %
5180 - Uniforms	37,050.00	37,050.00	1,347.11	4,768.25	32,281.75	12.87 %
<b>Department: 5100 - Employee Benefits Total:</b>	<b>2,046,389.00</b>	<b>2,046,389.00</b>	<b>113,853.23</b>	<b>543,639.42</b>	<b>1,502,749.58</b>	<b>26.57 %</b>
<b>Department: 6000 - Fire Board</b>						
6020 - Election Expenses	66,847.00	66,847.00	0.00	0.00	66,847.00	0.00 %
6040 - Supplies	600.00	600.00	0.00	-30.00	630.00	-5.00 %
6090 - Training	4,800.00	4,800.00	0.00	1,135.23	3,664.77	23.65 %
<b>Department: 6000 - Fire Board Total:</b>	<b>72,247.00</b>	<b>72,247.00</b>	<b>0.00</b>	<b>1,105.23</b>	<b>71,141.77</b>	<b>1.53 %</b>
<b>Department: 6100 - Administration</b>						
6110 - Insurance	39,893.00	39,893.00	0.00	19,393.00	20,500.00	48.61 %
6120 - Outside Services	126,760.00	126,760.00	6,495.15	36,061.18	90,698.82	28.45 %
6130 - Memberships / Subscriptions	31,226.00	31,226.00	3,478.07	23,349.32	7,876.68	74.78 %
6140 - Supplies	35,580.00	35,580.00	1,900.81	3,254.17	32,325.83	9.15 %
6160 - Utilities	75,041.00	75,041.00	800.47	18,961.43	56,079.57	25.27 %
6170 - Repair and Maintenance	3,032.00	3,032.00	235.98	707.94	2,324.06	23.35 %
6190 - Training	7,950.00	7,950.00	0.00	3,919.31	4,030.69	49.30 %
<b>Department: 6100 - Administration Total:</b>	<b>319,482.00</b>	<b>319,482.00</b>	<b>12,910.48</b>	<b>105,646.35</b>	<b>213,835.65</b>	<b>33.07 %</b>
<b>Department: 6200 - Fire Prevention</b>						
6230 - Memberships / Subscriptions	2,852.00	2,852.00	0.00	765.51	2,086.49	26.84 %
6240 - Supplies	6,550.00	6,550.00	0.00	130.27	6,419.73	1.99 %
6290 - Training	5,000.00	5,000.00	1,793.95	2,309.32	2,690.68	46.19 %
<b>Department: 6200 - Fire Prevention Total:</b>	<b>14,402.00</b>	<b>14,402.00</b>	<b>1,793.95</b>	<b>3,205.10</b>	<b>11,196.90</b>	<b>22.25 %</b>
<b>Department: 6300 - Building Maintenance</b>						
6320 - Outside Services	3,070.00	3,070.00	167.00	408.00	2,662.00	13.29 %
6340 - Supplies	11,800.00	11,800.00	1,426.20	3,056.55	8,743.45	25.90 %
6370 - Repair and Maintenance	22,800.00	22,800.00	2,333.61	8,195.38	14,604.62	35.94 %
<b>Department: 6300 - Building Maintenance Total:</b>	<b>37,670.00</b>	<b>37,670.00</b>	<b>3,926.81</b>	<b>11,659.93</b>	<b>26,010.07</b>	<b>30.95 %</b>
<b>Department: 6400 - EMS Services</b>						
6420 - Outside Services	57,500.00	57,500.00	5,828.18	20,509.37	36,990.63	35.67 %
6430 - Memberships / Subscriptions	9,060.00	9,060.00	500.00	2,741.18	6,318.82	30.26 %
6440 - Supplies	98,620.00	98,620.00	2,567.54	26,828.91	71,791.09	27.20 %
6470 - Repair and Maintenance	23,000.00	23,000.00	0.00	22,135.67	864.33	96.24 %
6490 - Training	36,628.00	36,628.00	0.00	10,053.99	26,574.01	27.45 %
<b>Department: 6400 - EMS Services Total:</b>	<b>224,808.00</b>	<b>224,808.00</b>	<b>8,895.72</b>	<b>82,269.12</b>	<b>142,538.88</b>	<b>36.60 %</b>
<b>Department: 6500 - Operations</b>						
6520 - Outside Services	12,154.00	12,154.00	0.00	0.00	12,154.00	0.00 %

Monthly Budget VS Actual - Summary

For Fiscal: 2022-2023 Period Ending: 10/31/2022

ExpCategory;RevCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
6530 - Memberships / Subscriptions	8,245.00	8,245.00	144.99	5,162.15	3,082.85	62.61 %
6540 - Supplies	72,187.00	72,187.00	1,086.53	1,318.09	70,868.91	1.83 %
6570 - Repair and Maintenance	7,500.00	7,500.00	860.57	1,108.07	6,391.93	14.77 %
6590 - Training	57,760.00	57,760.00	1,660.08	3,500.47	54,259.53	6.06 %
<b>Department: 6500 - Operations Total:</b>	<b>157,846.00</b>	<b>157,846.00</b>	<b>3,752.17</b>	<b>11,088.78</b>	<b>146,757.22</b>	<b>7.03 %</b>
<b>Department: 6600 - Fleet Maintenance</b>						
6640 - Supplies	84,500.00	84,500.00	5,527.05	18,894.55	65,605.45	22.36 %
6670 - Repair and Maintenance	100,500.00	100,500.00	4,326.12	28,649.37	71,850.63	28.51 %
<b>Department: 6600 - Fleet Maintenance Total:</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>9,853.17</b>	<b>47,543.92</b>	<b>137,456.08</b>	<b>25.70 %</b>
<b>Department: 6700 - Wildland</b>						
6740 - Supplies	6,020.00	6,020.00	1,953.92	1,997.83	4,022.17	33.19 %
<b>Department: 6700 - Wildland Total:</b>	<b>6,020.00</b>	<b>6,020.00</b>	<b>1,953.92</b>	<b>1,997.83</b>	<b>4,022.17</b>	<b>33.19 %</b>
<b>Department: 6800 - Communications</b>						
6820 - Outside Services	209,826.00	209,826.00	17,485.50	69,109.37	140,716.63	32.94 %
6830 - Memberships / Subscriptions	4,200.00	4,200.00	0.00	1,141.30	3,058.70	27.17 %
6840 - Supplies	7,333.00	7,333.00	0.00	505.69	6,827.31	6.90 %
6860 - Utilities	13,800.00	13,800.00	1,225.32	3,591.29	10,208.71	26.02 %
6870 - Repair and Maintenance	4,790.00	4,790.00	0.00	121.61	4,668.39	2.54 %
6890 - Training	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00 %
<b>Department: 6800 - Communications Total:</b>	<b>242,749.00</b>	<b>242,749.00</b>	<b>18,710.82</b>	<b>74,469.26</b>	<b>168,279.74</b>	<b>30.68 %</b>
<b>Department: 7000 - Grants</b>						
7100 - Assistance to Firefighters Gran	169,536.00	169,536.00	0.00	0.00	169,536.00	0.00 %
7110 - AFG Grant Match Requirements	16,954.00	16,954.00	0.00	0.00	16,954.00	0.00 %
7200 - AZ GOHS Grants	71,287.00	71,287.00	8,639.33	8,639.33	62,647.67	12.12 %
7900 - Unanticipated Grants	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
7910 - Unanticipated Grant Match Requi	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
<b>Department: 7000 - Grants Total:</b>	<b>520,277.00</b>	<b>520,277.00</b>	<b>8,639.33</b>	<b>8,639.33</b>	<b>511,637.67</b>	<b>1.66 %</b>
<b>Department: 8000 - Capital</b>						
8900 - Debt Service	0.00	533,767.00	0.00	0.00	533,767.00	0.00 %
<b>Department: 8000 - Capital Total:</b>	<b>0.00</b>	<b>533,767.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533,767.00</b>	<b>0.00 %</b>
<b>Department: 9000 - Other Financing Uses</b>						
9200 - Op Transfers Out - Capital Fund	643,767.00	200,000.00	0.00	0.00	200,000.00	0.00 %
9900 - Contingency	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
<b>Department: 9000 - Other Financing Uses Total:</b>	<b>893,767.00</b>	<b>450,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>450,000.00</b>	<b>0.00 %</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>2,309,684.35</b>	<b>1,302,530.24</b>	<b>1,302,530.24</b>	<b>0.00 %</b>
<b>Fund: 02 - Capital Projects Fund</b>						
4200 - Intergovernmental Revenues	90,000.00	0.00	0.00	0.00	0.00	0.00 %
4500 - Other Income	6,200.00	6,200.00	-16,090.66	23,743.35	17,543.35	382.96 %
4900 - Other Financing Sources	643,767.00	200,000.00	0.00	0.00	-200,000.00	0.00 %
<b>Department: 6100 - Administration</b>						
6120 - Outside Services	0.00	0.00	0.00	1,500.00	-1,500.00	0.00 %
<b>Department: 6100 - Administration Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.00 %</b>
<b>Department: 8000 - Capital</b>						
8100 - Administrative Equipment	0.00	0.00	492.12	492.12	-492.12	0.00 %
8300 - Building Maintenance Equipment	291,750.00	291,750.00	0.00	24,520.95	267,229.05	8.40 %
8400 - EMS Services Equipment	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
8800 - Communications Equipment	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
8900 - Debt Service	533,767.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 8000 - Capital Total:</b>	<b>1,045,517.00</b>	<b>511,750.00</b>	<b>492.12</b>	<b>25,013.07</b>	<b>486,736.93</b>	<b>4.89 %</b>
<b>Department: 9000 - Other Financing Uses</b>						
9100 - Operating Transfers Out	29,454.00	29,454.00	0.00	0.00	29,454.00	0.00 %
<b>Department: 9000 - Other Financing Uses Total:</b>	<b>29,454.00</b>	<b>29,454.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29,454.00</b>	<b>0.00 %</b>
<b>Fund: 02 - Capital Projects Fund Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>-16,582.78</b>	<b>-2,769.72</b>	<b>332,234.28</b>	<b>0.83 %</b>

**Monthly Budget VS Actual - Summary**

**For Fiscal: 2022-2023 Period Ending: 10/31/2022**

<b>ExpCategory;RevCategory</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
<b>Fund: 03 - Wildland Fund</b>						
4200 - Intergovernmental Revenues	350,000.00	350,000.00	184,599.77	270,071.28	-79,928.72	77.16 %
4500 - Other Income	180.00	180.00	0.00	809.79	629.79	449.88 %
<b>Department: 5000 - Personnel Expenses</b>						
5000 - Salaries and Wages	214,000.00	214,000.00	18,975.84	135,099.90	78,900.10	63.13 %
<b>Department: 5000 - Personnel Expenses Total:</b>	<b>214,000.00</b>	<b>214,000.00</b>	<b>18,975.84</b>	<b>135,099.90</b>	<b>78,900.10</b>	<b>63.13 %</b>
<b>Department: 5100 - Employee Benefits</b>						
5110 - Employment Taxes	17,805.00	17,805.00	274.04	1,942.27	15,862.73	10.91 %
5120 - Retirement Benefits	30,088.00	30,088.00	2,668.66	17,586.24	12,501.76	58.45 %
<b>Department: 5100 - Employee Benefits Total:</b>	<b>47,893.00</b>	<b>47,893.00</b>	<b>2,942.70</b>	<b>19,528.51</b>	<b>28,364.49</b>	<b>40.78 %</b>
<b>Department: 6700 - Wildland</b>						
6720 - Outside Services	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
6740 - Supplies	59,100.00	59,100.00	3,897.92	18,241.80	40,858.20	30.87 %
6770 - Repair and Maintenance	20,187.00	20,187.00	402.45	449.99	19,737.01	2.23 %
6790 - Training	7,000.00	7,000.00	0.00	57.80	6,942.20	0.83 %
<b>Department: 6700 - Wildland Total:</b>	<b>88,287.00</b>	<b>88,287.00</b>	<b>4,300.37</b>	<b>18,749.59</b>	<b>69,537.41</b>	<b>21.24 %</b>
<b>Fund: 03 - Wildland Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>158,380.86</b>	<b>97,503.07</b>	<b>97,503.07</b>	<b>0.00 %</b>
<b>Fund: 04 - Employee Benefit Liability Fund</b>						
4500 - Other Income	0.00	0.00	0.00	748.07	748.07	0.00 %
<b>Fund: 04 - Employee Benefit Liability Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>748.07</b>	<b>748.07</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>2,451,482.43</b>	<b>1,398,011.66</b>	<b>1,733,015.66</b>	<b>-417.31 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
01 - General Fund	0.00	0.00	2,309,684.35	1,302,530.24	1,302,530.24
02 - Capital Projects Fund	-335,004.00	-335,004.00	-16,582.78	-2,769.72	332,234.28
03 - Wildland Fund	0.00	0.00	158,380.86	97,503.07	97,503.07
04 - Employee Benefit Liability Fur	0.00	0.00	0.00	748.07	748.07
<b>Report Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>2,451,482.43</b>	<b>1,398,011.66</b>	<b>1,733,015.66</b>





	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - General Fund</b>						
<b>Revenue</b>						
<b>RevCategory: 4100 - Property Tax Revenues</b>						
<a href="#">01-411000</a>	Real Estate / Personal Property	6,193,061.00	6,193,061.00	2,479,589.56	2,527,752.02	-3,665,308.98 40.82 %
<a href="#">01-412000</a>	Fire District Assistance Tax	464,313.00	464,313.00	183,115.81	191,914.57	-272,398.43 41.33 %
	<b>RevCategory: 4100 - Property Tax Revenues Total:</b>	<b>6,657,374.00</b>	<b>6,657,374.00</b>	<b>2,662,705.37</b>	<b>2,719,666.59</b>	<b>-3,937,707.41 40.85 %</b>
<b>RevCategory: 4200 - Intergovernmental Revenues</b>						
<a href="#">01-422000</a>	SCBA Calibration	2,200.00	2,200.00	0.00	0.00	-2,200.00 0.00 %
<a href="#">01-423000</a>	In-Lieu Taxes	1,452.00	1,452.00	0.00	0.00	-1,452.00 0.00 %
<a href="#">01-424000</a>	Smart and Safe Arizona Act Taxes	0.00	90,000.00	0.00	0.00	-90,000.00 0.00 %
<a href="#">01-425000</a>	Shared Services Agreement Reimbu	0.00	0.00	0.00	607.56	607.56 0.00 %
	<b>RevCategory: 4200 - Intergovernmental Revenues Total:</b>	<b>3,652.00</b>	<b>93,652.00</b>	<b>0.00</b>	<b>607.56</b>	<b>-93,044.44 0.65 %</b>
<b>RevCategory: 4300 - Fees For Services</b>						
<a href="#">01-431000</a>	Fire Protection Service Agreeeme	57,967.00	57,967.00	0.00	33,707.39	-24,259.61 58.15 %
<a href="#">01-432000</a>	Out of District Billings	30,000.00	30,000.00	1,600.00	-3,550.00	-33,550.00 11.83 %
<a href="#">01-433000</a>	First Aid / CPR Classes	4,000.00	4,000.00	875.00	3,915.00	-85.00 97.88 %
<a href="#">01-434000</a>	Inspection / Plan Review Fees	8,000.00	8,000.00	175.00	2,625.00	-5,375.00 32.81 %
	<b>RevCategory: 4300 - Fees For Services Total:</b>	<b>99,967.00</b>	<b>99,967.00</b>	<b>2,650.00</b>	<b>36,697.39</b>	<b>-63,269.61 36.71 %</b>
<b>RevCategory: 4400 - Ambulance Revenues</b>						
<a href="#">01-441000</a>	Ambulance Revenues	780,000.00	780,000.00	76,962.62	330,036.12	-449,963.88 42.31 %
<a href="#">01-442000</a>	Ambulance Refunds	-3,000.00	-3,000.00	0.00	0.00	3,000.00 0.00 %
	<b>RevCategory: 4400 - Ambulance Revenues Total:</b>	<b>777,000.00</b>	<b>777,000.00</b>	<b>76,962.62</b>	<b>330,036.12</b>	<b>-446,963.88 42.48 %</b>
<b>RevCategory: 4500 - Other Income</b>						
<a href="#">01-451000</a>	Interest Income	2,400.00	2,400.00	1,096.29	6,697.81	4,297.81 279.08 %
<a href="#">01-452000</a>	Donations	600.00	600.00	200.00	988.50	388.50 164.75 %
<a href="#">01-453000</a>	Sale of Surplus Property	250.00	250.00	0.00	0.00	-250.00 0.00 %
<a href="#">01-455000</a>	Other Income	4,000.00	4,000.00	10,093.12	10,240.32	6,240.32 256.01 %
	<b>RevCategory: 4500 - Other Income Total:</b>	<b>7,250.00</b>	<b>7,250.00</b>	<b>11,389.41</b>	<b>17,926.63</b>	<b>10,676.63 247.26 %</b>
<b>RevCategory: 4700 - Grant Revenue</b>						
<a href="#">01-471000</a>	Assistance to Firefighters Gran	169,536.00	169,536.00	0.00	0.00	-169,536.00 0.00 %
<a href="#">01-472000</a>	AZ Governor's Office of Highway	71,287.00	71,287.00	0.00	0.00	-71,287.00 0.00 %
<a href="#">01-479000</a>	Miscellaneous Grant Revenues	250,000.00	250,000.00	0.00	0.00	-250,000.00 0.00 %
	<b>RevCategory: 4700 - Grant Revenue Total:</b>	<b>490,823.00</b>	<b>490,823.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-490,823.00 0.00 %</b>
<b>RevCategory: 4900 - Other Financing Sources</b>						
<a href="#">01-492000</a>	Operating Transfers In - Capital Fun	29,454.00	29,454.00	0.00	0.00	-29,454.00 0.00 %
<a href="#">01-494000</a>	Operating Transfers In - Employee B	71,410.00	71,410.00	0.00	0.00	-71,410.00 0.00 %
<a href="#">01-499000</a>	Carryover Funds	250,000.00	250,000.00	0.00	0.00	-250,000.00 0.00 %
	<b>RevCategory: 4900 - Other Financing Sources Total:</b>	<b>350,864.00</b>	<b>350,864.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-350,864.00 0.00 %</b>
	<b>Revenue Total:</b>	<b>8,386,930.00</b>	<b>8,476,930.00</b>	<b>2,753,707.40</b>	<b>3,104,934.29</b>	<b>-5,371,995.71 36.63 %</b>
<b>Expense</b>						
<b>ExpCategory: 5000 - Salaries and Wages</b>						
<a href="#">01-5000-501000</a>	Fire Chief	110,241.00	110,241.00	8,480.00	30,210.00	80,031.00 27.40 %
<a href="#">01-5000-501300</a>	Battalion Chiefs	258,804.00	258,804.00	19,843.20	71,884.80	186,919.20 27.78 %
<a href="#">01-5000-502100</a>	Fire Inspector	51,896.00	51,896.00	3,992.00	14,221.52	37,674.48 27.40 %
<a href="#">01-5000-503000</a>	Captains	649,333.00	649,333.00	44,684.05	167,297.89	482,035.11 25.76 %
<a href="#">01-5000-503100</a>	Engineers	503,479.00	503,479.00	38,603.08	134,043.22	369,435.78 26.62 %
<a href="#">01-5000-503200</a>	Firefighters	853,075.00	853,075.00	66,029.26	225,834.46	627,240.54 26.47 %
<a href="#">01-5000-503300</a>	Reserve Firefighters	125,093.00	125,093.00	3,918.41	6,459.53	118,633.47 5.16 %
<a href="#">01-5000-504000</a>	Administrative Staff	233,204.00	233,204.00	17,890.52	63,555.48	169,648.52 27.25 %
<a href="#">01-5000-504100</a>	Support Staff	16,676.00	16,676.00	1,259.15	6,942.97	9,733.03 41.63 %

Monthly Financials - Detail

For Fiscal: 2022-2023 Period Ending: 10/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-5000-505000</a>	FLSA Overtime	191,659.00	191,659.00	14,369.76	56,548.34	135,110.66	29.50 %
<a href="#">01-5000-506000</a>	Overtime - Support	23,538.00	23,538.00	723.61	6,661.51	16,876.49	28.30 %
<a href="#">01-5000-506001</a>	Overtime - Backfill	291,759.00	291,759.00	14,194.97	40,534.13	251,224.87	13.89 %
<a href="#">01-5000-506002</a>	Overtime - Training	41,016.00	41,016.00	871.43	6,545.22	34,470.78	15.96 %
<a href="#">01-5000-507000</a>	Medic Differential	208,372.00	208,372.00	15,069.29	51,195.19	157,176.81	24.57 %
<a href="#">01-5000-509000</a>	Holiday Pay	108,128.00	108,128.00	9,804.72	29,205.52	78,922.48	27.01 %
<b>ExpCategory: 5000 - Salaries and Wages Total:</b>		<b>3,666,273.00</b>	<b>3,666,273.00</b>	<b>259,733.45</b>	<b>911,139.78</b>	<b>2,755,133.22</b>	<b>24.85 %</b>
<b>ExpCategory: 5110 - Employment Taxes</b>							
<a href="#">01-5100-511400</a>	Social Security	33,981.00	33,981.00	2,185.59	7,344.66	26,636.34	21.61 %
<a href="#">01-5100-511600</a>	Medicare	53,161.00	53,161.00	3,722.22	13,050.55	40,110.45	24.55 %
<a href="#">01-5100-511700</a>	Unemployment	381.00	381.00	5.55	5.55	375.45	1.46 %
<a href="#">01-5100-511800</a>	Workers Compensation Insurance	291,788.00	291,788.00	0.00	89,988.00	201,800.00	30.84 %
<b>ExpCategory: 5110 - Employment Taxes Total:</b>		<b>379,311.00</b>	<b>379,311.00</b>	<b>5,913.36</b>	<b>110,388.76</b>	<b>268,922.24</b>	<b>29.10 %</b>
<b>ExpCategory: 5120 - Retirement Benefits</b>							
<a href="#">01-5100-512200</a>	PSPRS Retirement	369,452.00	369,452.00	20,834.35	77,021.00	292,431.00	20.85 %
<a href="#">01-5100-512201</a>	PSPRS Cancer Insurance	2,150.00	2,150.00	0.00	1,950.00	200.00	90.70 %
<a href="#">01-5100-512202</a>	PSPRS Defined Contribution	44,171.00	44,171.00	2,733.57	10,183.26	33,987.74	23.05 %
<a href="#">01-5100-512600</a>	ASRS Retirement	46,555.00	46,555.00	3,729.27	13,373.47	33,181.53	28.73 %
<b>ExpCategory: 5120 - Retirement Benefits Total:</b>		<b>462,328.00</b>	<b>462,328.00</b>	<b>27,297.19</b>	<b>102,527.73</b>	<b>359,800.27</b>	<b>22.18 %</b>
<b>ExpCategory: 5150 - Health Benefits</b>							
<a href="#">01-5100-515010</a>	Health Insurance	658,834.00	658,834.00	50,271.20	201,422.90	457,411.10	30.57 %
<a href="#">01-5100-515011</a>	Dental Insurance	46,678.00	46,678.00	3,560.80	14,022.35	32,655.65	30.04 %
<a href="#">01-5100-515012</a>	Vision Insurance	10,118.00	10,118.00	755.02	2,968.76	7,149.24	29.34 %
<a href="#">01-5100-515013</a>	Life Insurance	3,051.00	3,051.00	254.25	1,017.00	2,034.00	33.33 %
<a href="#">01-5100-515014</a>	Health Savings Account Contribu	220,000.00	220,000.00	17,429.02	69,299.40	150,700.60	31.50 %
<a href="#">01-5100-515015</a>	Employer Funded Contributions	90,000.00	90,000.00	6,902.80	27,669.79	62,330.21	30.74 %
<a href="#">01-5100-515020</a>	Accident, Death & Dismemberment	8,221.00	8,221.00	122.48	7,517.48	703.52	91.44 %
<a href="#">01-5100-515030</a>	Craig Tiger Act Counseling Services	7,740.00	7,740.00	0.00	0.00	7,740.00	0.00 %
<a href="#">01-5100-515800</a>	Conversion of Leave	71,410.00	71,410.00	0.00	0.00	71,410.00	0.00 %
<a href="#">01-5100-517000</a>	Physicals / Vaccinations / Test	5,148.00	5,148.00	0.00	0.00	5,148.00	0.00 %
<a href="#">01-5100-517001</a>	Physicals/Vaccinations/Test-Full-Ti	35,100.00	35,100.00	0.00	0.00	35,100.00	0.00 %
<a href="#">01-5100-517002</a>	Physicals/Vaccinations/Test-Reserv	4,500.00	4,500.00	0.00	2,037.00	2,463.00	45.27 %
<a href="#">01-5100-517003</a>	Physicals/Vaccinations/Test-Admini	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">01-5100-517005</a>	Physicals/Vaccinations/Test-New Hi	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
<a href="#">01-5100-517006</a>	Physicals/Vaccinations/Test-New Hi	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<b>ExpCategory: 5150 - Health Benefits Total:</b>		<b>1,167,700.00</b>	<b>1,167,700.00</b>	<b>79,295.57</b>	<b>325,954.68</b>	<b>841,745.32</b>	<b>27.91 %</b>
<b>ExpCategory: 5180 - Uniforms</b>							
<a href="#">01-5100-518000</a>	Uniforms - Miscellaneous	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
<a href="#">01-5100-518001</a>	Uniforms - New Hire Suppression	3,600.00	3,600.00	106.97	424.85	3,175.15	11.80 %
<a href="#">01-5100-518100</a>	Uniforms-Full-Time Suppression	25,350.00	25,350.00	949.59	1,337.42	24,012.58	5.28 %
<a href="#">01-5100-518101</a>	Uniforms-McIlvoy, David	0.00	0.00	0.00	90.06	-90.06	0.00 %
<a href="#">01-5100-518103</a>	Uniforms-Murphy, Seth	0.00	0.00	0.00	148.89	-148.89	0.00 %
<a href="#">01-5100-518106</a>	Uniforms-James, Ian	0.00	0.00	0.00	45.00	-45.00	0.00 %
<a href="#">01-5100-518107</a>	Uniforms-Poe, Matthew	0.00	0.00	0.00	190.00	-190.00	0.00 %
<a href="#">01-5100-518111</a>	Uniforms-Marx, Jacob	0.00	0.00	0.00	168.18	-168.18	0.00 %
<a href="#">01-5100-518112</a>	Uniforms-Robertson, Matthew	0.00	0.00	0.00	30.00	-30.00	0.00 %
<a href="#">01-5100-518116</a>	Uniforms-Wintermute, Richard	0.00	0.00	0.00	391.75	-391.75	0.00 %
<a href="#">01-5100-518117</a>	Uniforms-Morales, Paul	0.00	0.00	0.00	164.72	-164.72	0.00 %
<a href="#">01-5100-518121</a>	Uniforms-Garcia, Genaro	0.00	0.00	0.00	10.00	-10.00	0.00 %
<a href="#">01-5100-518123</a>	Uniforms-Wright, Ethan	0.00	0.00	0.00	195.36	-195.36	0.00 %
<a href="#">01-5100-518126</a>	Uniforms-DuFresne, Ryan	0.00	0.00	0.00	25.00	-25.00	0.00 %
<a href="#">01-5100-518127</a>	Uniforms-Pizzi, Jonathan	0.00	0.00	0.00	133.38	-133.38	0.00 %
<a href="#">01-5100-518129</a>	Uniforms-McDaniel, Jake	0.00	0.00	0.00	24.00	-24.00	0.00 %
<a href="#">01-5100-518130</a>	Uniforms-Sinica, Jerry	0.00	0.00	0.00	52.69	-52.69	0.00 %
<a href="#">01-5100-518132</a>	Uniforms-Pearson, Chase	0.00	0.00	0.00	40.00	-40.00	0.00 %
<a href="#">01-5100-518133</a>	Uniforms-Ashford, Scott	0.00	0.00	0.00	249.71	-249.71	0.00 %
<a href="#">01-5100-518137</a>	Uniforms-Chambliss, Dustin	0.00	0.00	0.00	20.00	-20.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-5100-518140</a>	Uniforms-Anderson, Ivan	0.00	0.00	0.00	45.02	-45.02	0.00 %
<a href="#">01-5100-518145</a>	Uniforms-DeJonge, Guy	0.00	0.00	128.85	128.85	-128.85	0.00 %
<a href="#">01-5100-518149</a>	Uniforms-Cody, Joesph	0.00	0.00	0.00	180.36	-180.36	0.00 %
<a href="#">01-5100-518150</a>	Uniforms-Lopez, Richard Jr	0.00	0.00	90.74	244.48	-244.48	0.00 %
<a href="#">01-5100-518700</a>	Uniforms-Reserve Firefighters	3,750.00	3,750.00	0.00	0.00	3,750.00	0.00 %
<a href="#">01-5100-518718</a>	Uniforms-Church, Ethan	0.00	0.00	70.96	70.96	-70.96	0.00 %
<a href="#">01-5100-519000</a>	Uniforms-Administrative Staff	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00 %
<a href="#">01-5100-519007</a>	Uniforms-Johnson, Daniel	0.00	0.00	0.00	13.00	-13.00	0.00 %
<a href="#">01-5100-519008</a>	Uniforms-Hinds, Daniel	0.00	0.00	0.00	194.57	-194.57	0.00 %
<a href="#">01-5100-519400</a>	Uniforms-Support Staff	400.00	400.00	0.00	150.00	250.00	37.50 %
	<b>ExpCategory: 5180 - Uniforms Total:</b>	<b>37,050.00</b>	<b>37,050.00</b>	<b>1,347.11</b>	<b>4,768.25</b>	<b>32,281.75</b>	<b>12.87 %</b>
	<b>ExpCategory: 6020 - Election Expenses</b>						
<a href="#">01-6000-602000</a>	Election Expenses	66,847.00	66,847.00	0.00	0.00	66,847.00	0.00 %
	<b>ExpCategory: 6020 - Election Expenses Total:</b>	<b>66,847.00</b>	<b>66,847.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66,847.00</b>	<b>0.00 %</b>
	<b>ExpCategory: 6040 - Supplies</b>						
<a href="#">01-6000-604000</a>	Supplies	600.00	600.00	0.00	-30.00	630.00	-5.00 %
	<b>ExpCategory: 6040 - Supplies Total:</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>-30.00</b>	<b>630.00</b>	<b>-5.00 %</b>
	<b>ExpCategory: 6090 - Training</b>						
<a href="#">01-6000-609100</a>	Registration Fees	2,000.00	2,000.00	0.00	550.00	1,450.00	27.50 %
<a href="#">01-6000-609200</a>	Travel Expenses	2,800.00	2,800.00	0.00	585.23	2,214.77	20.90 %
	<b>ExpCategory: 6090 - Training Total:</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>0.00</b>	<b>1,135.23</b>	<b>3,664.77</b>	<b>23.65 %</b>
	<b>ExpCategory: 6110 - Insurance</b>						
<a href="#">01-6100-611001</a>	General Liability, Prop & Auto	39,893.00	39,893.00	0.00	19,393.00	20,500.00	48.61 %
	<b>ExpCategory: 6110 - Insurance Total:</b>	<b>39,893.00</b>	<b>39,893.00</b>	<b>0.00</b>	<b>19,393.00</b>	<b>20,500.00</b>	<b>48.61 %</b>
	<b>ExpCategory: 6120 - Outside Services</b>						
<a href="#">01-6100-612001</a>	Legal Services	12,500.00	12,500.00	10.00	316.00	12,184.00	2.53 %
<a href="#">01-6100-612002</a>	Consulting Services	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
<a href="#">01-6100-612003</a>	Accounting / Auditing Services	10,938.00	10,938.00	0.00	0.00	10,938.00	0.00 %
<a href="#">01-6100-612004</a>	IT Services	76,766.00	76,766.00	6,136.96	24,654.74	52,111.26	32.12 %
<a href="#">01-6100-612005</a>	Support Services	7,035.00	7,035.00	0.00	7,035.00	0.00	100.00 %
<a href="#">01-6100-612006</a>	Bank Service Fees	3,600.00	3,600.00	348.19	2,057.56	1,542.44	57.15 %
<a href="#">01-6100-612007</a>	Shredding Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">01-6100-612008</a>	Fingerprinting Fees	528.00	528.00	0.00	88.00	440.00	16.67 %
<a href="#">01-6100-612009</a>	Publishing Fees	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6100-612010</a>	Website Hosting Fees	3,393.00	3,393.00	0.00	1,909.88	1,483.12	56.29 %
<a href="#">01-6100-612011</a>	Hiring / Promotion Testing Fees	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
	<b>ExpCategory: 6120 - Outside Services Total:</b>	<b>126,760.00</b>	<b>126,760.00</b>	<b>6,495.15</b>	<b>36,061.18</b>	<b>90,698.82</b>	<b>28.45 %</b>
	<b>ExpCategory: 6130 - Memberships / Subscriptions</b>						
<a href="#">01-6100-613001</a>	AZ Fire Districts Association	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
<a href="#">01-6100-613002</a>	AZ Fire Chiefs Association	750.00	750.00	0.00	250.00	500.00	33.33 %
<a href="#">01-6100-613003</a>	Verde Valley Fire/EMS Chiefs	4,410.00	4,410.00	0.00	4,410.00	0.00	100.00 %
<a href="#">01-6100-613004</a>	Yavapai Fire Chiefs Association	125.00	125.00	0.00	0.00	125.00	0.00 %
<a href="#">01-6100-613005</a>	International Fire Chiefs Assoc	254.00	254.00	0.00	0.00	254.00	0.00 %
<a href="#">01-6100-613006</a>	Verde Independent	186.00	186.00	0.00	124.18	61.82	66.76 %
<a href="#">01-6100-613010</a>	Government Finance Officers AZ	60.00	60.00	190.00	220.00	-160.00	366.67 %
<a href="#">01-6100-613013</a>	Financial Software Annual Fees	10,672.00	10,672.00	0.00	9,555.06	1,116.94	89.53 %
<a href="#">01-6100-613014</a>	Incident Reporting Software Fee	5,500.00	5,500.00	0.00	4,259.16	1,240.84	77.44 %
<a href="#">01-6100-613015</a>	Staffing Program Fees	3,601.00	3,601.00	300.07	1,501.25	2,099.75	41.69 %
<a href="#">01-6100-613018</a>	Adobe Acrobat Pro DC	880.00	880.00	0.00	0.00	880.00	0.00 %
<a href="#">01-6100-613019</a>	Video Conferencing Network Fees	150.00	150.00	0.00	0.00	150.00	0.00 %
<a href="#">01-6100-613020</a>	National Testing Network Fees	0.00	0.00	0.00	41.67	-41.67	0.00 %
<a href="#">01-6100-613021</a>	Archive Social Annual Fees	2,988.00	2,988.00	2,988.00	2,988.00	0.00	100.00 %
<a href="#">01-6100-613022</a>	Human Resource Assoc Annual Fe	100.00	100.00	0.00	0.00	100.00	0.00 %
	<b>ExpCategory: 6130 - Memberships / Subscriptions Total:</b>	<b>31,226.00</b>	<b>31,226.00</b>	<b>3,478.07</b>	<b>23,349.32</b>	<b>7,876.68</b>	<b>74.78 %</b>
	<b>ExpCategory: 6140 - Supplies</b>						
<a href="#">01-6100-614100</a>	Office Supplies	9,000.00	9,000.00	426.52	1,500.18	7,499.82	16.67 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-6100-614104</a>	Checks	650.00	650.00	94.49	94.49	555.51	14.54 %
<a href="#">01-6100-614105</a>	Tax Forms	400.00	400.00	0.00	0.00	400.00	0.00 %
<a href="#">01-6100-614108</a>	Labor Law Posters	300.00	300.00	0.00	0.00	300.00	0.00 %
<a href="#">01-6100-614109</a>	Shift Calendars	130.00	130.00	0.00	0.00	130.00	0.00 %
<a href="#">01-6100-614300</a>	Postage	3,000.00	3,000.00	142.54	208.61	2,791.39	6.95 %
<a href="#">01-6100-614400</a>	Office Furniture	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
<a href="#">01-6100-614500</a>	Office Equipment	10,600.00	10,600.00	887.60	887.60	9,712.40	8.37 %
<a href="#">01-6100-614600</a>	Hiring / Promotional Testing Suppli	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<a href="#">01-6100-614700</a>	Dept Mtgs / Emp Recognitions	2,000.00	2,000.00	349.66	563.29	1,436.71	28.16 %
	<b>ExpCategory: 6140 - Supplies Total:</b>	<b>35,580.00</b>	<b>35,580.00</b>	<b>1,900.81</b>	<b>3,254.17</b>	<b>32,325.83</b>	<b>9.15 %</b>
<b>ExpCategory: 6160 - Utilities</b>							
<a href="#">01-6100-616131</a>	Electricity-Station 31	15,000.00	15,000.00	0.00	4,156.53	10,843.47	27.71 %
<a href="#">01-6100-616132</a>	Electricity-Station 32	11,000.00	11,000.00	0.00	3,018.42	7,981.58	27.44 %
<a href="#">01-6100-616133</a>	Electricity-Station 33	800.00	800.00	0.00	169.88	630.12	21.24 %
<a href="#">01-6100-616136</a>	Electricity-Station 36	5,000.00	5,000.00	0.00	1,579.23	3,420.77	31.58 %
<a href="#">01-6100-616137</a>	Electricity-Station 37	550.00	550.00	0.00	112.22	437.78	20.40 %
<a href="#">01-6100-616231</a>	Propane / Natural Gas-Station 31	4,000.00	4,000.00	102.38	611.89	3,388.11	15.30 %
<a href="#">01-6100-616232</a>	Propane / Natural Gas-Station 32	3,000.00	3,000.00	487.31	487.31	2,512.69	16.24 %
<a href="#">01-6100-616236</a>	Propane / Natural Gas-Station 36	1,300.00	1,300.00	34.83	157.99	1,142.01	12.15 %
<a href="#">01-6100-616237</a>	Propane / Natural Gas-Station 37	500.00	500.00	35.75	118.93	381.07	23.79 %
<a href="#">01-6100-616336</a>	Water	2,400.00	2,400.00	0.00	649.66	1,750.34	27.07 %
<a href="#">01-6100-616436</a>	Sewer	840.00	840.00	0.00	215.77	624.23	25.69 %
<a href="#">01-6100-616531</a>	Telephone-Station 31	10,250.00	10,250.00	0.00	2,589.32	7,660.68	25.26 %
<a href="#">01-6100-616532</a>	Telephone-Station 32	6,670.00	6,670.00	0.00	1,692.86	4,977.14	25.38 %
<a href="#">01-6100-616536</a>	Telephone-Station 36	4,140.00	4,140.00	0.00	1,025.39	3,114.61	24.77 %
<a href="#">01-6100-616631</a>	Trash Services-Station 31	960.00	960.00	80.25	240.75	719.25	25.08 %
<a href="#">01-6100-616632</a>	Trash Services-Station 32	720.00	720.00	59.95	179.85	540.15	24.98 %
<a href="#">01-6100-616636</a>	Trash Services-Station 36	456.00	456.00	0.00	92.29	363.71	20.24 %
<a href="#">01-6100-616731</a>	Internet-Station 31	3,470.00	3,470.00	0.00	868.88	2,601.12	25.04 %
<a href="#">01-6100-616732</a>	Internet-Station 32	2,005.00	2,005.00	0.00	501.90	1,503.10	25.03 %
<a href="#">01-6100-616736</a>	Internet-Station 36	1,980.00	1,980.00	0.00	492.36	1,487.64	24.87 %
	<b>ExpCategory: 6160 - Utilities Total:</b>	<b>75,041.00</b>	<b>75,041.00</b>	<b>800.47</b>	<b>18,961.43</b>	<b>56,079.57</b>	<b>25.27 %</b>
<b>ExpCategory: 6170 - Repair and Maintenance</b>							
<a href="#">01-6100-617101</a>	Copier Maintenance Agreement	2,832.00	2,832.00	235.98	707.94	2,124.06	25.00 %
<a href="#">01-6100-617102</a>	Copier Repair & Maintenance	200.00	200.00	0.00	0.00	200.00	0.00 %
	<b>ExpCategory: 6170 - Repair and Maintenance Total:</b>	<b>3,032.00</b>	<b>3,032.00</b>	<b>235.98</b>	<b>707.94</b>	<b>2,324.06</b>	<b>23.35 %</b>
<b>ExpCategory: 6190 - Training</b>							
<a href="#">01-6100-619100</a>	Registration Fees	1,500.00	1,500.00	0.00	200.00	1,300.00	13.33 %
<a href="#">01-6100-619101</a>	AFDA / AFCA Conferences	2,000.00	2,000.00	0.00	1,100.00	900.00	55.00 %
<a href="#">01-6100-619102</a>	GFOAz Conferences	450.00	450.00	0.00	175.00	275.00	38.89 %
<a href="#">01-6100-619200</a>	Travel Expenses	4,000.00	4,000.00	0.00	2,444.31	1,555.69	61.11 %
	<b>ExpCategory: 6190 - Training Total:</b>	<b>7,950.00</b>	<b>7,950.00</b>	<b>0.00</b>	<b>3,919.31</b>	<b>4,030.69</b>	<b>49.30 %</b>
<b>ExpCategory: 6230 - Memberships / Subscriptions</b>							
<a href="#">01-6200-623001</a>	AZ Fire Marshals Association	20.00	20.00	0.00	0.00	20.00	0.00 %
<a href="#">01-6200-623002</a>	AZ Fire / Burn Educators Assoc	35.00	35.00	0.00	0.00	35.00	0.00 %
<a href="#">01-6200-623003</a>	NFPA	1,721.00	1,721.00	0.00	373.75	1,347.25	21.72 %
<a href="#">01-6200-623004</a>	International Code Council	135.00	135.00	0.00	0.00	135.00	0.00 %
<a href="#">01-6200-623005</a>	International Assoc of Arson In	270.00	270.00	0.00	0.00	270.00	0.00 %
<a href="#">01-6200-623006</a>	ArcView GIS Annual Subscription	440.00	440.00	0.00	347.86	92.14	79.06 %
<a href="#">01-6200-623009</a>	Drop Box Fee	176.00	176.00	0.00	43.90	132.10	24.94 %
<a href="#">01-6200-623010</a>	Car Seat Tech Certifications	55.00	55.00	0.00	0.00	55.00	0.00 %
	<b>ExpCategory: 6230 - Memberships / Subscriptions Total:</b>	<b>2,852.00</b>	<b>2,852.00</b>	<b>0.00</b>	<b>765.51</b>	<b>2,086.49</b>	<b>26.84 %</b>
<b>ExpCategory: 6240 - Supplies</b>							
<a href="#">01-6200-624000</a>	Miscellaneous Supplies	1,250.00	1,250.00	0.00	130.27	1,119.73	10.42 %
<a href="#">01-6200-624003</a>	Books	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6200-624004</a>	Personal Protective Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6200-624300</a>	Smoke Detector Batteries	500.00	500.00	0.00	0.00	500.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-6200-624400</a>	Miscellaneous Childrens Handout	3,800.00	3,800.00	0.00	0.00	3,800.00	0.00 %
	<b>ExpCategory: 6240 - Supplies Total:</b>	<b>6,550.00</b>	<b>6,550.00</b>	<b>0.00</b>	<b>130.27</b>	<b>6,419.73</b>	<b>1.99 %</b>
	<b>ExpCategory: 6290 - Training</b>						
<a href="#">01-6200-629100</a>	Registration Fees	2,500.00	2,500.00	835.00	1,176.37	1,323.63	47.05 %
<a href="#">01-6200-629101</a>	Certifications	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6200-629200</a>	Travel Expenses	2,000.00	2,000.00	958.95	1,132.95	867.05	56.65 %
	<b>ExpCategory: 6290 - Training Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>1,793.95</b>	<b>2,309.32</b>	<b>2,690.68</b>	<b>46.19 %</b>
	<b>ExpCategory: 6320 - Outside Services</b>						
<a href="#">01-6300-632100</a>	Pest Control	900.00	900.00	130.00	260.00	640.00	28.89 %
<a href="#">01-6300-632200</a>	Carpet Cleaning	950.00	950.00	0.00	0.00	950.00	0.00 %
<a href="#">01-6300-632300</a>	Weed Spray Service	420.00	420.00	37.00	148.00	272.00	35.24 %
<a href="#">01-6300-632400</a>	Fire Extinguisher Service	800.00	800.00	0.00	0.00	800.00	0.00 %
	<b>ExpCategory: 6320 - Outside Services Total:</b>	<b>3,070.00</b>	<b>3,070.00</b>	<b>167.00</b>	<b>408.00</b>	<b>2,662.00</b>	<b>13.29 %</b>
	<b>ExpCategory: 6340 - Supplies</b>						
<a href="#">01-6300-634200</a>	Station Suppries - Other	9,500.00	9,500.00	1,322.65	2,793.35	6,706.65	29.40 %
<a href="#">01-6300-634201</a>	Consumable Items	1,800.00	1,800.00	103.55	263.20	1,536.80	14.62 %
<a href="#">01-6300-634203</a>	Water	500.00	500.00	0.00	0.00	500.00	0.00 %
	<b>ExpCategory: 6340 - Supplies Total:</b>	<b>11,800.00</b>	<b>11,800.00</b>	<b>1,426.20</b>	<b>3,056.55</b>	<b>8,743.45</b>	<b>25.90 %</b>
	<b>ExpCategory: 6370 - Repair and Maintenance</b>						
<a href="#">01-6300-637131</a>	Misc Repair & Maintenance-Station	11,575.00	11,575.00	59.00	2,974.16	8,600.84	25.69 %
<a href="#">01-6300-637132</a>	Misc Repair & Maintenance-Station	7,500.00	7,500.00	1,481.16	2,105.26	5,394.74	28.07 %
<a href="#">01-6300-637133</a>	Misc Repair & Maintenance-Station	100.00	100.00	0.00	0.00	100.00	0.00 %
<a href="#">01-6300-637136</a>	Misc Repair & Maintenance-Station	3,525.00	3,525.00	793.45	3,115.96	409.04	88.40 %
<a href="#">01-6300-637137</a>	Misc Repair & Maintenance-Station	100.00	100.00	0.00	0.00	100.00	0.00 %
	<b>ExpCategory: 6370 - Repair and Maintenance Total:</b>	<b>22,800.00</b>	<b>22,800.00</b>	<b>2,333.61</b>	<b>8,195.38</b>	<b>14,604.62</b>	<b>35.94 %</b>
	<b>ExpCategory: 6420 - Outside Services</b>						
<a href="#">01-6400-642100</a>	Ambulance Billing	57,500.00	57,500.00	5,828.18	20,509.37	36,990.63	35.67 %
	<b>ExpCategory: 6420 - Outside Services Total:</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>5,828.18</b>	<b>20,509.37</b>	<b>36,990.63</b>	<b>35.67 %</b>
	<b>ExpCategory: 6430 - Memberships / Subscriptions</b>						
<a href="#">01-6400-643001</a>	Northern Arizona EMS	50.00	50.00	0.00	25.00	25.00	50.00 %
<a href="#">01-6400-643002</a>	Arizona Ambulance Association	520.00	520.00	0.00	173.33	346.67	33.33 %
<a href="#">01-6400-643003</a>	CLIA Lab	90.00	90.00	0.00	75.00	15.00	83.33 %
<a href="#">01-6400-643004</a>	Ambulance Registration Fees	150.00	150.00	0.00	0.00	150.00	0.00 %
<a href="#">01-6400-643005</a>	Ambulance Regulatory Fees	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">01-6400-643006</a>	Ambulance Billing Interface Fee	667.00	667.00	500.00	833.34	-166.34	124.94 %
<a href="#">01-6400-643007</a>	CAD Interface Annual Fee	3,250.00	3,250.00	0.00	1,047.36	2,202.64	32.23 %
<a href="#">01-6400-643011</a>	Stryker Annual Fees	3,150.00	3,150.00	0.00	0.00	3,150.00	0.00 %
<a href="#">01-6400-643012</a>	Handtevy Annual Fees	583.00	583.00	0.00	587.15	-4.15	100.71 %
	<b>ExpCategory: 6430 - Memberships / Subscriptions Total:</b>	<b>9,060.00</b>	<b>9,060.00</b>	<b>500.00</b>	<b>2,741.18</b>	<b>6,318.82</b>	<b>30.26 %</b>
	<b>ExpCategory: 6440 - Supplies</b>						
<a href="#">01-6400-644101</a>	Annual Infection Control Update	100.00	100.00	60.00	80.00	20.00	80.00 %
<a href="#">01-6400-644102</a>	Blitz Packs / Back Country Drug	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
<a href="#">01-6400-644104</a>	Auto-Pulse Life Bands	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6400-644105</a>	Oxygen Bottle Valves	300.00	300.00	0.00	0.00	300.00	0.00 %
<a href="#">01-6400-644106</a>	IV Bag Warmers	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6400-644107</a>	Suction Units & Batteries	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">01-6400-644108</a>	Backboards	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">01-6400-644109</a>	Backboard Straps	400.00	400.00	0.00	0.00	400.00	0.00 %
<a href="#">01-6400-644110</a>	Pulse Ox	280.00	280.00	0.00	0.00	280.00	0.00 %
<a href="#">01-6400-644112</a>	Drug Box Constant Temp Compart	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
<a href="#">01-6400-644114</a>	Vac-U-Splints	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
<a href="#">01-6400-644115</a>	Gurney Equipment & Supplies	1,500.00	1,500.00	0.00	1,557.14	-57.14	103.81 %
<a href="#">01-6400-644116</a>	LP15 Accessories	9,000.00	9,000.00	0.00	1,548.94	7,451.06	17.21 %
<a href="#">01-6400-644118</a>	Reusable Equipment	7,500.00	7,500.00	0.00	702.93	6,797.07	9.37 %
<a href="#">01-6400-644119</a>	Disposable Medical Supplies	19,000.00	19,000.00	1,421.49	7,855.33	11,144.67	41.34 %
<a href="#">01-6400-644120</a>	Safety Control Seals	700.00	700.00	0.00	0.00	700.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-6400-644121</a>	Drug Box Service Charge	6,000.00	6,000.00	0.00	5,444.00	556.00	90.73 %
<a href="#">01-6400-644122</a>	Pyxis Cell Usage	10,330.00	10,330.00	841.00	2,944.54	7,385.46	28.50 %
<a href="#">01-6400-644123</a>	EZ-IO Needles	3,800.00	3,800.00	0.00	743.00	3,057.00	19.55 %
<a href="#">01-6400-644124</a>	Oxygen Tank Rental	1,500.00	1,500.00	114.08	338.56	1,161.44	22.57 %
<a href="#">01-6400-644125</a>	Oxygen Tank Refills	950.00	950.00	120.00	120.00	830.00	12.63 %
<a href="#">01-6400-644126</a>	Cyanokit Antidote	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">01-6400-644200</a>	CPR Supplies	8,000.00	8,000.00	0.00	2,563.00	5,437.00	32.04 %
<a href="#">01-6400-644300</a>	AED Equipment	3,300.00	3,300.00	0.00	1,866.35	1,433.65	56.56 %
<a href="#">01-6400-644301</a>	AED Batteries & Supplies	1,000.00	1,000.00	0.00	600.66	399.34	60.07 %
<a href="#">01-6400-644302</a>	AED Combi-Pads	7,000.00	7,000.00	0.00	453.49	6,546.51	6.48 %
<a href="#">01-6400-644310</a>	AED Equipment (Operations)	3,100.00	3,100.00	0.00	0.00	3,100.00	0.00 %
<a href="#">01-6400-644400</a>	EPCR Equipment	3,810.00	3,810.00	10.97	10.97	3,799.03	0.29 %
	<b>ExpCategory: 6440 - Supplies Total:</b>	<b>98,620.00</b>	<b>98,620.00</b>	<b>2,567.54</b>	<b>26,828.91</b>	<b>71,791.09</b>	<b>27.20 %</b>
	<b>ExpCategory: 6470 - Repair and Maintenance</b>						
<a href="#">01-6400-647100</a>	EMS Equipment Repair & Maint	300.00	300.00	0.00	0.00	300.00	0.00 %
<a href="#">01-6400-647200</a>	Gurney Service Contract	0.00	0.00	0.00	2,686.51	-2,686.51	0.00 %
<a href="#">01-6400-647300</a>	Monitor Service Contract	19,500.00	19,500.00	0.00	17,932.50	1,567.50	91.96 %
<a href="#">01-6400-647400</a>	Auto Pulse Service Contract	3,200.00	3,200.00	0.00	1,516.66	1,683.34	47.40 %
	<b>ExpCategory: 6470 - Repair and Maintenance Total:</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>22,135.67</b>	<b>864.33</b>	<b>96.24 %</b>
	<b>ExpCategory: 6490 - Training</b>						
<a href="#">01-6400-649100</a>	Registration Fees	2,500.00	2,500.00	0.00	403.99	2,096.01	16.16 %
<a href="#">01-6400-649101</a>	ALS Refresher	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<a href="#">01-6400-649102</a>	ACLS Refresher	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6400-649103</a>	PALS Refresher	125.00	125.00	0.00	0.00	125.00	0.00 %
<a href="#">01-6400-649104</a>	EMT Refresher	2,400.00	2,400.00	0.00	250.00	2,150.00	10.42 %
<a href="#">01-6400-649105</a>	Paramedic Course Tuition	20,000.00	20,000.00	0.00	9,400.00	10,600.00	47.00 %
<a href="#">01-6400-649106</a>	EMS 24/7 Training Program	2,603.00	2,603.00	0.00	0.00	2,603.00	0.00 %
<a href="#">01-6400-649107</a>	AZ Ambulance Assoc Conferences	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6400-649200</a>	Travel Expenses	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
	<b>ExpCategory: 6490 - Training Total:</b>	<b>36,628.00</b>	<b>36,628.00</b>	<b>0.00</b>	<b>10,053.99</b>	<b>26,574.01</b>	<b>27.45 %</b>
	<b>ExpCategory: 6520 - Outside Services</b>						
<a href="#">01-6500-652100</a>	Ladder & Hose Testing	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<a href="#">01-6500-652200</a>	Extrication Tools Service Agreemen	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">01-6500-652300</a>	PosiChek3 Annual Calibration	900.00	900.00	0.00	0.00	900.00	0.00 %
<a href="#">01-6500-652400</a>	Hydrostatic Testing - Cascade	250.00	250.00	0.00	0.00	250.00	0.00 %
<a href="#">01-6500-652500</a>	Hydrostatic Testing - SCBA Bott	2,604.00	2,604.00	0.00	0.00	2,604.00	0.00 %
<a href="#">01-6500-652600</a>	Air Quality Checks	400.00	400.00	0.00	0.00	400.00	0.00 %
	<b>ExpCategory: 6520 - Outside Services Total:</b>	<b>12,154.00</b>	<b>12,154.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,154.00</b>	<b>0.00 %</b>
	<b>ExpCategory: 6530 - Memberships / Subscriptions</b>						
<a href="#">01-6500-653001</a>	Training Program Subscription	6,500.00	6,500.00	0.00	4,727.18	1,772.82	72.73 %
<a href="#">01-6500-653003</a>	Physical Fitness Equipment Subs	1,745.00	1,745.00	144.99	434.97	1,310.03	24.93 %
	<b>ExpCategory: 6530 - Memberships / Subscriptions Total:</b>	<b>8,245.00</b>	<b>8,245.00</b>	<b>144.99</b>	<b>5,162.15</b>	<b>3,082.85</b>	<b>62.61 %</b>
	<b>ExpCategory: 6540 - Supplies</b>						
<a href="#">01-6500-654101</a>	Class A Foam	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<a href="#">01-6500-654102</a>	PAR System Supplies	400.00	400.00	32.96	32.96	367.04	8.24 %
<a href="#">01-6500-654103</a>	Hose	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<a href="#">01-6500-654104</a>	Hand / Small Tools	1,200.00	1,200.00	90.56	90.56	1,109.44	7.55 %
<a href="#">01-6500-654106</a>	Nozzels	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00 %
<a href="#">01-6500-654107</a>	Fittings & Appliances	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
<a href="#">01-6500-654114</a>	Mixed Fuel	300.00	300.00	0.00	0.00	300.00	0.00 %
<a href="#">01-6500-654201</a>	Turn-Outs	36,674.00	36,674.00	0.00	0.00	36,674.00	0.00 %
<a href="#">01-6500-654202</a>	Boots	2,325.00	2,325.00	607.00	607.00	1,718.00	26.11 %
<a href="#">01-6500-654203</a>	Helmets	1,655.00	1,655.00	356.01	356.01	1,298.99	21.51 %
<a href="#">01-6500-654204</a>	Hoods	515.00	515.00	0.00	0.00	515.00	0.00 %
<a href="#">01-6500-654205</a>	Structure Gloves	1,056.00	1,056.00	0.00	0.00	1,056.00	0.00 %
<a href="#">01-6500-654206</a>	Gear Bags	200.00	200.00	0.00	0.00	200.00	0.00 %
<a href="#">01-6500-654207</a>	Reflective Helmet Decals & Cres	213.00	213.00	0.00	231.56	-18.56	108.71 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-6500-654208</a>	Helmet Shields	390.00	390.00	0.00	0.00	390.00	0.00 %
<a href="#">01-6500-654301</a>	Safety Glasses	180.00	180.00	0.00	0.00	180.00	0.00 %
<a href="#">01-6500-654302</a>	Ear Plugs	180.00	180.00	0.00	0.00	180.00	0.00 %
<a href="#">01-6500-654306</a>	Extrication Gloves	640.00	640.00	0.00	0.00	640.00	0.00 %
<a href="#">01-6500-654307</a>	Work Gloves	255.00	255.00	0.00	0.00	255.00	0.00 %
<a href="#">01-6500-654308</a>	Safety Signs	250.00	250.00	0.00	0.00	250.00	0.00 %
<a href="#">01-6500-654309</a>	Safety Vests	1,560.00	1,560.00	0.00	0.00	1,560.00	0.00 %
<a href="#">01-6500-654310</a>	Traffic Cones	44.00	44.00	0.00	0.00	44.00	0.00 %
<a href="#">01-6500-654312</a>	Flashlights / Batteries	750.00	750.00	0.00	0.00	750.00	0.00 %
<a href="#">01-6500-654400</a>	SCBA Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">01-6500-654500</a>	Extrication Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-654601</a>	Rope Rescue Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">01-6500-654602</a>	Swift Water Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">01-6500-654700</a>	Physical Fitness Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<b>ExpCategory: 6540 - Supplies Total:</b>		<b>72,187.00</b>	<b>72,187.00</b>	<b>1,086.53</b>	<b>1,318.09</b>	<b>70,868.91</b>	<b>1.83 %</b>
<b>ExpCategory: 6570 - Repair and Maintenance</b>							
<a href="#">01-6500-657100</a>	Firefighting Equipment R&M	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6500-657200</a>	Turnout R&M	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-657301</a>	SCBA R&M	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-657302</a>	SCBA Compressor R&M	2,500.00	2,500.00	0.00	247.50	2,252.50	9.90 %
<a href="#">01-6500-657400</a>	Extrication Tools R&M	400.00	400.00	860.57	860.57	-460.57	215.14 %
<a href="#">01-6500-657500</a>	Physical Fitness Equipment R&M	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
<b>ExpCategory: 6570 - Repair and Maintenance Total:</b>		<b>7,500.00</b>	<b>7,500.00</b>	<b>860.57</b>	<b>1,108.07</b>	<b>6,391.93</b>	<b>14.77 %</b>
<b>ExpCategory: 6590 - Training</b>							
<a href="#">01-6500-659100</a>	Registration Fees	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-659101</a>	Arizona State Fire School	750.00	750.00	0.00	279.00	471.00	37.20 %
<a href="#">01-6500-659102</a>	AFDA Conference	800.00	800.00	0.00	275.00	525.00	34.38 %
<a href="#">01-6500-659103</a>	Officer Development	8,000.00	8,000.00	485.00	485.00	7,515.00	6.06 %
<a href="#">01-6500-659104</a>	Rope Rescue Training	4,350.00	4,350.00	0.00	0.00	4,350.00	0.00 %
<a href="#">01-6500-659105</a>	Extrication Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-659108</a>	Swift Water Training	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">01-6500-659109</a>	SCBA Technician Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">01-6500-659111</a>	College Tuition Reimbursements	10,000.00	10,000.00	686.50	686.50	9,313.50	6.87 %
<a href="#">01-6500-659200</a>	Travel Expenses - Other	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">01-6500-659201</a>	Arizona State Fire School	1,325.00	1,325.00	210.00	983.65	341.35	74.24 %
<a href="#">01-6500-659202</a>	AFDA Conference	3,200.00	3,200.00	0.00	512.74	2,687.26	16.02 %
<a href="#">01-6500-659203</a>	Officer Development	7,000.00	7,000.00	278.58	278.58	6,721.42	3.98 %
<a href="#">01-6500-659204</a>	Rope Rescue Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">01-6500-659205</a>	Extrication Training	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6500-659208</a>	Swift Water Training	6,440.00	6,440.00	0.00	0.00	6,440.00	0.00 %
<a href="#">01-6500-659209</a>	SCBA Technician Training	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6500-659300</a>	Training Materials - Other	495.00	495.00	0.00	0.00	495.00	0.00 %
<a href="#">01-6500-659301</a>	Rehab for Drills	400.00	400.00	0.00	0.00	400.00	0.00 %
<a href="#">01-6500-659302</a>	Materials for Drills	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<b>ExpCategory: 6590 - Training Total:</b>		<b>57,760.00</b>	<b>57,760.00</b>	<b>1,660.08</b>	<b>3,500.47</b>	<b>54,259.53</b>	<b>6.06 %</b>
<b>ExpCategory: 6640 - Supplies</b>							
<a href="#">01-6600-664100</a>	Fleet Maintenance Supplies	2,500.00	2,500.00	0.00	95.68	2,404.32	3.83 %
<a href="#">01-6600-664200</a>	Fuel	75,000.00	75,000.00	5,527.05	18,427.70	56,572.30	24.57 %
<a href="#">01-6600-664800</a>	Knox Box Supplies	7,000.00	7,000.00	0.00	371.17	6,628.83	5.30 %
<b>ExpCategory: 6640 - Supplies Total:</b>		<b>84,500.00</b>	<b>84,500.00</b>	<b>5,527.05</b>	<b>18,894.55</b>	<b>65,605.45</b>	<b>22.36 %</b>
<b>ExpCategory: 6670 - Repair and Maintenance</b>							
<a href="#">01-6600-667000</a>	Repair and Maintenance - Other	17,500.00	17,500.00	0.00	0.00	17,500.00	0.00 %
<a href="#">01-6600-667100</a>	Repair and Maintenance - Engines	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
<a href="#">01-6600-667109</a>	2014 Rosenbauer	0.00	0.00	0.00	3,186.76	-3,186.76	0.00 %
<a href="#">01-6600-667110</a>	2005 Crimson Spartan	0.00	0.00	0.00	3,331.30	-3,331.30	0.00 %
<a href="#">01-6600-667112</a>	2020 Pierce Arrow XT Pumper	0.00	0.00	559.14	811.42	-811.42	0.00 %
<a href="#">01-6600-667113</a>	2020 Pierce Arrow XT Pumper	0.00	0.00	0.00	5,290.01	-5,290.01	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-6600-667200</a>	Repair and Maintenance - Water Te	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00 %
<a href="#">01-6600-667206</a>	2004 Freightliner	0.00	0.00	0.00	508.44	-508.44	0.00 %
<a href="#">01-6600-667300</a>	Repair and Maintenance - Ambulan	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
<a href="#">01-6600-667306</a>	2008 Ford F-350	0.00	0.00	331.94	1,424.23	-1,424.23	0.00 %
<a href="#">01-6600-667307</a>	2015 Dodge Ram	0.00	0.00	177.40	413.42	-413.42	0.00 %
<a href="#">01-6600-667308</a>	2018 Dodge	0.00	0.00	2,554.26	11,590.73	-11,590.73	0.00 %
<a href="#">01-6600-667309</a>	2021 Ford F-350	0.00	0.00	0.00	395.16	-395.16	0.00 %
<a href="#">01-6600-667400</a>	Repair and Maintenance - Brush Tr	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00 %
<a href="#">01-6600-667411</a>	2018 Dodge Ram 4500	0.00	0.00	0.00	185.94	-185.94	0.00 %
<a href="#">01-6600-667413</a>	2022 Ford F-550	0.00	0.00	307.93	307.93	-307.93	0.00 %
<a href="#">01-6600-667500</a>	Repair and Maintenance - Administ	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
<a href="#">01-6600-667508</a>	2008 Chevrolet Tahoe	0.00	0.00	395.45	395.45	-395.45	0.00 %
<a href="#">01-6600-667511</a>	2005 Dodge Ram 1/2 Ton	0.00	0.00	0.00	808.58	-808.58	0.00 %
<a href="#">01-6600-667600</a>	Repair and Maintenance - Trailers	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">01-6600-667700</a>	Repair and Maintenance - Technical	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
<b>ExpCategory: 6670 - Repair and Maintenance Total:</b>		<b>100,500.00</b>	<b>100,500.00</b>	<b>4,326.12</b>	<b>28,649.37</b>	<b>71,850.63</b>	<b>28.51 %</b>
<b>ExpCategory: 6740 - Supplies</b>							
<a href="#">01-6700-674100</a>	Miscellaneous Wildland Supplies	1,000.00	1,000.00	15.75	59.66	940.34	5.97 %
<a href="#">01-6700-674102</a>	Goggles	170.00	170.00	55.14	55.14	114.86	32.44 %
<a href="#">01-6700-674105</a>	Crew Boss Pants	1,500.00	1,500.00	365.31	365.31	1,134.69	24.35 %
<a href="#">01-6700-674106</a>	Button Down Shirts	1,200.00	1,200.00	286.14	286.14	913.86	23.85 %
<a href="#">01-6700-674107</a>	Brush Helmets	1,250.00	1,250.00	582.42	582.42	667.58	46.59 %
<a href="#">01-6700-674108</a>	Gloves	200.00	200.00	123.25	123.25	76.75	61.63 %
<a href="#">01-6700-674110</a>	Engine Packs	700.00	700.00	525.91	525.91	174.09	75.13 %
<b>ExpCategory: 6740 - Supplies Total:</b>		<b>6,020.00</b>	<b>6,020.00</b>	<b>1,953.92</b>	<b>1,997.83</b>	<b>4,022.17</b>	<b>33.19 %</b>
<b>ExpCategory: 6820 - Outside Services</b>							
<a href="#">01-6800-682100</a>	Dispatching Services	209,826.00	209,826.00	17,485.50	69,109.37	140,716.63	32.94 %
<b>ExpCategory: 6820 - Outside Services Total:</b>		<b>209,826.00</b>	<b>209,826.00</b>	<b>17,485.50</b>	<b>69,109.37</b>	<b>140,716.63</b>	<b>32.94 %</b>
<b>ExpCategory: 6830 - Memberships / Subscriptions</b>							
<a href="#">01-6800-683200</a>	Jerome Historical Society Lease	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00 %
<a href="#">01-6800-683300</a>	Active 9-1-1	600.00	600.00	0.00	783.80	-183.80	130.63 %
<a href="#">01-6800-683400</a>	Sierra Wireless	1,500.00	1,500.00	0.00	357.50	1,142.50	23.83 %
<b>ExpCategory: 6830 - Memberships / Subscriptions Total:</b>		<b>4,200.00</b>	<b>4,200.00</b>	<b>0.00</b>	<b>1,141.30</b>	<b>3,058.70</b>	<b>27.17 %</b>
<b>ExpCategory: 6840 - Supplies</b>							
<a href="#">01-6800-684100</a>	Communications Supplies	2,736.00	2,736.00	0.00	505.69	2,230.31	18.48 %
<a href="#">01-6800-684101</a>	Batteries	1,627.00	1,627.00	0.00	0.00	1,627.00	0.00 %
<a href="#">01-6800-684104</a>	Mobile Radios	2,970.00	2,970.00	0.00	0.00	2,970.00	0.00 %
<b>ExpCategory: 6840 - Supplies Total:</b>		<b>7,333.00</b>	<b>7,333.00</b>	<b>0.00</b>	<b>505.69</b>	<b>6,827.31</b>	<b>6.90 %</b>
<b>ExpCategory: 6860 - Utilities</b>							
<a href="#">01-6800-686100</a>	Cell Phones	13,800.00	13,800.00	1,225.32	3,591.29	10,208.71	26.02 %
<b>ExpCategory: 6860 - Utilities Total:</b>		<b>13,800.00</b>	<b>13,800.00</b>	<b>1,225.32</b>	<b>3,591.29</b>	<b>10,208.71</b>	<b>26.02 %</b>
<b>ExpCategory: 6870 - Repair and Maintenance</b>							
<a href="#">01-6800-687100</a>	Communications Equipment R&M	4,326.00	4,326.00	0.00	121.61	4,204.39	2.81 %
<a href="#">01-6800-687200</a>	Pager R&M	464.00	464.00	0.00	0.00	464.00	0.00 %
<b>ExpCategory: 6870 - Repair and Maintenance Total:</b>		<b>4,790.00</b>	<b>4,790.00</b>	<b>0.00</b>	<b>121.61</b>	<b>4,668.39</b>	<b>2.54 %</b>
<b>ExpCategory: 6890 - Training</b>							
<a href="#">01-6800-689100</a>	Registration Fees	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00 %
<a href="#">01-6800-689200</a>	Travel Expenses	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
<b>ExpCategory: 6890 - Training Total:</b>		<b>2,800.00</b>	<b>2,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,800.00</b>	<b>0.00 %</b>
<b>ExpCategory: 7100 - Assistance to Firefighters Gran</b>							
<a href="#">01-7000-710000</a>	Assistance to Firefighters Gran	169,536.00	169,536.00	0.00	0.00	169,536.00	0.00 %
<b>ExpCategory: 7100 - Assistance to Firefighters Gran Total:</b>		<b>169,536.00</b>	<b>169,536.00</b>	<b>0.00</b>	<b>0.00</b>	<b>169,536.00</b>	<b>0.00 %</b>
<b>ExpCategory: 7110 - AFG Grant Match Requirements</b>							
<a href="#">01-7000-711000</a>	AFG Grant Match Requirements	16,954.00	16,954.00	0.00	0.00	16,954.00	0.00 %
<b>ExpCategory: 7110 - AFG Grant Match Requirements Total:</b>		<b>16,954.00</b>	<b>16,954.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,954.00</b>	<b>0.00 %</b>



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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>ExpCategory: 7200 - AZ GOHS Grants</b>						
<a href="#">01-7000-721000</a> GOHS Car Seat Grants	19,213.00	19,213.00	8,639.33	8,639.33	10,573.67	44.97 %
<a href="#">01-7000-722000</a> GOHS Miscellaneous Grants	52,074.00	52,074.00	0.00	0.00	52,074.00	0.00 %
<b>ExpCategory: 7200 - AZ GOHS Grants Total:</b>	<b>71,287.00</b>	<b>71,287.00</b>	<b>8,639.33</b>	<b>8,639.33</b>	<b>62,647.67</b>	<b>12.12 %</b>
<b>ExpCategory: 7900 - Unanticipated Grants</b>						
<a href="#">01-7000-790000</a> Unanticipated Grant Expenses	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
<b>ExpCategory: 7900 - Unanticipated Grants Total:</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>0.00 %</b>
<b>ExpCategory: 7910 - Unanticipated Grant Match Requi</b>						
<a href="#">01-7000-791000</a> Unanticipated Grant Match Requi	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
<b>ExpCategory: 7910 - Unanticipated Grant Match Requi Total:</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>0.00 %</b>
<b>ExpCategory: 8900 - Debt Service</b>						
<a href="#">01-8000-891000</a> Principal Payments	0.00	325,000.00	0.00	0.00	325,000.00	0.00 %
<a href="#">01-8000-892000</a> Interest Payments	0.00	208,767.00	0.00	0.00	208,767.00	0.00 %
<b>ExpCategory: 8900 - Debt Service Total:</b>	<b>0.00</b>	<b>533,767.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533,767.00</b>	<b>0.00 %</b>
<b>ExpCategory: 9200 - Op Transfers Out - Capital Fund</b>						
<a href="#">01-9000-920000</a> Op Transfers Out - Capital Fund	643,767.00	200,000.00	0.00	0.00	200,000.00	0.00 %
<b>ExpCategory: 9200 - Op Transfers Out - Capital Fund Total:</b>	<b>643,767.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00 %</b>
<b>ExpCategory: 9900 - Contingency</b>						
<a href="#">01-9000-990000</a> Contingency	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
<b>ExpCategory: 9900 - Contingency Total:</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>	<b>8,386,930.00</b>	<b>8,476,930.00</b>	<b>444,023.05</b>	<b>1,802,404.05</b>	<b>6,674,525.95</b>	<b>21.26 %</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>2,309,684.35</b>	<b>1,302,530.24</b>	<b>1,302,530.24</b>	<b>0.00 %</b>

Monthly Financials - Detail

For Fiscal: 2022-2023 Period Ending: 10/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 02 - Capital Projects Fund</b>						
<b>Revenue</b>						
<b>RevCategory: 4200 - Intergovernmental Revenues</b>						
<a href="#">02-424000</a> Smart and Safe Arizona Act Taxes	90,000.00	0.00	0.00	0.00	0.00	0.00 %
<b>RevCategory: 4200 - Intergovernmental Revenues Total:</b>	<b>90,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>RevCategory: 4500 - Other Income</b>						
<a href="#">02-451000</a> Interest Income	1,200.00	1,200.00	-1,090.66	8,743.35	7,543.35	728.61 %
<a href="#">02-453000</a> Sale of Surplus Property	5,000.00	5,000.00	-15,000.00	15,000.00	10,000.00	300.00 %
<b>RevCategory: 4500 - Other Income Total:</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>-16,090.66</b>	<b>23,743.35</b>	<b>17,543.35</b>	<b>382.96 %</b>
<b>RevCategory: 4900 - Other Financing Sources</b>						
<a href="#">02-491000</a> Operating Transfers In - General	643,767.00	200,000.00	0.00	0.00	-200,000.00	0.00 %
<b>RevCategory: 4900 - Other Financing Sources Total:</b>	<b>643,767.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>0.00 %</b>
<b>Revenue Total:</b>	<b>739,967.00</b>	<b>206,200.00</b>	<b>-16,090.66</b>	<b>23,743.35</b>	<b>-182,456.65</b>	<b>11.51 %</b>
<b>Expense</b>						
<b>ExpCategory: 6120 - Outside Services</b>						
<a href="#">02-6100-612000</a> Surplus Property Sales Commission	0.00	0.00	0.00	1,500.00	-1,500.00	0.00 %
<b>ExpCategory: 6120 - Outside Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.00 %</b>
<b>ExpCategory: 8100 - Administrative Equipment</b>						
<a href="#">02-8000-814003</a> Office Equipment	0.00	0.00	492.12	492.12	-492.12	0.00 %
<b>ExpCategory: 8100 - Administrative Equipment Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>492.12</b>	<b>492.12</b>	<b>-492.12</b>	<b>0.00 %</b>
<b>ExpCategory: 8300 - Building Maintenance Equipment</b>						
<a href="#">02-8000-837031</a> Station 31	250,000.00	250,000.00	0.00	24,520.95	225,479.05	9.81 %
<a href="#">02-8000-837032</a> Station 32	16,750.00	16,750.00	0.00	0.00	16,750.00	0.00 %
<a href="#">02-8000-837036</a> Station 36	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
<b>ExpCategory: 8300 - Building Maintenance Equipment Total:</b>	<b>291,750.00</b>	<b>291,750.00</b>	<b>0.00</b>	<b>24,520.95</b>	<b>267,229.05</b>	<b>8.40 %</b>
<b>ExpCategory: 8400 - EMS Services Equipment</b>						
<a href="#">02-8000-844002</a> Monitor / Defibrillator	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
<b>ExpCategory: 8400 - EMS Services Equipment Total:</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00 %</b>
<b>ExpCategory: 8800 - Communications Equipment</b>						
<a href="#">02-8000-884001</a> Radio Infrastructure	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<b>ExpCategory: 8800 - Communications Equipment Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00 %</b>
<b>ExpCategory: 8900 - Debt Service</b>						
<a href="#">02-8000-891000</a> Principal Payments	325,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">02-8000-892000</a> Interest Payments	208,767.00	0.00	0.00	0.00	0.00	0.00 %
<b>ExpCategory: 8900 - Debt Service Total:</b>	<b>533,767.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>ExpCategory: 9100 - Operating Transfers Out</b>						
<a href="#">02-9000-910000</a> Operating Transfers Out - General F	29,454.00	29,454.00	0.00	0.00	29,454.00	0.00 %
<b>ExpCategory: 9100 - Operating Transfers Out Total:</b>	<b>29,454.00</b>	<b>29,454.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29,454.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>	<b>1,074,971.00</b>	<b>541,204.00</b>	<b>492.12</b>	<b>26,513.07</b>	<b>514,690.93</b>	<b>4.90 %</b>
<b>Fund: 02 - Capital Projects Fund Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>-16,582.78</b>	<b>-2,769.72</b>	<b>332,234.28</b>	<b>0.83 %</b>

Monthly Financials - Detail

For Fiscal: 2022-2023 Period Ending: 10/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 03 - Wildland Fund</b>						
<b>Revenue</b>						
<b>RevCategory: 4200 - Intergovernmental Revenues</b>						
<a href="#">03-421000</a> Wildland Revenues	350,000.00	350,000.00	184,599.77	270,071.28	-79,928.72	77.16 %
<b>RevCategory: 4200 - Intergovernmental Revenues Total:</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>184,599.77</b>	<b>270,071.28</b>	<b>-79,928.72</b>	<b>77.16 %</b>
<b>RevCategory: 4500 - Other Income</b>						
<a href="#">03-451000</a> Interest Income	180.00	180.00	0.00	809.79	629.79	449.88 %
<b>RevCategory: 4500 - Other Income Total:</b>	<b>180.00</b>	<b>180.00</b>	<b>0.00</b>	<b>809.79</b>	<b>629.79</b>	<b>449.88 %</b>
<b>Revenue Total:</b>	<b>350,180.00</b>	<b>350,180.00</b>	<b>184,599.77</b>	<b>270,881.07</b>	<b>-79,298.93</b>	<b>77.35 %</b>
<b>Expense</b>						
<b>ExpCategory: 5000 - Salaries and Wages</b>						
<a href="#">03-5000-505000</a> FLSA Overtime	2,500.00	2,500.00	219.06	2,697.42	-197.42	107.90 %
<a href="#">03-5000-506000</a> Wildland Deployment Overtime	84,000.00	84,000.00	5,675.24	43,389.15	40,610.85	51.65 %
<a href="#">03-5000-506001</a> Wildland Backfill Overtime	70,000.00	70,000.00	7,105.46	46,639.94	23,360.06	66.63 %
<a href="#">03-5000-507000</a> Medic Pay	11,500.00	11,500.00	829.52	9,437.47	2,062.53	82.06 %
<a href="#">03-5000-508000</a> Wildland Wages	46,000.00	46,000.00	5,146.56	32,935.92	13,064.08	71.60 %
<b>ExpCategory: 5000 - Salaries and Wages Total:</b>	<b>214,000.00</b>	<b>214,000.00</b>	<b>18,975.84</b>	<b>135,099.90</b>	<b>78,900.10</b>	<b>63.13 %</b>
<b>ExpCategory: 5110 - Employment Taxes</b>						
<a href="#">03-5100-511600</a> Medicare	3,103.00	3,103.00	274.04	1,942.27	1,160.73	62.59 %
<a href="#">03-5100-511800</a> Workers Compensation Insurance	14,702.00	14,702.00	0.00	0.00	14,702.00	0.00 %
<b>ExpCategory: 5110 - Employment Taxes Total:</b>	<b>17,805.00</b>	<b>17,805.00</b>	<b>274.04</b>	<b>1,942.27</b>	<b>15,862.73</b>	<b>10.91 %</b>
<b>ExpCategory: 5120 - Retirement Benefits</b>						
<a href="#">03-5100-512200</a> PSPRS Retirement	30,088.00	30,088.00	2,310.13	15,595.82	14,492.18	51.83 %
<a href="#">03-5100-512202</a> PSPRS Defined Contribution	0.00	0.00	358.53	1,990.42	-1,990.42	0.00 %
<b>ExpCategory: 5120 - Retirement Benefits Total:</b>	<b>30,088.00</b>	<b>30,088.00</b>	<b>2,668.66</b>	<b>17,586.24</b>	<b>12,501.76</b>	<b>58.45 %</b>
<b>ExpCategory: 6720 - Outside Services</b>						
<a href="#">03-6700-672100</a> Revenue Sharing	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<b>ExpCategory: 6720 - Outside Services Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00 %</b>
<b>ExpCategory: 6740 - Supplies</b>						
<a href="#">03-6700-674100</a> Miscellaneous Wildland Supplies	8,000.00	8,000.00	41.24	61.20	7,938.80	0.77 %
<a href="#">03-6700-674101</a> Power Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">03-6700-674102</a> Goggles	150.00	150.00	0.00	0.00	150.00	0.00 %
<a href="#">03-6700-674103</a> Fire Shelters	850.00	850.00	0.00	0.00	850.00	0.00 %
<a href="#">03-6700-674104</a> Fire Shelter Plastic Shelters	50.00	50.00	0.00	0.00	50.00	0.00 %
<a href="#">03-6700-674105</a> Crew Boss Pants	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">03-6700-674106</a> Button Down Shirts	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">03-6700-674107</a> Brush Helmets	250.00	250.00	0.00	0.00	250.00	0.00 %
<a href="#">03-6700-674108</a> Gloves	200.00	200.00	0.00	0.00	200.00	0.00 %
<a href="#">03-6700-674109</a> Head Lamps	200.00	200.00	0.00	0.00	200.00	0.00 %
<a href="#">03-6700-674110</a> Engine Packs	400.00	400.00	0.00	0.00	400.00	0.00 %
<a href="#">03-6700-674111</a> Hose	1,000.00	1,000.00	31.28	31.28	968.72	3.13 %
<a href="#">03-6700-674200</a> Fuel	15,000.00	15,000.00	2,641.26	6,223.38	8,776.62	41.49 %
<a href="#">03-6700-674300</a> Deployment Expenses	30,000.00	30,000.00	1,184.14	11,925.94	18,074.06	39.75 %
<b>ExpCategory: 6740 - Supplies Total:</b>	<b>59,100.00</b>	<b>59,100.00</b>	<b>3,897.92</b>	<b>18,241.80</b>	<b>40,858.20</b>	<b>30.87 %</b>
<b>ExpCategory: 6770 - Repair and Maintenance</b>						
<a href="#">03-6700-677100</a> Engine Repair and Maintenance	10,000.00	10,000.00	42.47	90.01	9,909.99	0.90 %
<a href="#">03-6700-677200</a> Water Tender Repair and Maintena	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
<a href="#">03-6700-677300</a> Ambulance Repair and Maintenanc	2,687.00	2,687.00	359.98	359.98	2,327.02	13.40 %
<b>ExpCategory: 6770 - Repair and Maintenance Total:</b>	<b>20,187.00</b>	<b>20,187.00</b>	<b>402.45</b>	<b>449.99</b>	<b>19,737.01</b>	<b>2.23 %</b>
<b>ExpCategory: 6790 - Training</b>						
<a href="#">03-6700-679100</a> Registration Fees	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">03-6700-679101</a> Wildland Refresher Training	500.00	500.00	0.00	0.00	500.00	0.00 %

Monthly Financials - Detail

For Fiscal: 2022-2023 Period Ending: 10/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">03-6700-679200</a> Travel Expenses	3,500.00	3,500.00	0.00	57.80	3,442.20	1.65 %
ExpCategory: 6790 - Training Total:	7,000.00	7,000.00	0.00	57.80	6,942.20	0.83 %
Expense Total:	350,180.00	350,180.00	26,218.91	173,378.00	176,802.00	49.51 %
Fund: 03 - Wildland Fund Surplus (Deficit):	0.00	0.00	158,380.86	97,503.07	97,503.07	0.00 %

Monthly Financials - Detail

For Fiscal: 2022-2023 Period Ending: 10/31/2022

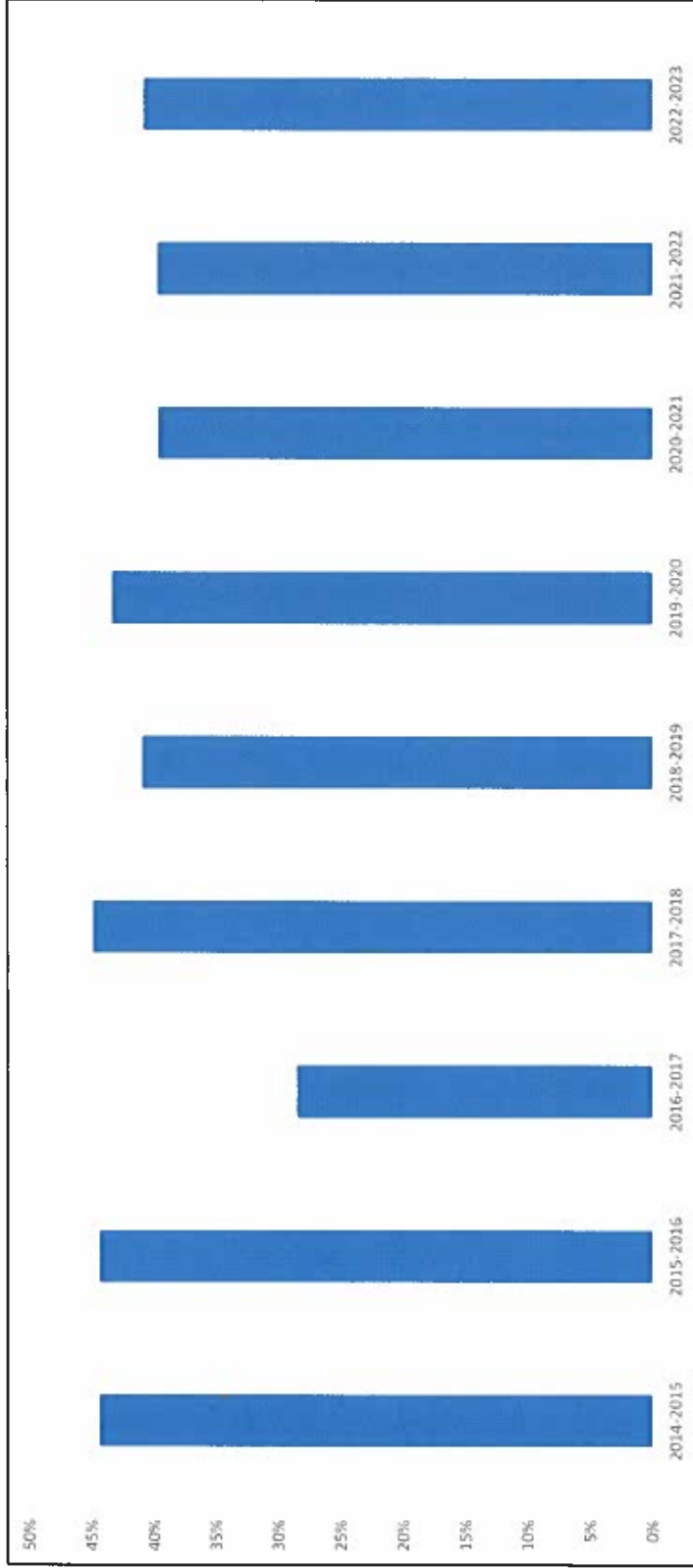
	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 04 - Employee Benefit Liability Fund</b>						
<b>Revenue</b>						
<b>RevCategory: 4500 - Other Income</b>						
<u>04-451000</u> Interest Income	0.00	0.00	0.00	748.07	748.07	0.00 %
<b>RevCategory: 4500 - Other Income Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>748.07</b>	<b>748.07</b>	<b>0.00 %</b>
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>748.07</b>	<b>748.07</b>	<b>0.00 %</b>
<b>Fund: 04 - Employee Benefit Liability Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>748.07</b>	<b>748.07</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>2,451,482.43</b>	<b>1,398,011.66</b>	<b>1,733,015.66</b>	<b>-417.31 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
01 - General Fund	0.00	0.00	2,309,684.35	1,302,530.24	1,302,530.24
02 - Capital Projects Fund	-335,004.00	-335,004.00	-16,582.78	-2,769.72	332,234.28
03 - Wildland Fund	0.00	0.00	158,380.86	97,503.07	97,503.07
04 - Employee Benefit Liability Fur	0.00	0.00	0.00	748.07	748.07
<b>Report Surplus (Deficit):</b>	<b>-335,004.00</b>	<b>-335,004.00</b>	<b>2,451,482.43</b>	<b>1,398,011.66</b>	<b>1,733,015.66</b>

# Property Tax Collection Comparison

Amounts are Based on Percentage of Year-to-Date Cash Collections of Each Fiscal Year



	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August	\$ -	\$ 404	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -
September	\$ 322,957	\$ 306,152	\$ 243,801	\$ 207,578	\$ 38,449	\$ 31,337	\$ 3,242	\$ 57,452	\$ 48,162
October	\$ 1,503,875	\$ 1,536,196	\$ 1,299,477	\$ 2,156,981	\$ 2,067,401	\$ 2,313,879	\$ 2,220,504	\$ 2,457,629	\$ 2,527,752
November	\$ 1,731,611	\$ 1,788,639	\$ 2,351,720	\$ 2,527,582	\$ 2,707,548	\$ 2,821,010	\$ 2,844,398	\$ 3,041,337	
December	\$ 1,972,041	\$ 2,055,076	\$ 2,684,217	\$ 2,844,031	\$ 3,060,985	\$ 3,202,562	\$ 3,395,383	\$ 3,566,373	
January	\$ 2,060,485	\$ 2,131,593	\$ 2,828,457	\$ 3,032,031	\$ 3,218,979	\$ 3,344,744	\$ 3,567,442	\$ 3,796,713	
February	\$ 2,116,697	\$ 2,204,610	\$ 2,910,444	\$ 3,122,207	\$ 3,293,902	\$ 3,444,043	\$ 3,628,234	\$ 3,861,879	
March	\$ 2,229,446	\$ 2,321,572	\$ 3,106,878	\$ 3,288,786	\$ 3,486,782	\$ 3,624,820	\$ 3,776,013	\$ 3,992,859	
April	\$ 3,084,015	\$ 3,184,208	\$ 4,147,184	\$ 4,310,164	\$ 4,683,139	\$ 4,847,381	\$ 5,070,953	\$ 5,324,021	
May	\$ 3,199,056	\$ 3,310,982	\$ 4,377,924	\$ 4,610,676	\$ 4,918,243	\$ 5,103,500	\$ 5,324,494	\$ 5,625,032	
June	\$ 3,397,974	\$ 3,374,719	\$ 4,537,670	\$ 4,769,434	\$ 5,132,538	\$ 5,276,536	\$ 5,548,479	\$ 5,728,361	
	0%	0%	0%	0%	0%	0%	0%	0%	0%
	10%	9%	5%	4%	1%	1%	0%	1%	1%
	44%	44%	29%	45%	41%	43%	40%	40%	41%
	51%	52%	52%	53%	54%	53%	51%	49%	0%
	58%	59%	59%	59%	61%	60%	61%	58%	0%
	61%	62%	62%	63%	64%	63%	64%	61%	0%
	62%	64%	64%	65%	65%	65%	65%	62%	0%
	66%	67%	68%	68%	69%	68%	67%	64%	0%
	91%	92%	91%	90%	93%	91%	90%	86%	0%
	94%	96%	96%	96%	97%	95%	95%	91%	0%
	100%	97%	100%	99%	102%	99%	99%	92%	0%

# Verde Valley Fire District

## Ambulance Billing Report

### FY 2022-2023

Month	Billable Transports	Beginning Accounts Receivable	Amount Billed	Payments Collected	In-District Write Off	Insurance Contractual Adjustments	Ending Accounts Receivable
JUL	121	\$ 580,206.70	\$ 202,579.69	\$ 65,722.42	\$ 13,977.14	\$ 77,692.30	\$ 625,394.53
AUG	118	\$ 625,394.53	\$ 203,238.86	\$ 77,573.08	\$ 17,897.68	\$ 98,219.77	\$ 634,942.86
SEP	102	\$ 634,942.86	\$ 172,697.82	\$ 83,259.70	\$ 18,528.39	\$ 99,322.59	\$ 606,530.00
OCT	105	\$ 606,530.00	\$ 178,206.16	\$ 77,405.60	\$ 22,258.49	\$ 79,320.55	\$ 605,751.52
NOV		\$ 605,751.52					\$ 605,751.52
DEC		\$ 605,751.52					\$ 605,751.52
JAN		\$ 605,751.52					\$ 605,751.52
FEB		\$ 605,751.52					\$ 605,751.52
MAR		\$ 605,751.52					\$ 605,751.52
APR		\$ 605,751.52					\$ 605,751.52
MAY		\$ 605,751.52					\$ 605,751.52
JUN		\$ 605,751.52					\$ 605,751.52

**Totals:**      446                                      \$ 756,722.53    \$ 303,960.80    \$ 72,661.70    \$ 354,555.21

**LESS: Allowance for Doubtful Accounts**      \$ 476,201.58

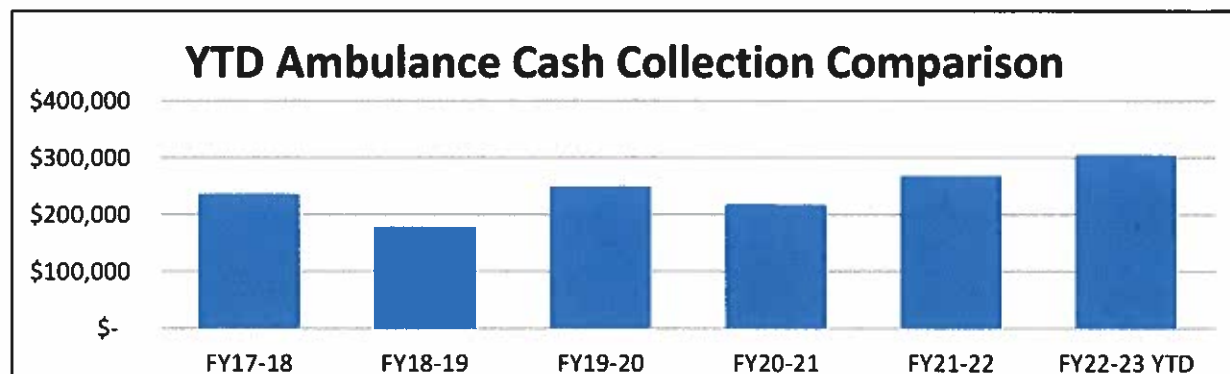
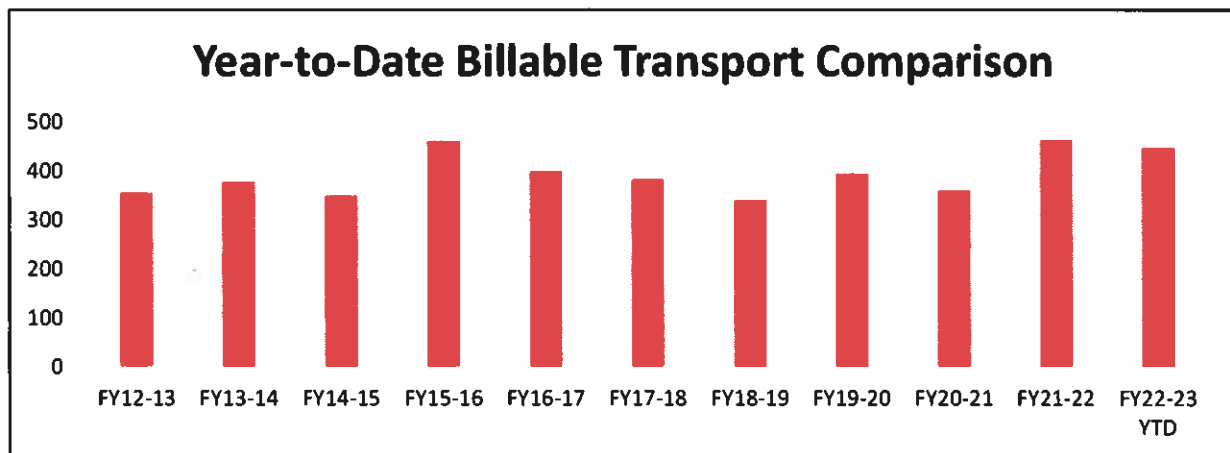
**Net Ambulance Billing Receivable (per Balance Sheet):**      \$ 129,549.94

Amount of Ending Accounts Receivable Balance at Collections:      **\$323,081.87**

Cash Collection Rate AFTER Adjustments:      92%

Collection Rate BEFORE Adjustments:      40%

Write-Off Rate:      10%









# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Fire Inspector Report	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	<b>Submitted By:</b> Danny Hinds, Fire Inspector <b>Date Submitted:</b> November 16, 2022

<p><b>Agenda Title:</b> Fire Inspector Monthly Report</p> <p>There is the potential for many projects currently being addressed by the Fire Prevention Division to cover multiple months. These range from commercial and residential construction, scheduled and follow-up inspections and proposed projects still in the preliminary stages, complaints, and their follow-up as well as general questions.</p> <p><b>Statistics:</b> New Permits -- 1 Complaints -- 0 General and Final Inspections -- 41 General correspondence including site visits, emails, phone calls, and letters -- 25+ Plan reviews --1 Preliminary Code Reviews --1 Variances for Hot Work and Burns Outside Regulation - Awarded --1</p> <p><b>Significant projects pending are:</b></p> <p>Ralph Clemmer the superintendent for the Plateau project in Clarkdale informed me that they are in the planning stage for a new subdivision across the road from Mountain Gate in Clarkdale.</p> <p><b>General Info:</b></p> <p><b>10/24-10/28</b> I was able to attend the Arson I class put on by the IAAI (International Association of Arson Investigators) hosted by Chandler Fire Department. Since the class I have tested and received my Arson I cert.</p> <p><b>10/28</b> -- Engine Company Inspections were kicked off for the crews for the first time in two years and approx. 18 inspections have already been completed.</p> <p><b>11/6</b> -- There was a residential fire on Calle Figueroa in Clarkdale. The fire destroyed all of the renters possessions. Clarkdale crew along with the assistance of Cottonwood Fire got a good stop on the fully involved house. Luckily, no one was injured. The three residents were displaced by this fire.</p>
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# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Chief's Report	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information, Discussion and Possible Action <input type="checkbox"/> Other (Explain):	<b>Submitted By:</b> Danny Johnson, Fire Chief <b>Date Submitted:</b> November 17, 2022

**LODD:**

2022 Year to Date the fire service has had 83 LODD.

## Type of duty



Percent of fatalities related to emergency duty: **71.1%**

Number of firefighter fatalities associated with suspicious/incendiary incidents: **1**

### **Meetings and Events:**

- |     |    |  |
|-----|----|--|
| Nov | 1  | Labor / Management Exercise in Sedona              |
|     | 2  | VV FEC Meeting                                     |
|     | 3  | AFDA Monthly Board Meeting                         |
|     | 7  | Lunch with Mrs. Clark's class Clarkdale/Jerome     |
|     | 8  | Verde Valley OPS Meeting                           |
|     | 8  | Pulse Point Kick off Meeting                       |
|     | 9  | Kairos Annual Meeting                              |
|     | 10 | Reception for Council Member Bill Regner           |
|     | 15 | Clarkdale Department Head Meeting                  |
|     | 17 | Yavapai County CWPP                                |
|     | 21 | Meeting with State Rep for District 1 Selina Bliss |
|     | 22 | Verde Valley Monthly Board Meeting                 |
|     | 23 | Staff Meeting                                      |

### **Human Resources:**

Kairos fall stewardship meeting took place. Trending above last year where we saw a 10% increase in premium.

### **Finance/Grants**

Verde Valley Fire was awarded the Distinguished Budget Award from GFOA!

### **Special Projects/Other:**

Pulse Point is returning through a grant from ASU for overdose research. Anticipated Jan 2023

### **Wildland Assignments / Mutual Aide**

No assignments this month.

We are working on a non-funded participation agreement with the National Forest Service. Essentially it provides the legal/liability framework for our department to assist on prescribed fires when we are available. Training for members who have time sensitive task books open.

### **Out-of-District Billing Process**

Total billed - \$127,660.95

Total collected - \$52,346.27

Total credited - \$25,500.00

## County and State Updates

### AFDA Updates

- **Prop 310: Fire District Safety Act:** As of 11/14/2022, with vote counting close to complete, the NO votes lead by 77,620 votes. Unfortunately, there does not appear to be a path to success for Prop 310 with the limited number of ballots remaining to be counted. Prop 310 was a heavy lift just to get the measure referred to the ballot by the legislature, and then an equally difficult lift to get Prop 310 voter approved. Our fire service partner organizations, the Professional Fire Fighters of Arizona (PFFA) and the Arizona Fire Chiefs Association (AFCA), along with our AFDA members and board worked tirelessly for Prop 310 passage. On behalf of AFDA and its' member fire districts, THANK YOU to the members of the PFFA, the AFCA, and everyone from AFDA who worked to improve the delivery of fire and EMS throughout rural Arizona, your efforts are truly appreciated!
- **Legislative Leadership:** Last Thursday the Senate GOP and DEM caucuses met to elect their respective leadership teams for the 56<sup>th</sup> Arizona Legislature (*convenes January 9, 2023*). Senate Republicans elected Sen. Warren Petersen (R-14, Gilbert) as Senate President, Sen. Sonny Borelli (R-30, Lake Havasu City) as Majority Leader, and Sen. Sine Kerr (R-25, Buckeye) as Majority Whip. Senate Democrats elected Sen. Raquel Terán (D-26, Phoenix) as Minority Leader, Sen. Mitzi Epstein (D-12, Tempe) as Assistant Minority Leader and Sens. Lela Alston (D- 5, Phoenix) and Rosanna Gabaldón (D-21, Tucson) as Minority Co-Whips. The GOP has held the Arizona Senate majority since 1992. In the House the GOP caucus is slated to vote on its leadership team this Tuesday, as several close races had yet to be decided as of late last week. House Democrats elected Rep. Andrés Cano (D-20, Tucson) for Minority Leader, Rep. Lupe Contreras (D-22, Avondale) as Assistant Minority Leader and Reps. Melody Hernandez (D-8, Tempe) and Marcelino Quiñonez (D-11, Phoenix) as Minority Co-Whips. The GOP has held the Arizona House majority since 1966.

### Legislative / Regulatory / Elections / Political Calendar

- **December 1, 2022** – Fire Board term begins for officials elected November 8, 2022.
- **January 9, 2023** – 56<sup>th</sup> Arizona Legislature – 1<sup>st</sup> Regular Session convenes.

### Upcoming at AFDA

- **December 1, 2022** – AFDA Board Meeting – Daisy Mountain Fire and Medical Offices & ZOOM – 41018 N. Daisy Mountain Drive, Anthem, AZ, at 10:00 a.m.
- **December 2, 2022** – AFDA Statutory Training – One-day statutory training for newly elected and reelected fire board members – NBAZ Conference Center, Phoenix (*register now at [azfiredistricts.org](http://azfiredistricts.org)*)
- **January 5, 2023** – AFDA Board Meeting – Arizona Fire & Medical Authority Offices & ZOOM – 18818 N. Spanish Garden Drive, Sun City West, AZ, at 10:00 a.m.
- **January 11 – 13, 2023** – AFDA Training Conference – Aquarius Hotel & Conference Center, Laughlin, NV (*register now at [azfiredistricts.org](http://azfiredistricts.org)*)

# Verde Valley Fire District

## Incident Report

October 2022

Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD	2021 Total
Wildland	0	0	1	1	5	2	2	1	1	0			13	40
Still	9	17	13	11	9	7	10	33	13	19			141	165
Residential	10	10	3	10	6	0	6	6	4	4			59	58
Special Duty	41	45	41	55	68	51	57	57	43	68			526	626
Commercial	2	7	2	1	5	3	4	2	5	4			35	38
EMS ALS	159	120	160	125	132	136	160	127	136	140			1395	1812
EMS BLS	91	53	67	59	63	65	44	68	47	74			631	854
False Alarm	0	1	2	0	0	0	1	0	2	0			6	12
Other	0	0	0	0	0	0	0	0	0	0			0	0
Rescue Assignment	16	11	21	10	20	13	14	14	13	13			145	213
<b>Monthly Totals</b>	<b>328</b>	<b>264</b>	<b>310</b>	<b>272</b>	<b>308</b>	<b>277</b>	<b>298</b>	<b>308</b>	<b>264</b>	<b>322</b>	<b>0</b>	<b>0</b>	<b>2951</b>	
<b>2021 Monthly Totals</b>	<b>326</b>	<b>266</b>	<b>259</b>	<b>305</b>	<b>325</b>	<b>337</b>	<b>331</b>	<b>328</b>	<b>302</b>	<b>352</b>	<b>337</b>	<b>350</b>		<b>3818</b>
<b>2021 YTD Total</b>	<b>326</b>	<b>592</b>	<b>851</b>	<b>1156</b>	<b>1481</b>	<b>1818</b>	<b>2149</b>	<b>2477</b>	<b>2779</b>	<b>3131</b>	<b>3468</b>	<b>3818</b>		

### Responses by Station

Station	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD	2021 Total
Station 31	164	147	179	145	161	161	161	158	138	155			1569	2029
Station 32	70	59	79	65	68	69	74	95	68	100			747	987
Station 36	94	58	52	62	79	47	63	55	58	67			635	802
<b>Monthly Totals</b>	<b>328</b>	<b>264</b>	<b>310</b>	<b>272</b>	<b>308</b>	<b>277</b>	<b>298</b>	<b>308</b>	<b>264</b>	<b>322</b>	<b>0</b>	<b>0</b>	<b>2951</b>	

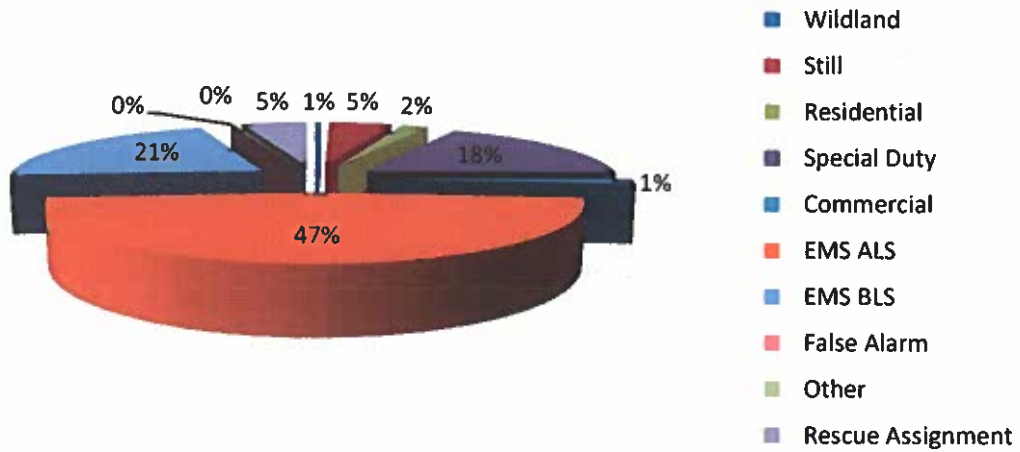
### Mutual Aid & Automatic Aid RECEIVED by Agency

Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD	2021 Total
Cottonwood Fire	16	17	22	17	22	18	17	19	13	16			177	241
Copper Canyon	1	3	1	1	0	1	1	0	1	1			10	19
Jerome Fire	0	2	0	2	0	0	0	0	0	0			4	10
Sedona Fire District	0	1	1	0	0	1	1	0	1	0			5	21
Verde Valley Ambulance	3	4	0	5	2	2	7	3	3	5			34	97
<b>Monthly Totals</b>	<b>20</b>	<b>27</b>	<b>24</b>	<b>25</b>	<b>24</b>	<b>22</b>	<b>26</b>	<b>22</b>	<b>18</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>230</b>	

### Mutual Aid & Automatic Aid GIVEN by Agency

Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD	2021 Total
Cottonwood Fire	15	15	23	15	14	5	14	18	20	16			155	128
Copper Canyon	8	13	12	13	10	11	9	14	10	10			110	229
Jerome Fire	0	0	0	0	0	1	0	0	2	2			5	19
Sedona Fire District	0	1	0	0	0	1	5	2	1	0			10	12
<b>Monthly Totals</b>	<b>23</b>	<b>29</b>	<b>35</b>	<b>28</b>	<b>24</b>	<b>18</b>	<b>28</b>	<b>34</b>	<b>33</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>280</b>	

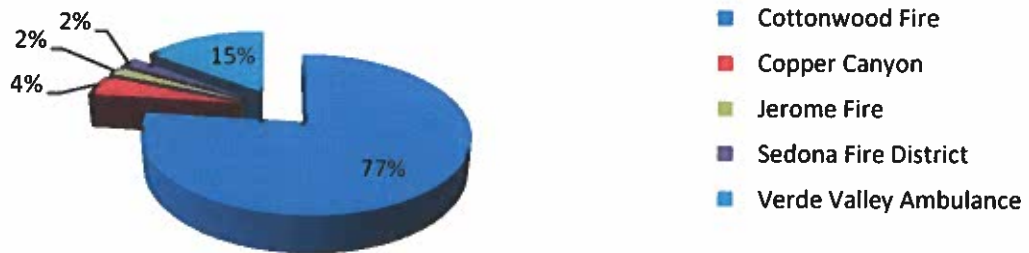
### YTD Incident Type



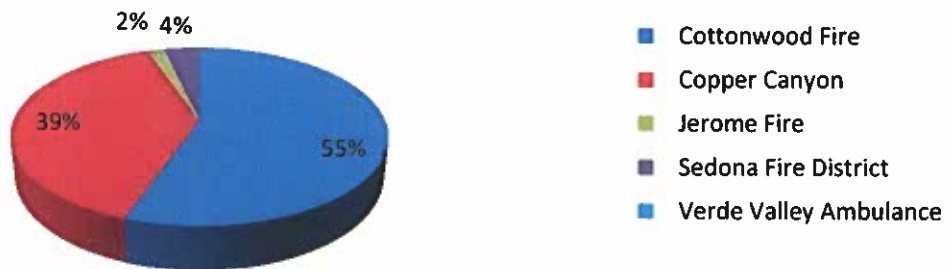
### YTD Responses by Station



### YTD Mutual Aid & Automatic Aid RECEIVED



### YTD Mutual Aid & Automatic Aid Given





# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Oath of Office	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input checked="" type="checkbox"/> <b>Other (Explain):</b>	<b>Submitted By:</b> Daniel Johnson, Fire Chief <b>Date Submitted:</b> October 25, 2022
<b>Project/Issue Relates to VVFD Strategic Plan:</b> N/A	

<b>Agenda Title:</b> Administration of Oath of Office for newly appointed Board Members.
<b>Background Information:</b> Board Member Coleen Gilboy and Board Member Donald Peck will begin new 4-year terms of office on December 1, 2022.  Per A.R.S. 38-231 officers of a board of any state or county political subdivision shall subscribe to an oath or affirmation as specifically provided in the statute.  Board Chairman Bishop will administer the Oath of Office to the reappointed Board Members as follows:  <i>I, <u>(state your name)</u>, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of Board Member for Verde Valley Fire District, according to the best of my ability, so help me God (or so I do affirm).</i>
<b>Financial Impact:</b> Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No      If Yes, Account Number:
<b>Fire Chief's Recommendation:</b> N/A
<b>Attorney Recommendation:</b> N/A
<b>Suggested Motion:</b> N/A
<b>List of Attachments:</b>





# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Declaration of Interest Statements	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input checked="" type="checkbox"/> <b>Motion</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>No Action Required, Information Only</b> <input type="checkbox"/> <b>Other (Explain):</b>	<b>Submitted By:</b> Danny Johnson, Fire Chief <b>Date Submitted:</b> November 7, 2022
<b>Project/Issue Relates to VVFD Strategic Plan:</b> N/A	

**Agenda Title:** Discussion and possible acknowledgement of Declaration of Interest Statements provided by the Board Members and employees of the District.

**Background Information:**

Per Board Policy, and in keeping with the intent of A.R.S. 38-501 through 511 regarding Conflict of Interest Law, all public officers and employees of the District are to make known their involvement and/or interest in any agency that may conduct business with the District. This is done annually through the completion of the District's Declaration of Interest form. The policy states that the Board will acknowledge the disclosure statements at a public meeting. The policy also states the following, which is derived from Arizona Revised Statutes (ARS):

1. *All employees, elected officials, and their relatives are prohibited from having a substantial interest, as defined in ARS § 38-502, in any purchase of goods or services made by the District.*
2. *ARS § 38-503 prohibits conflicts of interest as follows:*
  - A. *Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale or purchase.*
  - B. *Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision.*
  - C. *Notwithstanding the provisions of subsections A and B of this section, no public officer or employee of a public agency shall supply to such public agency any equipment, material, supplies or services, unless pursuant to an award or contract let after public competitive bidding, except that:*
    - i. *Political subdivisions, other than school districts, may purchase through their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars (\$300.00) in cost in any single transaction, not to exceed a total of one thousand dollars (\$1,000.00) annually, from a member of the governing body if the policy for such purchases is approved annually.*

Copies of the completed Declaration of Interest forms will be kept in a file open for public inspection. The original forms are maintained in the employee's personnel file per Arizona's records retention schedules. For more information on Conflict of Interest, see the Arizona Attorney General's Agency Handbook, Chapter 8: <https://www.azag.gov/agency-handbook>

Following are the businesses/entities that were listed on the Declaration of Interest forms received for which a conflict of interest may exist:

- Blue Ridge Fire District – A. LaMaide (Employee)
- Blue Ridge Fire District – D. Chambliss (Employee)
- Canyon Painting – P. Morales (Owner)
- Coldwell Banker Mabery Real Estate – M. Chavez (Relative owns/employed)
- Copper Canyon Fire & Medical Authority – L. Elliott (Relatives are Employees)
- Copper Canyon Fire & Medical Authority – A. Hammond (Spouse is Employee)
- Copper Canyon Fire & Medical Authority – T. Buckley (Employee)
- LMI Taxes & Accounting – T. Ihrman (Spouse)
- Mingus Mountain Real Estate – I. Anderson (Relative employed)
- PG Plumbing, LLC – P. Graham (Owner)
- Pine/Strawberry Fire District – A. LaMaide (Employee)
- The UPS Store – L. Peterson (Owner)
- Verde Sol Air - T. Ihrman (Relative Owns)
- Verde Valle Manor – L. Newell (Spouse is Employee)
- Wilson's Heating & Cooling – D. Sherman (Relative Owns)

The Board also needs to disclose businesses/entities at the meeting for which a conflict of interest may exist. A form also needs to be completed.

- Colonial Life & Accident Insurance Co. – D. Peck (Relative employed)
- Bishops Repair – K. Bishop (Relative Owns)

**Financial Impact:** N/A

**Is this a budgeted expense?**  Yes  No **If Yes, Account Number:**

**Fire Chief's Recommendation:** Acknowledge the disclosure statements received from Board Members and Employees of the District.

**Attorney Recommendation:** N/A

**Suggested Motion:** Acknowledge the disclosure statements received from Board Members and Employees of the District.

**List of Attachments:**



# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Fire Protection Service Agreement	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input checked="" type="checkbox"/> <b>Motion</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>No Action Required, Information Only</b> <input type="checkbox"/> <b>Other (Explain):</b>	<b>Submitted By:</b> Daniel Johnson, Fire Chief <b>Date Submitted:</b> November 7, 2022
<b>Project/Issue Relates to VVFD Strategic Plan:</b> N/A	

<b>Agenda Title:</b> Discussion and possible approval of a Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 4555 North Peyton Place, Clarkdale, AZ 86326, Parcel #400-09-006W and 2795 West Quail Springs Ranch Road, Cottonwood, AZ 86324, Parcel #406-16-026H.		
<b>Background Information:</b> The District offers Fire Protection Service Agreements to homeowners that are not in the District's boundaries and are not able to annex. The Fire Protection Service Agreement allows homeowners to receive the benefits of being a District resident and avoid out-of-District billing. These Agreements are entered into and renewed annually. The fees for the Agreement are calculated the same way that District residents' property taxes are calculated. The only difference is a ten percent (10%) administration fee that is added for the administration and processing of the Agreement. The fees for the Agreement will be prorated for the remainder of FY2022-2023.  The District currently has two (2) homeowners that would like to enter into a Fire Protection Service Agreement with the District for the remainder of the 2022-2023 Fiscal Year:  <table><tr><td>Mark Happe 4555 North Peyton Place Clarkdale, AZ 86326 Parcel 400-09-006W</td><td>Christopher Perron/Perron Living Trust 2795 West Quail Springs Ranch Road Clarkdale, AZ 86324 Parcel 406-16-026H</td></tr></table>	Mark Happe 4555 North Peyton Place Clarkdale, AZ 86326 Parcel 400-09-006W	Christopher Perron/Perron Living Trust 2795 West Quail Springs Ranch Road Clarkdale, AZ 86324 Parcel 406-16-026H
Mark Happe 4555 North Peyton Place Clarkdale, AZ 86326 Parcel 400-09-006W	Christopher Perron/Perron Living Trust 2795 West Quail Springs Ranch Road Clarkdale, AZ 86324 Parcel 406-16-026H	

<b>Financial Impact:</b> Increased Fire Protection Service Agreement Revenues <b>Is this a budgeted expense?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes, Account Number:</b>
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<b>Fire Chief's Recommendation:</b> Approve the Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 4555 North Peyton Place, Clarkdale, AZ 86326, Parcel #400-09-006W AND 2795 West Quail Springs Ranch Road, Cottonwood, AZ 86326, Parcel #406-16-026H.
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<b>Attorney Recommendation:</b> N/A
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<b>Suggested Motion:</b> Approve the Fire Protection Service Agreement to provide fire suppression, emergency medical and ambulance services to 4555 North Peyton Place, Clarkdale, AZ 86326, Parcel #400-09-006W and 2795 West Quail Springs Ranch Road, Cottonwood, AZ 86324, Parcel #406-16-026H.
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<b>List of Attachments:</b> Fire Protection Service Agreement - Mark Happe Mark Happe, 4555 North Peyton Place, Clarkdale, AZ 86324 Map Fire Protection Service Agreement – Christopher Perron/Perron Living Trust Christopher Perron/Perron Living Trust, 2795 West Quail Springs Road, Cottonwood, AZ 86326 Map
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**VERDE VALLEY FIRE DISTRICT**

**OUT OF DISTRICT  
FIRE PROTECTION SERVICES AGREEMENT**

This Out of District Fire Protection Services Agreement made effective December 1, 2022 between the Verde Valley Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" and Mark Happe hereinafter referred to as the "Applicant". The property under consideration is described as:

4555 North Peyton Place  
Charltdale, AZ 86324

Yavapai County Assessor's Parcel Number: 400-09-006W

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) **Purpose.** The District shall provide fire protection and emergency medical services to the Applicant under the terms of this Agreement.

2) **Duration and Renewal.** The effective term of this Agreement shall be from December 1, 2022 through June 30, 2023. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 10. The District will obtain the current assessed and secondary valuation of the Applicant's property by June 15 of each year from the Yavapai County Assessor's Office. If for some reason the current assessed value information is unavailable, the Service Fee under this contract, as renewed, will be equal to the fee charged for the immediately preceding service year, plus 10%, until such time as the current assessed value information is made available, at which time the fee for the current year shall be recalculated and an adjustment to the fee made.

3) **Services Provided.** Fire Suppression, Emergency Rescue, and Emergency Medical Services (collectively "Emergency Services") will be provided under this contract. Unless the Incident Commander (senior Verde Valley Fire District Officer present) requests additional help, the District shall provide a standard response as determined by VVFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Fire Suppression and Emergency Medical Services provided to the Applicant (and the Applicant's immediate family residing at said property) under this Agreement shall be made available in conjunction with the above-referenced property irrespective of whether the property is owner occupied or leased (the "Recipients"). In the event Emergency Medical Services are required for any individuals other than Recipient, the District reserves the right to bill those third persons and the Applicant (who shall be jointly liable) for the services provided to said third party, according to the fee schedule adopted by the District, as amended from time to time.

The District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems necessary, consistent with its then current protocol. Applicant may be responsible for any additional charges assessed by such other service providers.

The parties herein agree that the District may respond with fewer units or personnel in the event of any unforeseen circumstance or other emergencies, such as a major fire or accident or conflicting concurrent calls, reduction in force, road closure, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected within the District by reason of the distance to and isolation of the Applicant's property, the limited manpower available, access limitations and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the above-referenced property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, limited information having been made available to the District in conjunction with the determination of the appropriate response, or by reason of the exercise of District personnel's discretion. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and waives and agrees to hold the District harmless from and indemnify the District for any and all damages which might occur to Applicant or any third party's property or person by reason of extended response times, reduced equipment or manpower response, failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the exercise of District personnel's discretion in making decisions as to priority of calls, allocation of manpower or equipment, or other operational decisions which might result in additional loss of life or property. Applicant agrees the District is under no obligation to provide EMS services or to transport any Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant shall be responsible for all expenses associated therewith.

4) Response Time. The District shall respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The District and Applicant hereby acknowledge that response times are subject to variations due to existing weather conditions, travel distance, traffic conditions, property identification, conflicting responses, equipment and manpower availability or allocation, and access to Applicant's property, and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experience by Applicant will be \_\_\_\_minutes. Further, Applicant acknowledges that because of the distance from the closest fire station, the Applicant's ISO rating may be a "5", or higher. The District can give no assurances as to what ISO rating might apply to the property in question.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicant property in a form acceptable to the District Fire Chief, and

will endeavor to inform all occupants of subject property of the proper procedures to follow in case of fire.

6) Standard Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any responsibility or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, address or access description, or failure of Applicant or the property to comply with applicable fire codes, building codes, zoning codes or recommendations made by the District for fire or emergency purposes.

7) Compensation. As consideration for the District providing fire suppression and emergency medical services to the Applicant, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's property was located in and taxable by the District at the District's then current tax rate as if applied to the secondary assessed value of the Applicant's property, as determined by the County Assessor, from time to time; plus an administrative fee equal to 25% of said sum then in effect, as modified from time to time. The rate to be used in calculating the Service Fee will be the equivalent to the tax rate in place as of the date of the contract, and on the renewal date thereof each year thereafter unless otherwise provided in this Agreement. Payment will be made in one annual installment, in advance, with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter, by July 1st of each succeeding year, assuming the Agreement is renewed. For the initial term of the Agreement (December 1, 2022 through June 30, 2023), the parties agree that the yearly fee shall be 325.73 but will be prorated (based on 12 months). Both the yearly Service Fee and any pro-rated amount are payable in one lump sum when due.

8) Insurance. The Applicant shall provide the District with a current certificate of insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number.

9) Waiver and Disclaimer of Liability. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and release the District from and indemnify the District for any and all claims, demands, liability and causes of action, as set forth above, that may arise as a result of the District providing the services described above, and specifically, in addition to the foregoing, and any other claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing, services due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, property or personal, which may result by way of fire, accidental or other emergency occurring on Applicant's property. In the event of breach or non-performance by the District, Applicant's remedies shall be limited to the termination of this contract, and refund of fees for that current contract year, the parties having agreed that said fees are a

reasonable amount of damages. This release shall bind the legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of Paragraphs 3 and 9 hereof for the benefit of the District shall survive the termination of this Agreement.

10) Termination. Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Fire District Administration  
Verde Valley Fire District  
2700 E. Godard Road  
Cottonwood, AZ 86326

Applicant – Mark Happe  
P.O. Box 2769  
Cottonwood, AZ 86326

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

11) Non-appropriation: This Agreement is subject to available funding for the District, and nothing in this Agreement shall bind the District to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

VERDE VALLEY FIRE DISTRICT

\_\_\_\_\_  
Applicant Date

\_\_\_\_\_  
Board Chairman Date

\_\_\_\_\_  
Applicant Date

**Yavapai County Print Parcel**



**Parcel ID**  
400-09-006W

**Check Digit**  
5

**Owner**  
Happe Mark W

**Owner's Mailing Address**  
PO Box 2769  
Cottonwood, AZ 86326-2510

**Secondary Owner**

**Recorded Date**  
3/1/2019 12:00:00 AM

**Last Transfer Doc Docket**  
N/A

**Last Transfer Doc Page**  
N/A

**Physical Address**  
4555 N Peyton Pl

**Incorporated Area**  
N/A

**Assessor Acres**  
4.01

**Subdivision**  
N/A

**Subdivision Type**  
N/A

**School District**  
Clarkdale-Jerome Elem SD #3

**Fire District**  
N/A

**Improvements (2)**

**Local Zoning**  
Yavapai County Government  
RCU-2A

Type: Single Family Residential  
Year Built: 1984  
Floor area ? : 1936  
Multi Level: undefined  
Below Grade Area ? : undefined  
Basement ? : undefined

Type: Shed - Hay  
Year Built: 1984  
Floor area ? : 1800  
Multi Level: undefined  
Below Grade Area ? : undefined  
Basement ? : undefined

**Assessment**

Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.

Tax Year	2023	2022
Assessed Value(ALV)	\$16,605	\$15,614
Limited Value(LPV)	\$166,050	\$158,143
Full Cash(FCV)	\$430,558	\$337,891
Legal Class	Primary Residence	Primary Residence
Assessment Ratio	10%	10%
Usage Code	0130 ?	0130 ?

**Taxes**

**Tax Area Code**  
300

**2022 Taxes Billed**  
\$1,083

**Recorded Documents & Sales (2)**

Date	Book/Page	Type	Cost
3/4/2019	2019-0009464	Quit Claim	\$0
6/2/2014	2014-0024754	Warranty Deed	\$225,000

Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.

By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.



## VERDE VALLEY FIRE DISTRICT

### OUT OF DISTRICT FIRE PROTECTION SERVICES AGREEMENT

This Out of District Fire Protection Services Agreement made effective December 1, 2022 between the Verde Valley Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" and Christopher Perron; Perron Living Trust hereinafter referred to as the "Applicant". The property under consideration is described as:

2795 West Quail Springs Ranch  
Road Cottonwood, AZ 86326

Yavapai County Assessor's Parcel Number: 406-16-026 H

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) **Purpose.** The District shall provide fire protection and emergency medical services to the Applicant under the terms of this Agreement.

2) **Duration and Renewal.** The effective term of this Agreement shall be from December 1, 2022 through June 30, 2023. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 10. The District will obtain the current assessed and secondary valuation of the Applicant's property by June 15 of each year from the Yavapai County Assessor's Office. If for some reason the current assessed value information is unavailable, the Service Fee under this contract, as renewed, will be equal to the fee charged for the immediately preceding service year, plus 10%, until such time as the current assessed value information is made available, at which time the fee for the current year shall be recalculated and an adjustment to the fee made.

3) **Services Provided.** Fire Suppression, Emergency Rescue, and Emergency Medical Services (collectively "Emergency Services") will be provided under this contract. Unless the Incident Commander (senior Verde Valley Fire District Officer present) requests additional help, the District shall provide a standard response as determined by VVFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Fire Suppression and Emergency Medical Services provided to the Applicant (and the Applicant's immediate family residing at said property) under this Agreement shall be made available in conjunction with the above-referenced property irrespective of whether the property is owner occupied or leased (the "Recipients"). In the event Emergency Medical Services are required for any individuals other than Recipient, the District reserves the right to bill those third persons and the Applicant (who shall be jointly liable) for the services provided to said third party, according to the fee schedule adopted by the District, as amended from time to time.

The District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems necessary, consistent with its then current protocol. Applicant may be responsible for any additional charges assessed by such other service providers.

The parties herein agree that the District may respond with fewer units or personnel in the event of any unforeseen circumstance or other emergencies, such as a major fire or accident or conflicting concurrent calls, reduction in force, road closure, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected within the District by reason of the distance to and isolation of the Applicant's property, the limited manpower available, access limitations and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the above-referenced property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, limited information having been made available to the District in conjunction with the determination of the appropriate response, or by reason of the exercise of District personnel's discretion. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and waives and agrees to hold the District harmless from and indemnify the District for any and all damages which might occur to Applicant or any third party's property or person by reason of extended response times, reduced equipment or manpower response, failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the exercise of District personnel's discretion in making decisions as to priority of calls, allocation of manpower or equipment, or other operational decisions which might result in additional loss of life or property. Applicant agrees the District is under no obligation to provide EMS services or to transport any Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant shall be responsible for all expenses associated therewith.

4) **Response Time.** The District shall respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The District and Applicant hereby acknowledge that response times are subject to variations due to existing weather conditions, travel distance, traffic conditions, property identification, conflicting responses, equipment and manpower availability or allocation, and access to Applicant's property, and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experience by Applicant will be \_\_\_\_ minutes. Further, Applicant acknowledges that because of the distance from the closest fire station, the Applicant's ISO rating may be a "5", or higher. The District can give no assurances as to what ISO rating might apply to the property in question.

5) **Routing Information.** The Applicant shall provide the District with current routing information to all Applicant property in a form acceptable to the District Fire Chief, and

will endeavor to inform all occupants of subject property of the proper procedures to follow in case of fire.

6) **Standard Access.** The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any responsibility or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, address or access description, or failure of Applicant or the property to comply with applicable fire codes, building codes, zoning codes or recommendations made by the District for fire or emergency purposes.

7) **Compensation.** As consideration for the District providing fire suppression and emergency medical services to the Applicant, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's property was located in and taxable by the District at the District's then current tax rate as if applied to the secondary assessed value of the Applicant's property, as determined by the County Assessor, from time to time; plus an administrative fee equal to 25% of said sum then in effect, as modified from time to time. The rate to be used in calculating the Service Fee will be the equivalent to the tax rate in place as of the date of the contract, and on the renewal date thereof each year thereafter unless otherwise provided in this Agreement. Payment will be made in one annual installment, in advance, with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter, by July 1st of each succeeding year, assuming the Agreement is renewed. For the initial term of the Agreement (December 1, 2022 through June 30, 2023), the parties agree that the yearly fee shall be \$ 973.08 but will be prorated (based on 12 months). Both the yearly Service Fee and any pro-rated amount are payable in one lump sum when due.

8) **Insurance.** The Applicant shall provide the District with a current certificate of insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number.

9) **Waiver and Disclaimer of Liability.** In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and release the District from and indemnify the District for any and all claims, demands, liability and causes of action, as set forth above, that may arise as a result of the District providing the services described above, and specifically, in addition to the foregoing, and any other claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing, services due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, property or personal, which may result by way of fire, accidental or other emergency occurring on Applicant's property. In the event of breach or non-performance by the District, Applicant's remedies shall be limited to the termination of this contract, and refund of fees for that current contract year, the parties having agreed that said fees are a

reasonable amount of damages. This release shall bind the legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of Paragraphs 3 and 9 hereof for the benefit of the District shall survive the termination of this Agreement.

10) Termination. Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Fire District Administration  
Verde Valley Fire District  
2700 E. Godard Road  
Cottonwood, AZ 86326

Applicant – Christopher Perron  
Perron Living Trust  
2795 West Quail Springs  
Ranch Road Cottonwood, AZ 86326

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

11) Non-appropriation: This Agreement is subject to available funding for the District, and nothing in this Agreement shall bind the District to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

VERDE VALLEY FIRE DISTRICT

CR2020 14 Nov 22  
Applicant Date

\_\_\_\_\_  
Board Chairman Date

[Signature] 11/14/2022  
Applicant Date

**Yavapai County Print Parcel**



**Parcel ID**  
406-16-026H

**Check Digit**  
6

**Owner**  
Perron Living Trust &

**Owner's Mailing Address**  
2795 W Quail Springs Ranch Rd  
Cottonwood, AZ 86326-2899

**Secondary Owner**  
Perron Christopher L Ttee

**Recorded Date**  
6/1/2021 12:00:00 AM

**Last Transfer Doc Docket**  
N/A

**Physical Address**  
2795 W Quail Springs Ranch Rd

**Last Transfer Doc Page**  
N/A

**Incorporated Area**  
N/A

**Assessor Acres**  
2.73

**Subdivision**  
N/A

**Subdivision Type**  
N/A

**School District**  
Cottonwood-Oak Ck SD #6

**Fire District**  
N/A

**Improvements (1)**

**Type:** Single Family Residential

**Year Built:** 2004

**Floor area ? :** 2673

**Multi Level:** undefined

**Below Grade Area ? :** undefined

**Basement ? :** undefined

**Local Zoning**  
Yavapai County Government  
RCU-2A

**Assessment**

Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.

Tax Year	2023	2022
Assessed Value(ALV)	\$47,243	\$44,993
Limited Value(LPV)	\$472,431	\$449,934
Full Cash(FCV)	\$676,976	\$569,794
Legal Class	Primary Residence	Primary Residence
Assessment Ratio	10%	10%
Usage Code	0140 ?	0140 ?

**Taxes**

**Tax Area Code**  
600

**2022 Taxes Billed**  
\$3,323

**Recorded Documents & Sales (6)**

Date	Book/Page	Type	Cost
6/11/2021	2021-0042258	Warranty Deed	\$0
2/17/2021	2021-0010921	Rerecordings	\$725,000
5/29/2012	4883-274	Warranty Deed	\$0
5/8/2012	4879-135	Trustee's Deed	\$0
11/22/2002	3978-786	Warranty Deed	\$144,000
11/22/2002	3978-786	Warranty Deed	\$0

**Disclaimer:** Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.

By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.



# Verde Valley Fire District Fire Board Agenda Report

<b>Subject:</b> Purchasing Policy	<b>Board Meeting Date:</b> November 22, 2022
<b>Action Required:</b> <input checked="" type="checkbox"/> <b>Motion</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>No Action Required, Information Only</b> <input type="checkbox"/> <b>Other (Explain):</b>	<b>Submitted By:</b> Daniel Johnson, Fire Chief <b>Date Submitted:</b> November 14, 2022
<b>Project/Issue Relates to VVFD Strategic Plan:</b> N/A	

<b>Agenda Title:</b> Discussion and possible direction to Staff regarding revising the Purchasing Policy.
<b>Background Information:</b> At the October 25, 2022 Board meeting, discussion was held regarding possible revisions to the Purchasing Policy. The Board asked Staff to gather additional Purchasing Policy examples from Fire Districts, send the information to the Board, and bring this item back for additional discussion at the November 22, 2022 Board meeting.  Information received from Fire Districts was emailed to the Board Members on November 2, 2022. The comparison chart is attached to this agenda report and includes the information provided at the October 25, 2022 Board meeting.  <b>Information from October 25, 2022 Board Agenda Report (less the comparison chart):</b> The Purchasing Policy was adopted by the Board on August 27, 2019. Staff would like to discuss updates to the Purchasing Policy including the possibility of increasing the approval levels, contract approval levels, and types of contracts needing Board approval.  Any final revisions to the Purchasing Policy will need to be adopted via Resolution at a future Board meeting.
<b>Financial Impact:</b> Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No      If Yes, Account Number:
<b>Fire Chief's Recommendation:</b> Direction to Staff to revise the Purchasing Policy as discussed.
<b>Attorney Recommendation:</b> N/A
<b>Suggested Motion:</b> Direction to Staff to revise the Purchasing Policy as discussed.
<b>List of Attachments:</b> Purchasing Policy adopted August 27, 2019 Purchasing Policy Comparisons

# PURCHASING POLICY

## I. PURPOSE

To establish standard policies and procedures for the procurement of goods and services for the District to ensure that all goods and services received are properly authorized.

Except as otherwise directed by the Board, no purchase of materials or contract for services or construction shall be made for the Verde Valley Fire District except in accordance with VVFD purchase policy and procedures.

## II. POLICIES/PROCEDURES:

### A. REQUIREMENTS OF GOOD FAITH

All parties involved in purchasing for the District are required to act in good faith.

1. Employees and Fire Board Members must discharge their duties impartially so as to ensure fair competitive access to District procurement by responsible suppliers of goods and services. They should also conduct themselves in such a manner as to foster public confidence in the integrity of the District.
2. It shall be a breach of ethical standards for any employee or elected official to be involved in fraud or collusion for any purpose.
3. No District employee or Fire Board Member may seek or accept any gift, gratuity or anything of value in exchange for making any purchase or giving any preference in connection with the procurement of goods or services by or on behalf of the District.

### B. CONFLICT OF INTEREST

1. All employees, elected officials, and their relatives are prohibited from having a substantial interest, as defined in ARS § 38-502, in any purchase of goods or services made by the District.
2. ARS § 38-503 prohibits conflicts of interest as follows:
  - a. Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale or purchase.
  - b. Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision.
  - c. Notwithstanding the provisions of subsections A and B of this section, no public officer or employee of a public agency shall supply to such public agency any equipment, material, supplies or services, unless pursuant to an award or contract let after public competitive bidding, except that:

- i. Political subdivisions, other than school districts, may purchase through their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars (\$300.00) in cost in any single transaction, not to exceed a total of one thousand dollars (\$1,000.00) annually, from a member of the governing body if the policy for such purchases is approved annually.

## C. APPROVAL LEVELS

### 1. Budgeted Purchases

- a. Section Manager (staff member responsible for overseeing the applicable budget line item) approval is required for all purchases.
- b. Purchases under \$50.00 may be made using Petty Cash in accordance with the Petty Cash policy.
- c. Purchases from \$50.00 up to \$999.99 may be purchased prior to Fire Chief approval. A completed Check Request Form and Fire Chief approval are required for payment.
- d. Purchases from \$1,000.00 up to \$4,999.99 require Fire Chief approval and a completed and approved Purchase Order prior to placing the order.
- e. Purchases from \$5,000.00 up to \$24,999.99 require three (3) written quotes, Fire Chief approval and approval from one (1) Fire Board member as well as a completed and approved Purchase Order prior to placing the order. Award of the quote shall be to the lowest responsible quote. See Section D.1 below for requirements.
- f. Purchases from \$25,000.00 and up require a complete bid process as directed in policy. The contract must be awarded by the Fire Board. A completed and approved Purchase Order is required prior to placing the order. See Section D.2 below for requirements.
- g. Purchase orders are not required for regular monthly operating costs such as:
  - i. Utility Payments
  - ii. Payroll Liability Payments
- h. An annual "Open Purchase Order" may be established, with a set dollar amount, per budget and/or approved contract, for reoccurring expenses such as:
  - i. Ambulance Billing Costs
  - ii. Dispatch Services Costs
  - iii. Insurance Premiums
  - iv. Fuel
  - v. Rental Agreements
  - vi. Professional Services (ex: Audit Services, Legal Services, etc.)



- i. **Purchasing Cards** - Purchases made with the Purchasing Cards do not require a separate check request for purchases under \$1,000.00. Purchases of \$1,000.00 or more still require the approved Purchase Order prior to placing the order. Purchasing Cards will receive a monthly statement detailing the charges made from each card. The card holder will code the individual charges on the monthly statement, attach documentation for each charge, sign and submit the monthly charge report to the Fire Chief for approval.

2. **Non-Budgeted Purchases or Budget Line Changes**

- a. In addition to the requirements based on certain dollar amount thresholds listed in Section C.1 above, non-budgeted purchases also require the following:
  - i. The Fire Chief may approve non-budgeted purchases or budget line changes within a Division as long as the total Division expenditures remain within the approved budget appropriation.
  - ii. Fire Board approval is required for non-budgeted purchases or budget line changes that exceed a Division's approved budget appropriation.
  - iii. Fire Board approval is required for non-budgeted purchases or budget line changes of \$1,000 and above for all Capital expenditures.

3. **Contingency Budget Use**

- a. In addition to the requirements based on certain dollar amount thresholds listed in Section C.1 above, Contingency purchases also require the following:
  - i. Fire Chief approval is required for use of Contingency.
  - ii. Fire Board approval with Fire Chief recommendation is required for use of Contingency for amounts over \$1,000 with the exception of normal employee termination payouts.

4. **Exceptions**

a. **Emergency Purchases**

In case of an emergency which requires immediate purchase of supplies or services, the Fire Chief shall be empowered to authorize the District's chief officers to purchase or secure the supplies and services needed. If the purchase equals or exceeds \$5,000.00, the Fire Chief shall first consult with the Board Chairman, if available, or if not, with another available Board Member. As soon after the purchase as is practical, a requisition form and a written report of the circumstances of the Emergency Purchase shall be forwarded to the Fire Chief. The Fire Chief will inform the District's Fire Board within 24 hours.

An emergency exists where there is a threat to public health, welfare or safety and where a situation exists which makes compliance with the bid requirements impractical, unnecessary or contrary to the public interest.

Emergency procurements shall be made with such competition as is practical under the circumstances.

b. **Waiver by Fire Board**

The Fire Board may waive any provision or requirement of this Purchasing Policy upon a finding that doing so is in the best interest of the District. Circumstances justifying waiver include, but are not limited to, situations in which timing/expediency is critical; special or unique qualifications of an individual, firm, vendor or item(s); the procurement of additional goods or services under an existing contract; or to comply with specific requirements of a gift or grant.

c. Cooperative Purchasing/Government Contracts

Section Managers may purchase goods or services without competition under an existing contract or cooperative purchase agreement administered by the United States (GSA), the State of Arizona, and/or one or more other Arizona public agencies or cooperative purchasing units, including but not limited to, CAFMA Intergovernmental Agreement Purchasing Program, H.G.A.C., S.A.V.E. and the Mohave Purchasing Cooperative pursuant to Section C.1 and D.1.

d. Sole Source

In the event that there is only one (1) firm, company, or individual capable of providing a particular service or commodity, the services and commodities can be purchased without bidding, after a determination is made that the price is fair and reasonable.

e. Used Goods

If the District wishes to purchase a used item, where bidding is not practical, such as a vehicle, the Fire Board may authorize the Fire Chief to purchase the item within a specific dollar amount after determining the market availability and negotiating a fair and reasonable price.

f. Professional Services

Except where directed by the Fire Board, the bidding requirements of this article shall not apply to professional services or items which a Request for Proposal is more appropriate. Professional services include, but are not limited to the following: physicians, attorneys, architects, engineers, computer consultants, or certified public accountants.

g. Forced Accounts

Nothing herein shall be construed to prevent the use, without advertising, of the District's regularly employed personnel for work in conjunction with the building, addition or alteration of any structure belonging to the District, provided however that the total cost of said work in any one (1) year does not exceed \$150,000.00.

This provision does not apply to the use of businesses owned by District employees; these shall fall under the regular purchasing requirements.

D. REQUIRED PROCESS

1. Quotes

- a. Information must be printed and attached to the purchase request. Pricing comparisons should be based on best available price information with only reasonable competitor prices

used.

- b. Where three (3) quotes cannot be obtained, a vendor's refusal to quote or simply the lack of vendors must be documented.
- c. The District reserves the right to select a higher quote if circumstances can be documented that the more expensive choice is in the District's best interest.
- d. Quotes are not required when purchasing from a vendor on the State Procurement list or another approved cooperative purchasing agency.

Quotes must be obtained for any items or work performed outside of the cooperative purchasing contract by a third party vendor (example: purchasing a command vehicle through a co-op which still requires additional up-fitting packages not included in the original co-op contract).

## 2. Invitation for Bids

- a. Submit complete specifications to the Administrative Manager for inclusion in the invitation for bids document.
  - i. Describe the physical or functional characteristics, or the nature of the material or services being solicited.
  - ii. A specification should include a description of any requirements for inspecting, testing or preparing a material or service for delivery.
  - iii. Products should not be identified by brand name or in any manner, which could be construed as excluding all but one brand name. Whenever a brand name or equivalent specification is used, it should be explained that the use of that brand name or specification is for purposes of describing the standard of quality, performance or characteristics desired, and not intended to limit or restrict competition. Said solicitations shall state that products substantially equivalent to those brands designated shall qualify for consideration.
- b. Per A.R.S. § 41-2533, an invitation for bids shall be issued and shall include a purchase description and all contractual terms and conditions applicable to the procurement.
- c. A notice of solicitation for bids shall state the date, time and place of opening, and the place and time period within which bids shall be submitted. The time of bid opening should be not more than fifteen (15) minutes after the deadline to submit bids.
- d. The notice shall state with particularity the goods or services required and shall state the place where specifications may be examined.
- e. The notice shall be published once per week for two (2) weeks in a newspaper of general circulation. The publication shall be not less than two (2) weeks before bid opening. Notice shall also be posted on the District's website and on publicpurchase.com.
- f. A list of those requesting a copy of the solicitation document shall be kept including name and contact information. This list shall be used for issuance of addenda, if any.

- g. Bids shall be submitted in a sealed envelope to the Administrative Manager and shall be clearly identified as a bid on the front of the envelope. Any bid not received within the time period allowed shall be rejected.
- h. All bids shall be date and time stamped upon receipt.
- i. All bids shall be opened in public at the time and place specified. The name of each bidder, the amount of each bid, and other relevant information shall be recorded and available for public inspection.
- j. All bidders shall be notified in writing of the award or rejection of any and all bids.
- k. Original bid documents are maintained on file in the procurement file in accordance with Arizona Records Retention requirements.
- l. Unless the bids are rejected, the following shall be considered in determining the lowest responsible bidder:
  - i. The ability, capacity and skill of the bidder to perform the contract or provide the service required.
  - ii. Whether the bidder can perform the contract or provide the services promptly or within the specified period of time without delay or interference.
  - iii. The quality of performance of previous contracts.
  - iv. The previous and existing compliance by the bidder with relative laws and ordinances.
  - v. The financial resources and ability of the bidder to perform the contract.
  - vi. The quality, availability, and adaptability of the supplies or service.
  - vii. The reasons for selecting other than the lowest bidder shall be documented and filed with the bid documents.
- m. The evaluation methods shall be uniform for each responding bidder.
- n. A record showing the basis for determining the successful bidder shall be kept by the District in the procurement file in accordance with Arizona Records Retention requirements.
- o. The Fire Chief, at the Board's discretion, shall have the authority to reject all or part of a bid or all bids and to re-solicit bids if doing so would be in the best interest of the District.
- p. Authorized awards shall be made to the lowest responsible and most responsive bidder (vendor) whose bid conforms in all material aspects to the procurement requirements and the criteria set forth in the IFB and are deemed to be in the best interest of the District.
- q. If only one bid is received, an award may be made to the single bidder if the District determines that the price is fair and reasonable and that other prospective bidders have a reasonable opportunity to respond.

3. Request for Proposals

- a. A Request for Proposals (RFP) is used to procure services for the District. A RFP may not be used to solicit a contractor for a construction project.
- b. The notices to be given to the public when a RFP is used shall conform to standards similar to those used for the competitive bidding process described above.
- c. The RFP will state the relative importance of price and other evaluation factors to be used.
- d. Proposals shall be requested and evaluated pursuant to procedures consistent with the State Procurement Code (A.R.S. § 41-2534, as may be amended).
- e. Because substantial negotiations oftentimes follow the opening of RFP proposals, those proposals shall remain confidential from the other proposers until such time as the award has been made in order that the negotiation process will not be prejudiced.
- f. After the first round of proposals has been received, those proposals may be discussed with the offerors whose proposals meet the requirements of the RFP to obtain clarification and to allow revision for obtaining the best final offers.
- g. Based on the evaluation factors set forth in the RFP, the award will be made in a manner most advantageous to the District. No other factors or criteria may be used in the evaluation.
- h. The Fire Chief, at the Board's discretion, shall have the authority to reject all or part of a proposal or all proposals and to re-solicit proposals if doing so would be in the best interest of the District.

4. Request for Qualifications

- a. A Request for Qualifications (RFQ) is used to procure professional and technical services.
- b. Professional and Technical Services
  - i. Professional services include, but are not limited to the following:
    - 1) Physicians
    - 2) Attorneys
    - 3) Architects
    - 4) Engineers
    - 5) Computer Consultants
    - 6) Certified Public Accountants
- c. The notices to be given to the public when a RFP is used shall conform to standards similar to those used for the competitive bidding process described above.
- d. Persons engaged in providing the types of services specified may submit statements of

qualifications for providing such types of services as specified by the District in the RFQ

- e. The RFQ shall describe the services required and list the type of information and data required of each offeror.
- f. Based on the evaluation factors set forth in the RFQ, the award will be made in a manner most advantageous to the District. No other factors or criteria may be used in the evaluation.
- g. Because substantial negotiations oftentimes follow the opening of RFQ submittals, those submittals shall remain confidential from the other offerors until such time as the award has been made in order that the negotiation process will not be prejudiced.
- h. The Fire Chief, at the Board's discretion, shall have the authority to reject all or part of a proposal or all proposals and to re-solicit proposals if doing so would be in the best interest of the District.
- i. No person or firm practicing in a professional or technical field for which a license is required by state law shall be engaged by the District unless possessing a current license in good standing.
- j. Upon engagement, the District shall enter into a written agreement or memorandum of understanding for the performance of the services for which engaged, setting forth the scope of services and the unit or total price therefore.

5. Contracts & Agreements

- a. Contracts and agreements entered into by the District must be reviewed by the Fire Chief and Administrative Manager and must be approved by the Fire Board and signed by the Board Chairman and/or the Board Clerk.

- b. Contract Change Orders

All change orders shall be approved by the Fire Board.

6. Purchase Orders / Requisitions

- a. The requisition process must be used for any purchases or projects that in total accumulate to \$1,000 or more for each individual vendor or contract (excluding normal recurring operating expenditures such as utility expenses, payroll taxes, etc.).
- b. Requisitions will be completed by each Section Manager for projects, contracts or purchases as soon as agreements or contracts are accepted or the intent to move forward with the project/purchase has been initiated.
- c. Purchase Orders will be issued after receipt of a fully executed/approved requisition and supporting documentation.

7. Other Items

- a. Performance and Payment Bonds

The District shall have the authority to require a bid bond, a performance bond, and/or

payment bond, in such amount as the District may deem sufficient for contracts other than contracts for construction. The District shall require performance and payment bonds for contracts for construction as required by law. In all cases of construction to which state law applies, any requirement for a bond shall be incorporated into the contract.

b. Grants

The provisions set forth in the Purchasing Policy may be superseded by bidding, proposal, or qualification requirements in federal and state grants.

