

# NOTICE OF PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT  
WILL HOLD A REGULAR MEETING ON TUESDAY, DECEMBER 22, 2020 AT 3:00 P.M.  
IN THE BOARD ROOM AT STATION 31, 2700 E. GODARD ROAD, COTTONWOOD, ARIZONA

**NOTICE: Due to COVID-19, Arizona Executive Order #2020-18, and the CDC recommendations on social distancing, District buildings are closed to the public and this meeting will be conducted electronically. Members of the public may attend telephonically – dial 1-669-900-6833 and enter meeting ID# 833 8472 3581 or on-line through the Zoom app by going to <https://us02web.zoom.us/j/83384723581>. Public input may be submitted via email to [LElliott@verdevalleyfire.org](mailto:LElliott@verdevalleyfire.org) prior to the start of the meeting, or by the attendance options provided.**

The Fire Board of the Verde Valley Fire District will meet in regular session on **Tuesday, December 22, 2020 at 3:00 p.m.** The meeting will be held in the Board Room at Station 31, located at 2700 E. Godard Road, Cottonwood, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by electronically or telephonically. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

### 4. A MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives.

### 5. ORDER OF THE AGENDA – Discussion and consideration of changing the order of the agenda.

### 6. MINUTES – Discussion and consideration of the minutes of a Regular Meeting held November 24, 2020 and a Special Meeting held November 23, 2020.

### 7. CALL TO THE PUBLIC

*Those wishing to address the Verde Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

### 8. FINANCIAL REPORTS – Discussion and consideration of the financial report for the previous month.

### 9. REPORTS AND CORRESPONDENCE – Action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

A. **Chairperson's Report** – A report from the Chairperson on his recent activities for the District.

B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.

C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.

D. **Fire Chief Report** – A report from the Fire Chief on current events and his recent activities, including but not limited to: Public relations, meetings and events attended, incident call volume, current projects, specific incidents and training.

E. **Fire Inspector Report** – A report from the Fire Inspector on current events and activities, including, but not limited to: Public education, fire prevention, meetings and events attended, training, permits issued/closed and inspections.

## 10. NEW BUSINESS

- A. **Election of Board Officers** – Discussion and consideration of electing from among the Board Members a Chairman and Board Clerk.
- B. **Meeting Dates/Times** – Discussion and consideration of changing the Board's regular meeting dates and/or time.
- C. **Property Purchase** - Discussion and possible direction to staff regarding purchasing land, which is part of tax parcel #406-13-144, located adjacent to Station 31 located at 2700 E. Godard Road, Cottonwood. *The Board may vote to go into Executive Session regarding the purchasing of property pursuant to A.R.S. § 38-431.03. A. 3., for legal advice, and § 38-431.03. A. 7. for instructions to legal counsel regarding negotiations for the purchase of real property.*
- D. **Authorized Bank Signers** – Discussion and possible approval of Resolution #2020-11 authorizing Verde Valley Fire District Board Members as signatories for the District's bank accounts.
- E. **Fire Chief Hiring Process**– Update and possible discussion regarding the current fire chief hiring process.
- F. **Purchase Order** – Discussion and possible approval of Purchase Order #21-0069 to Yavapai County Elections Department for costs associated with the November 3, 2020 election.
- G. **Pay Scale** - Discussion and possible approval of a revised FY2020-2021 Annual Pay Scale.
- H. **Future Agenda Items** – A listing of items to be placed on a future agenda.

## 11. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- ☐ [www.verdevalleyfire.org](http://www.verdevalleyfire.org) (Official Posting Location)
- ☐ Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- ☐ Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- ☐ Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- ☐ Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)
- ☐ Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_