

NOTICE OF A PUBLIC MEETING

THE BOARD OF DIRECTORS FOR VERDE VALLEY FIRE DISTRICT
WILL HOLD A REGULAR MEETING ON TUESDAY, FEBRUARY 27, 2024 AT 5:00 P.M.
IN THE BOARD ROOM AT STATION 32, 1120 S PAGE SPRINGS ROAD, CORNVILLE, ARIZONA
THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:30 P.M.

THE PUBLIC TELECONFERENCE WILL BEGIN AT 5:00 P.M. MEMBERS OF THE PUBLIC MAY JOIN THE TELECONFERENCE BY FOLLOWING THE INSTRUCTIONS BELOW:

1. Dial 1-669-900-6833
2. When prompted for meeting ID, enter 733 581 4709
3. For technical support please dial (928) 634-2578 option 0.

OR

Join on-line through the Zoom app by going to <https://us02web.zoom.us/j/7335814709>

Public input may be submitted via email to lelliott@verdevalleyfire.org prior to the start of the meeting or by the phone-in option provided.

The Fire Board of the Verde Valley Fire District will meet in regular session on Tuesday, February 27, 2024 at 5:00 p.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ORDER OF AGENDA – Discussion and consideration of changing the order of the agenda.
4. PLEDGE OF ALLEGIANCE TO THE FLAG
5. MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives.
6. MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on January 23, 2024.
7. CALL TO THE PUBLIC
Those wishing to address the Verde Valley Fire District Board are requested to fill out a public comment card and speakers are limited to three-minute oral presentations. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board Members may respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.
8. FINANCIAL REPORTS – Discussion and approval of the financial report for the previous month.
9. REPORTS AND CORRESPONDENCE – Discussion and possible action.
 - A. **Chairperson's Report** – A report from the Chairperson on their recent activities for the District.
 - B. **Board Member Reports** – Reports from members of the Board on their recent activities for the District.
 - C. **Union Report** – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.

- D. **Fire Inspector Report** – A report from the Fire Inspector, discussion, and possible action regarding current events and activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, significant projects, and inspections.
- E. **Fire Chief Report** – A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; human resource updates; finance and grant updates; special projects/other updates; wildland assignments and mutual aid; out-of-District calls; County and State updates; AFDA updates; and other potential updates.

10. OLD BUSINESS

- A. **Cell Tower** – Discussion and possible approval of the Option and Ground Lease Agreement with Maverick Towers LLC for the cell tower at Station 32 in Cornville; the Board may vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-631.03 A.3 for discussion or consultation for legal advice with the attorney or attorneys of the public body.

11. NEW BUSINESS

- A. **Ambulance Billing Services Proposal Review Committee** – Discussion and possible appointment of two (2) Board Members to the Ambulance Billing Services Proposal Review Committee.
- B. **Budget Committee Appointments** – Discussion and possible appointment of two (2) Board Members to the FY2024-2025 Budget Committee.
- C. **Debt Collection Services** – Discussion and possible award of a contract for Debt Collection Services.
- D. **Professional Auditing Services** – Discussion and possible award of a contract for Professional Auditing Services.
- E. **Resolution 2024-03 Annexation Request** – Discussion and possible adoption of Resolution 2024-03 amending the boundaries of Verde Valley Fire District.
- F. **Resolution 2024-04 GOHS Car Seat Grant** – Discussion and possible adoption of Resolution 2024-04, authorizing the submittal of the grant application for the Car Seat project to be considered in Arizona's FFY2025 Highway Safety Plan.
- G. **Resolution 2024-05 FY2023-2024 Budget Reallocation** – Discussion and possible adoption of Resolution 2024-05 approving the reallocation of budgeted funds in the FY2023-2024 Budget.
- H. **Resolution 2024-06 Pension Funding Policy** – Discussion and possible adoption of Resolution 2024-06 adopting a Pension Funding Policy.
- I. **Resolution 2024-07 AFG MOU** – Discussion and possible adoption of Resolution 2024-07 approving the Memorandum of Understanding for the Grant Award Year 2023 Assistance to Firefighters regional grant application.
- J. **Future Agenda Items**

12. ADJOURNMENT

Persons with a disability may request reasonable accommodations by notifying Verde Valley Fire District at (928) 634-2578 as far in advance of the scheduled meeting as possible.

This notice was posted at (Check one prior to posting):

- www.verdevalleyfire.org (Official Posting Location)
- Station 31, 2700 E. Godard Rd, Cottonwood, AZ (Official Posting Location)
- Station 32, 1120 S. Page Springs Rd, Cornville, AZ (Courtesy Posting Only)
- Station 36, 895 First South St, Clarkdale, AZ (Courtesy Posting Only)
- Town of Clarkdale, Community Development Building, 890 Main St, Clarkdale, AZ (Courtesy Posting Only)

Verde Village Clubhouse, 4855 Broken Saddle Rd, Cottonwood, AZ (Courtesy Posting Only)

Posted by: _____ Date: _____ Time: _____

**Minutes of a Regular Meeting of the Board of Directors of the Verde Valley Fire District Held
January 23, 2024**

A Regular Meeting of the Verde Valley Fire District Board of Directors was held on January 23, 2024, at 5:00 p.m. in person at Station 31, 2700 E. Godard Road, Cottonwood, Arizona and electronically (via Zoom).

Board of Directors:

Robert Brummett, Chairman (outgoing)
Coleen Gilboy, Board Clerk (elect)
Kenneth Bishop
Donald Peck, Chairman (elect)
Timothy Bishop (via Zoom)

Staff Present:

Danny Johnson, Fire Chief
Lisa Elliott, Administrative Manager
Ashley Hammond, Administrative Specialist
Richard Lopez, Fire Inspector
Jacob Marx, Firefighter / Union VP Local 3690 (via Zoom)
Dean Koropatnicki, Battalion Chief
Cody Harkey, Battalion Chief (via Zoom)

Others Present:

Brian Hemmerle, Baker Tilly (via Zoom)
Daniel Elliott (via Zoom)

CALL TO ORDER – The meeting was called to order at 5:00 p.m. by Board Chairman Brummett.

ROLL CALL – All Board members were present; a quorum was present.

ORDER OF THE AGENDA – Discussion and consideration of changing the order of the agenda.

Board Clerk Gilboy made a motion to move item 11A, FY2022-2023 Audit Report, to next on the agenda. Board Member K Bishop seconded the motion. The motion passed unanimously.

PLEDGE OF ALLEGIANCE TO THE FLAG – Those present stood and recited the pledge of allegiance to the American flag.

MOMENT OF SILENCE – A moment of silence for firefighters who have lost their lives. A moment of silence was observed for the 1 U.S. firefighter who lost their life in the line of duty in 2024 to date.

MINUTES – Discussion and consideration of the minutes of the Regular Session held on December 19, 2023 and the Executive Session held on December 19, 2023.

Board Member K Bishop made a motion to approve the minutes of the Regular Session held on December 19, 2023 and the Executive Session held on December 19, 2023. Board Member Peck seconded the motion. The motion passed unanimously.

CALL THE PUBLIC – None.

FY2022-2023 Audit Report – Presentation, discussion and possible approval of the Annual Comprehensive Financial Report for the Fiscal Year ended June 30, 2023 for Verde Valley Fire District.

Brian Hemmerle, Partner with Baker Tilly, presented the audit report for the fiscal year ending June 30, 2023. Mr. Hemmerle reviewed the financial statements in the audit report and noted that it was a clean report, unmodified audit report, meaning that there are no findings. He stated this means Baker Tilly provided reasonable assurance that the financial statements are free from material misstatement, Mr. Hemmerle stated that they do not provide absolute assurance. He stated that the difference between reasonable assurance and absolute assurance is that absolute assurance would require them to test every transaction at the District.

Mr. Hemmerle stated that the District's audit report showed increases this year, that included an increase in equity, that is related to an increase in property tax revenues. He stated that the funds statements, which are the District's financial statements without the long-term items, show an increase in the amount of \$981,000.

Mr. Hemmerle stated there is a new accounting standard required by government agencies to show any long-term subscriptions in the long-term debts. He stated that we have one (1) and is listed as a subscription liability in the amount of \$74,492.

Mr. Hemmerle stated that this year the District completed a full Annual Comprehensive Financial Report. Completing this report allows the District to be eligible to receive an award from the Government Finance Officers Association of America.

He stated that the report also includes a Report on Internal Control and Compliance and stated that this report contained a clean opinion as well and that there was nothing to note.

The Board had no questions for Mr. Hemmerle.

Chief Johnson thanked Mr. Hemmerle and Baker Tilly for their time and stated that he appreciates all that they have done for Verde Valley Fire District over the years.

Board Member K Bishop made a motion to approve the Annual Comprehensive Financial Report for the Fiscal Year ended June 30, 2023 for Verde Valley Fire District. Board Member Peck seconded the motion. The motion passed unanimously.

FINANCIAL REPORTS – Discussion and consideration of the financial report for the previous month (including ambulance billing). Administrative Manager Lisa Elliott reviewed the written financial reports noting the following:

- The District is 50% through the fiscal year.
- Total cash in the General Fund is \$4,255,056.45 (does not include the PSPRS COP Contingency Reserve Fund.)
 - Administrative Manager Lisa Elliott stated that she has changed the format of the Balance Sheet that allows all funds to show on the same page. Board Clerk Gilboy asked if the new accounting software made this easier. Administrative Manager Lisa Elliott stated yes.
- Increase in cash of \$212,672.23 for the month of December.
- Positive cash flow of \$1,439,079.35 for the fiscal year.
- Update in the Grant Revenues and Grant Expenditures projections to reflect not receiving the SAFER grant.
- Cash flows show that they are adequate to fund the fiscal year's operations.
- FY2023-2024 Property Tax Revenues received: \$538,383.05.
- Fire District Assistance Tax (FDAT) Revenues received: \$41,042.54.
- The following account explanations are for items occurring within the month of December 2023:
 - Page 1 Account 01-42400 Smart and Safe Arizona Act Taxes – Distribution of marijuana tax sales.
 - Page 1 Account 01-451000 Interest Income – Includes interest for the months of November and December for the VVFD General Fund and PSPRS COP Contingency Fund.

- Page 1 Account 01-475000 Arizona State Grant Revenues – Covid grant reimbursement from expenses incurred in 2020. Overpaid by \$600, will be refunded to the State of Arizona.
- Page 10 Account 01-8000-892000 Interest Payments – Semi-annual PSPRS COP payment (interest only). This item was also shown on the November 2023 financial statements. That transaction was voided as it was necessary to wire transfer the funds to US Bank.
- Page 11 Account 02-451000 Interest Income – Includes interest for the months of November and December.
- Page 12 Account 03-451000 Interest Income – Includes interest for the months of November and December.
- Page 14 Account 04-451000 Interest Income – Includes for the months of November and December.
- Total operating-only expenditures are 7.06% lower than the year-to-date allocation.
- Total General Fund expenditures are 11.73% lower than the year-to-date allocation.
- The District has collected \$3,968,747.43 (60.42%) of the FY2023-2024 budgeted Property Tax Revenues.
- Ambulance cash collections of \$77,250.33 and 120 billable calls in the month. Increase of twenty-nine (29) calls from November 2023 and a year-to-date decrease of one hundred (100) calls compared to the same timeframe in FY2022-2023. Cash collections have increased by \$43,178 compared to the same timeframe in FY2022-2023.
- Total Ambulance Billing Receivables were \$631,865.82, an increase of \$67,531.39 from the prior month.
- Crews have been deployed on six (6) assignments in FY2023-2024 to date.
 - The invoices have been submitted and payment has been received on all six (6) assignments.

Board Clerk Gilboy asked when the excess funds from FY2022-2023 will be on the Agenda. Chief Johnson stated that it will be discussed in the Budget Workshop.

Board Clerk Gilboy made a motion to approve the Financial Report. Board Member K Bishop seconded the motion. The motion passed unanimously.

REPORTS AND CORRESPONDENCE

CHAIRPERSON'S REPORT – A report from the Chairperson on their recent activities for the District.
None

BOARD MEMBER REPORTS – Reports from members of the Board on their recent activities for the District.
None

UNION REPORT – A report from the District representative of the Sedona-Verde Valley Firefighters Association on current events and activities for the past month.

Union Vice President Marx stated there was no significant information to report for the month. He stated that they are excited to work with management on the upcoming MOU and budget.

FIRE INSPECTOR REPORT – A report from the Fire Inspector, discussion, and possible action regarding current events and activities, including: Public education, fire prevention, meetings and events attended, training, permits issued and closed, significant projects, and inspections.

Fire Inspector Lopez presented the monthly statistics:

New Permits: 4

Complaints: 0
 General and Final Inspections: 7
 General correspondence including site visits, emails, phone calls and letters: 25+
 Plan Reviews: 2
 Preliminary Code Reviews: 1
 Car Seats: 16

Fire Inspector Lopez stated he is currently continuing to develop Prevention SOPs, creating a Prevention Program and brainstorming for a permit process. He attended the Verde Valley Fire Marshal meeting, a training in Sedona on a new residential fire sprinkler system, a wildland protection plan meeting and the Yavapai County Emergency Evacuation Plan meeting.

FIRE CHIEF REPORT – A report from the Fire Chief, discussion and possible action regarding current events and his recent activities, including: National Line of Duty Firefighter deaths; meetings and events attended; human resource updates; finance and grant updates; special projects/other updates; wildland assignments and mutual aid; out-of-District calls; County and State updates; AFDA updates; and other potential updates.

Chief Johnson reported on items from his report including:

- Meetings Attended
 - AFDA Board of Directors Meeting
 - AFDA Winter Conference
 - Verde Valley Fire Board Meeting
 - Copper Canyon Fire Board Meeting
- Human Resources
 - Engineer's testing process was posted for February 20-21, 2024.
- Finance / Grants
 - DFFM grant was submitted for a tactical tender.
 - Chief Johnson stated that the DFFM grant was submitted. He stated that tactical tenders are currently taking eighteen (18) months from start to completion.
 - Budget process and MOU negotiation will begin in February.
- Special Projects / Other
 - Lien authority history.
 - This was taken to the legislators years ago and they could not get support from either party.
- Wildland Assignments / Mutual Aid
 - No wildland assignments / Mutual Aid for November.
- Out of District Calls
 - Total OOD responses for December: 1
 - Chief Johnson stated that resident was billed and has an outstanding balance of \$21,000.00
- County and State Updates
 - HB2012 – Department of forestry; continuation
 - HB2066 – Behavioral health transportation; providers; technicians
 - HB2148 – Fire protection systems; inspections
 - HB2290 – Certificates of operation; interfacility transfers
 - HB2330 – Fire districts; formation; county supervisors
 - HB2418 – Fire district advisory board
 - SB1071 – Peer support teams; information; disclosure
 - HB2418 – Creates a State Board for management of Fire Districts.

- AFDA Updates – Legislative updates.
 - AFDA Board Meeting scheduled for February 1, 2024.
 - AFDA Board Meeting scheduled for March 7, 2024.

OLD BUSINESS

Election of Board Officers – Discussion and consideration of electing a Chairman and Board Clerk form among the Board Members to serve a one (1) year term.

Board Chairman Brummett opened this item up for discussion.

Chief Johnson stated at the December Board meeting this item was tabled and reset for January's Board meeting. He explained that all Board members have the same power and authority.

Board Chairman Brummett made a motion to nominate Board Member Peck as Board Chairman. Board Member K Bishop seconded. The motion passed unanimously.

Board Chairman Peck asked for nominations for Board Clerk.

Board Member K Bishop made a motion to nominate Board Clerk Gilboy to continue as Board Clerk. Board Member Brummett seconded the motion. The motion passed unanimously.

Cell Tower – Discussion and possible approval of the Option and Ground Lease Agreement with Maverick Towers LLC for the cell tower at Station 32 in Cornville; the Board may vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-631.03 A.3 for discussion or consultation for legal advice with the attorney or attorneys of the public body.

Chief Johnson stated that as directed by the Board at December's Board meeting he has continued dialogue and negotiations with Maverick Towers LLC for the cell tower at Station 32.

Chief Johnson stated that he would like to have two (2) Board members and himself have a conference call with Maverick Towers LLC to better understand the terms and conditions, as well as the market for the cell tower.

Board Member Brummett asked if Maverick Towers LLC was willing to attend the public hearing for the cell tower. Chief Johnson stated yes.

Board Clerk Gilboy asked if a motion was needed to appoint two (2) Board members to have a conference call with Maverick Towers LLC. Chief Johnson stated no, that no motion is needed because we are not taking action on the Board agenda item or creating a committee, just continuing dialogue and research.

Board Member Brummett and Board Chairman Peck volunteered to have a conference call with Maverick Towers LLC and Chief Johnson.

Board Chairman Peck asked Chief Johnson if they were going to discuss the cell tower contract. Chief Johnson stated there have been no formal changes to the contract at this time.

NEW BUSINESS

Declaration of Interest Statements – Discussion and possible acknowledgement of Declaration of Interest Statements provided by the Board Members and employees of the District.

Chief Johnson presented the Board with the Declaration of Interest statements provided by the Board Members and employees of Verde Valley Fire District for the Boards approval.

Board Member K Bishop made a motion to acknowledge the disclosure statements received from Board Members and employees of the District. Board Member Brummett seconded the motion. The motion passed unanimously.

Resolution 2024-01 – Discussion and possible adoption of Resolution 2024-01 adopting a revised Holidays policy.

Chief Johnson stated that revisions are needed to the Holidays policy for clarification of administrative employee holiday time usage. He stated the proposed verbiage states "If a full-time administrative or non-shift suppression employee does not normally work on the recognized holiday, he will be allowed to use the ten (10) hours of holiday pay on another day.

Chief Johnson stated this proposed change is to clarify the current practice. For example, if a holiday falls on a Monday and the employee does not work on Mondays, the employee will flex this holiday and have a day off on a different day."

Board Clerk Gilboy made a motion to adopt Resolution 2024-01 adopting a revised Holidays policy. Board Member Brummett seconded the motion. The motion passed unanimously.

FUTURE AGENDA ITEMS – A listing of items to be placed on a future agenda.

Cell Tower

ADJOURNMENT. With no further business before the Board, the meeting adjourned at 5:40 p.m.

Submitted By:

Approved:

Ashley Hammond, Administrative Specialist

Donald Peck, Board Chairman

Attest:

Coleen Gilboy, Board Clerk

Verde Valley Fire District

Monthly Financial Report Supplementary Information

For the Month Ending January 31, 2024

January 31, 2024, is the seventh month of the fiscal year (FY2023-2024) which equates to 58% of the year-to-date budget allocation. This is the amount that we compare most revenues and expenditures against to determine how we are trending for the fiscal year.

The following are some highlights from the month of January 2024:

Bank Reconciliation Summary Report

- Summary of all transactions throughout the month.
- VVFD General Fund December 2023 bank statement error.
- National Bank service fees.

Bank Transaction Report

- Detailed list of all transactions in each of the District's bank accounts throughout the month.

Balance Sheet

- Combined format that shows all funds on the same page.
- Total operating cash for the General Fund = \$3,460,632.23 (does NOT include the PSPRS COP Contingency Reserve Fund).

Cash Flow Projection Report

- Decrease in cash of \$807,671 during the month.
- Positive cash flow of \$670,732 for the fiscal year.
- Cash flows show that they were adequate to fund the fiscal year's operations.

Detail Financial Report

- \$238,827.08 in FY2023-2024 Property Tax Revenues were received.
- \$17,842.57 in FDAT Revenues were received.
- The following account explanations are for items occurring within the month of January 2024:
 - Page 1 Account 01-431000 Fire Protection Service Agreements – Second ½ of Yavapai-Apache Nation Agreement.
 - Page 1 Account 01-5000-501000 Fire Chief – Includes unbudgeted JMA stipends.
 - Page 3 Account 01-6100-612004 IT Services – Recoding of Sunstate Technology Group agreement pursuant to GASB Subscription Based Information Technology Arrangements (SBITA) requirements.
 - Page 10 Account 01-8000-891000 Principal Payments and 01-8000-892000 Interest Payments – Recoding of Sunstate Technology Group agreement pursuant to GASB Subscription Based Information Technology Arrangements (SBITA) requirements.
 - Page 10 Account 01-9000-920000 Op Transfers Out – Capital Fund – FY2023-2024 budgeted transfer to the Capital Fund.
 - Page 10 Account 01-9000-940000 Op Transfers Out – Employee Benefit Fund – FY2023-2024 budgeted transfer to the Employee Benefits Liability Fund.
 - Page 11 Account 02-8000-854100 Firefighting Equipment – Battery operated vent fans.
 - Page 11 Account 02-8000-854600 TRT Equipment – Rope rescue equipment.
 - Page 11 Account 02-8000-884001 Radio Infrastructure – Communications infrastructure equipment.
- Total General Fund expenditures are 6.61% lower than the year-to-date allocation.
- Total operating expenditures ONLY (excluding Contingency, Grants, Other Financing Uses) are 7.59% lower than the year-to-date allocation.

Property Tax Collection Comparison

- \$4,245,184.01 (64.63%) of the total FY2023-2024 budgeted Property Tax revenues have been collected.

Ambulance Billing Report

- 130 billable calls in the month. This is an increase of 10 calls from the prior month and a year-to-date decrease of 83 calls compared to the same timeframe in FY2022-2023. Cash collections have increased \$38,667 compared to the same timeframe in FY2022-2023.
- Ambulance cash collections of \$78,770.79 were received.
- Total Ambulance Billing Receivables were \$645,118.81, an increase of \$13,252.99 from the prior month.

Wildland Revenue Report

- Crews have deployed on six (6) assignments in FY2023-2024 to date.
- The invoices have been submitted and payment has been received on all six (6) assignments.

Bank Reconciliation Summary Report

For the Month Ending January 31, 2024

	VVFD General		PSPRS COP			Employee
	Fund	Ambulance Account	Contingency Fund	Capital Fund	Wildland Fund	Benefits Fund
Opening Balance	\$ 3,923,775.56	\$ 351,017.66	\$ 1,111,110.16	\$ 3,003,596.05	\$ 346,394.15	\$ 289,809.30
Deposits	\$ 947,126.92	\$ 475,147.69	\$ -	\$ 608,819.00	\$ -	\$ 20,000.00
Interest	\$ 16,025.26	\$ -	\$ 4,540.96	\$ 12,275.31	\$ 1,415.67	\$ 1,184.41
Service Charge	\$ -	\$ (136.63)	\$ -	\$ -	\$ -	\$ -
Checks / Payments	\$ (1,745,414.83)	\$ (469,974.51)	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 3,141,512.91	\$ 356,054.21	\$ 1,115,651.12	\$ 3,624,690.36	\$ 347,809.82	\$ 310,993.71
Uncleared Transactions						
Uncleared Deposits	\$ -	\$ 139,241.45	\$ -	\$ -	\$ -	\$ -
Uncleared Checks / Payments	\$ (176,176.34)	\$ -	\$ -	\$ -	\$ -	\$ -
Register Balance	\$ 2,965,336.57	\$ 495,295.66	\$ 1,115,651.12	\$ 3,624,690.36	\$ 347,809.82	\$ 310,993.71

NOTE: The December 2023 statement for the VVFD General Fund account was incorrect. The ending balance was missing 5 transactions that had cleared the account by December 31, 2023 as well as \$40,659.41 in additional property taxes and FDAT revenues. These corrections have been made on the January 2024 bank reconciliation.



Verde Valley Fire District, AZ

Bank Transaction Report

Transaction Detail

Issued Date Range: 01/01/2024 - 01/31/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 0370010660 - Ambulance Account							
01/02/2024	01/31/2024	DEP0002638	UnitedHealthcare	General Ledger	Cleared	Deposit	637.95
01/02/2024	01/31/2024	DEP0002648	Humana	General Ledger	Cleared	Deposit	1,528.10
01/03/2024	01/31/2024	DEP0002639	UnitedHealthcare	General Ledger	Cleared	Deposit	132.83
01/04/2024	01/31/2024	1/9/2024 DD Infr	1/9/2024 Direct Deposit Transfer from Gen Fund	Bank Reconciliation	Cleared	Deposit	100,639.05
01/04/2024	01/31/2024	DEP0002640	AARP	General Ledger	Cleared	Deposit	255.30
01/04/2024	01/31/2024	DEP0002641	UnitedHealthcare	General Ledger	Cleared	Deposit	911.37
01/04/2024	01/31/2024	DEP0002642	Care 1st	General Ledger	Cleared	Deposit	4,149.52
01/04/2024	01/31/2024	DEP0002646	Ambulance Check Deposits	General Ledger	Cleared	Deposit	3,716.54
01/04/2024	01/31/2024	DEP0002647	Bankers Life	General Ledger	Cleared	Deposit	112.44
01/04/2024	01/31/2024	DFT0001854	National Bank of Arizona	Accounts Payable	Cleared	Bank Draft	-8,167.59
01/05/2024	01/31/2024	DEP0002643	Alliwell	General Ledger	Cleared	Deposit	202.80
01/05/2024	01/31/2024	DEP0002644	Alliwell	General Ledger	Cleared	Deposit	436.36
01/05/2024	01/31/2024	DEP0002645	Medicare	General Ledger	Cleared	Deposit	6,587.10
01/05/2024	01/31/2024	M.Elledge - 2 @ CPR	M.Elledge - 2 @ CPR	General Ledger	Cleared	Deposit	120.00
01/05/2024	01/31/2024	SVC0000023	Monthly Credit Card Processing Fee - December 2023	General Ledger	Cleared	Service Charge	-288.87
01/05/2024	01/31/2024	SVC0000023	Monthly Credit Card Processing Fee - December 2023	General Ledger	Cleared	Service Charge Reverse	288.87
01/05/2024	01/31/2024	SVC0000024	Monthly Credit Card Processing Fee - December 2023	General Ledger	Cleared	Service Charge	-278.87
01/08/2024	01/31/2024	DEP0002686	K.Moulton - CPR	General Ledger	Cleared	Deposit	35.00
01/09/2024	01/31/2024	DEP0002683	Humana	General Ledger	Cleared	Deposit	318.44
01/09/2024	01/31/2024	DEP0002687	Brewha Food Truck - D.Chavez	General Ledger	Cleared	Deposit	250.00
01/09/2024	01/31/2024	DFT0001759	Nationwide Trust Company - PEHP	Accounts Payable	Cleared	Bank Draft	-450.00
01/09/2024	01/31/2024	DFT0001761	Nationwide - 457	Accounts Payable	Cleared	Bank Draft	-3,171.47
01/09/2024	01/31/2024	DFT0001762	Nationwide - 457 PSPRS	Accounts Payable	Cleared	Bank Draft	-6,293.41
01/09/2024	01/31/2024	DFT0001764	ASRS	Accounts Payable	Cleared	Bank Draft	-3,694.74
01/09/2024	01/31/2024	DFT0001766	Optum Health Bank	Accounts Payable	Cleared	Bank Draft	-9,442.78
01/09/2024	01/31/2024	DFT0001767	Nationwide - Roth IRA	Accounts Payable	Cleared	Bank Draft	-102.50
01/09/2024	01/31/2024	DFT0001768	Nationwide - Roth PSPRS	Accounts Payable	Cleared	Bank Draft	-2,835.51
01/09/2024	01/31/2024	DFT0001769	Global Life Liberty National Division	Accounts Payable	Cleared	Bank Draft	-75.02
01/09/2024	01/31/2024	DFT0001770	PSPRS	Accounts Payable	Cleared	Bank Draft	-9,892.17
01/09/2024	01/31/2024	DFT0001771	Nationwide Trust Company - PSPRS EE	Accounts Payable	Cleared	Bank Draft	-1,675.93
01/09/2024	01/31/2024	DFT0001772	Nationwide Trust Company - PSPRS ER	Accounts Payable	Cleared	Bank Draft	-1,749.20
01/09/2024	01/31/2024	DFT0001773	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-3,404.56
01/09/2024	01/31/2024	DFT0001774	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-18,429.18
01/09/2024	01/31/2024	EFT0000126	Payroll EFT	Payroll	Cleared	EFT	-100,639.05
01/10/2024	01/31/2024	DEP0002656	Devoted	General Ledger	Cleared	Deposit	391.99
01/10/2024	01/31/2024	DEP0002657	US Treasury	General Ledger	Cleared	Deposit	1,728.68

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
01/10/2024	01/31/2024	DEP0002684	L.Zorrilla - CPR First Aid	General Ledger	Cleared	Deposit	60.00
01/11/2024	01/31/2024	DEP0002658	Aetna	General Ledger	Cleared	Deposit	597.19
01/11/2024	01/31/2024	DEP0002659	UnitedHealthcare	General Ledger	Cleared	Deposit	136.53
01/11/2024	01/31/2024	DEP0002660	UnitedHealthcare	General Ledger	Cleared	Deposit	3,353.00
01/11/2024	01/31/2024	DEP0002661	Care 1st	General Ledger	Cleared	Deposit	6,641.52
01/11/2024	01/31/2024	DEP0002672	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	5,131.29
01/11/2024	01/31/2024	DEP0002685	M.Carrillo - CPR	General Ledger	Cleared	Deposit	60.00
01/12/2024	01/31/2024	DEP0002662	Aetna	General Ledger	Cleared	Deposit	1,108.12
01/12/2024	01/31/2024	DEP0002663	Medicare	General Ledger	Cleared	Deposit	5,724.75
01/12/2024	01/31/2024	DEP0002664	Wellcare	General Ledger	Cleared	Deposit	1,607.70
01/12/2024	01/31/2024	DEP0002665	Wellcare	General Ledger	Cleared	Deposit Reversal	-539.26
01/12/2024	01/31/2024	DEP0002665	Wellcare	General Ledger	Cleared	Deposit	539.26
01/12/2024	01/31/2024	DEP0002677	E.Bittenbender - CPR Class	General Ledger	Cleared	Deposit	60.00
01/12/2024	01/31/2024	DEP0002678	H.Lockwood - CPR Class	General Ledger	Cleared	Deposit	60.00
01/12/2024	01/31/2024	DEP0002733	Wellcare	General Ledger	Cleared	Deposit	536.23
01/15/2024	01/31/2024	DEP0002676	K.tekampe - CPR	General Ledger	Cleared	Deposit	45.00
01/16/2024	01/31/2024	DEP0002674	M.Shelton - CPR	General Ledger	Cleared	Deposit	45.00
01/16/2024	01/31/2024	DEP0002688	Kim and Kayla Szethier - CPR	General Ledger	Cleared	Deposit	105.00
01/16/2024	01/31/2024	DEP0001837	National Bank of Arizona	Accounts Payable	Cleared	Bank Draft	-6,349.43
01/17/2024	01/31/2024	DEP0002673	Aetna	General Ledger	Cleared	Deposit	402.03
01/17/2024	01/31/2024	DEP0002689	GEHA	General Ledger	Cleared	Deposit	147.62
01/17/2024	01/31/2024	DEP0002690	Cigna Health	General Ledger	Cleared	Deposit	267.25
01/18/2024	01/31/2024	1/23/2024 DD Inf	1/24/2024 Direct Deposit Transfer from Gen Fund	Bank Reconciliation	Cleared	Deposit	92,102.26
01/18/2024	01/31/2024	1/23/2024 PR Liab	1/23/2024 Payroll Liability Transfer from Gen Fund	Bank Reconciliation	Cleared	Deposit	58,128.48
01/18/2024	01/31/2024	DEP0002682	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	1,646.72
01/18/2024	01/31/2024	DEP0002691	Reynold Radoccia - Desert Star	General Ledger	Cleared	Deposit	150.00
01/18/2024	01/31/2024	DEP0002692	Care 1st	General Ledger	Cleared	Deposit	558.98
01/18/2024	01/31/2024	DEP0002693	UnitedHealthcare	General Ledger	Cleared	Deposit	1,441.23
01/18/2024	01/31/2024	DEP0002694	Aetna	General Ledger	Cleared	Deposit	740.89
01/18/2024	01/31/2024	DEP0001815	Arizona Department of Economic Security	Accounts Payable	Cleared	Bank Draft	-11.52
01/19/2024	01/31/2024	DEP0002695	Wellcare	General Ledger	Cleared	Deposit	636.04
01/19/2024	01/31/2024	DEP0002695	Wellcare	General Ledger	Cleared	Deposit Reversal	-636.04
01/19/2024	01/31/2024	DEP0002696	Wellcare	General Ledger	Cleared	Deposit	470.77
01/19/2024	01/31/2024	DEP0002696	Wellcare	General Ledger	Cleared	Deposit Reversal	-470.77
01/19/2024	01/31/2024	DEP0002697	Medicare	General Ledger	Cleared	Deposit	4,934.79
01/19/2024	01/31/2024	DEP0002770	Wellcare	General Ledger	Cleared	Deposit	636.04
01/19/2024	01/31/2024	DEP0002771	Wellcare	General Ledger	Cleared	Deposit	470.77
01/21/2024	01/31/2024	DEP0002701	P.Sarkisian, P.Sarkisian - CPR	General Ledger	Cleared	Deposit	90.00
01/22/2024	01/31/2024	DEP0002698	UnitedHealthcare	General Ledger	Cleared	Deposit	615.66
01/22/2024	01/31/2024	DEP0002699	AARP	General Ledger	Cleared	Deposit	954.05
01/22/2024	01/31/2024	DEP0002700	P Sarkisian CPR	General Ledger	Cleared	Deposit	45.00
01/22/2024	01/31/2024	DEP0002707	Humana	General Ledger	Cleared	Deposit	1,425.98
01/22/2024	01/31/2024	DEP0002710	J.Thomas - BLS Renewal	General Ledger	Cleared	Deposit	35.00

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
01/22/2024	01/22/2024	Jan 2024 Srvv Fee	Jan 2024 Ambulance Acct Srvv Fee	Bank Reconciliation	Cleared	Service Charge	-136.63
01/23/2024	01/31/2024	DEP0002708	Puritan Life Insurance	General Ledger	Cleared	Deposit	128.02
01/23/2024	01/31/2024	DEP0002709	Health Comp	General Ledger	Cleared	Deposit	7.92
01/23/2024	01/31/2024	DEFT0001789	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-2.01
01/23/2024	01/31/2024	DEFT0001790	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-117.64
01/23/2024	01/31/2024	DEFT0001798	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-217.61
01/23/2024	01/31/2024	DEFT0001799	Nationwide Trust Company - PEHP	Accounts Payable	Cleared	Bank Draft	-450.00
01/23/2024	01/31/2024	DEFT0001801	Nationwide - 457	Accounts Payable	Cleared	Bank Draft	-3,022.48
01/23/2024	01/31/2024	DEFT0001802	Nationwide - 457 PSPRS	Accounts Payable	Cleared	Bank Draft	-6,863.54
01/23/2024	01/31/2024	DEFT0001804	ASRS	Accounts Payable	Cleared	Bank Draft	-3,629.70
01/23/2024	01/31/2024	DEFT0001805	Colonial Life & Accident Ins. Co.	Accounts Payable	Cleared	Bank Draft	-68.03
01/23/2024	01/31/2024	DEFT0001806	Optum Health Bank	Accounts Payable	Cleared	Bank Draft	-9,375.86
01/23/2024	01/31/2024	DEFT0001807	Nationwide - Roth IRA	Accounts Payable	Cleared	Bank Draft	-104.30
01/23/2024	01/31/2024	DEFT0001808	Nationwide - Roth PSPRS	Accounts Payable	Cleared	Bank Draft	-2,604.72
01/23/2024	01/31/2024	DEFT0001809	Global Life Liberty National Division	Accounts Payable	Cleared	Bank Draft	-75.02
01/23/2024	01/31/2024	DEFT0001810	PSPRS	Accounts Payable	Cleared	Bank Draft	-9,071.37
01/23/2024	01/31/2024	DEFT0001811	Nationwide Trust Company - PSPRS EE	Accounts Payable	Cleared	Bank Draft	-1,568.91
01/23/2024	01/31/2024	DEFT0001812	Nationwide Trust Company - PSPRS ER	Accounts Payable	Cleared	Bank Draft	-1,636.21
01/23/2024	01/31/2024	DEFT0001813	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-3,117.23
01/23/2024	01/31/2024	DEFT0001814	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-16,609.14
01/23/2024	01/31/2024	DEFT0001816	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-2.00
01/23/2024	01/31/2024	DEFT0001817	Arizona Department of Revenue	Accounts Payable	Cleared	Bank Draft	-31.79
01/23/2024	01/31/2024	DEFT0001818	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-78.72
01/23/2024	01/31/2024	DEFT0001819	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-4.61
01/23/2024	01/31/2024	EFT0000127	Payroll EFT	Payroll	Cleared	EFT	-92,102.26
01/25/2024	01/31/2024	DEP0002703	US Treasury	General Ledger	Cleared	Deposit	3,436.53
01/25/2024	01/31/2024	DEP0002704	C Stump - CPR	General Ledger	Cleared	Deposit	25.00
01/25/2024	01/31/2024	DEP0002705	Ambulance Checks Deposit	General Ledger	Cleared	Deposit	6,591.75
01/25/2024	01/31/2024	DEP0002706	Banker Life	General Ledger	Cleared	Deposit	134.68
01/25/2024	01/31/2024	DEP0002711	Aetna	General Ledger	Cleared	Deposit	385.67
01/25/2024	01/31/2024	DEP0002712	Care 1st	General Ledger	Cleared	Deposit	2,482.17
01/26/2024	01/31/2024	DEP0002702	Medicare	General Ledger	Cleared	Deposit	2,913.26
01/26/2024	01/31/2024	DEP0002717	Midkiff - CPR	General Ledger	Cleared	Deposit	45.00
01/29/2024	01/31/2024	DEP0002715	Aetna	General Ledger	Cleared	Deposit	135.21
01/29/2024	01/31/2024	DEP0002716	T.Fuller - CPR Class	General Ledger	Cleared	Deposit	60.00
01/29/2024	01/31/2024	DEP0002722	Wellcare	General Ledger	Cleared	Deposit	680.74
01/29/2024	01/31/2024	DEP0002723	UnitedHealthcare	General Ledger	Cleared	Deposit	1,260.27
01/29/2024	01/31/2024	DEP0002725	P.Steinberg and L.Steinberg CPR	General Ledger	Cleared	Deposit	90.00
01/29/2024	01/31/2024	DEFT0001820	Arizona Department of Revenue TPT	Accounts Payable	Cleared	Bank Draft	-71.82
01/30/2024	01/31/2024	DEP0002718	R.Jones - 9280 E Cornville RD	General Ledger	Cleared	Deposit	150.00
01/30/2024	01/31/2024	DEP0002719	B.Carlson - BLS CPR	General Ledger	Cleared	Deposit	25.00
01/30/2024	01/31/2024	DEP0002724	2023 - NBAz CC Revenue Share	General Ledger	Cleared	Deposit	2,594.72
01/31/2024	01/31/2024	2/6/24 DD.CRCIN	2/6/2024 Direct Deposit Posting Correction	Bank Reconciliation	Cleared	Deposit	85,277.83

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
01/31/2024	01/31/2024	2/6/24 DD RVRSLL	2/6/2024 DD Deposit Posted Early	Bank Reconciliation	Cleared	Deposit Reversal	-85,277.83
01/31/2024	01/31/2024	2/6/24 PR CRCTIN	2/6/2024 Payroll Liability Transfer Correction	Bank Reconciliation	Cleared	Deposit	53,963.62
01/31/2024	01/31/2024	2/6/24 PR DD	2/6/2024 Payroll Direct Dep Transfer from Gen Fund	Bank Reconciliation	Outstanding	Deposit	85,277.83
01/31/2024	01/31/2024	2/6/24 PR Lib	2/6/2024 Payroll Liability Transfer from Gen Fund	Bank Reconciliation	Outstanding	Deposit	53,963.62
01/31/2024	01/31/2024	2/6/24 PR Lib RV	2/6/2024 Payroll Liability Posted Early	Bank Reconciliation	Cleared	Deposit Reversal	-53,963.62
01/31/2024	01/31/2024	DEP0002720	PSPRS Health Insurance Subsidy - D.Johnson - January 202	General Ledger	Cleared	Deposit	181.00
01/31/2024	01/31/2024	DEP0002721	Devoted	General Ledger	Cleared	Deposit	426.81
01/31/2024	01/31/2024	DET0001800	Legal Shield	Accounts Payable	Cleared	Bank Draft	-85.70
01/31/2024	01/31/2024	DET0001803	AFLAC	Accounts Payable	Cleared	Bank Draft	-1,224.52
Bank Account 6061040000 - VVFD General Fund							144,278.00
01/02/2024	01/31/2024	DEP0002633	Circle of Life OOD Response payment	Accounts Receivable	Cleared	Deposit	100.00
01/02/2024	01/31/2024	DEP0002635	Dr. Gillian Goslinga Payment	Accounts Receivable	Cleared	Deposit	50.00
01/03/2024	01/31/2024	706103989	Sedona-Verde Valley Firefighter Charities	Accounts Payable	Outstanding	Check	-152.50
01/03/2024	01/31/2024	706103990	Sedona-Verde Valley Firefighters Assoc	Accounts Payable	Outstanding	Check	-797.64
01/03/2024	01/31/2024	706103991	Sedona-Verde Valley Firefighters PAC	Accounts Payable	Outstanding	Check	-51.50
01/03/2024	01/31/2024	706103992	VVFD	Accounts Payable	Cleared	Check	-100,639.05
01/03/2024	01/31/2024	706103993	Baker Tilly US, LLP	Accounts Payable	Cleared	Check	-4,500.00
01/03/2024	01/31/2024	706103994	Sunstate Technology Group	Accounts Payable	Cleared	Check	-5,836.66
01/04/2024	01/31/2024	706103995	Dustin Chambliss	Accounts Payable	Cleared	Check	-329.00
01/04/2024	01/31/2024	706103996	M & W Industries, Inc	Accounts Payable	Cleared	Check	-389.00
01/04/2024	01/31/2024	706103997	Sparklight	Accounts Payable	Cleared	Check	-40.23
01/04/2024	01/31/2024	706103998	Tucker Ihrman	Accounts Payable	Cleared	Check	-406.72
01/04/2024	01/31/2024	DEP0002649	VVFD GF Deposit	General Ledger	Cleared	Deposit	200.00
01/08/2024	01/31/2024	DEP0002652	M. Rauton FPSA payment	Accounts Receivable	Cleared	Deposit	175.00
01/09/2024	01/31/2024	706103999	AHS Rescue LLC	Accounts Payable	Cleared	Check	-40,037.77
01/09/2024	01/31/2024	706104000	Image Trend, Inc	Accounts Payable	Cleared	Check	-2,222.28
01/09/2024	01/31/2024	706104001	LN Curtis & Sons	Accounts Payable	Cleared	Check	-8,205.80
01/09/2024	01/31/2024	706104002	Motorola Solutions, Inc	Accounts Payable	Cleared	Check	-7,014.95
01/09/2024	01/31/2024	706104003	Sea-Western Inc.	Accounts Payable	Cleared	Check	-14,146.00
01/09/2024	01/31/2024	706104004	Securis	Accounts Payable	Cleared	Check	-85,742.50
01/09/2024	01/31/2024	706104005	A to Z Mechanical Solutions	Accounts Payable	Cleared	Check	-1,233.66
01/09/2024	01/31/2024	706104006	Granite Telecommunications, LLC	Accounts Payable	Cleared	Check	-2,334.56
01/09/2024	01/31/2024	706104007	The UPS Store #2790	Accounts Payable	Cleared	Check	-284.48
01/09/2024	01/31/2024	706104008	Weed-Trol of Cottonwood Inc	Accounts Payable	Cleared	Check	-37.00
01/16/2024	01/31/2024	DEP0002668	NACOG CPR Payment	Accounts Payable	Cleared	Deposit	253.00
01/16/2024	01/31/2024	DEP0002671	Yavapai Apache Nation FPSA Payment	Accounts Receivable	Cleared	Deposit	26,655.18
01/17/2024	01/31/2024	706104009	Kairos Health AZ, Inc.	Accounts Payable	Cleared	Check	-66,251.37
01/17/2024	01/31/2024	706104010	Sedona-Verde Valley Firefighter Charities	Accounts Payable	Outstanding	Check	-152.50
01/17/2024	01/31/2024	706104011	Sedona-Verde Valley Firefighters Assoc	Accounts Payable	Outstanding	Check	-797.30
01/17/2024	01/31/2024	706104012	Sedona-Verde Valley Firefighters PAC	Accounts Payable	Outstanding	Check	-51.50
01/17/2024	01/31/2024	706104013	VVFD	Accounts Payable	Cleared	Check	-58,128.48

Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
01/17/2024	01/31/2024	706104014	VVFD	Accounts Payable	Cleared	Check	-92,102.26
01/18/2024	01/31/2024	DEP0002726	VVFD GF Deposit	General Ledger	Cleared	Deposit	282.82
01/22/2024	01/31/2024	DEP0002681	CCFMD JMA - Shared Fire Chief Services Payment	Accounts Receivable	Cleared	Deposit	4,166.66
01/23/2024	01/31/2024	706104015	AGM Sales and Services LLC	Accounts Payable	Outstanding	Check	-1,302.49
01/23/2024	01/31/2024	706104016	AmeriGas Propane LP	Accounts Payable	Cleared	Check	-1,479.87
01/23/2024	01/31/2024	706104017	APS	Accounts Payable	Cleared	Check	-2,453.46
01/23/2024	01/31/2024	706104018	City of Cottonwood	Accounts Payable	Outstanding	Check	-18,359.75
01/23/2024	01/31/2024	706104019	DeWitt Excavation Inc	Accounts Payable	Outstanding	Check	-2,000.00
01/23/2024	01/31/2024	706104020	Don Peck	Accounts Payable	Outstanding	Check	-95.79
01/23/2024	01/31/2024	706104021	Jeffrey L Averitt	Accounts Payable	Cleared	Check	-250.00
01/23/2024	01/31/2024	706104022	Ken Bishop	Accounts Payable	Outstanding	Check	-40.00
01/23/2024	01/31/2024	706104023	Lisa Elliott	Accounts Payable	Outstanding	Check	-656.62
01/23/2024	01/31/2024	706104024	Loren Vickers Overhead Doors, Inc	Accounts Payable	Outstanding	Check	-2,109.75
01/23/2024	01/31/2024	706104025	Northern Arizona Healthcare - Pysis	Accounts Payable	Cleared	Check	-841.00
01/23/2024	01/31/2024	706104026	Public Safety Crisis Solutions LLC	Accounts Payable	Outstanding	Check	-192.00
01/23/2024	01/31/2024	706104027	Sea-Western Inc.	Accounts Payable	Cleared	Check	-1,072.50
01/23/2024	01/31/2024	706104028	T-Mobile	Accounts Payable	Outstanding	Check	-80.81
01/23/2024	01/31/2024	706104029	UNS Gas, INC	Accounts Payable	Cleared	Check	-283.01
01/23/2024	01/31/2024	706104030	Verizon Wireless	Accounts Payable	Outstanding	Check	-3,321.83
01/23/2024	01/31/2024	706104031	Xerox	Accounts Payable	Cleared	Check	-235.98
01/25/2024	01/31/2024	DEP0002727	VVFD GF Deposit	General Ledger	Cleared	Deposit	35.00
01/31/2024	01/31/2024	706104032	Sedona-Verde Valley Firefighter Charities	Accounts Payable	Outstanding	Check	-152.50
01/31/2024	01/31/2024	706104033	Sedona-Verde Valley Firefighters Assoc	Accounts Payable	Outstanding	Check	-797.64
01/31/2024	01/31/2024	706104034	Sedona-Verde Valley Firefighters PAC	Accounts Payable	Outstanding	Check	-51.50
01/31/2024	01/31/2024	706104035	VVFD	Accounts Payable	Outstanding	Check	-85,277.83
01/31/2024	01/31/2024	706104036	VVFD	Accounts Payable	Outstanding	Check	-53,963.62
01/31/2024	01/31/2024	DEP0002772	FDAT - January 2024	General Ledger	Cleared	Deposit	17,842.57
01/31/2024	01/31/2024	DEP0002773	Prior FY Property Tax Received - January 2024	General Ledger	Cleared	Deposit	11,747.46
01/31/2024	01/31/2024	DEP0002774	Current FY Property Tax Received - January 2024	General Ledger	Cleared	Deposit	238,827.08
01/31/2024	01/31/2024	EFT0000129	FY2023-2024 Budgeted Transfer from GF to Capital Fund	General Ledger	Cleared	EFT	-608,819.00
01/31/2024	01/31/2024	EFT0000133	FY2023-2024 Budgeted Transfer from GF to Emp Ben Func	General Ledger	Cleared	EFT	-20,000.00
01/31/2024	01/31/2024	INT0000101	Interest Earned - January 2024	General Ledger	Cleared	Interest	16,025.26
Bank Account 6061240000 - Employee Benefit Liability Fund							-979,361.63
01/31/2024	01/31/2024	DEP0002713	FY2023-2024 Budgeted Transfer from GF to Emp Ben Func	General Ledger	Cleared	Deposit	20,000.00
01/31/2024	01/31/2024	INT0000099	Interest Earned - January 2024	General Ledger	Cleared	Interest	1,184.41
Bank Account 6061240000 Total: (2)							21,184.41
Bank Account: 6061340000 - Capital Projects Fund							
01/31/2024	01/31/2024	DEP0002714	FY2023-2024 Budgeted Transfer from GF to Capital Fund	General Ledger	Cleared	Deposit	608,819.00
01/31/2024	01/31/2024	INT0000100	Interest Earned - January 2024	General Ledger	Cleared	Interest	12,275.31
Bank Account 6061340000 Total: (2)							621,094.31

Bank Transaction Report

Issued Date: 01/31/2024
Cleared Date: 01/31/2024

Number: INT00000996

Description: VVFD Wildland - January 2024

Module: General Ledger

Status: Cleared

Type: Interest

Amount: 1,415.67

Bank Account 6061440101 Total: (1)

Report Total: (199)

Issued Date Range: -

Summary

Bank Account

0370010660 Ambulance Account	Count	Amount
6061040000 VVFD General Fund	131	144,278.00
6061240000 Employee Benefit Liability Fund	63	-979,361.63
5061340000 Capital Projects Fund	2	21,184.41
606140101 Wildland Fund	2	621,094.31
	1	1,415.67
Report Total:	199	-191,389.24

Cash Account

No Cash Account	Count	Amount
01 01-101000 VVFD General Fund	9	390,111.24
01 01-102000 Ambulance Account	63	-979,361.63
02 02-101000 Capital Projects Fund	122	-245,833.24
03 03-101000 Wildland Fund	2	621,094.31
04 04-101000 Employee Benefit Liability Fund	1	1,415.67
	2	21,184.41
Report Total:	199	-191,389.24

Transaction Type

Bank Draft	Count	Amount
Check	40	-135,777.94
Deposit	48	-666,902.66
Deposit Reversal	94	1,543,254.04
EFT	5	-140,887.52
Interest	4	-821,560.31
Service Charge	4	30,900.65
Service Charge Reversal	3	-704.37
	1	288.87
Report Total:	199	-191,389.24



Verde Valley Fire District, AZ

Balance Sheet
Account Summary
As Of 01/31/2024

GLObject	01 - General Fun	02 - Capital Projects Fund	03 - Wildland Fund	04 - Employee Benefit Liability Fund	Total
Asset					
GLClass: 1000 - Bank Accounts					
101000 - VVFD General Fund	2,965,336.57	3,624,690.36	347,809.82	310,993.71	7,248,830.46
102000 - Ambulance Account	495,295.66	0.00	0.00	0.00	495,295.66
104000 - PSPRS COP Contingency Reserve Fund	1,115,651.12	0.00	0.00	0.00	1,115,651.12
104001 - PSPRS COP Lease Payment Fund	1.96	0.00	0.00	0.00	1.96
Total GLClass 1000 - Bank Accounts:	4,576,285.31	3,624,690.36	347,809.82	310,993.71	8,859,779.20
GLClass: 1200 - Accounts Receivable					
121000 - Property Tax Receivable	79,366.59	0.00	0.00	0.00	79,366.59
122000 - Ambulance Billing Receivable	645,118.81	0.00	0.00	0.00	645,118.81
122500 - Allowance for Doubtful Accounts	-518,481.87	0.00	0.00	0.00	-518,481.87
123000 - Other Receivables	99,789.82	0.00	0.51	0.00	99,790.33
123500 - Allowance for Doubtful Accounts - Other Receivables	-44,614.68	0.00	0.00	0.00	-44,614.68
124001 - Due From / Due To General Fund	0.00	-183,950.15	46,753.43	0.00	-137,196.72
124002 - Due From / Due to Capital Projects Fund	183,950.15	0.00	0.00	0.00	183,950.15
124003 - Due From / Due To Wildland Fund	-46,753.43	0.00	0.00	0.00	-46,753.43
Total GLClass 1200 - Accounts Receivable:	398,375.39	-183,950.15	46,753.94	0.00	261,179.18
GLClass: 1500 - Current Assets					
151000 - Prepaid Expenses	11,521.46	0.00	0.00	0.00	11,521.46
151001 - Postage Due Prepaid Account	40.21	0.00	0.00	0.00	40.21
151002 - Prepaid PSPRS Employer Contributions	221,209.81	0.00	0.00	0.00	221,209.81
Total GLClass 1500 - Current Assets:	232,771.48	0.00	0.00	0.00	232,771.48
Total Asset:	5,207,432.18	3,440,740.21	394,563.76	310,993.71	9,353,729.86
Liability					
GLClass: 2000 - Accounts Payable					
200000 - Accounts Payable	10,995.02	0.00	0.00	0.00	10,995.02
Total GLClass 2000 - Accounts Payable:	10,995.02	0.00	0.00	0.00	10,995.02
GLClass: 2100 - Payroll Liabilities					
211700 - Unemployment - Employer	162.44	0.00	0.30	0.00	162.74
212610 - ASRS Retirement - Employer	15.90	0.00	0.00	0.00	15.90
212620 - ASRS LTD - Employer	0.20	0.00	0.00	0.00	0.20
Total GLClass 2100 - Payroll Liabilities:	178.54	0.00	0.30	0.00	178.84

Balance Sheet

As Of 01/31/2024

GLObject	01 - General Fun	02 - Capital Projects Fund	03 - Wildland Fund	04 - Employee Benefit Liability Fund	Total
GLClass: 2200 - Other Current Liabilities					
222411 - Deferred Revenue - Taxes	133,923.77	0.00	0.00	0.00	133,923.77
222441 - Deferred Revenue - Ambulance	103,014.00	0.00	0.00	0.00	103,014.00
222450 - Deferred Revenue - Miscellaneous	89,432.81	0.00	0.00	0.00	89,432.81
Total GLClass 2200 - Other Current Liabilities:	326,370.58	0.00	0.00	0.00	326,370.58
Equity					
GLClass: 3000 - Fund Balance					
310000 - Unreserved for General Fund	4,199,155.58	2,869,427.96	353,392.15	284,096.13	7,706,071.82
Total GLClass 3000 - Fund Balance:	4,199,155.58	2,869,427.96	353,392.15	284,096.13	7,706,071.82
Total Total Beginning Equity:					
Total Revenue	5,416,682.25	681,198.95	145,836.50	26,897.58	6,270,615.28
Total Expense	4,745,949.79	109,886.70	104,665.19	0.00	4,960,501.68
Revenues Over/Under Expenses	670,732.46	571,312.25	41,171.31	26,897.58	1,310,113.60
Total Equity and Current Surplus (Deficit):					
	4,869,888.04	3,440,740.21	394,563.46	310,993.71	9,016,185.42
Total Liabilities, Equity and Current Surplus (Deficit):					
	5,207,432.18	3,440,740.21	394,563.76	310,993.71	9,353,729.86

Verde Valley Fire District
FY 2023-2024 General Fund Cash Flow Projections
 For the Month Ending January 31, 2024

	Actual												Projected	Projected	Projected	Projected	YTD Total	FY23-24 GF Budget										
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual																
June 30, 2023 Cash Balance	\$	2,954,718																										
Revenues																												
Property Tax Revenues	\$	1,329	\$	627	\$	68,787	\$	2,946,817	\$	665,316	\$	618,792	\$	256,670	\$	70,329	\$	140,657	\$	1,758,213	\$	351,643	\$	210,986	\$	7,090,164	\$	7,032,851
Intergovernmental Revenues	\$	-	\$	101	\$	4,167	\$	405	\$	5,078	\$	55,735	\$	4,167	\$	-	\$	-	\$	-	\$	-	\$	45,000	\$	114,653	\$	91,423
Fees for Services	\$	42,108	\$	1,462	\$	2,858	\$	4,435	\$	2,767	\$	2,833	\$	28,425	\$	2,083	\$	2,083	\$	2,083	\$	2,083	\$	2,083	\$	95,305	\$	89,507
Ambulance Revenues (Modified Accrual)	\$	36,544	\$	92,583	\$	67,535	\$	81,314	\$	41,903	\$	139,790	\$	91,774	\$	68,083	\$	68,083	\$	68,083	\$	68,083	\$	68,083	\$	891,758	\$	817,000
Other Income	\$	14,433	\$	15,056	\$	14,184	\$	19,379	\$	16,657	\$	27,042	\$	23,408	\$	767	\$	767	\$	767	\$	767	\$	767	\$	133,992	\$	9,200
Grant Revenues	\$	-	\$	-	\$	-	\$	-	\$	12,332	\$	9,972	\$	-	\$	-	\$	-	\$	-	\$	-	\$	250,000	\$	272,304	\$	547,196
Other Financing Sources	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	97,371	\$	97,371	\$	647,371
Total Revenues	\$	94,414	\$	109,829	\$	157,530	\$	3,052,350	\$	743,952	\$	854,164	\$	404,443	\$	141,262	\$	211,590	\$	1,829,146	\$	422,576	\$	674,290	\$	8,695,546	\$	9,234,548

	Actual												Projected	Projected	Projected	Projected	YTD Total	FY23-24 GF Budget											
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual																	
Expenditures																													
Personnel Expenses	\$	385,683	\$	418,703	\$	406,773	\$	627,586	\$	400,312	\$	406,807	\$	496,855	\$	451,040	\$	451,040	\$	676,561	\$	451,040	\$	451,040	\$	5,623,441	\$	5,863,525	
Fire Board	\$	639	\$	-	\$	-	\$	-	\$	-	\$	314	\$	504	\$	-	\$	-	\$	-	\$	-	\$	300	\$	1,757	\$	6,600	
Administration	\$	63,100	\$	29,933	\$	30,796	\$	21,199	\$	28,156	\$	32,214	\$	(17,607)	\$	23,529	\$	34,162	\$	23,529	\$	23,529	\$	23,529	\$	316,068	\$	379,463	
Fire Prevention	\$	4,524	\$	80	\$	181	\$	2,633	\$	694	\$	1,392	\$	-	\$	1,869	\$	1,869	\$	1,869	\$	1,869	\$	1,869	\$	18,850	\$	22,432	
Building Maintenance	\$	2,740	\$	2,831	\$	1,938	\$	1,412	\$	5,958	\$	4,362	\$	6,742	\$	4,272	\$	4,272	\$	4,272	\$	4,272	\$	4,272	\$	47,441	\$	51,260	
EMS Services	\$	24,372	\$	11,426	\$	14,833	\$	17,527	\$	29,957	\$	21,142	\$	17,549	\$	18,197	\$	18,197	\$	18,197	\$	18,197	\$	18,197	\$	227,789	\$	218,358	
Operations	\$	8,049	\$	6,926	\$	2,623	\$	5,776	\$	4,343	\$	3,963	\$	13,521	\$	13,290	\$	13,290	\$	13,290	\$	13,290	\$	13,290	\$	111,649	\$	159,476	
Fleet Maintenance	\$	18,296	\$	4,994	\$	29,928	\$	9,074	\$	11,894	\$	8,671	\$	2,338	\$	14,369	\$	14,369	\$	14,369	\$	14,369	\$	14,369	\$	157,041	\$	172,432	
Wildland	\$	-	\$	-	\$	-	\$	-	\$	-	\$	22	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,438	\$	1,459	\$	5,750	
Communications	\$	3,444	\$	37,889	\$	19,501	\$	21,248	\$	20,234	\$	19,825	\$	20,378	\$	21,236	\$	21,236	\$	21,236	\$	21,236	\$	21,236	\$	248,697	\$	254,827	
Grant Expenditures	\$	-	\$	-	\$	179,019	\$	12,332	\$	2,014	\$	-	\$	2,159	\$	-	\$	-	\$	-	\$	-	\$	-	\$	262,500	\$	458,023	
Debt Service	\$	-	\$	-	\$	-	\$	-	\$	-	\$	103,456	\$	40,857	\$	-	\$	-	\$	-	\$	-	\$	543,456	\$	-	\$	687,768	
Other Financing Uses	\$	-	\$	-	\$	-	\$	-	\$	-	\$	628,819	\$	-	\$	-	\$	-	\$	-	\$	-	\$	328,819	\$	957,638	\$	878,819	
Total Expenditures	\$	510,847	\$	512,882	\$	685,592	\$	718,786	\$	503,561	\$	602,168	\$	1,212,114	\$	547,801	\$	558,434	\$	773,321	\$	1,091,257	\$	1,140,858	\$	8,857,621	\$	9,234,548	

Monthly Net Cash Added/(Used)	\$	(416,433)	\$	(403,053)	\$	(528,061)	\$	2,333,564	\$	240,391	\$	251,996	\$	(807,671)	\$	(406,539)	\$	(346,844)	\$	1,055,825	\$	(668,681)	\$	(466,568)					
Cummulative Net Cash Added/(Used)	\$	(416,433)	\$	(819,486)	\$	(1,347,548)	\$	986,016	\$	1,226,407	\$	1,478,403	\$	670,732	\$	264,193	\$	(82,651)	\$	973,174	\$	304,493	\$	(162,074)					
Liabilities (Expense) Accrued But Not Yet Paid LESS Prior Period Paid	\$	73,013	\$	(283,886)	\$	(10,814)	\$	(5,068)	\$	31,888	\$	(43,063)	\$	7,677															
Cash Receipts Posted to Accounts Receivable LESS Revenues Accrued	\$	343,419	\$	(997,320)	\$	23,663	\$	62,895	\$	80,465	\$	(13,934)	\$	(33,754)															
Estimated Cash Balance	\$	2,954,717	\$	1,870,458	\$	1,355,245	\$	3,746,637	\$	4,095,381	\$	4,294,380	\$	3,460,632	\$	3,054,093	\$	2,707,249	\$	3,763,074	\$	3,094,393	\$	2,627,825					

Per ARS § 49-807(O), the District must produce a Cash Flow Projection Report each fiscal year. The Cash Flow Projection Report is to be updated monthly with the actual revenues and expenditures from the preceding month. This report is generated to demonstrate that the Fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year. Close attention should be paid to the Estimated Cash Balance row of these projections.

The projections above were derived from an analysis of the District's actual revenues and expenditures for the past five (5) years and the current year's adopted budget. They are to be used as a guide in financial planning. These projections will be updated monthly with actual revenues deposited into and expenditures disbursed from the cash accounts. Please note that the revenues and the expenditures have been changed to be reported on a Modified Accrual Basis to match the District's Annual Financial Report, as it is reported on a Modified Accrual Basis of reporting is used to report revenues when they are earned, rather than when received, and expenditures when incurred, rather than when paid, during that period.

For more detailed information regarding the revenues, expenditures, cash and investment accounts, please refer to the District's Monthly Financials, Register of Checks, Warrants & Deposits, Reconciliation Summaries, and Bank Statements. Please note that any rows that do not match the total of the GF Budget are due to items that Staff anticipates may not be utilized in the current fiscal year.



Verde Valley Fire District, AZ

Monthly Budget VS Actual - Summary

Group Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

ExpCategory;RevCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - General Fund						
4100 - Property Tax Revenues	7,032,851.00	7,032,851.00	256,669.65	4,558,337.40	-2,474,513.60	64.81 %
4200 - Intergovernmental Revenues	91,423.00	91,423.00	4,166.66	69,652.93	-21,770.07	76.19 %
4300 - Fees For Services	89,507.00	89,507.00	28,425.03	84,888.16	-4,618.84	94.84 %
4400 - Ambulance Revenues	817,000.00	817,000.00	91,773.78	551,341.09	-265,658.91	67.48 %
4500 - Other Income	9,200.00	9,200.00	23,408.03	130,158.25	120,958.25	1,414.76 %
4700 - Grant Revenue	547,196.00	547,196.00	0.00	22,304.42	-524,891.58	4.08 %
4900 - Other Financing Sources	647,371.00	647,371.00	0.00	0.00	-647,371.00	0.00 %
Department: 5000 - Personnel Expenses						
5000 - Salaries and Wages	3,696,147.00	3,696,147.00	282,815.86	1,969,786.81	1,726,360.19	53.29 %
Department: 5000 - Personnel Expenses Total:	3,696,147.00	3,696,147.00	282,815.86	1,969,786.81	1,726,360.19	53.29 %
Department: 5100 - Employee Benefits						
5110 - Employment Taxes	407,265.00	407,265.00	91,821.11	313,969.43	93,295.57	77.09 %
5120 - Retirement Benefits	523,547.00	523,547.00	33,947.55	225,348.59	298,198.41	43.04 %
5150 - Health Benefits	1,203,016.00	1,203,016.00	86,050.40	621,994.69	581,021.31	51.70 %
5180 - Uniforms	33,550.00	33,550.00	2,219.95	11,619.16	21,930.84	34.63 %
Department: 5100 - Employee Benefits Total:	2,167,378.00	2,167,378.00	214,039.01	1,172,931.87	994,446.13	54.12 %
Department: 6000 - Fire Board						
6040 - Supplies	600.00	600.00	53.30	53.30	546.70	8.88 %
6090 - Training	5,000.00	5,000.00	450.28	1,403.30	3,596.70	28.07 %
Department: 6000 - Fire Board Total:	5,600.00	5,600.00	503.58	1,456.60	4,143.40	26.01 %
Department: 6100 - Administration						
6110 - Insurance	42,533.00	42,533.00	0.00	29,653.00	12,880.00	69.72 %
6120 - Outside Services	156,926.00	156,926.00	-30,102.47	39,536.38	117,389.62	25.19 %
6130 - Memberships / Subscriptions	45,366.00	45,366.00	500.00	46,819.40	-1,453.40	103.20 %
6140 - Supplies	31,540.00	31,540.00	3,197.07	16,156.02	15,383.98	51.22 %
6160 - Utilities	82,706.00	82,706.00	7,103.98	43,206.50	39,499.50	52.24 %
6170 - Repair and Maintenance	5,032.00	5,032.00	235.98	1,415.88	3,616.12	28.14 %
6190 - Training	15,360.00	15,360.00	1,458.80	11,005.15	4,354.85	71.65 %
Department: 6100 - Administration Total:	379,463.00	379,463.00	-17,606.64	187,792.33	191,670.67	49.49 %
Department: 6200 - Fire Prevention						
6220 - Outside Services	8,000.00	8,000.00	0.00	80.00	7,920.00	1.00 %
6230 - Memberships / Subscriptions	4,032.00	4,032.00	0.00	3,420.09	611.91	84.82 %
6240 - Supplies	3,700.00	3,700.00	0.00	4,557.48	-857.48	123.18 %
6290 - Training	6,700.00	6,700.00	0.00	1,446.00	5,254.00	21.58 %
Department: 6200 - Fire Prevention Total:	22,432.00	22,432.00	0.00	9,503.57	12,928.43	42.37 %
Department: 6300 - Building Maintenance						
6320 - Outside Services	3,560.00	3,560.00	37.00	924.00	2,636.00	25.96 %
6340 - Supplies	13,600.00	13,600.00	793.65	4,152.70	9,447.30	30.53 %
6370 - Repair and Maintenance	34,100.00	34,100.00	5,910.98	21,005.75	13,094.25	61.60 %
Department: 6300 - Building Maintenance Total:	51,260.00	51,260.00	6,741.63	26,082.45	25,177.55	50.88 %
Department: 6400 - EMS Services						
6420 - Outside Services	63,000.00	63,000.00	5,407.52	33,512.55	29,487.45	53.19 %
6430 - Memberships / Subscriptions	9,643.00	9,643.00	2,897.76	8,847.97	795.03	91.76 %
6440 - Supplies	101,587.00	101,587.00	5,687.87	54,393.60	47,193.40	53.54 %
6470 - Repair and Maintenance	18,500.00	18,500.00	0.00	23,390.75	-4,890.75	126.44 %
6490 - Training	25,628.00	25,628.00	3,556.26	16,661.70	8,966.30	65.01 %
Department: 6400 - EMS Services Total:	218,358.00	218,358.00	17,549.41	136,806.57	81,551.43	62.65 %
Department: 6500 - Operations						
6520 - Outside Services	11,650.00	11,650.00	0.00	0.00	11,650.00	0.00 %

Monthly Budget VS Actual - Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

ExpCategory;RevCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
6530 - Memberships / Subscriptions	7,397.00	7,397.00	144.99	7,638.38	-241.38	103.26 %
6540 - Supplies	77,554.00	77,554.00	10,820.78	23,047.02	54,506.98	29.72 %
6570 - Repair and Maintenance	7,600.00	7,600.00	0.00	630.78	6,969.22	8.30 %
6590 - Training	55,275.00	55,275.00	2,555.18	13,884.21	41,390.79	25.12 %
Department: 6500 - Operations Total:	159,476.00	159,476.00	13,520.95	45,200.39	114,275.61	28.34 %
Department: 6600 - Fleet Maintenance						
6640 - Supplies	75,750.00	75,750.00	10.97	29,964.45	45,785.55	39.56 %
6670 - Repair and Maintenance	96,682.00	96,682.00	2,327.05	55,229.67	41,452.33	57.13 %
Department: 6600 - Fleet Maintenance Total:	172,432.00	172,432.00	2,338.02	85,194.12	87,237.88	49.41 %
Department: 6700 - Wildland						
6740 - Supplies	5,750.00	5,750.00	0.00	21.96	5,728.04	0.38 %
Department: 6700 - Wildland Total:	5,750.00	5,750.00	0.00	21.96	5,728.04	0.38 %
Department: 6800 - Communications						
6820 - Outside Services	220,317.00	220,317.00	18,359.75	128,518.25	91,798.75	58.33 %
6830 - Memberships / Subscriptions	4,865.00	4,865.00	0.00	3,623.98	1,241.02	74.49 %
6840 - Supplies	7,855.00	7,855.00	354.98	2,595.67	5,259.33	33.04 %
6860 - Utilities	13,800.00	13,800.00	1,663.11	7,780.78	6,019.22	56.38 %
6870 - Repair and Maintenance	4,790.00	4,790.00	0.00	0.00	4,790.00	0.00 %
6890 - Training	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
Department: 6800 - Communications Total:	254,827.00	254,827.00	20,377.84	142,518.68	112,308.32	55.93 %
Department: 7000 - Grants						
5000 - Salaries and Wages	166,914.00	166,914.00	0.00	0.00	166,914.00	0.00 %
5110 - Employment Taxes	18,002.00	18,002.00	0.00	0.00	18,002.00	0.00 %
5120 - Retirement Benefits	21,114.00	21,114.00	0.00	0.00	21,114.00	0.00 %
5150 - Health Benefits	64,697.00	64,697.00	0.00	0.00	64,697.00	0.00 %
5180 - Uniforms	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
6590 - Training	14,250.00	14,250.00	0.00	0.00	14,250.00	0.00 %
7110 - AFG Grant Match Requirements	15,999.00	15,999.00	0.00	2,840.55	13,158.45	17.75 %
7200 - AZ GOHS Grants	8,619.00	8,619.00	0.00	12,332.03	-3,713.03	143.08 %
7500 - Arizona State Grants	0.00	0.00	2,158.64	2,158.64	-2,158.64	0.00 %
7900 - Unanticipated Grants	250,000.00	250,000.00	0.00	178,192.00	71,808.00	71.28 %
7910 - Unanticipated Grant Match Requi	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
Department: 7000 - Grants Total:	575,695.00	575,695.00	2,158.64	195,523.22	380,171.78	33.96 %
Department: 8000 - Debt Service						
8900 - Debt Service	646,911.00	646,911.00	40,856.62	144,312.22	502,598.78	22.31 %
Department: 8000 - Debt Service Total:	646,911.00	646,911.00	40,856.62	144,312.22	502,598.78	22.31 %
Department: 9000 - Other Financing Uses						
9200 - Op Transfers Out - Capital Fund	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
9400 - Op Transfers Out - Employee Ben	20,000.00	20,000.00	20,000.00	20,000.00	0.00	100.00 %
9900 - Contingency	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Department: 9000 - Other Financing Uses Total:	878,819.00	878,819.00	628,819.00	628,819.00	250,000.00	71.55 %
Fund: 01 - General Fund Surplus (Deficit):	0.00	0.00	-807,670.77	670,732.46	670,732.46	0.00 %
Fund: 02 - Capital Projects Fund						
4500 - Other Income	8,000.00	8,000.00	12,275.31	72,379.95	64,379.95	904.75 %
4900 - Other Financing Sources	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
Department: 8000 - Debt Service						
8300 - Building Maintenance Equipment	135,000.00	135,000.00	0.00	512.24	134,487.76	0.38 %
8400 - EMS Services Equipment	230,000.00	230,000.00	0.00	30,635.31	199,364.69	13.32 %
8500 - Operations Equipment	106,233.00	106,233.00	55,256.27	71,724.20	34,508.80	67.52 %
8600 - Fleet Maintenance Equipment	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00 %
8800 - Communications Equipment	32,000.00	32,000.00	7,014.95	7,014.95	24,985.05	21.92 %
Department: 8000 - Debt Service Total:	743,233.00	743,233.00	62,271.22	109,886.70	633,346.30	14.78 %

Monthly Budget VS Actual - Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

ExpCategory;RevCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 9000 - Other Financing Uses						
9100 - Operating Transfers Out	28,499.00	28,499.00	0.00	0.00	28,499.00	0.00 %
Department: 9000 - Other Financing Uses Total:	28,499.00	28,499.00	0.00	0.00	28,499.00	0.00 %
Fund: 02 - Capital Projects Fund Surplus (Deficit):	-154,913.00	-154,913.00	558,823.09	571,312.25	726,225.25	-368.80 %
Fund: 03 - Wildland Fund						
4200 - Intergovernmental Revenues	300,000.00	300,000.00	0.00	137,508.71	-162,491.29	45.84 %
4500 - Other Income	600.00	600.00	1,415.67	8,327.79	7,727.79	1,387.97 %
Department: 5000 - Personnel Expenses						
5000 - Salaries and Wages	181,500.00	181,500.00	0.00	78,021.48	103,478.52	42.99 %
Department: 5000 - Personnel Expenses Total:	181,500.00	181,500.00	0.00	78,021.48	103,478.52	42.99 %
Department: 5100 - Employee Benefits						
5110 - Employment Taxes	19,766.00	19,766.00	-0.10	1,123.73	18,642.27	5.69 %
5120 - Retirement Benefits	27,062.00	27,062.00	0.00	11,321.91	15,740.09	41.84 %
Department: 5100 - Employee Benefits Total:	46,828.00	46,828.00	-0.10	12,445.64	34,382.36	26.58 %
Department: 6700 - Wildland						
6720 - Outside Services	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
6740 - Supplies	49,300.00	49,300.00	0.00	12,925.35	36,374.65	26.22 %
6770 - Repair and Maintenance	17,000.00	17,000.00	0.00	207.78	16,792.22	1.22 %
6790 - Training	3,972.00	3,972.00	255.00	1,064.94	2,907.06	26.81 %
Department: 6700 - Wildland Total:	72,272.00	72,272.00	255.00	14,198.07	58,073.93	19.65 %
Fund: 03 - Wildland Fund Surplus (Deficit):	0.00	0.00	1,160.77	41,171.31	41,171.31	0.00 %
Fund: 04 - Employee Benefit Liability Fund						
4500 - Other Income	800.00	800.00	1,184.41	6,897.58	6,097.58	862.20 %
4900 - Other Financing Sources	20,000.00	20,000.00	20,000.00	20,000.00	0.00	100.00 %
Department: 9000 - Other Financing Uses						
9100 - Operating Transfers Out	68,872.00	68,872.00	0.00	0.00	68,872.00	0.00 %
Department: 9000 - Other Financing Uses Total:	68,872.00	68,872.00	0.00	0.00	68,872.00	0.00 %
Fund: 04 - Employee Benefit Liability Fund Surplus (Deficit):	-48,072.00	-48,072.00	21,184.41	26,897.58	74,969.58	-55.95 %
Report Surplus (Deficit):	-202,985.00	-202,985.00	-226,502.50	1,310,113.60	1,513,098.60	-645.42 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	0.00	0.00	-807,670.77	670,732.46	670,732.46
02 - Capital Projects Fund	-154,913.00	-154,913.00	558,823.09	571,312.25	726,225.25
03 - Wildland Fund	0.00	0.00	1,160.77	41,171.31	41,171.31
04 - Employee Benefit Liability Fur	-48,072.00	-48,072.00	21,184.41	26,897.58	74,969.58
Report Surplus (Deficit):	-202,985.00	-202,985.00	-226,502.50	1,310,113.60	1,513,098.60



Verde Valley Fire District, AZ

Monthly Financials - Detail

Account Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - General Fund						
Revenue						
RevCategory: 4100 - Property Tax Revenues						
01-411000	Real Estate / Personal Property	6,568,538.00	6,568,538.00	238,827.08	4,245,184.01	-2,323,353.99 64.63 %
01-412000	Fire District Assistance Tax	464,313.00	464,313.00	17,842.57	313,153.39	-151,159.61 67.44 %
RevCategory: 4100 - Property Tax Revenues Total:		7,032,851.00	7,032,851.00	256,669.65	4,558,337.40	-2,474,513.60 64.81 %
RevCategory: 4200 - Intergovernmental Revenues						
01-423000	In-Lieu Taxes	1,423.00	1,423.00	0.00	0.00	-1,423.00 0.00 %
01-424000	Smart and Safe Arizona Act Taxes	90,000.00	90,000.00	0.00	51,568.64	-38,431.36 57.30 %
01-425000	Shared Services Agreement Reimbu	0.00	0.00	4,166.66	18,084.29	18,084.29 0.00 %
RevCategory: 4200 - Intergovernmental Revenues Total:		91,423.00	91,423.00	4,166.66	69,652.93	-21,770.07 76.19 %
RevCategory: 4300 - Fees For Services						
01-431000	Fire Protection Service Agreeeme	64,507.00	64,507.00	24,987.03	63,435.16	-1,071.84 98.34 %
01-432000	Out of District Billings	6,000.00	6,000.00	1,600.00	9,700.00	3,700.00 161.67 %
01-433000	First Aid / CPR Classes	6,000.00	6,000.00	1,288.00	7,953.00	1,953.00 132.55 %
01-434000	Inspection / Plan Review Fees	13,000.00	13,000.00	550.00	3,800.00	-9,200.00 29.23 %
RevCategory: 4300 - Fees For Services Total:		89,507.00	89,507.00	28,425.03	84,888.16	-4,618.84 94.84 %
RevCategory: 4400 - Ambulance Revenues						
01-441000	Ambulance Revenues	820,000.00	820,000.00	92,023.78	573,845.37	-246,154.63 69.98 %
01-442000	Ambulance Refunds	-3,000.00	-3,000.00	-250.00	-22,504.28	-19,504.28 750.14 %
RevCategory: 4400 - Ambulance Revenues Total:		817,000.00	817,000.00	91,773.78	551,341.09	-265,658.91 67.48 %
RevCategory: 4500 - Other Income						
01-451000	Interest Income	4,000.00	4,000.00	20,565.91	93,185.60	89,185.60 2,329.64 %
01-452000	Donations	1,200.00	1,200.00	200.00	2,448.00	1,248.00 204.00 %
01-453000	Sale of Surplus Property	0.00	0.00	0.00	182.00	182.00 0.00 %
01-455000	Other Income	4,000.00	4,000.00	2,642.12	34,342.65	30,342.65 858.57 %
RevCategory: 4500 - Other Income Total:		9,200.00	9,200.00	23,408.03	130,158.25	120,958.25 1,414.76 %
RevCategory: 4700 - Grant Revenue						
01-471100	SAFER Grant	288,577.00	288,577.00	0.00	0.00	-288,577.00 0.00 %
01-472000	AZ Governor's Office of Highway	8,619.00	8,619.00	0.00	12,332.11	3,713.11 143.08 %
01-475000	Arizona State Grant Revenues	0.00	0.00	0.00	9,972.31	9,972.31 0.00 %
01-479000	Miscellaneous Grant Revenues	250,000.00	250,000.00	0.00	0.00	-250,000.00 0.00 %
RevCategory: 4700 - Grant Revenue Total:		547,196.00	547,196.00	0.00	22,304.42	-524,891.58 4.08 %
RevCategory: 4900 - Other Financing Sources						
01-492000	Operating Transfers In - Capital Fun	28,499.00	28,499.00	0.00	0.00	-28,499.00 0.00 %
01-494000	Operating Transfers In - Employee B	68,872.00	68,872.00	0.00	0.00	-68,872.00 0.00 %
01-499000	Carryover Funds	550,000.00	550,000.00	0.00	0.00	-550,000.00 0.00 %
RevCategory: 4900 - Other Financing Sources Total:		647,371.00	647,371.00	0.00	0.00	-647,371.00 0.00 %
Revenue Total:		9,234,548.00	9,234,548.00	404,443.15	5,416,682.25	-3,817,865.75 58.66 %
Expense						
Department: 5000 - Personnel Expenses						
ExpCategory: 5000 - Salaries and Wages						
01-5000-501000	Fire Chief	124,297.00	124,297.00	11,344.48	76,237.60	48,059.40 61.34 %
01-5000-501300	Battalion Chiefs	263,531.00	263,531.00	16,252.16	158,024.19	105,506.81 59.96 %
01-5000-502100	Fire Inspector	53,186.00	53,186.00	4,193.61	22,953.64	30,232.36 43.16 %
01-5000-503000	Captains	664,706.00	664,706.00	50,776.13	349,231.76	315,474.24 52.54 %
01-5000-503100	Engineers	517,943.00	517,943.00	43,941.24	306,530.80	211,412.20 59.18 %
01-5000-503200	Firefighters	860,859.00	860,859.00	60,845.20	427,778.64	433,080.36 49.69 %
01-5000-504000	Administrative Staff	239,047.00	239,047.00	18,289.01	128,855.04	110,191.96 53.90 %
01-5000-504100	Support Staff	5,384.00	5,384.00	0.00	616.32	4,767.68 11.45 %

Monthly Financials - Detail

For Fiscal: 2023-2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-5000-505000	FLSA Overtime	206,141.00	206,141.00	14,920.80	109,763.11	96,377.89	53.25 %
01-5000-506000	Overtime - Support	23,897.00	23,897.00	921.27	11,177.91	12,719.09	46.78 %
01-5000-506001	Overtime - Backfill	363,931.00	363,931.00	13,233.83	181,967.92	181,963.08	50.00 %
01-5000-506002	Overtime - Training	40,625.00	40,625.00	2,799.70	11,315.22	29,309.78	27.85 %
01-5000-507000	Medic Differential	222,725.00	222,725.00	15,456.83	105,658.44	117,066.56	47.44 %
01-5000-509000	Holiday Pay	109,875.00	109,875.00	29,841.60	79,676.22	30,198.78	72.52 %
ExpCategory: 5000 - Salaries and Wages Total:		3,696,147.00	3,696,147.00	282,815.86	1,969,786.81	1,726,360.19	53.29 %
Department: 5000 - Personnel Expenses Total:		3,696,147.00	3,696,147.00	282,815.86	1,969,786.81	1,726,360.19	53.29 %
Department: 5100 - Employee Benefits							
ExpCategory: 5110 - Employment Taxes							
01-5100-511400	Social Security	28,159.00	28,159.00	1,813.27	13,234.45	14,924.55	47.00 %
01-5100-511600	Medicare	53,626.00	53,626.00	4,103.13	28,386.22	25,239.78	52.93 %
01-5100-511700	Unemployment	302.00	302.00	162.21	216.26	85.74	71.61 %
01-5100-511800	Workers Compensation Insurance	325,178.00	325,178.00	85,742.50	272,132.50	53,045.50	83.69 %
ExpCategory: 5110 - Employment Taxes Total:		407,265.00	407,265.00	91,821.11	313,969.43	93,295.57	77.09 %
ExpCategory: 5120 - Retirement Benefits							
01-5100-512200	PSPRS Retirement	420,504.00	420,504.00	26,899.92	174,924.50	245,579.50	41.60 %
01-5100-512201	PSPRS Cancer Insurance	2,200.00	2,200.00	0.00	2,000.00	200.00	90.91 %
01-5100-512202	PSPRS Defined Contribution	51,085.00	51,085.00	3,385.41	22,454.86	28,630.14	43.96 %
01-5100-512600	ASRS Retirement	49,758.00	49,758.00	3,662.22	25,969.23	23,788.77	52.19 %
ExpCategory: 5120 - Retirement Benefits Total:		523,547.00	523,547.00	33,947.55	225,348.59	298,198.41	43.04 %
ExpCategory: 5150 - Health Benefits							
01-5100-515010	Health Insurance	706,744.00	706,744.00	54,189.00	379,425.60	327,318.40	53.69 %
01-5100-515011	Dental Insurance	46,689.00	46,689.00	3,551.60	24,867.20	21,821.80	53.26 %
01-5100-515012	Vision Insurance	9,702.00	9,702.00	730.29	5,102.46	4,599.54	52.59 %
01-5100-515013	Life Insurance	3,030.00	3,030.00	247.78	1,719.10	1,310.90	56.74 %
01-5100-515014	Health Savings Account Contribu	217,083.00	217,083.00	16,250.52	114,170.32	102,912.68	52.59 %
01-5100-515015	Employer Funded Contributions	90,833.00	90,833.00	6,922.80	51,305.64	39,527.36	56.48 %
01-5100-515020	Accident, Death & Dismemberment	6,575.00	6,575.00	0.00	6,575.00	0.00	100.00 %
01-5100-515030	Craig Tiger Act Counseling Services	7,740.00	7,740.00	192.00	1,072.00	6,668.00	13.85 %
01-5100-515800	Conversion of Leave	68,872.00	68,872.00	3,966.41	11,738.67	57,133.33	17.04 %
01-5100-517000	Physicals / Vaccinations / Test	5,148.00	5,148.00	0.00	0.00	5,148.00	0.00 %
01-5100-517001	Physicals/Vaccinations/Test-Full-Ti	35,100.00	35,100.00	0.00	23,433.00	11,667.00	66.76 %
01-5100-517003	Physicals/Vaccinations/Test-Admini	1,000.00	1,000.00	0.00	650.00	350.00	65.00 %
01-5100-517004	Physicals/Vaccinations/Test-Suppor	0.00	0.00	0.00	462.70	-462.70	0.00 %
01-5100-517005	Physicals/Vaccinations/Test-New Hi	1,800.00	1,800.00	0.00	627.00	1,173.00	34.83 %
01-5100-517006	Physicals/Vaccinations/Test-New Hi	1,200.00	1,200.00	0.00	846.00	354.00	70.50 %
01-5100-517100	Post-Accident Drug Screening	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
ExpCategory: 5150 - Health Benefits Total:		1,203,016.00	1,203,016.00	86,050.40	621,994.69	581,021.31	51.70 %
ExpCategory: 5180 - Uniforms							
01-5100-518000	Uniforms - Miscellaneous	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
01-5100-518001	Uniforms - New Hire Suppression	3,600.00	3,600.00	0.00	2,142.95	1,457.05	59.53 %
01-5100-518100	Uniforms-Full-Time Suppression	26,000.00	26,000.00	1,075.54	2,757.05	23,242.95	10.60 %
01-5100-518101	Uniforms-McIlvoy, David	0.00	0.00	0.00	115.34	-115.34	0.00 %
01-5100-518102	Uniforms-Newell, Louis	0.00	0.00	207.92	527.57	-527.57	0.00 %
01-5100-518103	Uniforms-Murphy, Seth	0.00	0.00	56.03	94.03	-94.03	0.00 %
01-5100-518106	Uniforms-James, Ian	0.00	0.00	0.00	82.39	-82.39	0.00 %
01-5100-518109	Uniforms-Harkey, Cody	0.00	0.00	0.00	295.71	-295.71	0.00 %
01-5100-518111	Uniforms-Marx, Jacob	0.00	0.00	56.02	367.56	-367.56	0.00 %
01-5100-518112	Uniforms-Robertson, Matthew	0.00	0.00	0.00	38.00	-38.00	0.00 %
01-5100-518115	Uniforms-Koropatnicki, Dean	0.00	0.00	0.00	165.39	-165.39	0.00 %
01-5100-518116	Uniforms-Wintermute, Richard	0.00	0.00	0.00	337.62	-337.62	0.00 %
01-5100-518124	Uniforms-Chavez, Matthew	0.00	0.00	0.00	152.01	-152.01	0.00 %
01-5100-518127	Uniforms-Pizzi, Jonathan	0.00	0.00	60.68	238.12	-238.12	0.00 %
01-5100-518128	Uniforms-Sherman, Dillon	0.00	0.00	221.76	316.67	-316.67	0.00 %
01-5100-518129	Uniforms-McDaniel, Jake	0.00	0.00	0.00	149.16	-149.16	0.00 %
01-5100-518130	Uniforms-Sinica, Jerry	0.00	0.00	244.89	322.89	-322.89	0.00 %

Monthly Financials - Detail

For Fiscal: 2023-2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-5100-518131	Uniforms-Sandoval, Justin	0.00	0.00	0.00	8.00	-8.00	0.00 %
01-5100-518133	Uniforms-Ashford, Scott	0.00	0.00	0.00	119.99	-119.99	0.00 %
01-5100-518136	Uniforms-Rosenberg, Joel	0.00	0.00	0.00	162.71	-162.71	0.00 %
01-5100-518137	Uniforms-Chambliss, Dustin	0.00	0.00	0.00	302.76	-302.76	0.00 %
01-5100-518140	Uniforms-Anderson, Ivan	0.00	0.00	261.62	337.62	-337.62	0.00 %
01-5100-518141	Uniforms-Mattix, Scott	0.00	0.00	0.00	25.00	-25.00	0.00 %
01-5100-518145	Uniforms-DeJonge, Guy	0.00	0.00	0.00	170.15	-170.15	0.00 %
01-5100-518148	Uniforms-Koehler, Glenn	0.00	0.00	0.00	136.46	-136.46	0.00 %
01-5100-518150	Uniforms-Lopez, Richard Jr	0.00	0.00	0.00	255.69	-255.69	0.00 %
01-5100-518151	Uniforms-Church, Ethan	0.00	0.00	0.00	382.84	-382.84	0.00 %
01-5100-518152	Uniforms-Barton, Caden	0.00	0.00	0.00	198.56	-198.56	0.00 %
01-5100-518153	Uniforms-Buckly, Taber	0.00	0.00	0.00	361.56	-361.56	0.00 %
01-5100-518154	Uniforms-Knobbe, Tyler	0.00	0.00	0.00	135.80	-135.80	0.00 %
01-5100-519000	Uniforms-Administrative Staff	2,000.00	2,000.00	0.00	156.31	1,843.69	7.82 %
01-5100-519003	Uniforms-Boler, William	0.00	0.00	0.00	148.89	-148.89	0.00 %
01-5100-519006	Uniforms-Peterson, Linda	0.00	0.00	0.00	120.00	-120.00	0.00 %
01-5100-519007	Uniforms-Johnson, Daniel	0.00	0.00	35.49	397.72	-397.72	0.00 %
01-5100-519400	Uniforms-Support Staff	400.00	400.00	0.00	96.64	303.36	24.16 %
ExpCategory: 5180 - Uniforms Total:		33,550.00	33,550.00	2,219.95	11,619.16	21,930.84	34.63 %
Department: 5100 - Employee Benefits Total:		2,167,378.00	2,167,378.00	214,039.01	1,172,931.87	994,446.13	54.12 %
Department: 6000 - Fire Board							
ExpCategory: 6040 - Supplies							
01-6000-604000	Supplies	600.00	600.00	53.30	53.30	546.70	8.88 %
ExpCategory: 6040 - Supplies Total:		600.00	600.00	53.30	53.30	546.70	8.88 %
ExpCategory: 6090 - Training							
01-6000-609100	Registration Fees	2,200.00	2,200.00	275.00	825.00	1,375.00	37.50 %
01-6000-609200	Travel Expenses	2,800.00	2,800.00	175.28	578.30	2,221.70	20.65 %
ExpCategory: 6090 - Training Total:		5,000.00	5,000.00	450.28	1,403.30	3,596.70	28.07 %
Department: 6000 - Fire Board Total:		5,600.00	5,600.00	503.58	1,456.60	4,143.40	26.01 %
Department: 6100 - Administration							
ExpCategory: 6110 - Insurance							
01-6100-611001	General Liability, Prop & Auto	40,533.00	40,533.00	0.00	29,653.00	10,880.00	73.16 %
01-6100-611100	Insurance Claim Deductibles	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
ExpCategory: 6110 - Insurance Total:		42,533.00	42,533.00	0.00	29,653.00	12,880.00	69.72 %
ExpCategory: 6120 - Outside Services							
01-6100-612001	Legal Services	12,500.00	12,500.00	0.00	1,638.50	10,861.50	13.11 %
01-6100-612002	Consulting Services	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-6100-612003	Accounting / Auditing Services	11,074.00	11,074.00	4,500.00	11,074.00	0.00	100.00 %
01-6100-612004	IT Services	87,188.00	87,188.00	-35,019.96	7,647.25	79,540.75	8.77 %
01-6100-612005	Support Services	7,035.00	7,035.00	0.00	7,035.00	0.00	100.00 %
01-6100-612006	Bank Service Fees	6,340.00	6,340.00	415.50	3,026.17	3,313.83	47.73 %
01-6100-612007	Shredding Services	300.00	300.00	0.00	120.00	180.00	40.00 %
01-6100-612008	Fingerprinting Fees	264.00	264.00	0.00	44.00	220.00	16.67 %
01-6100-612009	Publishing Fees	750.00	750.00	0.00	90.56	659.44	12.07 %
01-6100-612010	Website Hosting Fees	3,670.00	3,670.00	1.99	1,610.90	2,059.10	43.89 %
01-6100-612011	Hiring / Promotion Testing Fees	19,000.00	19,000.00	0.00	6,905.00	12,095.00	36.34 %
01-6100-612012	GFOA Budget and Financial Reporti	805.00	805.00	0.00	345.00	460.00	42.86 %
ExpCategory: 6120 - Outside Services Total:		156,926.00	156,926.00	-30,102.47	39,536.38	117,389.62	25.19 %
ExpCategory: 6130 - Memberships / Subscriptions							
01-6100-613001	AZ Fire Districts Association	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-6100-613002	AZ Fire Chiefs Association	750.00	750.00	500.00	750.00	0.00	100.00 %
01-6100-613003	Verde Valley Fire/EMS Chiefs	4,410.00	4,410.00	0.00	4,410.00	0.00	100.00 %
01-6100-613004	Yavapai Fire Chiefs Association	125.00	125.00	0.00	0.00	125.00	0.00 %
01-6100-613005	International Fire Chiefs Assoc	254.00	254.00	0.00	620.83	-366.83	244.42 %
01-6100-613006	Verde Independent	186.00	186.00	0.00	36.67	149.33	19.72 %
01-6100-613010	Government Finance Officers AZ	70.00	70.00	0.00	35.00	35.00	50.00 %

Monthly Financials - Detail

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-6100-613013	Financial Software Annual Fees	13,075.00	13,075.00	0.00	14,359.42	-1,284.42	109.82 %
01-6100-613014	Incident Reporting Software Fee	14,000.00	14,000.00	0.00	15,424.28	-1,424.28	110.17 %
01-6100-613015	Staffing Program Fees	4,248.00	4,248.00	0.00	5,531.25	-1,283.25	130.21 %
01-6100-613018	Adobe Acrobat Pro DC	1,400.00	1,400.00	0.00	1,151.53	248.47	82.25 %
01-6100-613019	Video Conferencing Network Fees	150.00	150.00	0.00	112.42	37.58	74.95 %
01-6100-613020	National Testing Network Fees	750.00	750.00	0.00	0.00	750.00	0.00 %
01-6100-613021	Archive Social Annual Fees	4,188.00	4,188.00	0.00	4,188.00	0.00	100.00 %
01-6100-613022	Human Resource Assoc Annual Fe	100.00	100.00	0.00	0.00	100.00	0.00 %
01-6100-613023	Government Finance Officers Assoc	160.00	160.00	0.00	200.00	-40.00	125.00 %
ExpCategory: 6130 - Memberships / Subscriptions Total:		45,366.00	45,366.00	500.00	46,819.40	-1,453.40	103.20 %
ExpCategory: 6140 - Supplies							
01-6100-614100	Office Supplies	7,000.00	7,000.00	1,086.94	5,348.41	1,651.59	76.41 %
01-6100-614104	Checks	400.00	400.00	0.00	468.75	-68.75	117.19 %
01-6100-614105	Tax Forms	500.00	500.00	0.00	464.42	35.58	92.88 %
01-6100-614109	Shift Calendars	140.00	140.00	6.71	135.56	4.44	96.83 %
01-6100-614300	Postage	2,500.00	2,500.00	215.19	405.32	2,094.68	16.21 %
01-6100-614400	Office Furniture	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-6100-614500	Office Equipment	8,000.00	8,000.00	38.23	4,507.40	3,492.60	56.34 %
01-6100-614600	Hiring / Promotional Testing Suppli	6,000.00	6,000.00	0.00	1,381.82	4,618.18	23.03 %
01-6100-614700	Dept Mtgs / Emp Recognitions	2,000.00	2,000.00	1,850.00	3,444.34	-1,444.34	172.22 %
ExpCategory: 6140 - Supplies Total:		31,540.00	31,540.00	3,197.07	16,156.02	15,383.98	51.22 %
ExpCategory: 6160 - Utilities							
01-6100-616131	Electricity-Station 31	16,000.00	16,000.00	1,141.42	8,278.46	7,721.54	51.74 %
01-6100-616132	Electricity-Station 32	12,000.00	12,000.00	900.04	7,576.98	4,423.02	63.14 %
01-6100-616133	Electricity-Station 33	900.00	900.00	54.15	418.43	481.57	46.49 %
01-6100-616136	Electricity-Station 36	6,000.00	6,000.00	314.23	3,193.75	2,806.25	53.23 %
01-6100-616137	Electricity-Station 37	600.00	600.00	43.62	269.97	330.03	45.00 %
01-6100-616231	Propane / Natural Gas-Station 31	4,500.00	4,500.00	1,479.87	2,138.80	2,361.20	47.53 %
01-6100-616232	Propane / Natural Gas-Station 32	2,500.00	2,500.00	0.00	828.80	1,671.20	33.15 %
01-6100-616236	Propane / Natural Gas-Station 36	2,500.00	2,500.00	247.57	552.32	1,947.68	22.09 %
01-6100-616237	Propane / Natural Gas-Station 37	500.00	500.00	35.44	221.27	278.73	44.25 %
01-6100-616336	Water	2,400.00	2,400.00	146.81	1,114.33	1,285.67	46.43 %
01-6100-616436	Sewer	720.00	720.00	57.76	427.73	292.27	59.41 %
01-6100-616531	Telephone-Station 31	12,000.00	12,000.00	904.21	6,249.85	5,750.15	52.08 %
01-6100-616532	Telephone-Station 32	7,800.00	7,800.00	578.50	4,006.92	3,793.08	51.37 %
01-6100-616536	Telephone-Station 36	3,372.00	3,372.00	311.25	1,958.67	1,413.33	58.09 %
01-6100-616631	Trash Services-Station 31	1,926.00	1,926.00	160.50	963.00	963.00	50.00 %
01-6100-616632	Trash Services-Station 32	852.00	852.00	69.55	417.30	434.70	48.98 %
01-6100-616636	Trash Services-Station 36	456.00	456.00	38.00	242.41	213.59	53.16 %
01-6100-616731	Internet-Station 31	3,600.00	3,600.00	289.63	2,027.50	1,572.50	56.32 %
01-6100-616732	Internet-Station 32	2,040.00	2,040.00	167.31	1,171.17	868.83	57.41 %
01-6100-616736	Internet-Station 36	2,040.00	2,040.00	164.12	1,148.84	891.16	56.32 %
ExpCategory: 6160 - Utilities Total:		82,706.00	82,706.00	7,103.98	43,206.50	39,499.50	52.24 %
ExpCategory: 6170 - Repair and Maintenance							
01-6100-617101	Copier Maintenance Agreement	2,832.00	2,832.00	235.98	1,415.88	1,416.12	50.00 %
01-6100-617102	Copier Repair & Maintenance	200.00	200.00	0.00	0.00	200.00	0.00 %
01-6100-617200	Telephone System Repair & Maint	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
ExpCategory: 6170 - Repair and Maintenance Total:		5,032.00	5,032.00	235.98	1,415.88	3,616.12	28.14 %
ExpCategory: 6190 - Training							
01-6100-619100	Registration Fees	2,600.00	2,600.00	499.00	1,498.00	1,102.00	57.62 %
01-6100-619101	AFDA / AFCA Conferences	2,200.00	2,200.00	550.00	1,650.00	550.00	75.00 %
01-6100-619102	GFOA / GFOAz Conferences	910.00	910.00	0.00	755.00	155.00	82.97 %
01-6100-619200	Travel Expenses	9,650.00	9,650.00	409.80	7,102.15	2,547.85	73.60 %
ExpCategory: 6190 - Training Total:		15,360.00	15,360.00	1,458.80	11,005.15	4,354.85	71.65 %
Department: 6100 - Administration Total:		379,463.00	379,463.00	-17,606.64	187,792.33	191,670.67	49.49 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 6200 - Fire Prevention						
ExpCategory: 6220 - Outside Services						
01-6200-622002	Consulting Services	8,000.00	8,000.00	0.00	80.00	7,920.00 1.00 %
ExpCategory: 6220 - Outside Services Total:		8,000.00	8,000.00	0.00	80.00	7,920.00 1.00 %
ExpCategory: 6230 - Memberships / Subscriptions						
01-6200-623001	AZ Fire Marshals Association	20.00	20.00	0.00	20.91	-0.91 104.55 %
01-6200-623002	AZ Fire / Burn Educators Assoc	35.00	35.00	0.00	40.00	-5.00 114.29 %
01-6200-623003	NFPA	1,728.00	1,728.00	0.00	2,245.00	-517.00 129.92 %
01-6200-623004	International Code Council	135.00	135.00	0.00	100.57	34.43 74.50 %
01-6200-623005	International Assoc of Arson In	270.00	270.00	0.00	138.00	132.00 51.11 %
01-6200-623006	ArcView GIS Annual Subscription	485.00	485.00	0.00	699.84	-214.84 144.30 %
01-6200-623009	Drop Box Fee	176.00	176.00	0.00	175.77	0.23 99.87 %
01-6200-623010	Car Seat Tech Certifications	760.00	760.00	0.00	0.00	760.00 0.00 %
01-6200-623011	Hydrant Field Data Collector	423.00	423.00	0.00	0.00	423.00 0.00 %
ExpCategory: 6230 - Memberships / Subscriptions Total:		4,032.00	4,032.00	0.00	3,420.09	611.91 84.82 %
ExpCategory: 6240 - Supplies						
01-6200-624000	Miscellaneous Supplies	1,400.00	1,400.00	0.00	4,557.48	-3,157.48 325.53 %
01-6200-624003	Books	500.00	500.00	0.00	0.00	500.00 0.00 %
01-6200-624004	Personal Protective Equipment	500.00	500.00	0.00	0.00	500.00 0.00 %
01-6200-624300	Smoke Detector Batteries	500.00	500.00	0.00	0.00	500.00 0.00 %
01-6200-624400	Miscellaneous Childrens Handout	800.00	800.00	0.00	0.00	800.00 0.00 %
ExpCategory: 6240 - Supplies Total:		3,700.00	3,700.00	0.00	4,557.48	-857.48 123.18 %
ExpCategory: 6290 - Training						
01-6200-629100	Registration Fees	3,700.00	3,700.00	0.00	1,230.00	2,470.00 33.24 %
01-6200-629101	Certifications	500.00	500.00	0.00	0.00	500.00 0.00 %
01-6200-629200	Travel Expenses	2,500.00	2,500.00	0.00	216.00	2,284.00 8.64 %
ExpCategory: 6290 - Training Total:		6,700.00	6,700.00	0.00	1,446.00	5,254.00 21.58 %
Department: 6200 - Fire Prevention Total:		22,432.00	22,432.00	0.00	9,503.57	12,928.43 42.37 %
Department: 6300 - Building Maintenance						
ExpCategory: 6320 - Outside Services						
01-6300-632100	Pest Control	780.00	780.00	0.00	480.00	300.00 61.54 %
01-6300-632200	Carpet Cleaning	800.00	800.00	0.00	0.00	800.00 0.00 %
01-6300-632300	Weed Spray Service	480.00	480.00	37.00	444.00	36.00 92.50 %
01-6300-632400	Fire Extinguisher Service	1,500.00	1,500.00	0.00	0.00	1,500.00 0.00 %
ExpCategory: 6320 - Outside Services Total:		3,560.00	3,560.00	37.00	924.00	2,636.00 25.96 %
ExpCategory: 6340 - Supplies						
01-6300-634200	Station Supplies	11,000.00	11,000.00	388.16	3,727.21	7,272.79 33.88 %
01-6300-634201	Consumable Items	2,000.00	2,000.00	270.35	270.35	1,729.65 13.52 %
01-6300-634203	Water	600.00	600.00	135.14	155.14	444.86 25.86 %
ExpCategory: 6340 - Supplies Total:		13,600.00	13,600.00	793.65	4,152.70	9,447.30 30.53 %
ExpCategory: 6370 - Repair and Maintenance						
01-6300-637131	Misc Repair & Maintenance-Station	13,000.00	13,000.00	3,005.02	8,057.49	4,942.51 61.98 %
01-6300-637132	Misc Repair & Maintenance-Station	11,000.00	11,000.00	796.21	9,977.38	1,022.62 90.70 %
01-6300-637133	Misc Repair & Maintenance-Station	600.00	600.00	0.00	0.00	600.00 0.00 %
01-6300-637136	Misc Repair & Maintenance-Station	6,000.00	6,000.00	2,109.75	2,970.88	3,029.12 49.51 %
01-6300-637137	Misc Repair & Maintenance-Station	3,500.00	3,500.00	0.00	0.00	3,500.00 0.00 %
ExpCategory: 6370 - Repair and Maintenance Total:		34,100.00	34,100.00	5,910.98	21,005.75	13,094.25 61.60 %
Department: 6300 - Building Maintenance Total:		51,260.00	51,260.00	6,741.63	26,082.45	25,177.55 50.88 %
Department: 6400 - EMS Services						
ExpCategory: 6420 - Outside Services						
01-6400-642100	Ambulance Billing	63,000.00	63,000.00	5,407.52	33,512.55	29,487.45 53.19 %
ExpCategory: 6420 - Outside Services Total:		63,000.00	63,000.00	5,407.52	33,512.55	29,487.45 53.19 %
ExpCategory: 6430 - Memberships / Subscriptions						
01-6400-643001	Northern Arizona EMS	50.00	50.00	0.00	50.00	0.00 100.00 %
01-6400-643002	Arizona Ambulance Association	520.00	520.00	0.00	823.33	-303.33 158.33 %

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01-6400-643003	CLIA Lab	90.00	90.00	0.00	90.00	0.00	100.00 %
01-6400-643004	Ambulance Registration Fees	150.00	150.00	0.00	50.00	100.00	33.33 %
01-6400-643005	Ambulance Regulatory Fees	600.00	600.00	0.00	200.00	400.00	33.33 %
01-6400-643006	Ambulance Billing Interface Fee	700.00	700.00	0.00	366.67	333.33	52.38 %
01-6400-643007	CAD Interface Annual Fee	3,250.00	3,250.00	2,222.28	3,832.81	-582.81	117.93 %
01-6400-643008	CON Renewal	50.00	50.00	0.00	0.00	50.00	0.00 %
01-6400-643011	Stryker Annual Fees	3,650.00	3,650.00	0.00	2,143.17	1,506.83	58.72 %
01-6400-643012	Handtevy Annual Fees	583.00	583.00	675.48	1,291.99	-708.99	221.61 %
ExpCategory: 6430 - Memberships / Subscriptions Total:		9,643.00	9,643.00	2,897.76	8,847.97	795.03	91.76 %
ExpCategory: 6440 - Supplies							
01-6400-644101	Annual Infection Control Update	100.00	100.00	0.00	115.00	-15.00	115.00 %
01-6400-644102	Blitz Packs / Back Country Drug	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
01-6400-644104	Auto-Pulse Life Bands	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-6400-644105	Oxygen Bottle Valves	300.00	300.00	0.00	0.00	300.00	0.00 %
01-6400-644106	IV Bag Warmers	500.00	500.00	0.00	0.00	500.00	0.00 %
01-6400-644107	Suction Units & Batteries	900.00	900.00	0.00	0.00	900.00	0.00 %
01-6400-644108	Backboards	600.00	600.00	0.00	0.00	600.00	0.00 %
01-6400-644109	Backboard Straps	400.00	400.00	0.00	0.00	400.00	0.00 %
01-6400-644110	Pulse Ox	200.00	200.00	0.00	0.00	200.00	0.00 %
01-6400-644112	Drug Box Constant Temp Compart	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-6400-644114	Vac-U-Splints	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
01-6400-644115	Gurney Equipment & Supplies	1,557.00	1,557.00	1,109.43	2,218.86	-661.86	142.51 %
01-6400-644116	LP15 Accessories	9,000.00	9,000.00	143.62	3,536.50	5,463.50	39.29 %
01-6400-644118	Reusable Equipment	7,500.00	7,500.00	1,502.03	5,474.40	2,025.60	72.99 %
01-6400-644119	Disposable Medical Supplies	19,000.00	19,000.00	1,771.39	9,834.14	9,165.86	51.76 %
01-6400-644120	Safety Control Seals	700.00	700.00	0.00	594.10	105.90	84.87 %
01-6400-644121	Drug Box Service Charge	6,100.00	6,100.00	0.00	6,059.68	40.32	99.34 %
01-6400-644122	Pyxis Cell Usage	10,330.00	10,330.00	841.00	6,728.00	3,602.00	65.13 %
01-6400-644123	EZ-IO Needles	3,800.00	3,800.00	0.00	743.00	3,057.00	19.55 %
01-6400-644124	Oxygen Tank Rental	1,500.00	1,500.00	110.40	673.44	826.56	44.90 %
01-6400-644125	Oxygen Tank Refills	950.00	950.00	210.00	210.00	740.00	22.11 %
01-6400-644126	Cyanokit Antidote	3,000.00	3,000.00	0.00	2,691.87	308.13	89.73 %
01-6400-644200	CPR Supplies	10,000.00	10,000.00	0.00	6,790.87	3,209.13	67.91 %
01-6400-644300	AED Equipment	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00 %
01-6400-644301	AED Batteries & Supplies	1,000.00	1,000.00	0.00	2,395.05	-1,395.05	239.51 %
01-6400-644302	AED Combi-Pads	7,000.00	7,000.00	0.00	501.08	6,498.92	7.16 %
01-6400-644310	AED Equipment (Operations)	3,700.00	3,700.00	0.00	4,241.65	-541.65	114.64 %
01-6400-644400	EPCR Equipment	3,800.00	3,800.00	0.00	1,585.96	2,214.04	41.74 %
ExpCategory: 6440 - Supplies Total:		101,587.00	101,587.00	5,687.87	54,393.60	47,193.40	53.54 %
ExpCategory: 6470 - Repair and Maintenance							
01-6400-647100	EMS Equipment Repair & Maint	300.00	300.00	0.00	0.00	300.00	0.00 %
01-6400-647200	Gurney Service Contract	0.00	0.00	0.00	2,030.07	-2,030.07	0.00 %
01-6400-647300	Monitor Service Contract	15,000.00	15,000.00	0.00	19,719.02	-4,719.02	131.46 %
01-6400-647400	Auto Pulse Service Contract	3,200.00	3,200.00	0.00	1,641.66	1,558.34	51.30 %
ExpCategory: 6470 - Repair and Maintenance Total:		18,500.00	18,500.00	0.00	23,390.75	-4,890.75	126.44 %
ExpCategory: 6490 - Training							
01-6400-649100	Registration Fees	2,500.00	2,500.00	220.50	262.66	2,237.34	10.51 %
01-6400-649101	ALS Refresher	6,000.00	6,000.00	1,190.00	7,735.00	-1,735.00	128.92 %
01-6400-649102	ACLS Refresher	500.00	500.00	525.00	525.00	-25.00	105.00 %
01-6400-649103	PALS Refresher	125.00	125.00	420.00	420.00	-295.00	336.00 %
01-6400-649104	EMT Refresher	2,400.00	2,400.00	0.00	1,144.00	1,256.00	47.67 %
01-6400-649105	Paramedic Course Tuition	10,000.00	10,000.00	1,200.76	6,375.04	3,624.96	63.75 %
01-6400-649106	EMS 24/7 Training Program	2,603.00	2,603.00	0.00	0.00	2,603.00	0.00 %
01-6400-649107	AZ Ambulance Assoc Conferences	500.00	500.00	0.00	200.00	300.00	40.00 %
01-6400-649200	Travel Expenses	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
ExpCategory: 6490 - Training Total:		25,628.00	25,628.00	3,556.26	16,661.70	8,966.30	65.01 %
Department: 6400 - EMS Services Total:		218,358.00	218,358.00	17,549.41	136,806.57	81,551.43	62.65 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 6500 - Operations							
ExpCategory: 6520 - Outside Services							
01-6500-652100	Ladder & Hose Testing	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-6500-652200	Extrication Tools Service Agreemen	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
01-6500-652300	PosiChek3 Annual Calibration	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-6500-652600	Air Quality Checks	750.00	750.00	0.00	0.00	750.00	0.00 %
	ExpCategory: 6520 - Outside Services Total:	11,650.00	11,650.00	0.00	0.00	11,650.00	0.00 %
ExpCategory: 6530 - Memberships / Subscriptions							
01-6500-653001	Training Program Subscription	5,652.00	5,652.00	0.00	6,768.44	-1,116.44	119.75 %
01-6500-653003	Physical Fitness Equipment Subs	1,745.00	1,745.00	144.99	869.94	875.06	49.85 %
	ExpCategory: 6530 - Memberships / Subscriptions Total:	7,397.00	7,397.00	144.99	7,638.38	-241.38	103.26 %
ExpCategory: 6540 - Supplies							
01-6500-654101	Class A Foam	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-6500-654102	PAR System Supplies	500.00	500.00	0.00	173.01	326.99	34.60 %
01-6500-654103	Hose	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-6500-654104	Hand / Small Tools	5,000.00	5,000.00	0.00	137.30	4,862.70	2.75 %
01-6500-654106	Nozzels	2,000.00	2,000.00	1,686.64	3,502.72	-1,502.72	175.14 %
01-6500-654107	Fittings & Appliances	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-6500-654111	Gas Monitor	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-6500-654201	Turn-Outs	29,200.00	29,200.00	8,205.80	8,205.80	20,994.20	28.10 %
01-6500-654202	Boots	4,710.00	4,710.00	0.00	1,919.60	2,790.40	40.76 %
01-6500-654203	Helmets	3,296.00	3,296.00	0.00	1,314.96	1,981.04	39.90 %
01-6500-654204	Hoods	824.00	824.00	498.11	498.11	325.89	60.45 %
01-6500-654205	Structure Gloves	768.00	768.00	0.00	0.00	768.00	0.00 %
01-6500-654206	Gear Bags	320.00	320.00	0.00	0.00	320.00	0.00 %
01-6500-654207	Reflective Helmet Decals & Cres	230.00	230.00	0.00	109.87	120.13	47.77 %
01-6500-654208	Helmet Shields	1,950.00	1,950.00	453.30	453.30	1,496.70	23.25 %
01-6500-654300	Safety Supplies	600.00	600.00	-23.07	431.73	168.27	71.96 %
01-6500-654306	Extrication Gloves	96.00	96.00	0.00	0.00	96.00	0.00 %
01-6500-654307	Work Gloves	150.00	150.00	0.00	0.00	150.00	0.00 %
01-6500-654309	Safety Vests	160.00	160.00	0.00	0.00	160.00	0.00 %
01-6500-654312	Flashlights / Batteries	2,000.00	2,000.00	0.00	2,055.68	-55.68	102.78 %
01-6500-654400	SCBA Supplies	2,000.00	2,000.00	0.00	113.83	1,886.17	5.69 %
01-6500-654500	Extrication Supplies	750.00	750.00	0.00	0.00	750.00	0.00 %
01-6500-654601	Rope Rescue Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-6500-654602	Swift Water Supplies	2,000.00	2,000.00	0.00	2,324.10	-324.10	116.21 %
01-6500-654700	Physical Fitness Supplies	2,000.00	2,000.00	0.00	1,807.01	192.99	90.35 %
	ExpCategory: 6540 - Supplies Total:	77,554.00	77,554.00	10,820.78	23,047.02	54,506.98	29.72 %
ExpCategory: 6570 - Repair and Maintenance							
01-6500-657100	Firefighting Equipment R&M	500.00	500.00	0.00	0.00	500.00	0.00 %
01-6500-657200	Turnout R&M	1,000.00	1,000.00	0.00	615.03	384.97	61.50 %
01-6500-657301	SCBA R&M	1,500.00	1,500.00	0.00	15.75	1,484.25	1.05 %
01-6500-657302	SCBA Compressor R&M	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-6500-657500	Physical Fitness Equipment R&M	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
	ExpCategory: 6570 - Repair and Maintenance Total:	7,600.00	7,600.00	0.00	630.78	6,969.22	8.30 %
ExpCategory: 6590 - Training							
01-6500-659100	Registration Fees	750.00	750.00	0.00	0.00	750.00	0.00 %
01-6500-659101	Arizona State Fire School	750.00	750.00	0.00	560.20	189.80	74.69 %
01-6500-659102	AFDA Conference	1,000.00	1,000.00	550.00	1,650.00	-650.00	165.00 %
01-6500-659103	Officer Development	5,000.00	5,000.00	800.00	1,425.00	3,575.00	28.50 %
01-6500-659104	Rope Rescue Training	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-6500-659105	Extrication Training	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-6500-659106	TRT Instructor Certification	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-6500-659108	Swift Water Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-6500-659109	SCBA Technician Training	2,000.00	2,000.00	0.00	1,380.00	620.00	69.00 %
01-6500-659111	College Tuition Reimbursements	7,500.00	7,500.00	0.00	764.00	6,736.00	10.19 %
01-6500-659112	Blue Card Continuing Education	1,675.00	1,675.00	0.00	1,039.50	635.50	62.06 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-6500-659200	Travel Expenses - Other	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-6500-659201	Arizona State Fire School	2,000.00	2,000.00	0.00	2,791.12	-791.12	139.56 %
01-6500-659202	AFDA Conference	3,000.00	3,000.00	485.70	3,009.86	-9.86	100.33 %
01-6500-659203	Officer Development	5,000.00	5,000.00	692.60	692.60	4,307.40	13.85 %
01-6500-659204	Rope Rescue Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-6500-659205	Extrication Training	500.00	500.00	0.00	0.00	500.00	0.00 %
01-6500-659206	TRT Instructor Certification	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-6500-659208	Swift Water Training	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-6500-659209	SCBA Technician Training	1,500.00	1,500.00	0.00	34.00	1,466.00	2.27 %
01-6500-659300	Training Materials - Other	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-6500-659301	Rehab for Drills	400.00	400.00	26.88	537.93	-137.93	134.48 %
01-6500-659302	Materials for Drills	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
ExpCategory: 6590 - Training Total:		55,275.00	55,275.00	2,555.18	13,884.21	41,390.79	25.12 %
Department: 6500 - Operations Total:		159,476.00	159,476.00	13,520.95	45,200.39	114,275.61	28.34 %
Department: 6600 - Fleet Maintenance							
ExpCategory: 6640 - Supplies							
01-6600-664100	Fleet Maintenance Supplies	2,500.00	2,500.00	10.97	1,885.50	614.50	75.42 %
01-6600-664200	Fuel	72,500.00	72,500.00	0.00	27,652.37	44,847.63	38.14 %
01-6600-664800	Knox Box Supplies	750.00	750.00	0.00	426.58	323.42	56.88 %
ExpCategory: 6640 - Supplies Total:		75,750.00	75,750.00	10.97	29,964.45	45,785.55	39.56 %
ExpCategory: 6670 - Repair and Maintenance							
01-6600-667000	Repair and Maintenance - Other	5,682.00	5,682.00	0.00	0.00	5,682.00	0.00 %
01-6600-667100	Repair and Maintenance - Engines	39,500.00	39,500.00	0.00	0.00	39,500.00	0.00 %
01-6600-667109	2014 Rosenbauer	0.00	0.00	352.70	4,457.75	-4,457.75	0.00 %
01-6600-667110	2005 Crimson Spartan	0.00	0.00	0.00	678.11	-678.11	0.00 %
01-6600-667112	2020 Pierce Arrow XT Pumper	0.00	0.00	0.00	7,920.73	-7,920.73	0.00 %
01-6600-667113	2020 Pierce Arrow XT Pumper	0.00	0.00	459.90	6,159.42	-6,159.42	0.00 %
01-6600-667200	Repair and Maintenance - Water Te	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
01-6600-667201	2015 Freightliner	0.00	0.00	323.13	2,191.83	-2,191.83	0.00 %
01-6600-667205	2004 Freightliner	0.00	0.00	0.00	1,440.05	-1,440.05	0.00 %
01-6600-667206	2004 Freightliner	0.00	0.00	0.00	1,399.46	-1,399.46	0.00 %
01-6600-667300	Repair and Maintenance - Ambulan	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00 %
01-6600-667306	2008 Ford F-350	0.00	0.00	449.20	10,684.54	-10,684.54	0.00 %
01-6600-667307	2015 Dodge Ram	0.00	0.00	0.00	6,073.73	-6,073.73	0.00 %
01-6600-667308	2018 Dodge	0.00	0.00	411.66	3,481.84	-3,481.84	0.00 %
01-6600-667309	2021 Ford F-350	0.00	0.00	113.58	9,120.98	-9,120.98	0.00 %
01-6600-667400	Repair and Maintenance - Brush Tr	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-6600-667405	2005 Ford F-450	0.00	0.00	0.00	279.72	-279.72	0.00 %
01-6600-667410	2008 Ford F-550	0.00	0.00	50.00	132.35	-132.35	0.00 %
01-6600-667411	2018 Dodge Ram 4500	0.00	0.00	166.88	205.50	-205.50	0.00 %
01-6600-667413	2022 Ford F-550	0.00	0.00	0.00	268.47	-268.47	0.00 %
01-6600-667500	Repair and Maintenance - Administ	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00 %
01-6600-667508	2008 Chevrolet Tahoe	0.00	0.00	0.00	47.22	-47.22	0.00 %
01-6600-667511	2005 Dodge Ram 1/2 Ton	0.00	0.00	0.00	41.82	-41.82	0.00 %
01-6600-667512	2017 Dodge Ram 3/4 Ton	0.00	0.00	0.00	281.24	-281.24	0.00 %
01-6600-667513	2019 Dodge Ram 1500	0.00	0.00	0.00	11.07	-11.07	0.00 %
01-6600-667600	Repair and Maintenance - Trailers	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-6600-667602	2010 Light Tower	0.00	0.00	0.00	182.89	-182.89	0.00 %
01-6600-667700	Repair and Maintenance - Technical	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-6600-667702	2018 Polaris Ranger	0.00	0.00	0.00	170.95	-170.95	0.00 %
ExpCategory: 6670 - Repair and Maintenance Total:		96,682.00	96,682.00	2,327.05	55,229.67	41,452.33	57.13 %
Department: 6600 - Fleet Maintenance Total:		172,432.00	172,432.00	2,338.02	85,194.12	87,237.88	49.41 %
Department: 6700 - Wildland							
ExpCategory: 6740 - Supplies							
01-6700-674100	Miscellaneous Wildland Supplies	1,000.00	1,000.00	0.00	21.96	978.04	2.20 %
01-6700-674102	Goggles	100.00	100.00	0.00	0.00	100.00	0.00 %
01-6700-674105	Crew Boss Pants	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-6700-674106	Button Down Shirts	600.00	600.00	0.00	0.00	600.00	0.00 %
01-6700-674107	Brush Helmets	300.00	300.00	0.00	0.00	300.00	0.00 %
01-6700-674108	Gloves	250.00	250.00	0.00	0.00	250.00	0.00 %
01-6700-674110	Engine Packs	800.00	800.00	0.00	0.00	800.00	0.00 %
01-6700-674111	Hose	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
	ExpCategory: 6740 - Supplies Total:	5,750.00	5,750.00	0.00	21.96	5,728.04	0.38 %
	Department: 6700 - Wildland Total:	5,750.00	5,750.00	0.00	21.96	5,728.04	0.38 %
Department: 6800 - Communications							
ExpCategory: 6820 - Outside Services							
01-6800-682100	Dispatching Services	220,317.00	220,317.00	18,359.75	128,518.25	91,798.75	58.33 %
	ExpCategory: 6820 - Outside Services Total:	220,317.00	220,317.00	18,359.75	128,518.25	91,798.75	58.33 %
ExpCategory: 6830 - Memberships / Subscriptions							
01-6800-683200	Jerome Historical Society Lease	2,415.00	2,415.00	0.00	2,400.00	15.00	99.38 %
01-6800-683300	Active 9-1-1	950.00	950.00	0.00	919.55	30.45	96.79 %
01-6800-683400	Sierra Wireless	1,500.00	1,500.00	0.00	304.43	1,195.57	20.30 %
	ExpCategory: 6830 - Memberships / Subscriptions Total:	4,865.00	4,865.00	0.00	3,623.98	1,241.02	74.49 %
ExpCategory: 6840 - Supplies							
01-6800-684100	Communications Supplies	2,750.00	2,750.00	313.92	2,288.84	461.16	83.23 %
01-6800-684101	Batteries	1,705.00	1,705.00	41.06	306.83	1,398.17	18.00 %
01-6800-684104	Mobile Radios	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00 %
	ExpCategory: 6840 - Supplies Total:	7,855.00	7,855.00	354.98	2,595.67	5,259.33	33.04 %
ExpCategory: 6860 - Utilities							
01-6800-686100	Cell Phones	13,800.00	13,800.00	1,663.11	7,780.78	6,019.22	56.38 %
	ExpCategory: 6860 - Utilities Total:	13,800.00	13,800.00	1,663.11	7,780.78	6,019.22	56.38 %
ExpCategory: 6870 - Repair and Maintenance							
01-6800-687100	Communications Equipment R&M	4,326.00	4,326.00	0.00	0.00	4,326.00	0.00 %
01-6800-687200	Pager R&M	464.00	464.00	0.00	0.00	464.00	0.00 %
	ExpCategory: 6870 - Repair and Maintenance Total:	4,790.00	4,790.00	0.00	0.00	4,790.00	0.00 %
ExpCategory: 6890 - Training							
01-6800-689100	Registration Fees	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00 %
01-6800-689200	Travel Expenses	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00 %
	ExpCategory: 6890 - Training Total:	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
	Department: 6800 - Communications Total:	254,827.00	254,827.00	20,377.84	142,518.68	112,308.32	55.93 %
Department: 7000 - Grants							
ExpCategory: 5000 - Salaries and Wages							
01-7000-503200	Firefighters	128,739.00	128,739.00	0.00	0.00	128,739.00	0.00 %
01-7000-505000	FLSA Overtime	10,895.00	10,895.00	0.00	0.00	10,895.00	0.00 %
01-7000-507000	Medic Differential	21,134.00	21,134.00	0.00	0.00	21,134.00	0.00 %
01-7000-509000	Holiday Pay	6,146.00	6,146.00	0.00	0.00	6,146.00	0.00 %
	ExpCategory: 5000 - Salaries and Wages Total:	166,914.00	166,914.00	0.00	0.00	166,914.00	0.00 %
ExpCategory: 5110 - Employment Taxes							
01-7000-511600	Medicare	2,422.00	2,422.00	0.00	0.00	2,422.00	0.00 %
01-7000-511700	Unemployment	17.00	17.00	0.00	0.00	17.00	0.00 %
01-7000-511800	Worker's Compensation	15,563.00	15,563.00	0.00	0.00	15,563.00	0.00 %
	ExpCategory: 5110 - Employment Taxes Total:	18,002.00	18,002.00	0.00	0.00	18,002.00	0.00 %
ExpCategory: 5120 - Retirement Benefits							
01-7000-512200	PSPRS Retirement	15,957.00	15,957.00	0.00	0.00	15,957.00	0.00 %
01-7000-512201	PSPRS Cancer Insurance	150.00	150.00	0.00	0.00	150.00	0.00 %
01-7000-512202	PSPRS Defined Contribution	5,007.00	5,007.00	0.00	0.00	5,007.00	0.00 %
	ExpCategory: 5120 - Retirement Benefits Total:	21,114.00	21,114.00	0.00	0.00	21,114.00	0.00 %
ExpCategory: 5150 - Health Benefits							
01-7000-515010	Health Insurance	38,470.00	38,470.00	0.00	0.00	38,470.00	0.00 %
01-7000-515011	Dental Insurance	2,520.00	2,520.00	0.00	0.00	2,520.00	0.00 %
01-7000-515012	Vision Insurance	495.00	495.00	0.00	0.00	495.00	0.00 %

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01-7000-515013 Life Insurance	187.00	187.00	0.00	0.00	187.00	0.00 %
01-7000-515014 Health Savings Account Contributio	13,125.00	13,125.00	0.00	0.00	13,125.00	0.00 %
01-7000-515015 Employer Funded Contributions	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
01-7000-517005 New Hire Physicals	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
01-7000-517006 New Hire Exams	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
ExpCategory: 5150 - Health Benefits Total:	64,697.00	64,697.00	0.00	0.00	64,697.00	0.00 %
ExpCategory: 5180 - Uniforms						
01-7000-518001 New Hire Suppression Uniforms	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
ExpCategory: 5180 - Uniforms Total:	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
ExpCategory: 6590 - Training						
01-7000-659113 Fire Academy	14,250.00	14,250.00	0.00	0.00	14,250.00	0.00 %
ExpCategory: 6590 - Training Total:	14,250.00	14,250.00	0.00	0.00	14,250.00	0.00 %
ExpCategory: 7110 - AFG Grant Match Requirements						
01-7000-711000 AFG Grant Match Requirements	15,999.00	15,999.00	0.00	2,840.55	13,158.45	17.75 %
ExpCategory: 7110 - AFG Grant Match Requirements Total:	15,999.00	15,999.00	0.00	2,840.55	13,158.45	17.75 %
ExpCategory: 7200 - AZ GOHS Grants						
01-7000-721000 GOHS Car Seat Grants	8,619.00	8,619.00	0.00	12,332.03	-3,713.03	143.08 %
ExpCategory: 7200 - AZ GOHS Grants Total:	8,619.00	8,619.00	0.00	12,332.03	-3,713.03	143.08 %
ExpCategory: 7500 - Arizona State Grants						
01-7000-750000 Arizona State Grants	0.00	0.00	2,158.64	2,158.64	-2,158.64	0.00 %
ExpCategory: 7500 - Arizona State Grants Total:	0.00	0.00	2,158.64	2,158.64	-2,158.64	0.00 %
ExpCategory: 7900 - Unanticipated Grants						
01-7000-790000 Unanticipated Grant Expenses	250,000.00	250,000.00	0.00	178,192.00	71,808.00	71.28 %
ExpCategory: 7900 - Unanticipated Grants Total:	250,000.00	250,000.00	0.00	178,192.00	71,808.00	71.28 %
ExpCategory: 7910 - Unanticipated Grant Match Requi						
01-7000-791000 Unanticipated Grant Match Requi	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
ExpCategory: 7910 - Unanticipated Grant Match Requi Total:	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
Department: 7000 - Grants Total:	575,695.00	575,695.00	2,158.64	195,523.22	380,171.78	33.96 %
Department: 8000 - Debt Service						
ExpCategory: 8900 - Debt Service						
01-8000-891000 Principal Payments	440,000.00	440,000.00	39,018.07	39,018.07	400,981.93	8.87 %
01-8000-892000 Interest Payments	206,911.00	206,911.00	1,838.55	105,294.15	101,616.85	50.89 %
ExpCategory: 8900 - Debt Service Total:	646,911.00	646,911.00	40,856.62	144,312.22	502,598.78	22.31 %
Department: 8000 - Debt Service Total:	646,911.00	646,911.00	40,856.62	144,312.22	502,598.78	22.31 %
Department: 9000 - Other Financing Uses						
ExpCategory: 9200 - Op Transfers Out - Capital Fund						
01-9000-920000 Op Transfers Out - Capital Fund	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
ExpCategory: 9200 - Op Transfers Out - Capital Fund Total:	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
ExpCategory: 9400 - Op Transfers Out - Employee Ben						
01-9000-940000 Op Transfers Out - Employee Ben	20,000.00	20,000.00	20,000.00	20,000.00	0.00	100.00 %
ExpCategory: 9400 - Op Transfers Out - Employee Ben Total:	20,000.00	20,000.00	20,000.00	20,000.00	0.00	100.00 %
ExpCategory: 9900 - Contingency						
01-9000-990000 Contingency	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
ExpCategory: 9900 - Contingency Total:	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Department: 9000 - Other Financing Uses Total:	878,819.00	878,819.00	628,819.00	628,819.00	250,000.00	71.55 %
Expense Total:	9,234,548.00	9,234,548.00	1,212,113.92	4,745,949.79	4,488,598.21	51.39 %
Fund: 01 - General Fund Surplus (Deficit):	0.00	0.00	-807,670.77	670,732.46	670,732.46	0.00 %

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Fund: 02 - Capital Projects Fund						
Revenue						
RevCategory: 4500 - Other Income						
02-451000 Interest Income	4,000.00	4,000.00	12,275.31	71,794.95	67,794.95	1,794.87 %
02-453000 Sale of Surplus Property	4,000.00	4,000.00	0.00	585.00	-3,415.00	14.63 %
RevCategory: 4500 - Other Income Total:	8,000.00	8,000.00	12,275.31	72,379.95	64,379.95	904.75 %
RevCategory: 4900 - Other Financing Sources						
02-491000 Operating Transfers In - General	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
RevCategory: 4900 - Other Financing Sources Total:	608,819.00	608,819.00	608,819.00	608,819.00	0.00	100.00 %
Revenue Total:	616,819.00	616,819.00	621,094.31	681,198.95	64,379.95	110.44 %
Expense						
Department: 8000 - Debt Service						
ExpCategory: 8300 - Building Maintenance Equipment						
02-8000-837031 Station 31	75,000.00	75,000.00	0.00	512.24	74,487.76	0.68 %
02-8000-837032 Station 32	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
02-8000-837036 Station 36	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
ExpCategory: 8300 - Building Maintenance Equipment Total:	135,000.00	135,000.00	0.00	512.24	134,487.76	0.38 %
ExpCategory: 8400 - EMS Services Equipment						
02-8000-844002 Monitor / Defibrillator	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
02-8000-844003 Gurneys	30,000.00	30,000.00	0.00	30,635.31	-635.31	102.12 %
ExpCategory: 8400 - EMS Services Equipment Total:	230,000.00	230,000.00	0.00	30,635.31	199,364.69	13.32 %
ExpCategory: 8500 - Operations Equipment						
02-8000-854100 Firefighting Equipment	47,239.00	47,239.00	15,218.50	15,218.50	32,020.50	32.22 %
02-8000-854600 TRT Equipment	58,994.00	58,994.00	40,037.77	56,505.70	2,488.30	95.78 %
ExpCategory: 8500 - Operations Equipment Total:	106,233.00	106,233.00	55,256.27	71,724.20	34,508.80	67.52 %
ExpCategory: 8600 - Fleet Maintenance Equipment						
02-8000-867107 Administrative Vehicles	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00 %
ExpCategory: 8600 - Fleet Maintenance Equipment Total:	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00 %
ExpCategory: 8800 - Communications Equipment						
02-8000-884001 Radio Infrastructure	32,000.00	32,000.00	7,014.95	7,014.95	24,985.05	21.92 %
ExpCategory: 8800 - Communications Equipment Total:	32,000.00	32,000.00	7,014.95	7,014.95	24,985.05	21.92 %
Department: 8000 - Debt Service Total:	743,233.00	743,233.00	62,271.22	109,886.70	633,346.30	14.78 %
Department: 9000 - Other Financing Uses						
ExpCategory: 9100 - Operating Transfers Out						
02-9000-910000 Operating Transfers Out - General F	28,499.00	28,499.00	0.00	0.00	28,499.00	0.00 %
ExpCategory: 9100 - Operating Transfers Out Total:	28,499.00	28,499.00	0.00	0.00	28,499.00	0.00 %
Department: 9000 - Other Financing Uses Total:	28,499.00	28,499.00	0.00	0.00	28,499.00	0.00 %
Expense Total:	771,732.00	771,732.00	62,271.22	109,886.70	661,845.30	14.24 %
Fund: 02 - Capital Projects Fund Surplus (Deficit):	-154,913.00	-154,913.00	558,823.09	571,312.25	726,225.25	-368.80 %

Monthly Financials - Detail

For Fiscal: 2023-2024 Period Ending: 01/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 03 - Wildland Fund						
Revenue						
RevCategory: 4200 - Intergovernmental Revenues						
03-421000 Wildland Revenues	300,000.00	300,000.00	0.00	137,508.71	-162,491.29	45.84 %
RevCategory: 4200 - Intergovernmental Revenues Total:	300,000.00	300,000.00	0.00	137,508.71	-162,491.29	45.84 %
RevCategory: 4500 - Other Income						
03-451000 Interest Income	600.00	600.00	1,415.67	8,327.79	7,727.79	1,387.97 %
RevCategory: 4500 - Other Income Total:	600.00	600.00	1,415.67	8,327.79	7,727.79	1,387.97 %
Revenue Total:	300,600.00	300,600.00	1,415.67	145,836.50	-154,763.50	48.52 %
Expense						
Department: 5000 - Personnel Expenses						
ExpCategory: 5000 - Salaries and Wages						
03-5000-505000 FLSA Overtime	4,000.00	4,000.00	0.00	1,713.30	2,286.70	42.83 %
03-5000-506000 Wildland Deployment Overtime	60,000.00	60,000.00	0.00	29,258.02	30,741.98	48.76 %
03-5000-506001 Wildland Backfill Overtime	60,000.00	60,000.00	0.00	25,439.12	34,560.88	42.40 %
03-5000-507000 Medic Pay	11,500.00	11,500.00	0.00	4,482.80	7,017.20	38.98 %
03-5000-508000 Wildland Wages	46,000.00	46,000.00	0.00	17,128.24	28,871.76	37.24 %
ExpCategory: 5000 - Salaries and Wages Total:	181,500.00	181,500.00	0.00	78,021.48	103,478.52	42.99 %
Department: 5000 - Personnel Expenses Total:	181,500.00	181,500.00	0.00	78,021.48	103,478.52	42.99 %
Department: 5100 - Employee Benefits						
ExpCategory: 5110 - Employment Taxes						
03-5100-511600 Medicare	2,632.00	2,632.00	-0.10	1,123.43	1,508.57	42.68 %
03-5100-511700 Unemployment	0.00	0.00	0.00	0.30	-0.30	0.00 %
03-5100-511800 Workers Compensation Insurance	17,134.00	17,134.00	0.00	0.00	17,134.00	0.00 %
ExpCategory: 5110 - Employment Taxes Total:	19,766.00	19,766.00	-0.10	1,123.73	18,642.27	5.69 %
ExpCategory: 5120 - Retirement Benefits						
03-5100-512200 PSPRS Retirement	27,062.00	27,062.00	0.00	10,030.25	17,031.75	37.06 %
03-5100-512202 PSPRS Defined Contribution	0.00	0.00	0.00	1,291.66	-1,291.66	0.00 %
ExpCategory: 5120 - Retirement Benefits Total:	27,062.00	27,062.00	0.00	11,321.91	15,740.09	41.84 %
Department: 5100 - Employee Benefits Total:	46,828.00	46,828.00	-0.10	12,445.64	34,382.36	26.58 %
Department: 6700 - Wildland						
ExpCategory: 6720 - Outside Services						
03-6700-672100 Revenue Sharing	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
ExpCategory: 6720 - Outside Services Total:	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
ExpCategory: 6740 - Supplies						
03-6700-674100 Miscellaneous Wildland Supplies	10,000.00	10,000.00	0.00	575.09	9,424.91	5.75 %
03-6700-674101 Power Equipment	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
03-6700-674102 Goggles	50.00	50.00	0.00	0.00	50.00	0.00 %
03-6700-674105 Crew Boss Pants	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
03-6700-674106 Button Down Shirts	500.00	500.00	0.00	0.00	500.00	0.00 %
03-6700-674108 Gloves	150.00	150.00	0.00	0.00	150.00	0.00 %
03-6700-674110 Engine Packs	400.00	400.00	0.00	0.00	400.00	0.00 %
03-6700-674111 Hose	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
03-6700-674200 Fuel	14,000.00	14,000.00	0.00	2,421.61	11,578.39	17.30 %
03-6700-674300 Deployment Expenses	20,000.00	20,000.00	0.00	9,928.65	10,071.35	49.64 %
ExpCategory: 6740 - Supplies Total:	49,300.00	49,300.00	0.00	12,925.35	36,374.65	26.22 %
ExpCategory: 6770 - Repair and Maintenance						
03-6700-677100 Engine Repair and Maintenance	8,000.00	8,000.00	0.00	23.35	7,976.65	0.29 %
03-6700-677200 Water Tender Repair and Maintena	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
03-6700-677300 Ambulance Repair and Maintenan	2,000.00	2,000.00	0.00	184.43	1,815.57	9.22 %
ExpCategory: 6770 - Repair and Maintenance Total:	17,000.00	17,000.00	0.00	207.78	16,792.22	1.22 %
ExpCategory: 6790 - Training						
03-6700-679100 Registration Fees	1,972.00	1,972.00	255.00	595.00	1,377.00	30.17 %
03-6700-679101 Wildland Refresher Training	500.00	500.00	0.00	0.00	500.00	0.00 %

Monthly Financials - Detail

For Fiscal: 2023-2024 Period Ending: 01/31/2024

[03-6700-679200](#)

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Travel Expenses	1,500.00	1,500.00	0.00	469.94	1,030.06	31.33 %
ExpCategory: 6790 - Training Total:	3,972.00	3,972.00	255.00	1,064.94	2,907.06	26.81 %
Department: 6700 - Wildland Total:	72,272.00	72,272.00	255.00	14,198.07	58,073.93	19.65 %
Expense Total:	300,600.00	300,600.00	254.90	104,665.19	195,934.81	34.82 %
Fund: 03 - Wildland Fund Surplus (Deficit):	0.00	0.00	1,160.77	41,171.31	41,171.31	0.00 %

Monthly Financials - Detail

For Fiscal: 2023-2024 Period Ending: 01/31/2024

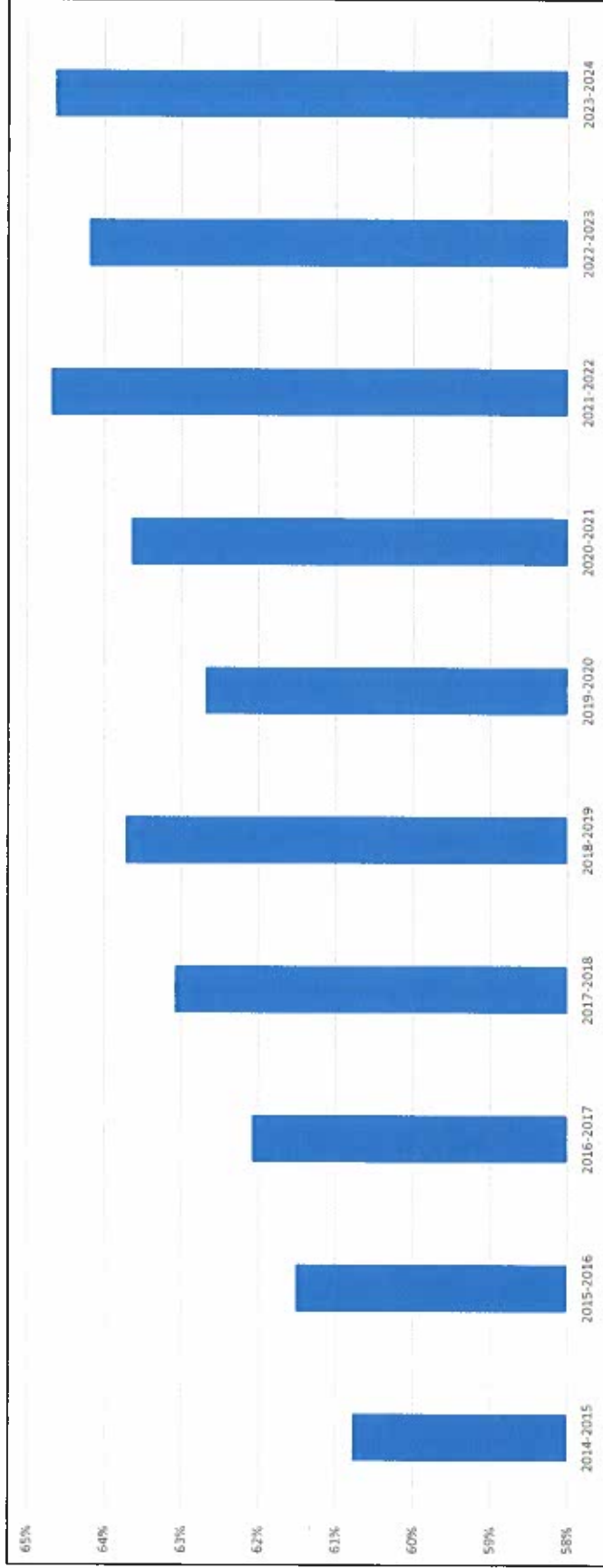
	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 04 - Employee Benefit Liability Fund						
Revenue						
RevCategory: 4500 - Other Income						
04-451000	Interest Income	800.00	800.00	1,184.41	6,897.58	6,097.58 862.20 %
	RevCategory: 4500 - Other Income Total:	800.00	800.00	1,184.41	6,897.58	6,097.58 862.20 %
RevCategory: 4900 - Other Financing Sources						
04-491000	Operating Transfers In - General	20,000.00	20,000.00	20,000.00	20,000.00	0.00 100.00 %
	RevCategory: 4900 - Other Financing Sources Total:	20,000.00	20,000.00	20,000.00	20,000.00	0.00 100.00 %
	Revenue Total:	20,800.00	20,800.00	21,184.41	26,897.58	6,097.58 129.32 %
Expense						
Department: 9000 - Other Financing Uses						
ExpCategory: 9100 - Operating Transfers Out						
04-9000-910000	Operating Transfers Out - General F	68,872.00	68,872.00	0.00	0.00	68,872.00 0.00 %
	ExpCategory: 9100 - Operating Transfers Out Total:	68,872.00	68,872.00	0.00	0.00	68,872.00 0.00 %
	Department: 9000 - Other Financing Uses Total:	68,872.00	68,872.00	0.00	0.00	68,872.00 0.00 %
	Expense Total:	68,872.00	68,872.00	0.00	0.00	68,872.00 0.00 %
	Fund: 04 - Employee Benefit Liability Fund Surplus (Deficit):	-48,072.00	-48,072.00	21,184.41	26,897.58	74,969.58 -55.95 %
	Report Surplus (Deficit):	-202,985.00	-202,985.00	-226,502.50	1,310,113.60	1,513,098.60 -645.42 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	0.00	0.00	-807,670.77	670,732.46	670,732.46
02 - Capital Projects Fund	-154,913.00	-154,913.00	558,823.09	571,312.25	726,225.25
03 - Wildland Fund	0.00	0.00	1,160.77	41,171.31	41,171.31
04 - Employee Benefit Liability Fur	-48,072.00	-48,072.00	21,184.41	26,897.58	74,969.58
Report Surplus (Deficit):	-202,985.00	-202,985.00	-226,502.50	1,310,113.60	1,513,098.60

Property Tax Collection Comparison

Amounts are Based on Percentage of Year-to-Date Cash Collections of Each Fiscal Year



	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August	\$ -	\$ 404	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -
September	\$ 322,957	\$ 306,152	\$ 243,801	\$ 207,578	\$ 38,449	\$ 31,337	\$ 3,242	\$ 57,452	\$ 48,162	\$ 63,460
October	\$ 1,503,875	\$ 1,536,196	\$ 1,299,477	\$ 2,156,981	\$ 2,067,401	\$ 2,313,879	\$ 2,220,504	\$ 2,457,629	\$ 2,527,752	\$ 2,822,625
November	\$ 1,731,611	\$ 1,788,639	\$ 2,351,720	\$ 2,527,582	\$ 2,707,548	\$ 2,821,010	\$ 2,844,398	\$ 3,041,337	\$ 3,233,976	\$ 3,430,364
December	\$ 1,972,041	\$ 2,055,076	\$ 2,684,217	\$ 2,844,031	\$ 3,060,985	\$ 3,202,562	\$ 3,395,383	\$ 3,566,373	\$ 3,766,260	\$ 3,968,747
January	\$ 2,060,465	\$ 2,131,593	\$ 2,828,457	\$ 3,032,031	\$ 3,218,979	\$ 3,344,744	\$ 3,567,442	\$ 3,796,713	\$ 3,975,777	\$ 4,245,184
February	\$ 2,116,697	\$ 2,204,610	\$ 2,910,444	\$ 3,122,207	\$ 3,293,902	\$ 3,444,043	\$ 3,628,234	\$ 3,861,879	\$ 4,043,647	\$ -
March	\$ 2,229,446	\$ 2,321,572	\$ 3,106,878	\$ 3,288,786	\$ 3,486,782	\$ 3,624,820	\$ 3,776,013	\$ 3,992,859	\$ 4,162,380	\$ -
April	\$ 3,084,015	\$ 3,184,208	\$ 4,147,184	\$ 4,310,164	\$ 4,683,139	\$ 4,847,381	\$ 5,070,953	\$ 5,324,021	\$ 5,701,459	\$ -
May	\$ 3,199,056	\$ 3,310,982	\$ 4,377,924	\$ 4,610,676	\$ 4,918,243	\$ 5,103,500	\$ 5,324,494	\$ 5,625,032	\$ 5,983,564	\$ -
June	\$ 3,397,974	\$ 3,374,719	\$ 4,537,670	\$ 4,769,434	\$ 5,132,538	\$ 5,276,536	\$ 5,548,479	\$ 5,877,406	\$ 6,185,371	\$ -
	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	10%	9%	5%	4%	4%	1%	0%	1%	1%	1%
	44%	44%	29%	45%	45%	43%	40%	42%	42%	43%
	51%	52%	52%	53%	54%	53%	51%	52%	52%	52%
	58%	59%	59%	59%	61%	60%	61%	61%	61%	60%
	61%	62%	62%	63%	64%	63%	64%	65%	65%	65%
	62%	64%	64%	65%	65%	65%	65%	66%	66%	66%
	66%	67%	68%	68%	69%	68%	67%	67%	67%	67%
	91%	92%	91%	90%	93%	91%	90%	91%	92%	92%
	94%	96%	96%	96%	97%	96%	95%	96%	96%	97%
	100%	97%	100%	99%	102%	99%	99%	99%	100%	100%

Verde Valley Fire District

Ambulance Billing Report

FY 2023-2024

Month	Billable Transports	Beginning Accounts Receivable	Amount Billed	Payments Collected	In-District Write Off	Insurance Contractual Adjustments	Ending Accounts Receivable
JUL	86	\$ 629,930.98	\$ 150,127.18	\$ 89,519.99	\$ 11,475.38	\$ 103,244.09	\$ 575,818.70
AUG	113	\$ 575,818.70	\$ 193,588.16	\$ 72,037.40	\$ 25,330.55	\$ 75,674.83	\$ 596,364.08
SEP	98	\$ 596,364.08	\$ 171,805.69	\$ 79,246.97	\$ 15,421.06	\$ 87,109.03	\$ 586,392.71
OCT	94	\$ 586,392.71	\$ 164,953.43	\$ 78,548.53	\$ 8,053.58	\$ 75,437.94	\$ 589,306.09
NOV	91	\$ 589,306.09	\$ 160,009.81	\$ 82,147.40	\$ 20,473.37	\$ 82,360.70	\$ 564,334.43
DEC	120	\$ 564,334.43	\$ 216,291.50	\$ 77,250.33	\$ 14,259.80	\$ 57,249.98	\$ 631,865.82
JAN	130	\$ 631,865.82	\$ 227,537.94	\$ 78,770.79	\$ 29,242.51	\$ 106,271.65	\$ 645,118.81
FEB		\$ 645,118.81					\$ 645,118.81
MAR		\$ 645,118.81					\$ 645,118.81
APR		\$ 645,118.81					\$ 645,118.81
MAY		\$ 645,118.81					\$ 645,118.81
JUN		\$ 645,118.81					\$ 645,118.81

Totals: 732 \$ 1,284,313.71 \$ 557,521.41 \$ 124,256.25 \$ 587,348.22

LESS: Allowance for Doubtful Accounts \$ 518,481.87

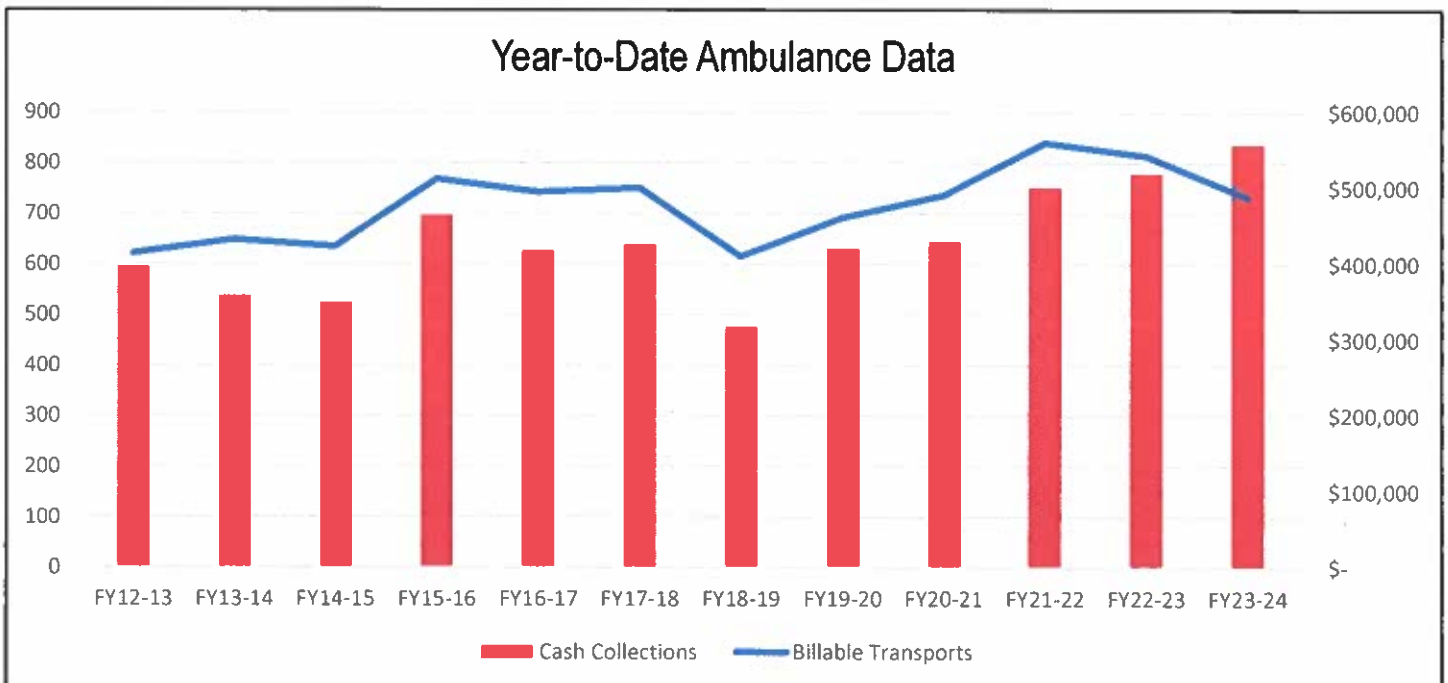
Net Ambulance Billing Receivable (per Balance Sheet): \$ 126,636.94

Amount of Ending Accounts Receivable Balance at Collections: **\$354,747.98**

Cash Collection Rate AFTER Adjustments: 97%

Collection Rate BEFORE Adjustments: 43%

Write-Off Rate: 10%



Verde Valley Fire District FY2023-2024

Estimated Wildland Deployment Revenue

Date Deployed	Date Returned	Fire Name	Incident Number	Request #	State	Amount Invoiced	Invoice Date	Invoice Number	Date Money Received	Amount Received
7/23/2023	7/31/2023	Grapevine	AZ-PNF-000991	O-3	AZ	\$ 20,483.27	9/28/2023	2023-VEV-0007	10/11/2023	\$ 20,483.27
8/7/2023	8/12/2023	Brady	AZ-A4S-231468	O-9	AZ	\$ 12,114.99	10/3/2023	2023-VEV-0006	10/16/2023	\$ 12,114.99
8/7/2023	8/18/2023	Black Feather	NM-SNF-000345	O-8.57	NM	\$ 13,049.05	9/28/2023	2023-VEV-0005	10/12/2023	\$ 13,049.05
8/25/2023	9/11/2023	Lookout	OR-WIF-230327	E421	OR	\$ 40,340.33	9/28/2023	2023-VEV-0008	10/12/2023	\$ 40,340.33
10/14/2023	10/14/2023	2023 OSC Equipment / Crews Preposition	CA-OSCC-000003	E-171	CA	\$ 613.45	11/3/2023	2023-VEV-0009	11/15/2023	\$ 613.45
10/14/2023	10/31/2023	2023 ANF/OSC Preposition	CA-ANF-000213	E-10	CA	\$ 50,907.62	11/3/2023	2023-VEV-0010	11/15/2023	\$ 50,907.62
						Total Invoiced	\$ 137,508.71			
						Total Collected to date	\$ 137,508.71			
						Balance Due	\$ -			



Verde Valley Fire District Fire Board Agenda Report

Subject: Fire Inspector Report	Board Meeting Date: February 27 th , 2024
Action Required: <input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Rick Lopez, Fire Inspector Date Submitted: February 12 th , 2024

<p>Agenda Title: Fire Inspector Monthly Report</p> <p>There is the potential for many projects currently being addressed by the Fire Prevention Division to cover multiple months. These range from commercial and residential construction, scheduled and follow-up inspections and proposed projects still in the preliminary stages, complaints, and their follow-up as well as general questions.</p> <p>Statistics: New Permits -- 6 Complaints – 1 total 0-Invalid, 1-Referred to County. General and Final Inspections – 13 General correspondence including site visits, emails, phone calls, and letters – 25+ Plan reviews -- 2 Preliminary Code Reviews – 2 Variances for Hot Work and Burns Outside Regulation - Awarded -- 1 Knox Box Installs – 0 Car Seat – 12 Installs</p> <p>Significant projects pending are:</p> <ul style="list-style-type: none">- Ashley is working on getting certified to certify new technicians.- I am currently working on developing Prevention SOPs to provide consistent processes while performing prevention-based duties. I recently found a resource on the internet that I feel is going to expedite this process.- Clarkdale projects are the following Taawaki Inn (Sprinklers inspections done), Clarkdale Apartments (Planning stages), Highlands at Clarkdale (Pre- Plan stage)- Cornville projects are the following Desert Star Elementary (Construction soon to start), Sedona Sanctuary (Plans sent back for edits), Rancho Almasomos (Pre-planning).- Verde Valley projects are the following Genesis Worldwide (Completing inspection and permits). <p>General Info:</p> <ul style="list-style-type: none">- Attend Verde Valley Fire Marshal meeting- Attend Fire Inspector International Code Counsel class in Bullhead City- Attend Clarkdale Apartments preplan meeting.- Attend Emergency Evacuation Plans meeting for the Eastern part of Yavapai County- Station 31 crews, Ashley and myself had a PE class with students from Mt. View Elementary.- Assisted Copper Canyon with a fire investigation.- Installed smoke alarms into a residents home.- Station 31 crews delivered flowers to residents at Gracies Granny's for Valentines Day.
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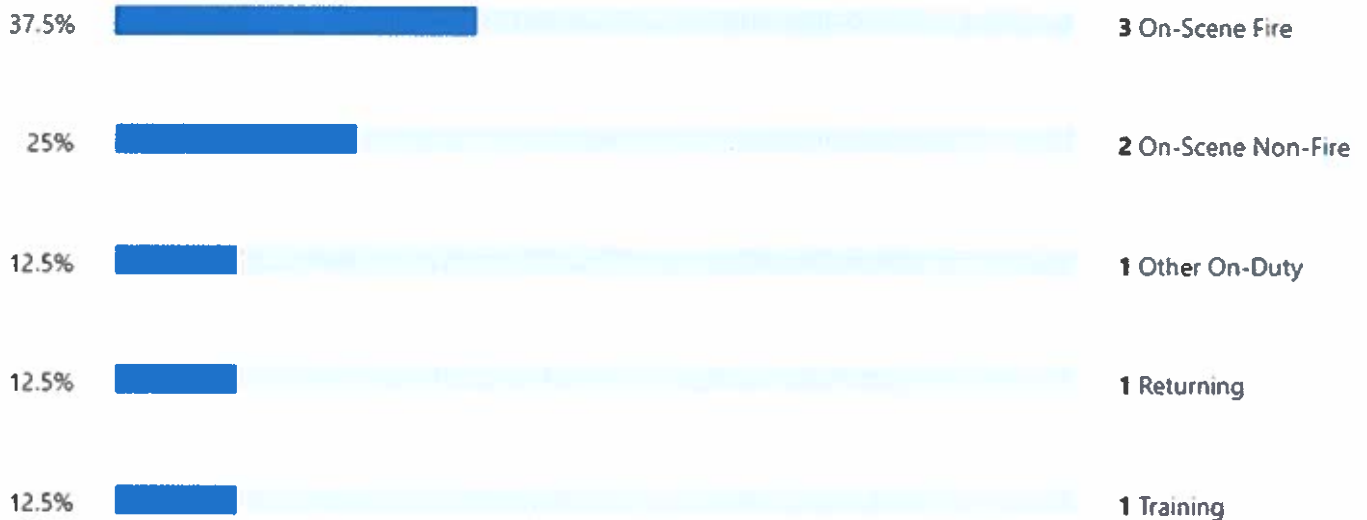
Verde Valley Fire District Fire Board Agenda Report

Subject: Chief's Report	Board Meeting Date: January 23, 2024
Action Required: <input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information, Discussion and Possible Action <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: January 18, 2024

LODD:

For the year 2024 there has been 8 LODD.

Type of duty



Meetings and Events:

Feb	1	AFDA Board of Directors Meeting
	6	Wildfire Mitigation & Management Commission Briefing
	6	Joint Statement Final Review AFCA/AFDA/PFFA
	7	Verde Valley Fire EMS Chiefs Meeting
	8	AFSI
	12	AFG Grant Meeting
	12	PFFA Health Trust Meeting
	12	ISO Retrogression Call
	13	CEOP Executive Panel
	14	VVFD A-Shift Station Visits
	14	CCFMD Benefits Discussion
	16	DFFM Conference Call
	20	Meeting with Start Moving On (Metal Health)
	21	Securis Board Meeting
	21	CCFMD Board Meeting
	22	CCFMD Labor/Management Retreat
	26	VVFD/CCFMD Wildland Meeting for the upcoming season
	26	CCFMD A-Shift Crew Meetings
	27	CAFMA Capt. Academy Executive Panel
	27	VVFD Board Meeting
	28	VVFD B-Shift Station Visits

Human Resources:

The engineers' testing process took place Feb 20 and 21. The list will be good for two years.

Finance/Grants

DFFM grant was submitted for a tactical tender. Application reviews will begin the first week of March.

The district's NAV was provided by the Yavapai County Assessor's office and the district increased 6.69%. New homes were the driver for the NAV to exceed the 5% cap.

For the second year in a row, VVFD received the Distinguished Budget Presentation Award.

The budget process and MOU negotiation have begun. We are having an internal budget kickoff meeting on March 4 with the program managers and labor.

The district will be releasing an RFP for ambulance billing services in March.

Special Projects/Other:

The engine that the board approved was ordered and we were given a delivery date of 45 – 50 months.

The ambulance that was approved by the board was ordered and we were given a delivery date of 18 – 20 months.

We have a draft MOU for CRR services with the other Fire Districts in the Verde Valley. We are waiting on comments from Sedona Fire, and we will bring it before the board for discussion.

All staff vehicles that were ordered now have production dates in February and March. Delivery will be late March and April.

Wildland Assignments / Mutual Aid

None

Out-of-District Calls

For January, we had one (1) OOD response.

- The resident was billed, but no payment has been received.

County and State Updates

56th Arizona Legislature – 2nd Regular Session: Today is the 43rd day of the legislative session with a total of 1,629 bills filed. Last week was the final week of committee hearings for bills in their originating body. More than half of the 1,629 bills introduced for the session are now dead for lack of a committee hearing. This week is crossover week, where the House and Senate will work to move the remaining bills to the other body. The only committees meeting this week are Rules and Appropriations. A majority of the legislature's work this week will be floor sessions. House and Senate floor calendars are posted daily and subject to change. There are a number of bills with direct fire service impact which are slated for Rules hearing, caucus and then on to consideration by the full body on the floor of the House or Senate (*see the select bill list below for scheduled hearings*).

ADHS Update on Ambulance Rulemaking: ADHS has submitted a Notice of Final Rulemaking to the Governor's Regulatory Review Council (GRRC) and has confirmed that the ground ambulance rulemaking will be reviewed during the GRRC Study Session on February 27, 2024, and then at the GRRC Council Meeting on March 5, 2024. Until the new rules receive approval from GRRC, the existing rules remain in effect. Draft rules and additional information concerning the ongoing rulemaking process can be found [here](#).

Arizona Politics & the Legislature: For a recap of the past week and a look at the week ahead in Arizona politics and at the legislature, see the enclosed February 16 Legislative Update, courtesy of AFDA lobbyist, James Candland, Clarus Consulting.

56th Arizona Legislature – 2nd Regular Session – Select Bills of Interest

To date a total of 1,629 bills have been posted. Select bills of interest for the fire service are listed below. The Fire Service Bill Tracking report (*67 bills total*) is enclosed, identifying bills which may directly or indirectly impact Arizona's fire services. Bills are listed with last action, next action, and scheduled hearings for the week. All committee and floor hearings are live streamed at [Az Capitol Television](#).

HB2012 - Department of forestry; continuation – (AFDA Position: **SUPPORT**) Sponsor: Rep. Gail Griffin (R-19, Hereford) Pursuant to section 41-2955, subsection B, Arizona Revised Statutes, the legislature continues the Arizona department of forestry and fire management to provide resources for the prevention and suppression of wildland fires on state land and private property located outside of cities and towns. **LAST:** 2/12 PASSED House LARA 9-0. **NEXT:** Rules Hearing – TBD.

HB2066 - Behavioral health transportation; providers; technicians – (AFDA Position: **NEUTRAL**) Sponsor: Rep. Selina Bliss (R-1, Prescott) Establishes a new system for the transport and treatment of behavioral health patients which

includes AHCCCS payment for services by an authorized provider. Establishes a Behavioral Health Transportation Advisory Committee to advise on rulemaking and policy development. **LAST:** Withdrawn from House HHS. **NEXT:** **DEAD.**

HB2148 - Fire protection systems; inspection – (AFDA Position: **NEUTRAL**) Sponsor: Rep. David Cook (R-7, Globe) Requires that inspections of fire protection systems that include fire dampers, smoke dampers or a combination of fire and smoke dampers shall be performed by persons certified by any entity accredited by the American National Standards Institute to perform such inspections. **LAST:** 2/5 PASSED House Third Read 47-10. **NEXT:** ready for the Senate.

HB2274 - Firefighters; peace officers; PTSD; coverage - (AFDA Position: **NEUTRAL with adopted Committee amendments**) Sponsor: Rep. David Marshall, Sr. (R-7, Snowflake) (*NOTE: SB1677 is being run as a mirror to HB2274 and is scheduled for hearing Tuesday in Senate APPROPS*) Requires employers to provide workers' compensation coverage to "firefighters" (defined) and "certified peace officers" (defined) who have been diagnosed with Post Traumatic Stress Disorder that includes a treatment protocol by methylenedioxymethamphetamine-assisted therapy as prescribed by their "health care provider" (defined.) **LAST:** 2/19 PASSED House Rules C&P. **NEXT:** **HEARING – 02/19/2024, 1:15 PM - House COW, Floor.**

HB2290 - Certificates of operation; interfacility transfers – (AFDA Position: **OPPOSED**) Sponsor: Rep. Alexander Kolodin (R-3, Scottsdale) Exempts hospital-based ambulance services from the current CON requirements for interfacility ambulance transport and establishes alternate regulatory requirements for these services. **LAST:** 2/14 FAILED House RA 2-4. **NEXT:** **DEAD.**

HB2330 - Fire districts; formation; county supervisors - – (AFDA Position: **SUPPORT**) Sponsor: Rep. David Marshall (R-7, Snowflake) Establishes an alternate fire district formation process in counties with a population less than 500K which allows the county BOS to call for an election after public hearing. Authorization expires December 31, 2026. **LAST:** 2/12 PASSED House Rules C&P. **NEXT:** House COW, Floor – TBD.

HB2413 - Wildfire suppression; liability; increase - (AFDA Position: **SUPPORT**) Sponsor: Rep. David Cook (R-7, Globe) Increases wildland suppression or other unplanned all-risk emergency liabilities to \$8,000,000. **NOTE:** This funding is for state (non-federal) fires which is currently funded at \$2.5M annually, which continues to be insufficient and causes delays as ongoing fire suppression funding requires supplemental appropriations throughout fire season. **LAST:** 2/12 HELD House LARA. **NEXT:** **DEAD.**

HB2418 - Fire district advisory board – (AFDA / PFFA Position: **SUPPORT**) Sponsor: Rep. David Livingston (R-28, Peoria) Establishes a fire district oversight board to facilitate and advocate for proper and effective governance and operations of fire districts. **LAST:** 2/12 PASSED House MAPS 14-0. **NEXT:** **HEARING - 02/19/2024, 1:00 PM - House Rules, HHR 4.**

HB2751 - Interstate compact; fire management; aid (AFDA Position: **SUPPORT**) Sponsor: Rep. David L. Cook (R-7, Globe) Authorizes Arizona through DFFM to join the "Great Plains Fire Compact" to allow the state to more efficiently share wildland fire fighting resources between the other compact states and share with other states that are part of other compacts, as authorized by the federal Weeks Act of 1911. The Great Plains Fire Compact includes the member states of Colorado, New Mexico, Nebraska, Wyoming, South Dakota, and North Dakota (*Note: Utah is currently considering legislative authorization to join the compact*). Nationwide, a total of 45 states participates in wildland fire compacts. **LAST:** 2/19 PASSED House LARA 9-1. **NEXT:** **HEARING - 02/19/2024, 1:00 PM - House Rules, HHR 4.**

HB2767 - Emergency management assistance; reimbursement (AFCA / AFDA Position: **SUPPORT**) Sponsor: Rep. Selina Bliss (R-1, Prescott Valley) Authorizes AZDEMA to reimburse municipal and fire districts for statewide mutual aid deployments. **LAST:** 2/14 PASSED House GOV 9-0. **NEXT:** **HEARING - 02/19/2024, 1:00 PM - House Rules, HHR 4.**

SB1071 - Peer support teams; information; disclosure - (AFDA Position: **SUPPORT**) Sponsor: Sen. TJ Shope (R-16, Casa Grande) Makes changes to CISM requirements and protections to include peer support teams. **LAST:** 1/31 PASSED Senate Third Read 29-0. **NEXT:** Ready for the House.

SB1677 - Firefighters; peace officers; PTSD; therapy (AFDA Position: **NEUTRAL with proposed committee amendments**) Sponsor: Sen. David Gowan, R-19, Sierra Vista) Requires employers to provide workers' compensation coverage to

“firefighters” (defined) and “certified peace officers” (defined) who have been diagnosed with Post Traumatic Stress Disorder that includes a treatment protocol by methylenedioxymethamphetamine-assisted therapy as prescribed by their “health care provider” (defined.) **LAST: 2/12 PASSED Senate FICO 4-2. NEXT: HEARING – 2/20/24 2:00 PM – Senate APPROPS, SHR109.**

Upcoming at AFDA

March 7, 2024 – AFDA Board Meeting – Daisy Mountain Fire & Medical District Administrative Office – 41018 Daisy Mountain Dr, Anthem, AZ & ZOOM at 10:00 a.m.

April 4, 2024 – AFDA Board Meeting – Arizona Fire & Medical Authority Administrative Office – 18818 N Spanish Garden, Sun City West, AZ & ZOOM at 10:00 a.m.

Filter statement

Filters

Alarm Date Range 1/1/24 to 1/31/24 | **Is Locked** true | **Is Active** true

Fire Incident Types

Count of Total Incidents

Count of Incidents
270

Fire Calls

Count of Fire Calls
2
Percent of Fire Calls **0.7%**

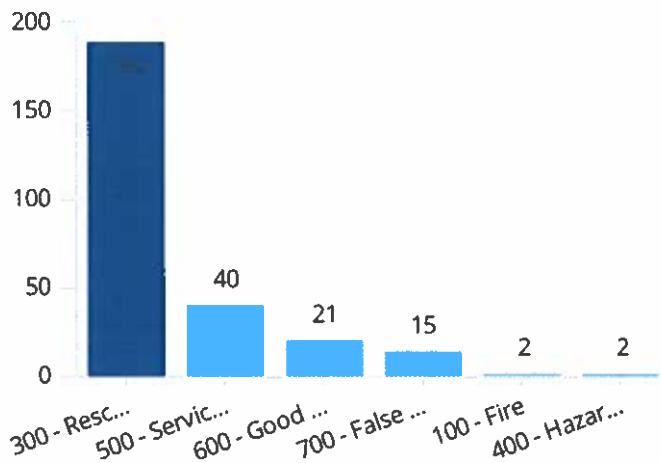
EMS Calls

Count of EMS Calls
190
Percent of EMS Calls **70.4%**

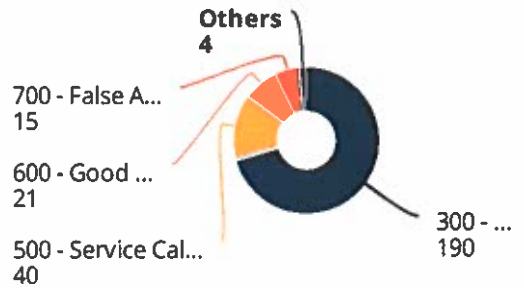
Other Calls

Count of Other Calls
78
Percent of Other Calls **28.9%**

Count of Incidents by Incident Type Group and Year



Percentage of Incident Type Group



Count of Incidents by Type

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents	
			01/2...	Grand Total
100 - Fire	Brush or brush-and-grass mixture fire	142	1	1
	Forest, woods or wildland fire	141	1	1
100 - Fire Total			2	2
300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	178	178
	Motor vehicle accident with injuries	322	8	8
	Motor vehicle accident with no injuries.	324	3	3
	Search for person in water	342	1	1
300 - Rescue & EMS Total			190	190
400 - Hazardous Condition	Gas leak (natural gas or LPG)	412	2	2
500 - Service Call	Assist invalid	554	19	19
	Assist police or other governmental agency	551	2	2
	Cover assignment, standby, moveup	571	2	2
	Police matter	552	2	2
	Public service	553	6	6
	Service Call, other	500	2	2
	Smoke or odor removal	531	1	1
	Unauthorized burning	561	5	5
	Water or steam leak	522	1	1
500 - Service Call Total			40	40
600 - Good Intent Call	Authorized controlled burning	631	1	1
	Dispatched & canceled en route	611	13	13
	Good intent call, other	600	1	1
	No incident found on arrival at dispatch address	622	6	6
600 - Good Intent Call Total			21	21
700 - False Alarm	Alarm system activation, no fire - unintentional	745	1	1
	Alarm system sounded due to malfunction	735	2	2
	CO detector activation due to malfunction	736	2	2
	False alarm or false call, other	700	5	5
	Heat detector activation due to malfunction	734	1	1

Count of Incidents by Type

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents	
			01/2...	Grand Total
700 - False Alarm	Smoke detector activation due to malfunction	733	3	3
	Smoke detector activation, no fire - unintentional	743	1	1
700 - False Alarm Total			15	15
Grand Total			270	270

Fire Aid Given or Received

Feb 20, 2024 1:12:48 PM [Fire Incidents](#)

Filter statement

Filters

Alarm Date Range 1/1/24 to 1/31/24 | Is Locked true | Is Active true

Fire Aid Given or Received

Total Incidents

Incident Number
270

Aid Given or Received

Aid Given Or Received
61

Resources Include Aid Received

Resources Include Mutual Aid
2

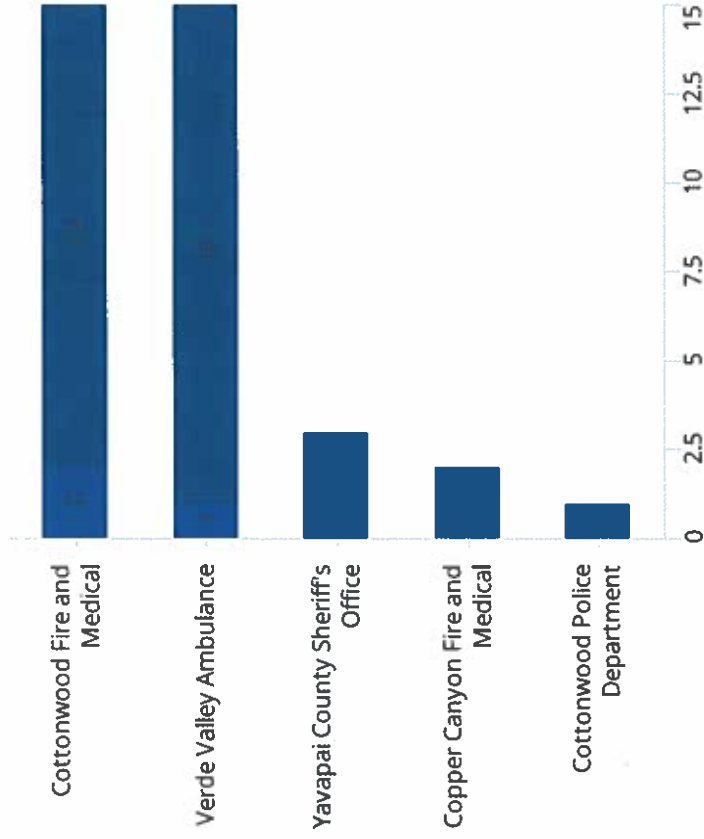
Fire Aid Given or Received

Feb 20, 2024 1:12:48 PM Fire Incidents

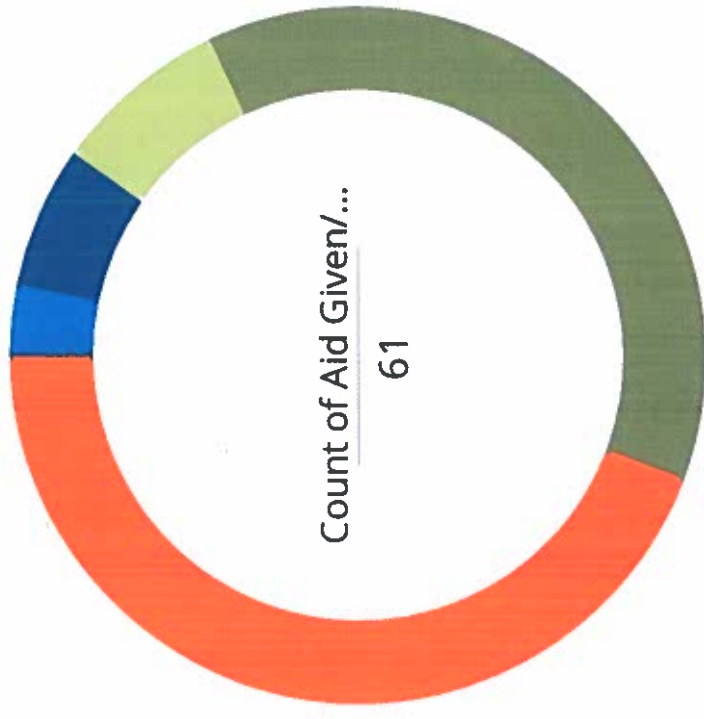
Filter statement

Filters Alarm Date Range 1/1/24 to 1/31/24 | Is Locked true | Is Active true

Aid Received Breakdown by Agency



Breakdown of Aid Given or Received





Verde Valley Fire District Fire Board Agenda Report

Subject: Cell Tower	Board Meeting Date: February 27, 2024
Action Required: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 1, 2024
Project/Issue Relates to VFD Strategic Plan: N/A	

<p>Agenda Title: Discussion and possible approval of the Option and Ground Lease Agreement with Maverick Towers LLC for the cell tower at Station 32 in Cornville; the Board may vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-631.03 A.3 for discussion or consultation for legal advice with the attorney or attorneys of the public body.</p> <p>Background Information: At the October 24, 2023 Board meeting, the Board directed the Fire Chief to negotiate the terms of the proposed Maverick Towers LLC lease agreement.</p> <p>At the December 19, 2023 Board meeting, the Board discussed the terms of the proposed Option and Ground Lease Agreement that had been negotiated. The Board directed the Fire Chief to proceed with negotiations as directed in executive session.</p> <p>Board Chairman Peck, Board Member Brummett, Chief Johnson and Administrative Manager Elliott had a conference call with Maverick Towers on February 1, 2024 to discuss the terms of the Agreement and the changes in the cell tower market.</p> <p>This agenda item is to provide updates to the Board and for possible approval of the Option and Ground Lease Agreement.</p>
<p>Financial Impact: Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:</p>
<p>Fire Chief's Recommendation: Approve the Option and Ground Lease Agreement with Maverick Towers LLC for the cell tower at Station 32 in Cornville.</p>
<p>Attorney Recommendation: Approved as to form.</p>
<p>Suggested Motion: Approve the Option and Ground Lease Agreement with Maverick Towers LLC for the cell tower at Station 32 in Cornville.</p>
<p>List of Attachments: Option and Ground Lease Agreement</p>

OPTION AND GROUND LEASE AGREEMENT
CORNVILLE FIRE #32

THIS OPTION AND GROUND LEASE AGREEMENT is made as of the date of the final signature below, by and between **Verde Valley Fire District** ("Lessor"), and **Maverick Towers LLC**, a Nevada limited liability company, with its principal place of business located at 1815 N. 11th St., Boise ID 83702 ("Lessee").

1. Definitions.

"Agreement" means this Option and Ground Lease Agreement.

"Approvals" means all certificates, permits, licenses and other approvals that Lessee, in its sole discretion, deems necessary for its intended use of the Premises.

"Commencement Date" means the first day of the month following the month in which the Option is exercised pursuant to Section 4(C) of this Agreement.

"Defaulting Party" has the meaning set forth in Section 29 of this Agreement.

"Due Diligence Investigation" has the meaning set forth in Section 3 of this Agreement.

"Easements" has the meaning set forth in Section 10 of this Agreement.

"Hazardous Material" means any substance which is (i) designated, defined, classified or regulated as a hazardous substance, hazardous material, hazardous waste, pollutant or contaminant under any Environmental Law, as currently in effect or as hereafter amended or enacted, (ii) a petroleum hydrocarbon, including crude oil or any fraction thereof and all petroleum products, (iii) PCBs, (iv) lead, (v) asbestos, (vi) flammable explosives, (vii) infectious materials, or (viii) radioactive materials. "Environmental Law(s)" means the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. Sections 9601, et seq., the Resource Conservation and Recovery Act of 1976, 42 U.S.C. Sections 6901, et seq., the Toxic Substances Control Act, 15 U.S.C. Sections 2601, et seq., the Hazardous Materials Transportation Act, 49 U.S.C. 5101, et seq., and the Clean Water Act, 33 U.S.C. Sections 1251, et seq., as said laws have been supplemented or amended to date, the regulations promulgated pursuant to said laws and any other federal, state or local law, statute, rule, regulation or ordinance which regulates or proscribes the use, storage, disposal, presence, clean-up, transportation or release or threatened release into the environment of Hazardous Material.

"Improvements" means a wireless communications facility, including tower structures, equipment shelters, meter boards and related improvements and structures and uses incidental thereto.

"Initial Term" means a period of [twenty-five (25) years] following the Commencement Date.

"Lease Term" means the Initial Term and any Renewal Terms.

"Leased Premises" means that portion of Lessor's Property consisting of a 40' x 60' (2400 S.F.) compound as described in the sketch attached hereto as **Exhibit "B"**. The boundaries of the Leased Premises may be subject to modification as set forth in Section 9.

"Lessee's Notice Address" means c/o Maverick Towers, 1815 N. 11th St., Boise ID 83702.

"Lessor's Notice" has the meaning set forth in Section 19 of this Agreement.

"Lessor's Notice Address" means 2700 E Godard Road, Cottonwood, AZ 86326.

"Lessor's Property" means the parcel of land located at 1110 S. Page Springs Road in the Community of Cornville, County of Yavapai, State of Arizona, as shown on the Tax Map of said County as Tax Parcel Number 407-30-12H, being further described in the instrument recorded in Yavapai County Recorder's office, a copy of said instrument being attached hereto as **Exhibit "A"**.

"Non-Defaulting Party" has the meaning set forth in Section 29 of this Agreement.

"Option" means the exclusive right granted to Lessee by Lessor to lease the Premises pursuant to Section 2 of this Agreement.

"Option Extension Fee" means the sum of \$250.00.

"Option Fee" means the sum of \$250.00.

"Option Period" means the 24-month period commencing on the date of this Agreement.

"Premises" means, collectively, the Leased Premises and the Easements.

"Renewal Option Period" has the meaning set forth in Section 4(A) of this Agreement.

"Renewal Term" means a period of twenty-five (25) years in five, five-year terms commencing upon the expiration of the Initial Term or prior Renewal Term, as the case may be.

“Rent” means the consideration payable by Lessee to Lessor in exchange for the Premises in the amount of \$18,000.00 per year for the first carrier to be paid in equal monthly installments of \$1,500.00.

“Utility Easement” has the meaning set forth in Section 10 of this Agreement.

2. **Grant of Option to Lease.** In consideration of the Option Fee paid by Lessee to Lessor upon Lessee’s execution of this Agreement, Lessor hereby grants to Lessee the Option during the Option Period to lease, on the terms and conditions set forth in this Agreement, the Premises.

3. **Due Diligence Investigation.**

(A) **Inspection Rights.** During the Option Period, Lessee shall have the right to analyze the suitability of the Premises for its intended use. Lessee and its employees, agents, contractors, engineers, and surveyors shall have the right to enter upon Lessor’s Property to inspect, conduct, perform and examine soil borings, drainage testing, material sampling, surveys and other geological or engineering tests or studies of Lessor’s Property, to apply for and obtain all licenses and permits required for Lessee’s use of the Premises from all applicable governmental or regulatory entities, and to do those things on or off Lessor’s Property that, in the sole opinion of Lessee, are necessary to determine the physical condition of Lessor’s Property, the environmental history of Lessor’s Property, Lessor’s title to Lessor’s Property and the feasibility or suitability of the Premises for Lessee’s use as defined in this Agreement, all at Lessee’s expense (the “Due Diligence Investigation”). Activities conducted in connection with Lessee’s Due Diligence Investigation shall not be deemed to constitute exercise of the Option or commencement of construction of the Improvements. Complete copies of all documents regarding soil borings, drainage testing, material sampling, surveys and other geological or engineering tests or studies generated on Lessee’s behalf during such period shall be timely disclosed in unredacted form to Lessor.

(B) **Temporary Access Road and Easement for Due Diligence Investigation.** To facilitate Lessee’s Due Diligence Investigation, Lessor hereby grants Lessee and its employees, agents, contractors, engineers and surveyors the right and an easement to construct and use a temporary pedestrian and vehicular access roadway from a public road, across Lessor’s Property, to the Leased Premises. The location of said temporary pedestrian and vehicular access roadway on Lessor’s Property is shown on **Exhibit “B”**. Such construction shall not be deemed to constitute exercise of the Option or commencement of construction of the Improvements. Prior to commencing any work, Lessee will provide complete copies of all applications for permits, plans, and supporting documents generated on Lessee’s behalf in connection with such access road, for prior approval in writing by Lessor of all such plans.

4. **Extension, Termination and Exercise of Option.**

(A) **Right to Extend Option Period.** If the Option is not exercised or terminated by Lessee during the Option Period, the Option shall be automatically extended for four (4) additional one (1) year periods (each year a “Renewal Option Period”) unless the Option is exercised or terminated by Lessee in accordance with the terms of this Agreement. In consideration of the extension of the Option pursuant to each Renewal Option Period, Lessee shall pay to Lessor the Option Extension Fee within thirty (30) days of the commencement of each Renewal Option Period.

(B) **Right to Terminate Option.** Lessee shall have the right to terminate this Agreement at any time prior to the expiration of the Option Period or any extension thereof by sending written notice of termination to Lessor.

(C) **Expiration of Option Term; Exercise of Option.** If, upon expiration of the Option Period (as it may have been extended) Lessee has not exercised the Option, this Agreement shall terminate. Upon such termination, neither party shall have any further rights or duties hereunder. Lessor shall retain the Option Fee and any Option Extension Fee previously paid. Prior to expiration of the Option Period (as it may have been extended) Lessee may exercise the Option by either (i) providing written notice to Lessor of such exercise or (ii) commencing construction of the Improvements. Upon the Commencement Date, the Lease Term shall commence, and the Easements shall become effective.

5. **Lessor’s Cooperation.** During the Option Period and the Lease Term, Lessor shall: (i) cooperate with Lessee in its efforts to perform its Due Diligence Investigation and to obtain all of the Approvals, including all appeals; and (ii) take no action that would adversely affect the Premises. Lessor acknowledges that Lessee’s ability to use the Premises is contingent upon Lessee obtaining and maintaining the Approvals. Additionally, Lessor grants to Lessee and its employees, representatives, agents, and consultants a limited power of attorney to prepare, execute, submit, file and present on behalf of Lessor building, permitting, zoning or land-use applications with the appropriate local, state and/or federal agencies necessary to obtain land use changes, special exceptions, zoning variances, conditional use permits, special use permits, administrative permits, construction permits, operation permits and/or building permits. Lessor understands that any such application and/or the satisfaction of any requirements thereof may require Lessor’s cooperation, which Lessor hereby agrees to provide. Lessor shall not “knowingly” do or permit anything that will interfere with or negate any Approvals pertaining to the Improvements or Premises or cause them to be in nonconformance with applicable local, state or federal laws. Lessor agrees to execute such documents as may be necessary to obtain and thereafter maintain the Approvals and agrees to be named as the applicant for said Approvals.

6. **Subdivision.** In the event that a subdivision of Lessor's Property is legally required to lease the Premises to Lessee, Lessor agrees to seek subdivision approval at Lessee's expense.

7. **Lease Term.** Effective upon the Commencement Date, Lessor leases the Premises to Lessee for the Initial Term. The term of this Agreement shall automatically be extended for one (1) successive Renewal Term, unless this Agreement is terminated pursuant to the provisions set forth herein.

8. **Rent.** Beginning on the Commencement Date, Lessee shall pay Rent for the Premises. For every additional subtenant after the installation of the primary anchor tenant, Lessee shall pay an additional monthly rental payment of four hundred and 00/100 Dollars (\$400.00). In year two (2) of the Lease Term and every two (2) years thereafter, Rent shall increase by two percent (2%) over the Rent payable during the preceding two (2) year period.

9. **Premises; Survey.** Following exercise of the Option and completion of construction of the wireless communications facility on the Premises, Lessee shall provide Lessor with a copy of an "as-built" survey, which shall depict and identify the boundaries of the Premises and replace and supersede the sketch attached hereto as **Exhibit "B"**. The "as-built" survey shall be deemed to be incorporated into this Agreement as **Exhibit "C"** even if not physically affixed hereto. The description of the Premises set forth in **Exhibit "C"** shall control in the event of discrepancies between **Exhibit "B"** and **Exhibit "C"**.

10. **Easements.** Conditioned upon and subject to commencement of the Lease Term Lessor grants the following easements and rights-of-way over, under and upon Lessor's Property to Lessee, Lessee's employees, agents, contractors, sublessees, licensees and their employees, agents and contractors: (i) an easement over such portions of Lessor's Property as is reasonably necessary for the construction, repair, maintenance, replacement, demolition and removal of the facility to be located upon the Premises; (ii) an easement over such portion of Lessor's Property as is reasonably necessary to obtain or comply with any Approvals; (iii) a thirty foot (30') wide easement in the location shown in **Exhibit "B"**, as may be amended by **Exhibit "C"**, for construction, use, maintenance and repair of an access road for ingress and egress seven (7) days per week, twenty-four (24) hours per day, for pedestrians and all types of motor vehicles, to extend from the nearest public right-of-way to the Leased Premises; (iv) a utility easement (the "**Utility Easement**") in the location shown in **Exhibit "B"**, as may be amended by **Exhibit "C"**, for the installation, repair, replacement and maintenance of utility wires, poles, cables, conduits and pipes, provided that in the event that any public utility is unable or unwilling to use the Utility Easement in the location shown in **Exhibit "B"**, as may be amended by **Exhibit "C"**, at the sole option of Lessee Lessor shall grant an alternate easement either to Lessee or directly to the public utility at no cost and in a location acceptable to Lessee and the public utility, as shown in **Exhibit "B"**, as may be amended by **Exhibit "C"** (collectively, the "**Easements**"). TO HAVE AND TO HOLD the

Easements for the purposes provided during the Lease Term and thereafter for a reasonable period of time for Lessee to remove its improvements.

11. **Lessee's Right to Terminate; Effect of Termination by Lessee.** Lessee shall have the right, following its exercise of the Option, to terminate this Agreement, at any time, without cause, by providing Lessor with one hundred eighty (180) days' prior written notice. Upon such termination, this Agreement shall become null and void and neither party shall have any further rights or duties hereunder, except that any monies owed by either party to the other up to the date of termination shall be paid within thirty (30) days of the termination date.

12. **Use of Property.**

(A) The Premises shall be used for the purpose of constructing, maintaining and operating the Improvements and uses incidental thereto. Lessee may place a security fence, around the perimeter of the Leased Premises at the time of the construction of the Improvements and during its operation of the Leased Premises. In the event that Lessee places a security fence on the property, it shall provide Lessor with the necessary access codes or keys so that Lessor may enter with 24 hours' advance written notice to Lessee, except in the event of emergency, in which case the 24 hours' notice requirement shall be waived. All Improvements shall be constructed at Lessee's sole expense. Lessee will maintain the Premises in a safe condition. It is the intent of the parties that Lessee's wireless communications facility shall not constitute a fixture.

(B) Lessee will provide an agreeable space on the tower for the Fire District to install its Public Safety Radio Equipment. This equipment is identified as being essential to the primary operation of Fire District communications as set forth in **Exhibit "D"**. **Lessee will confirm by formal engineering report in advance of any installation that the proposed installation of any equipment by any party other than the Fire District will not impede or interfere with Fire District communications in any way.**

13. **Removal of Obstructions.** Lessee has the right to remove obstructions from Lessor's Property, including but not limited to vegetation, which may encroach upon, interfere with or present a hazard to Lessee's use of the Premises subject to approval in writing by Lessor. Lessee shall timely notify Lessor of its intent to remove obstructions in writing in advance of same with sufficient notice to allow Lessor to review and approve of removal of obstructions. Lessee shall dispose of any materials removed.

14. **Hazardous Materials.**

(A) **Lessee's Obligation and Indemnity.** Lessee shall not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Materials on or from the Premises in any manner prohibited by law. Lessee shall

indemnify and hold Lessor harmless from any and all claims, damages, fines, judgments, penalties, costs, liabilities or losses (including, without limitation, any and all sums paid for settlement of claims, attorneys' fees, and consultants' and experts' fees) from the release of any Hazardous Materials on the Premises if caused by Lessee or persons acting under Lessee.

(B) **Lessor's Obligation and Indemnity.** Lessor shall not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Materials on or from Lessor's Property or the Premises in any manner prohibited by law. Lessor shall indemnify and hold Lessee harmless from any and all claims, damages, fines, judgments, penalties, costs, liabilities or losses (including, without limitation, any and all sums paid for settlement of claims, attorneys' fees, and consultants' and experts' fees) from the presence or release of any Hazardous Materials on Lessor's Property or the Premises unless caused by Lessee or persons acting under Lessee.

15. **Real Estate Taxes.** Lessor shall pay all real estate taxes on Lessor's Property. Lessee agrees to reimburse Lessor for any documented increase in real estate or personal property taxes levied against Lessor's Property that are directly attributable to the Improvements constructed by Lessee. Lessor agrees to provide Lessee any documentation evidencing the increase and how such increase is attributable to Lessee's use. Lessee reserves the right to challenge any such assessment, and Lessor agrees to cooperate with Lessee in connection with any such challenge.

16. **Insurance.** At all times during the performance of its Due Diligence Investigation and during the Lease Term, Lessee, at its sole expense, shall obtain and keep in force insurance which may be required by any federal, state or local statute or ordinance of any governmental body having jurisdiction in connection with the operation of Lessee's business upon the Premises. Lessee shall provide proof of insurance upon reasonable demand by Lessor during normal business hours. Such proof shall include a certificate of Insurance naming the Fire District as an additional insured. Coverage to be in the following amounts:

\$1,000,000.00 per claim/\$3,000,000.00 per incident general liability coverage;

Auto liability insurance at \$1,000,000.00/\$3,000,000.00;
Workers' Compensation coverage at the statutory amount.

17. **Waiver of Claims and Rights of Subrogation.** The parties hereby waive any and all rights of action for negligence against the other on account of damage to the Improvements, Lessor's Property or to the Premises resulting from any fire or other casualty of the kind covered by property insurance policies with extended coverage, regardless of whether or not, or in what amount, such insurance is carried by the parties. All policies of property insurance carried by either party for the Improvements, Lessor's Property or the Premises shall include a clause or endorsement denying to the insurer rights by way of subrogation

against the other party to the extent rights have been waived by the insured before the occurrence of injury or loss.

18. **Eminent Domain.** If Lessor receives notice of a proposed taking by eminent domain of any part of the Premises, Lessor will notify Lessee of the proposed taking within five (5) days of receiving said notice and Lessee will have the option to: (i) declare this Agreement null and void and thereafter neither party will have any liability or obligation hereunder; or (ii) remain in possession of that portion of the Premises that will not be taken, in which event there shall be an equitable adjustment in rent on account of the portion of the Premises so taken. With either option Lessee shall have the right to contest the taking and directly pursue an award.

19. **Right of First Refusal.** If, during the Option Period or the Lease term, Lessor receives an offer to purchase, make a loan, or give any consideration in exchange for any of the following interests in all or a portion of the Premises: (i) fee title, (ii) a perpetual or other easement, (iii) a lease, (iv) any present or future possessory interest, (v) any or all portions of Lessor's interest in this Lease Agreement including rent or (vi) an option to acquire any of the foregoing, Lessor shall provide written notice to Lessee of said offer ("Lessor's Notice"). Lessor's Notice shall include the prospective buyer's name, the purchase price being offered, and other consideration being offered, the other terms and conditions of the offer, the due diligence period, the proposed closing date and, if a portion of Lessor's Property is to be sold, a description of said portion. Lessee shall have a right of first refusal to purchase, at its election and on the terms and conditions as in Lessor's Notice a fee simple interest in Lessor's Property or the Premises or a perpetual easement for the Premises. If the Lessor's Notice is for more than the Premises and Lessee elects to purchase in fee or acquire a perpetual easement in only the Premises, the terms and conditions of said acquisition shall be the same terms and conditions as in Lessor's Notice but the purchase price shall be pro-rated on an acreage basis. If Lessee does not exercise its right of first refusal by written notice to Lessor given within thirty (30) days, Lessor may sell the property described in the Lessor's Notice. If Lessee declines to exercise its right of first refusal, then this Lease Agreement shall continue in full force and effect and Lessee's right of first refusal shall survive any such conveyance.

20. **Sale of Property.** If during the Option Period, as same may be extended, or Lease Term, Lessor sells all or part of Lessor's Property, of which the Premises is a part then such sale shall be under and subject to this Agreement.

21. **Surrender of Property.** Upon expiration or termination of this Agreement, Lessee shall, within 120 days of the termination date, remove all above ground Improvements unless the parties hereto otherwise agree and restore the Premises as nearly as reasonably possible to its original condition, without, however, being required to replace any trees or other plants removed, or alter the then existing grading.

22. **Recording.** Lessee shall have the right to record a memorandum of the Option and a memorandum of this Agreement with the appropriate recording officer. Lessor shall execute and deliver each such memorandum, for no additional consideration, promptly upon Lessee's request.

23. **Hold Harmless.** Each party shall indemnify and defend the other party against, and hold the other party harmless from, any claim of liability or loss from personal injury or property damage arising from the use and occupancy of the Premises or Lessor's Property by such indemnifying party, its employees, contractors, servants or agents, except to the extent such claims are caused by the intentional misconduct or negligent acts or omissions of the other party, its employees, contractors, servants or agents.

24. **Lessor's Covenant of Title.** Lessor covenants that Lessor holds good and marketable fee simple title to Lessor's Property and the Premises and has full authority to enter into and execute this Agreement. Lessor further covenants that there are no encumbrances or other impediments of title that might interfere with or be adverse to Lessee.

25. **Interference with Lessee's Business.** Lessee shall have the exclusive right to construct, install and operate wireless communications facilities that emit radio frequencies on Lessor's Property. Lessee will provide Lessor with a frequency interference study completed by a licensed civil engineer experienced in the completion of such studies, in advance of activation of any of its equipment or that of any sublessee. That study must demonstrate that there will be no interference with Lessor's Public Safety Radio Equipment upon activation of Lessee's or any sublessee's equipment. Lessor agrees that it will not permit the construction, installation or operation on Lessor's Property of (i) any additional wireless communications facilities or (ii) any equipment or device that interferes with Lessee's use of the Premises for a wireless communications facility, excepting Public Safety Radio Equipment. Lessee agrees to resolve any interference issues with Fire Safety equipment to the mutual satisfaction of both parties. Each of the covenants made by Lessor in this Section 25 is a covenant running with the land for the benefit of the Premises.

26. **Quiet Enjoyment.** Lessor covenants that Lessee, on paying Rent and performing the covenants of this Agreement, shall peaceably and quietly have, hold and enjoy the Premises.

27. **Mortgages.** This Agreement, Lessee's leasehold interest and the Easements shall be subordinate to any mortgage given by Lessor which currently encumbers the Premises, provided that any mortgagee shall recognize the validity of this Agreement in the event of foreclosure. In the event that the Premises is or shall be encumbered by such a mortgage, Lessor shall obtain and furnish to Lessee a non-disturbance agreement for each such mortgage, in recordable form. If Lessor fails to provide any non-disturbance agreement Lessee, may withhold and accrue, without

interest, the Rent until such time as Lessee receives all such documentation.

28. **Title Insurance.** Lessee, at Lessee's option, may obtain title insurance on the Premises. Lessor shall cooperate with Lessee's efforts to obtain title insurance by executing documents or obtaining requested documentation as required by the title insurance company. If Lessor fails to provide the requested documentation within thirty (30) days of Lessee's request or fails to provide any non-disturbance agreement required in the preceding Section of the Agreement, Lessee, at Lessee's option, may withhold and accrue, without interest, the Rent until such time as Lessee receives all such documentation.

29. **Default.**

(A) **Notice of Default; Cure Period.** In the event that there is a default by Lessor or Lessee (the "Defaulting Party") with respect to any of the provisions of this Agreement or Lessor's or Lessee's obligations under this Agreement, the other party (the "Non-Defaulting Party") shall give the Defaulting Party written notice of such default. After receipt of such written notice, the Defaulting Party shall have thirty (30) days in which to cure any monetary default and sixty (60) days in which to cure any non-monetary default. The Defaulting Party shall have such extended periods as may be required beyond the sixty (60) day cure period to cure any non-monetary default if the nature of the cure is such that it reasonably requires more than sixty (60) days to cure, and Defaulting Party commences the cure within the sixty (60) day period and thereafter continuously and diligently pursues the cure to completion. The Non-Defaulting Party may not maintain any action or effect any remedies for default against the Defaulting Party unless and until the Defaulting Party has failed to cure the same within the time periods provided in this Section 29.

(B) **Consequences of Lessee's Default.** Lessor acknowledges that under the terms of this Agreement, Lessee has the right to terminate this Agreement at any time upon one hundred eighty (180) days' notice. Accordingly, in the event that Lessor maintains any action or effects any remedies for default against Lessee, resulting in Lessee's dispossession or removal, (i) the Rent shall be paid up to the date of such dispossession or removal and (ii) Lessor shall be entitled to recover from Lessee, in lieu of any other damages, as liquidated, final damages, a sum equal to six months Rent. In no event shall Lessee be liable to Lessor for consequential, indirect, speculative or punitive damages in connection with or arising out of any default.

(C) **Consequences of Lessor's Default.** In the event that Lessor is in default beyond the applicable periods set forth above, Lessee may, at its option, upon written notice: (i) terminate the Lease, vacate the Premises and be relieved from all further obligations under this Agreement; (ii) perform the obligation(s) of Lessor specified in such notice, in which case any expenditures reasonably made by Lessee in so doing shall be deemed paid for the account of Lessor and Lessor agrees to

reimburse Lessee for said expenditures upon demand; (iii) take any actions that are consistent with Lessee's rights; (iv) sue for injunctive relief, and/or sue for specific performance, and/or sue for damages, and/or set-off from Rent any amount reasonably expended by Lessee as a result of such default.

30. **Limitation on Damages.** Notwithstanding anything herein to the contrary, in no event shall Lessee be liable to Lessor for consequential, indirect, speculative or punitive damages in connection with or arising from this Agreement, or the use of the Premises.

31. **Lessor's Waiver.** Lessor hereby waives and releases any and all liens, whether statutory or under common law, with respect to any Improvements or any other of Lessee's property now or hereafter located on the Premises.

32. **Applicable Law.** This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State where the Premises are located. The parties agree that the jurisdiction and venue for any arbitration, mediation, or litigation regarding this Agreement shall be the Yavapai County Superior Court or the US federal district court for the northern district of Arizona (Prescott District).

33. **Assignment, Sublease, Licensing and Encumbrance.** Lessee has the right, at its sole discretion, to assign its interest in this Agreement and to sublease or license use of the Premises and Improvements. Assignment of this Agreement by Lessee shall be effective upon Lessee sending written notice to Lessor and shall relieve Lessee from any further liability or obligation. Lessee has the further right to pledge or encumber its interest in this Agreement. Upon request to Lessor from any leasehold mortgagee, Lessor agrees to give the holder of such leasehold mortgage written notice of any default by Lessee and an opportunity to cure any such default within fifteen (15) days after such notice with respect to monetary defaults and within a commercially reasonable period of time after such notice with respect to any non-monetary default.

34. **Miscellaneous.**

Recording. Lessee shall have the right to record a memorandum of this Agreement with the appropriate recording officer. Lessor shall execute and deliver such a memorandum, for no additional consideration, promptly upon Lessee's request.

Entire Agreement. Lessor and Lessee agree that this Agreement contains all of the agreements, promises and understandings between Lessor and Lessee. No oral agreements, promises or understandings shall be binding upon either Lessor or Lessee in any dispute, controversy or proceeding at law. Any addition, variation or modification to this Agreement shall be void and ineffective unless made in writing and signed by the parties hereto.

Captions. The captions preceding the Sections of this Agreement are intended only for convenience of reference and in no way define, limit or describe the scope of this Agreement or the intent of any provision hereof.

Construction of Document. Lessor and Lessee acknowledge that this document shall not be construed in favor of or against the drafter by virtue of said party being the drafter and that this Agreement shall not be construed as a binding offer until signed by Lessee.

Notices. All notices hereunder shall be in writing and shall be given by (i) established national courier service which maintains delivery records, (ii) hand delivery, or (iii) certified or registered mail, postage prepaid, return receipt requested. Notices are effective upon receipt, or upon attempted delivery if delivery is refused or if delivery is impossible because of failure to provide reasonable means for accomplishing delivery. The notices shall be sent to Lessor at Lessor's Notice Address and to Lessee at Lessee's Notice Address.

Partial Invalidity. If any term of this Agreement is found to be void or invalid, then such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

IRS Form W-9. Lessor agrees to provide Lessee with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Lessee. In the event the Property is transferred, the succeeding Lessor shall have a duty at the time of such transfer to provide Lessee with a completed IRS Form W-9, or its equivalent, and other related paperwork to effect a transfer in Rent to the new Lessor. Lessor's failure to provide the IRS Form W-9 within thirty (30) days after Lessee's request shall be considered a default and Lessee may take any reasonable action necessary to comply with IRS regulations including, but not limited to, withholding applicable taxes from Rent payments.

Termination due to conflict. Lessor may terminate this agreement pursuant to the provisions of A.R.S. §38-511.

Non-Discrimination: Lessee warrants that it complies with any state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, creed, religion, sex, genetic information, age, national origin, disability, familial status or political affiliation, shall have equal access to employment opportunities, including but not limited to the Americans with Disabilities Act. The Lessee shall take affirmative action to ensure that it will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, Genetic Information Nondiscrimination Act of 2008 and Executive Orders 99-4 and 2000-4.

Legal Arizona Workers Act Compliance: Lessee is required to comply with A.R.S. §41-4401, and hereby warrants that it will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). Lessee further agrees to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including termination of the Agreement.

Lessor retains the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

Non-appropriation: This Agreement shall be subject to available funding for Lessor, and nothing in this Agreement shall bind Lessor to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

Third Party Antitrust Violations: Lessee assigns to Lessor any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to Lessee toward fulfillment of this Agreement.

Other Agreements: This Agreement in no way restricts either party from participating in similar activities with other public or private agencies, organizations, and individuals on other sites.

IN WITNESS WHEREOF, Lessor and Lessee having read the foregoing and intending to be legally bound hereby, have executed this Agreement as of the day and year this Agreement is fully executed.

LESSOR:

By: _____

Print Name: _____

Print Title (if any): _____

Date: _____

LESSEE:

**Maverick Towers LLC,
a Nevada limited liability company**

By: _____

Andy Cockell

Managing Member

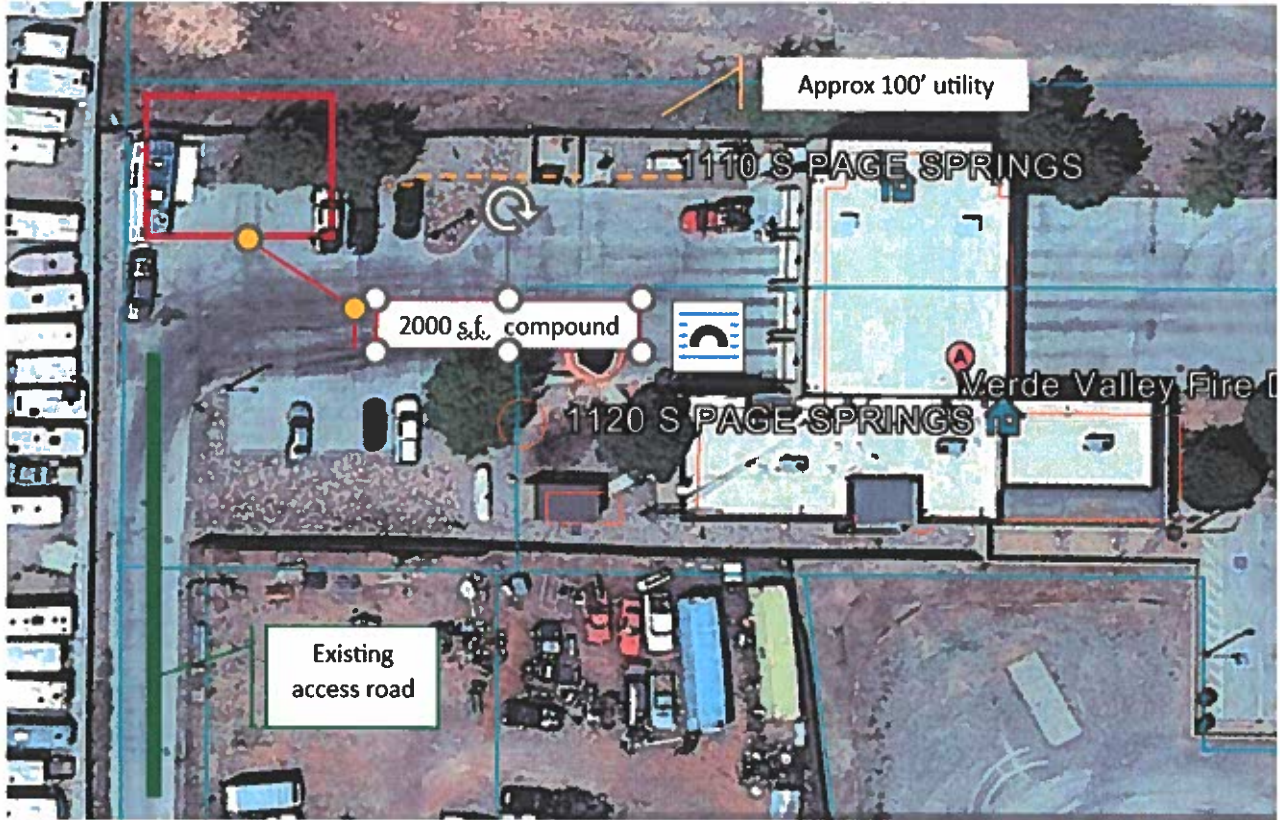
Date: _____

EXHIBIT "A"

Legal Description of Property

EXHIBIT "B"

Site Sketch



[to be replaced with site plan construction drawings]

EXHIBIT "C"

As-Built Survey

EXHIBIT "D"
Fire Station Radio Equipment List



Verde Valley Fire District Fire Board Agenda Report

Subject: Ambulance Billing Services Proposal Review Committee	Board Meeting Date: February 27, 2024
Action Required: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 20, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible appointment of two (2) Board Members to the Ambulance Billing Services Proposal Review Committee.
Background Information: Staff will be issuing the Request for Proposals for Ambulance Billing Services in March 2024. The due date for proposals is March 28, 2024. The Proposal Review Committee will be comprised of the following: <ul style="list-style-type: none">• Two (2) Board Members• Fire Chief• Administrative Manager Staff will provide the evaluation criteria and copies of the proposals to the Committee members. It is intended to have the award of the contract on the April 23, 2024 Board Agenda. To meet this deadline, the reviews must be completed by April 15, 2024.

Financial Impact: Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Appoint two (2) Board Members to the Ambulance Billing Services Proposal Review Committee as discussed by the Board.
Attorney Recommendation: N/A
Suggested Motion: Appoint two (2) Board Members to the Ambulance Billing Services Proposal Review Committee as discussed by the Board.
List of Attachments: N/A



Verde Valley Fire District Fire Board Agenda Report

Subject: Budget Committee Appointments	Board Meeting Date: February 27 2024
Action Required: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: January 23, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible appointment of two (2) Board Members to the FY2024-2025 Budget Committee.
Background Information: Historically, two (2) Board Members have been appointed to the Budget Committee to meet with the Fire Chief and Administrative Manager to discuss the budget and make recommended changes to be presented to the Board. Because the members are appointed by the Board, open meeting law requirements must be met. The Budget Committee typically meets in April / May after the line-item budgets have been submitted. Two (2) Board Members are needed for the FY2024-2025 Budget Committee.
Financial Impact: N/A Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Appointment of two (2) Board Members to the FY2024-2025 Budget Committee as discussed by the Board.
Attorney Recommendation: N/A
Suggested Motion: Appointment of two (2) Board Members to the FY2024-2025 Budget Committee as discussed by the Board.
List of Attachments: N/A



Verde Valley Fire District Fire Board Agenda Report

Subject: Debt Collection Services	Board Meeting Date: February 27, 2024
Action Required: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 20, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible award of a contract for Debt Collection Services.
Background Information: A Request for Proposals (RFP) for Debt Collection Services was issued on January 1, 2024 with proposals due on January 24, 2024. A total of two (2) proposals were received by the deadline. The review committee consisted of Board Chairman Peck, Board Clerk Gilboy, Chief Johnson, and Administrative Manager Elliott. The proposals were reviewed and ranked based on the criteria established in the RFP. The cumulative ranking for the proposals are as follows: 1. Professional Finance Company, Inc. DBA PFC USA 2. Bull City Financial Solutions The term of the contract will begin on March 1, 2024 and terminate on June 30, 2025. After the initial term, unless modified or terminated by either party, the contract will renew for additional one (1) year terms.
Financial Impact: Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Award the contract for Debt Collection Services to Professional Finance Company, Inc. DBA PFC USA.
Attorney Recommendation: Agreement approved as to form.
Suggested Motion: Award the contract for Debt Collection Services to Professional Finance Company, Inc. DBA PFC USA.
List of Attachments: Contract for Services

CONTRACT FOR SERVICES

THIS CONTRACT, made and entered into this, 27th day of February, 2024 by and between the Verde Valley Fire District, a fire district organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated the DISTRICT, and Professional Finance Company, Inc. DBA PFC USA organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated the CONTRACTOR.

WITNESSETH: That the CONTRACTOR, for and in consideration of the sum to be paid him by the DISTRICT (which may be a percentage of the amount actually collected by the CONTRACTOR as agreed by the parties in writing), in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, and under the penalties expressed in the Contract Documents provided, hereby agrees, themselves, their heirs, executors, administrators, successors, and assigns as follows:

ARTICLE I - RECITALS

- A. DISTRICT desires to obtain independent debt collection services for the DISTRICT; and,
- B. DISTRICT set forth the terms of the scope of required debt collection services in the Request for Proposals for Debt Collection Services (the Request for Proposals is attached and made a part of this Contract); and,
- C. CONTRACTOR represents that it is qualified and fully licensed to perform all work agreed to in this Contract; and,
- D. CONTRACTOR in its Proposal (attached and made a part of this Contract) set for the terms by which it will provide such debt collection billing services.

ARTICLE II - SCOPE OF WORK

The CONTRACTOR shall furnish the services and deliverables as specified in the Technical Specifications (Exhibit A) attached hereto and made a part of this Contract, to the Verde Valley Fire District, 2700 E Godard Road, Cottonwood, AZ 86326.

ARTICLE III - CONTRACT TERM

- A. Following execution of this Contract by the DISTRICT, CONTRACTOR shall commence work and shall complete all services described herein as detailed in the Technical Specifications (Exhibit A).
- B. This Contract shall commence on the 1st day of March, 2024 and terminate on the 30th day of June, 2025 unless terminated earlier, as provided below. After the initial term of the Contract, unless modified or terminated by the Parties prior to said expiration, this Contract shall automatically renew for consecutive one (1) year terms (July 1 – June 30).
- C. Throughout its term, this Contract may be cancelled by either party at the end of ninety (90) days after the receipt of written notice by the other party (written notice shall mean upon the receipt and signing of return mail). There shall be no penalty to the canceling party for such early termination nor shall the other party be entitled to any damages due to the early cancellation. In the event that the DISTRICT gives notice of cancellation, it shall only be responsible for paying any outstanding charges for work completed, in accordance with this Contract, no later than 5:00 pm, on the ninetieth (90th) day following receipt of notice of cancellation.
- D. **Modifications:** This Contract may be revised or modified only by mutual consent of the Parties in writing.
- E. **Cooperative Use of Contract.** In addition to DISTRICT, and with approval of CONTRACTOR, the Contract may be extended for use by other fire districts, municipalities, school districts and government agencies of the State. Any such usage by other entities must be in accordance with the ordinance, charter and/or procurement rules and regulations of the respective political entity and must be approved by the parties in writing.

ARTICLE IV - CONTRACT ADMINISTRATOR

- A. To provide the professional services required by this Contract, CONTRACTOR shall act under the authority and approval of the Administrative Manager or designee, (the Contract Administrator), who shall oversee the execution of

this Contract, assist CONTRACTOR with any necessary information, audit billings, and approve payments. CONTRACTOR shall channel reports and special requests through the Contract Administrator.

- B. DISTRICT reserves the right to review and approve any/all changes to CONTRACTOR'S key staff assigned to DISTRICT'S project by the firm during the term of this Contract.

ARTICLE V - ACCEPTANCE AND DOCUMENTATION

- A. Each project shall be reviewed and approved by DISTRICT to determine acceptable completion. All documents, including but not limited to, data compilations, studies, and reports which are prepared in the performance of this Contract, shall be and remain the property of DISTRICT and shall be delivered to DISTRICT before final payment is made to CONTRACTOR.

ARTICLE VI - INDEMNIFICATION AND INSURANCE

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify, defend, save and hold harmless the DISTRICT and its officers, officials, agents, and employees from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to real, tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the CONTRACTOR or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of the CONTRACTOR to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. The CONTRACTOR shall be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable, and hereby waives all rights of subrogation against the DISTRICT, its officers, officials, agents and employees for losses arising from any services provided to the DISTRICT.
- B. CONTRACTOR shall provide and maintain, and cause its subcontractors to provide and maintain, the following minimum insurance coverage in accordance with the insurance criteria included in the solicitation package:
 - B.1. Comprehensive general liability insurance with a minimum combined single limit of one million dollars (\$1,000,000) each occurrence, \$2,000,000 aggregate. The policy shall include coverage for bodily and personal injury, broad form property damage, blanket contractual, CONTRACTOR'S protective, and products and completed operations.
 - B.2. Products/Completed Operations insurance with a minimum single limit of not less than one million dollars (\$1,000,000) per occurrence.
 - B.3. Errors and omissions insurance carried by the CONTRACTOR must cover all elements of the project including professional services performed by subcontractors. If the CONTRACTOR'S errors and omissions insurance does not provide coverage for work performed by subcontractors, separate project insurance will be required to comply with the errors and omissions insurance requirement. The DISTRICT may require a copy of the errors and omissions insurance policy to verify coverage.
 - B.4. Personal and Advertising Injury insurance with a minimum single limit of not less than one million dollars (\$1,000,000) per occurrence.
 - B.5. Comprehensive automobile liability insurance with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000) each occurrence with respect to CONTRACTOR'S vehicles (whether owned, hired, non-owned), assigned to or utilized in the performance of a Contract.
 - B.6. Worker's Compensation (statutory limits).
- C. Additional insurance coverage may be required at DISTRICT'S discretion where the services to be performed are deemed to be hazardous in nature.
- D. The policies required by section B shall name DISTRICT, and its respective agents, officials, and employees as

additional insured and waive subrogation against DISTRICT. The policy shall specify that the insurance afforded CONTRACTOR shall be primary insurance and that any insurance coverage carried by DISTRICT or its employees shall be excess coverage and not contributory insurance to that provided by CONTRACTOR. Said policy shall contain a severability of interests provision. Proof of insurance is required at the time of execution of the Contract. Neither CONTRACTOR nor any subcontractor shall commence work under a Contract until DISTRICT has approved the insurance.

- E. Failure on the part of CONTRACTOR to procure and maintain the required liability insurance and provide proof thereof to DISTRICT within thirty (30) days following the commencement of a new policy period, shall constitute a material breach of a Contract upon which DISTRICT may immediately terminate the Contract. Prior to the effective date of the Contract, CONTRACTOR shall furnish DISTRICT with copies of the State of Arizona Certificate of Insurance (RM-7200.1), drawn in conformity with the above insurance requirements. DISTRICT reserves the right to request and receive certified copies of any or all of the above policies and/or endorsements.

ARTICLE VII - CANCELLATION OF CONTRACT

- A. Pursuant to A.R.S. Section 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Contract is subject to cancellation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of one of the parties at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity, or a Consultant to any other party of the Contract with respect to the subject matter of the Contract.
- B. **Non-Appropriation:** The DISTRICT'S obligations under this Contract will be subject to the right of non-appropriation. In the event the Governing Body of DISTRICT fails to appropriate sufficient funds for the funding of this Contract, the Contract will terminate at the end of the fiscal year for which the Governing Body did in fact allocate sufficient funds for the performance of this Contract. An event of non-appropriation will not be considered an event of default under this Contract.
- C. Either Party may terminate this Contract without cause upon ninety (90) days prior written notice to the other Party.
- D. If CONTRACTOR fails to materially perform any obligation required herein, and such default continues for thirty (30) calendar days after receipt of written notice from the DISTRICT specifying the nature and extent of the failure to materially perform such obligations, this Contract shall terminate upon the expiration of said thirty (30) calendar day period.
- E. If the DISTRICT fails to materially perform any obligation required hereunder, and such default continues for thirty (30) calendar days after receipt of written notice from CONTRACTOR specifying the nature and extent of the failure to materially perform such obligations, this Contract shall terminate upon the expiration of said thirty (30) day calendar period.
- F. Unless otherwise agreed in writing by the Parties, if the DISTRICT or CONTRACTOR shall apply for or consent to the appointment of a petition in bankruptcy, make a general assignment for the benefit of creditors, file a petition or answer seeking reorganization or arrangement with creditors, or take advantage of any insolvency, or if any order, judgment, or decree shall be entered by any court of competent jurisdiction on the application of a creditor or otherwise adjudicating either Party bankrupt or approving a petition seeking reorganization of either Party or appointment of a receiver, trustee or liquidator of either Party or all or a substantial part of its assets, this Contract shall terminate automatically and immediately.
- G. If CONTRACTOR violates any federal, state or local law in the performance of services, the DISTRICT may terminate this Contract effective immediately upon CONTRACTOR's receipt of written notice of termination from the DISTRICT.
- H. **Legislative, Regulatory, Administrative Changes:** If there is to be a change in the Medicare or Medicaid laws, regulations or general instructions, the adoption of new legislation, adoption of new statutes, rules and/or regulations impacting the ADHS and ambulance transport, or a change in any third party reimbursement system, any of which makes it impossible or illegal for a Party to perform services or receive compensation under this Contract, the Parties will immediately propose good faith modifications to this Contract to comply with the changes. If such proposed modification is given, and if the Parties are unable within sixty (60) days thereafter to agree upon proposed changes,

either Party may terminate this Contract by providing the other Party with prior written notice at least sixty (60) days in advance.

- I. **Rights Upon Termination:** If this Contract is terminated pursuant to Article VII, Sections (A), (B), (D), CONTRACTOR shall be entitled to recover when due and payable hereunder all amounts owed to CONTRACTOR hereunder accrued but unpaid as of the date of termination. CONTRACTOR, during the ninety (90) day notice period under Article VII, Section (B), shall cooperate in the transition of the billing and collection services. CONTRACTOR, following any expiration or termination of this Contract, shall return all records to the DISTRICT in the format requested by the DISTRICT, including CD, DVD, external hard drive, etc. and shall cooperate in the transition of the billing and collection services: provided, however that CONTRACTOR may keep any copies of records in accordance with applicable law. The expiration or termination of this Contract, for whatever reason, will not destroy or diminish the binding force and effect of any of the provisions of this Contract that expressly, or by reasonable implication, come into or continue in effect on or after expiration or termination hereof. In no event shall either Party be entitled to recover special, consequential or punitive damages as a result of a breach or default by the other Party under this Contract.
- J. Termination of this Contract will not relieve the DISTRICT from its obligation to pay CONTRACTOR its fees and expensed related to services provided under this Contract.

ARTICLE VIII - NON-DISCRIMINATION

- A. CONTRACTOR shall comply with Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1975, and Federal Executive Order No. 11246, State Executive Order No. 94-4, and A.R.S. Section 41-1461 et. Seq., which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have access to employment opportunities.
- B. CONTRACTOR shall comply with Section 503 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap.
- C. CONTRACTOR shall comply with Title VI of the Civil Rights Act of 1964, as amended, which prohibits the denial of benefits or participation in contract services on the basis of race, color, or national origin.
- D. CONTRACTOR shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, and with the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of handicap in delivering contract services.

ARTICLE IX - NOTICE

Any notice given in connection with this Contract shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated below. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

Contractor: Professional Finance Company, Inc.
DBA PFC USA
c/o Scott I Raberge, Sr VP, Marketing & Sales
5754 W 11th Street, Suite 100
Greeley, CO 80634

Verde Valley Fire District
c/o Lisa Elliott, Administrative Manager
2700 E Godard Road
Cottonwood, AZ 86326

ARTICLE X - CHOICE OF LAW AND VENUE

- A. Any dispute under this Contract or related to this Contract shall be decided in accordance with the laws of the State of Arizona and filed with the Arizona Superior Court of Yavapai County.
- B. Parties shall comply with all applicable Federal, State, and local laws, rules, and regulations. The laws and regulations of the State of Arizona shall govern the rights of the Parties, the performance of this Contract, and any disputes

hereunder. Any changes in the governing laws, rules, and regulations during the term of this Contract shall apply but do not require an amendment.

- C. **Arbitration:** Any controversy or claim arising out of or relating to this Contract or the breach hereof including any claim based upon or arising from an alleged tort, shall be settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association in effect on the date of this Contract, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. Any remedy that would be available from a court of law or equity shall be available to the arbitrator(s). The arbitration hearing and all proceedings in connection herewith shall take place in Yavapai County. The arbitration hearing shall be commenced within ninety (90) days of the filing of the demand for arbitration, and the award shall be rendered within thirty (30) days of the conclusion of such hearing. The award shall be in writing, binding on both parties, non-appealable and immediately enforceable in a court of law or equity. The arbitrator's cost shall be borne equally by the parties and each party shall bear its own costs and attorneys' fees.

ARTICLE XI – OBLIGATIONS/CERTIFICATIONS

- A. **Employment Discrimination:** CONTRACTOR and its subcontractors will not discriminate on the grounds of age, race, color, national origin, religion, sex, disability, familial status, or any other protected basis in the selection, treatment, and retention of employees, subcontractors or in the procurement of materials and leases of equipment. CONTRACTOR and any subcontractor will not participate, either directly or indirectly, in any type of discrimination prohibited by any federal, state or local law, including but not limited to Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975.
- B. **Legal Worker Requirements:** As mandated by Arizona Revised Statutes §41-4401, DISTRICT is prohibited from awarding a contract to any contractor who fails, or whose subcontractors fail, to comply with Arizona Revised Statutes §23-214-A, which requires that employers verify the employment eligibility of their employees through the Federal E-verify system. An "employer" is an independent contractor, a self-employed person, the State of Arizona or any of its political subdivisions, or any individual or type of organization that transacts business in the State of Arizona, that has a license issued by an agency in the State and that employs one or more employees in the State (See A.R.S. §23-211-4). Therefore, in signing or performing any contract for DISTRICT, CONTRACTOR fully understands and agrees that:
- B.1. Both it and any subcontractors it may use shall comply with all Federal immigration laws and regulations that relate to their employees and with A.R.S. §23-214-A;
- B.2. Any breach of that warranty is material and is subject to penalties up to and including immediate termination of the Contract; and
- B.3. DISTRICT or its designee is authorized by law to randomly inspect the employment records relating to an employee of CONTRACTOR or any of its subcontractors who works on the Contract to ensure compliance with the warranty made in Paragraph A above.
- C. **Independent Contractor Status:** CONTRACTOR shall act as an independent contractor and should not be considered an employer or agent of the DISTRICT. CONTRACTOR shall retain full control over the employment, direction, compensation and discharge of all persons assisting in the performance of CONTRACTOR'S services, including the payment of all employment taxes, unemployment, and workers compensation benefits.
- D. **Power of Attorney:** The DISTRICT hereby grants to CONTRACTOR the power to act on behalf of the DISTRICT to take all action to perform such services as may be necessary to permit CONTRACTOR to meet its obligations under this Contract. Such authority shall include the following:
- D.1 **Billing:** To bill the DISTRICT'S Debtors, on behalf of the DISTRICT for all billable services.
- D.2 **Collection of Other Receivables:** The DISTRICT is to collect and receive all accounts receivable generated by such above-referenced billings and claims for reimbursement. CONTRACTOR will administer such accounts in regards to extending time for payment.
- D.3 **Deposits:** To electronically deposit all amounts in a bank account in the DISTRICT'S name, into bank accounts

designated for such purpose by CONTRACTOR (the "Bank Account"). CONTRACTOR covenants to transfer and deliver to the DISTRICT for deposit into the Bank Account all funds received by CONTRACTOR from Payors for services provided by the DISTRICT. Upon receipt of any such funds, CONTRACTOR shall immediately deposit said funds into the Bank Account, and shall fully account to the DISTRICT for said funds, on a monthly basis. Said account shall be under the exclusive control of the DISTRICT, except that CONTRACTOR shall be entitled to compensation for all such sums collected and deposited. The DISTRICT shall be solely responsible for the cost of that account. The DISTRICT shall provide a full accounting of all sums within said Bank Account on a monthly basis.

- D.4. Further Instruments:** Upon the request of CONTRACTOR, the DISTRICT shall execute and deliver to the bank at which the Bank Account is maintained, such additional documents of instruments as may be necessary to evidence or affect CONTRACTOR's ability to make deposits.
- D.5. Monthly Invoicing:** CONTRACTOR shall submit to the DISTRICT, on a monthly basis, an invoice for fees for services performed under this Contract. In the event the DISTRICT disputes any part of an invoice amount, such dispute shall be raised in writing to CONTRACTOR within thirty (30) days of receipt of said invoice. Said objection may be raised even if the invoice has already been paid. If no objection is raised by the DISTRICT within thirty (30) days of receipt of said invoice, the invoice shall be conclusively deemed accurate and correct and shall be paid by the DISTRICT. In the event the DISTRICT does file an objection on a timely basis, CONTRACTOR shall respond in writing within thirty (30) days of receipt of said objection. Any overdue amounts payable to CONTRACTOR which are not subject to a good faith notice of dispute shall accrue interest at a rate of 1.5% (one- and one-half percent) per month.
- E. Confidential Information:** This section will survive the termination of this Contract.
- E.1. Receipt of Confidential Information.** The Parties acknowledge that the Parties will be entrusted with Confidential Information that is disclosed by one Party (the "Disclosing Party") to the other Party (the "Receiving Party"). "Confidential Information" means includes, but is not limited to, all information of either Party that is not generally known to the public, whether of technical, business or there nature (including, without limitations, trade secrets, know-how and information relating to the technology, software, designs, specifications and prototypes, customers, business plans, promotional and marketing activities, finances and other business affairs of such Party), that has been identified as being proprietary and/or confidential or that by the nature of the circumstances surrounding the disclosure ought to be treated as propriety and confidential (collectively, "Confidential Information"). Confidential Information does not include information that is or may be required to be disclosed by law or pursuant to public records laws. All Confidential Information will remain the exclusive property of the Disclosing Party, and the Receiving Party will have no rights, by license or otherwise, to use the Confidential Information except as expressly provided herein.
- E.2. Use of Confidential Information.** During and after the term, the Receiving Party, except as expressly provided in this Contract, will not disclose the Confidential Information to anyone without the Disclosing Party's prior written consent. The Receiving Party will not use, or permit other to use, Confidential Information for any purpose other than to perform the services under this Contract. The Receiving Party will take all reasonable measures to avoid disclosure, dissemination or unauthorized use of Confidential Information, including, at a minimum, those measures it takes to protect its own confidential information of a similar nature.
- E.3. Return of Confidential Information.** Upon the Disclosing Party's written request or the termination of this Contract, for whatever reason, the Receiving Party promptly will return all tangible material embodying Confidential Information (in any form and including, without limitation, all summaries, copies and excerpts of Confidential Information).
- F. No Third-Party Beneficiaries:** Nothing in this Contract will be construed to give any rights or benefits in this Contract to anyone other than the DISTRICT and CONTRACTOR. All duties and responsibilities undertaken under this Contract will be for the sole and exclusive benefit of the DISTRICT and CONTRACTOR, and not for the benefit of any other party.
- G. HIPAA:** CONTRACTOR is a "covered entity", as that term is defined in the HIPAA Standards for Privacy of Individually

EXHIBIT A TECHNICAL SPECIFICATIONS

Verde Valley Fire District (VVFD) is soliciting sealed proposals from professional firms that are qualified by experience and expertise in debt collection to provide independent debt collection services for the District.

VVFD assigns an average of thirty (30) past due accounts to collections each fiscal year. On average, the amount of outstanding past due accounts that are assigned to collections is \$48,000. These averages are not a promise or guarantee of the number of past due accounts or the amount outstanding of past due accounts that will be assigned to the successful Vendor.

The successful Vendor will be assigned accounts, approximately \$223,600, which have previously been assigned to another collection vendor prior to the effective date of the Agreement entered into between VVFD and the successful Vendor. The District also intends to assign additional accounts for out-of-District services that have not yet been assigned to a collection agency.

VVFD's goal is to decrease uncollected debt through enhanced collection efforts of delinquent accounts while ensuring that collection activities conform to the collection industry established guidelines and all applicable Federal and Arizona State law. The remainder of this Scope of Work sets for VVFD's objectives.

A. BASE SERVICES AND OBLIGATIONS

1. Vendor will be expected to exercise its best, prudent and lawful efforts to secure collections of all accounts referred by VVFD. All collection efforts shall be in compliance with all Federal and Arizona State laws, and any applicable laws enacted during the term of the Contract. Vendor will not be allowed to use tactics that could be interpreted as harassment, or which would reflect poorly on VVFD.
2. Vendor will be responsible for all costs associated with collection efforts, including all labor, equipment, forms and postage costs. Any legal action initiated against a debtor shall be at the sole cost of Vendor, including but not limited to, attorney's fees. Vendor shall be responsible for purchasing and maintaining equipment and software necessary to fulfil its obligations and to prepare reports as required herein. Vendor must receive the referral data for VVFD at its own expense.
3. Every account that VVFD assigns to the Vendor will be subject to a "grace period" of fourteen (14) days. During this grace period, the Vendor would not make any collection effort on the account, except the Vendor will agree to send one letter to the debtor at the time of assignment informing the debtor that the account has been assigned to a collection agency. During this grace period, the debtor would be allowed to pay the debt in full without incurring a fee, and VVFD would be allowed to withdraw the assigned account without incurring a fee.
4. Vendor will negotiate and arrange modified payment plans for individuals unable to pay full amount when billed.
5. Funds collected by the Vendor shall be delivered to VVFD on a monthly basis. The amount owed to the Vendor for its services will be withheld from the amount paid to VVFD. Vendor will include with the payment a detailed report listing of the debtor's name and account number for each payment receive on an account. This report shall also include a detailed report of the fees for services withheld by the Vendor including how the fee was calculated.
6. Vendor shall be paid on a commission basis by adding a reasonable collection fee, payable by the debtor, to the outstanding debt on each referred account. Vendor may propose fee arrangements that incentivize full recovery. Detailed fee arrangements are set forth in the Contract for Services attached to this RFP.
7. Any account that VVFD chooses to list with Vendor will be listed exclusively with Vendor. However, VVFD is free to assign other accounts to third parties for collection purposes. The decision of whether or not to assign an account for collection purposes to Vendor shall be solely in the discretion of VVFD.
8. Vendor shall not assign its contract with VVFD, nor any interest, right or responsibility arising from the Contract to any third party, without the prior written consent of VVFD. Vendor may refer individual accounts to out of state correspondent agencies if deemed prudent by Vendor, with the express written consent of VVFD. However, Vendor is responsible for ensuring that any out of state correspondent agencies adhere to the same standards as the Vendor

and not use tactics which could be interpreted as harassment, or which would reflect poorly on VVFD. Vendor shall assume responsibility of the actions of such agencies.

9. Vendor will not pursue any litigation on behalf of the District as part of its duties under this Contract without the advance written permission of the District's attorney and approval by the District's Board of Directors. Upon receipt of permission, Vendor shall be responsible for filing a claim in either Yavapai County Superior Court or bankruptcy court, as applicable, and prosecuting the litigation after approval it throughout the proceedings until conclusion of same, unless VVFD elects to proceed otherwise by giving written notice to Vendor.
10. Vendor shall report all uncollectible accounts to a major credit bureau. Such reporting must be in compliance with all applicable Federal and Arizona State laws. Vendor will provide the District with the documents reflecting the proper credit reporting required in this section on at least a monthly basis.
11. Vendor must utilize properly trained staff and adequate facilities capable of properly pursuing accounts referred by VVFD.
12. Vendor shall refer debtor disputes over accounts to VVFD or VVFD's designee for handling.
13. Vendor shall process all accounts in strict conformity with all applicable Federal and Arizona State law, including, but not limited to: Title VII of the Civil Rights Act of 1964, Americans with Disabilities Act, the Health Insurance Portability and Accountability Act, the Fair Debts Collection Act, and any other applicable laws that may be enacted. Vendor must also agree not to discriminate against any debtor on the basis of race, color, creed, religion, sex or national origin in its collection efforts.
14. Vendor must maintain a complete, separate, and detailed record of each account, including all collection actions taken and related transactions, deposit control sheets (audit trails), and original documentation, for a period of not less than ten (10) years after termination of collection action. Inspections by VVFD of these records, upon reasonable request, shall be granted by Vendor up to ten (10) years after termination of the Contract for services. Vendor must facilitate proper security of confidential information and proper shredding of all disposed materials containing such information.
15. Maintain appropriate accounting procedures for reconciling all deposits, receivables, billings, patient accounts, adjustments and refunds in accordance with generally accepted accounting principles (GAAP).
16. Provide at the close of each month comprehensive reports in a mutually agreed upon format (by email or hard paper copy form) facilitating all required aspects of monitoring, evaluating, auditing and managing the services provided. Fiscal reporting for the July 1 through June 30 fiscal year time frame will also be provided as needed.
17. VVFD reserves the right to, at its discretion, to conduct an annual financial audit of Vendor. If such audits are conducted, VVFD will endeavor to do so in a manner that is not unduly disruptive to Vendor's business.
18. Accounts, which are deemed uncollectible by Vendor due to death, statute of limitations, etc., shall be returned to VVFD immediately, at no charge to VVFD, with a written explanation of the basis for the rejection of the account by Vendor.
19. If Vendor becomes the subject of bankruptcy, receivership, or any insolvency proceedings, Vendor shall notify VVFD immediately. VVFD may elect to terminate the Contract, and such election shall be effective immediately upon mailing written notice of termination to Vendor. Upon such termination, Vendor shall have no rights to open accounts referred by VVFD. Vendor shall immediately cease all collection efforts and shall file an Assignment of Rights for those accounts pending, upon termination. VVFD may require that all such open accounts returned to VVFD, without penalty or payment of fees, within thirty (30) days of notice of termination.
20. Vendor shall contact delinquent accounts under the name of the collection agency.
21. Vendor shall not hold itself out to be an agency of VVFD or an employee of VVFD nor a government agency of any kind, but Vendor is and shall be considered an independent contractor. As an independent contractor, there are no benefits to which said Vendor is entitled to other than as set forth in the Contract for Services, including Addendums.

- 22.** Vendor will meet, as needed, with representatives of the District to discuss results, problems, and recommendations.
- 23.** Vendor will ensure that the District is kept apprised of important changes to industry regulations.
- 24.** Vendor will respond to any District or Payor inquiry or questions promptly.
- 25.** Additional provisions as contained in the Contract for Services attached.



Verde Valley Fire District Fire Board Agenda Report

Subject: Professional Auditing Services	Board Meeting Date: February 27, 2024
Action Required: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 15, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible award of a contract for Professional Auditing Services.
Background Information: A Request for Proposals (RFP) for Professional Auditing Services was issued on January 1, 2024 with proposals due on January 22, 2024. A total of three (3) proposals were received by the deadline. The review committee consisted of Board Member Brummett, Board Member K Bishop, Chief Johnson, and Administrative Manager Elliott. The proposals were reviewed and ranked based on the criteria established in the RFP. The cumulative ranking and proposed fees for the FY2023-2024 audit are as follows: 1. Walker & Armstrong – \$19,000 2. Fester & Chapman - \$14,000 3. Beasley, Mitchell & Co. - \$34,760 The award will begin with the audit for the FY2023-2024 fiscal year and contains the option of auditing the District's financial statements for the subsequent four (4) fiscal years.
Financial Impact: Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Award the contract for Professional Auditing Services to Walker & Armstrong in the amount of \$19,000 for the FY2023-2024 fiscal year with the option of auditing the District's financial statements for the subsequent four (4) fiscal years.
Attorney Recommendation: Agreement approved as to form.
Suggested Motion: Award the contract for Professional Auditing Services to Walker & Armstrong in the amount of \$19,000 for the FY2023-2024 fiscal year with the option of auditing the District's financial statements for the subsequent four (4) fiscal years.
List of Attachments: Contract for Services

CONTRACT FOR SERVICES

THIS CONTRACT, made and entered into this, 27th day of February, 2024 by and between the Verde Valley Fire District, a fire district organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated the DISTRICT, and Walker & Armstrong, LLP organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated the CONTRACTOR.

WITNESSETH: That the CONTRACTOR, for and in consideration of the sum to be paid him by the DISTRICT (which may be a percentage of the amount actually collected by the CONTRACTOR as agreed by the parties in writing), in the manner and at the time hereinafter provided, and of the other covenants and agreements herein contained, and under the penalties expressed in the Contract Documents provided, hereby agrees, themselves, their heirs, executors, administrators, successors, and assigns as follows:

ARTICLE I - RECITALS

- A. DISTRICT desires to obtain independent debt collection services for the DISTRICT; and,
- B. DISTRICT set forth the terms of the scope of required technical services in the Request for Professional Auditing Services (the Request for Proposals is attached and made a part of this Contract); and,
- C. CONTRACTOR represents that it is qualified and fully licensed to perform all work agreed to in this Contract; and,
- D. CONTRACTOR in its Proposal (attached and made a part of this Contract) set for the terms by which it will provide such professional auditing services.

ARTICLE II - SCOPE OF WORK

The CONTRACTOR shall furnish the services and deliverables as specified in the Technical Specifications (Exhibit A) attached hereto and made a part of this Contract, to the Verde Valley Fire District, 2700 E Godard Road, Cottonwood, AZ 86326.

ARTICLE III - CONTRACT TERM

- A. Following execution of this Contract by the DISTRICT, CONTRACTOR shall commence work and shall complete all services described herein as detailed in the Technical Specifications (Exhibit A).
- B. This Contract shall commence with the audit of the financial statements for the fiscal year ending June 30, 2024. After the initial term of the Contract, the Parties have the option of auditing the District's financial statements for the subsequent four (4) fiscal years. This option will be renewed annually.
- C. Throughout its term, this Contract may be cancelled by either party at the end of ninety (90) days after the receipt of written notice by the other party (written notice shall mean upon the receipt and signing of return mail). There shall be no penalty to the canceling party for such early termination nor shall the other party be entitled to any damages due to the early cancellation. In the event that the DISTRICT gives notice of cancellation, it shall only be responsible for paying any outstanding charges for work completed, in accordance with this Contract, no later than 5:00 pm, on the ninetieth (90th) day following receipt of notice of cancellation.
- D. **Modifications:** This Contract may be revised or modified only by mutual consent of the Parties in writing.
- E. **Cooperative Use of Contract.** In addition to DISTRICT, and with approval of CONTRACTOR, the Contract may be extended for use by other fire districts, municipalities, school districts and government agencies of the State. Any such usage by other entities must be in accordance with the ordinance, charter and/or procurement rules and regulations of the respective political entity and must be approved by the parties in writing.

ARTICLE IV - CONTRACT ADMINISTRATOR

- A. To provide the professional services required by this Contract, CONTRACTOR shall act under the authority and approval of the Administrative Manager or designee, (the Contract Administrator), who shall oversee the execution of this Contract, assist CONTRACTOR with any necessary information, audit billings, and approve payments.

CONTRACTOR shall channel reports and special requests through the Contract Administrator.

- B. DISTRICT reserves the right to review and approve any/all changes to CONTRACTOR'S key staff assigned to DISTRICT'S project by the firm during the term of this Contract.

ARTICLE V - ACCEPTANCE AND DOCUMENTATION

- A. Each project shall be reviewed and approved by DISTRICT to determine acceptable completion. All documents, including but not limited to, data compilations, studies, and reports which are prepared in the performance of this Contract, shall be and remain the property of DISTRICT and shall be delivered to DISTRICT before final payment is made to CONTRACTOR.

ARTICLE VI - INDEMNIFICATION AND INSURANCE

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify, defend, save and hold harmless the DISTRICT and its officers, officials, agents, and employees from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to real, tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the CONTRACTOR or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of the CONTRACTOR to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. The CONTRACTOR shall be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable, and hereby waives all rights of subrogation against the DISTRICT, its officers, officials, agents and employees for losses arising from any services provided to the DISTRICT.
- B. CONTRACTOR shall provide and maintain, and cause its subcontractors to provide and maintain, the following minimum insurance coverage in accordance with the insurance criteria included in the solicitation package:
 - B.1. Comprehensive general liability insurance with a minimum combined single limit of one million dollars (\$1,000,000) each occurrence, \$2,000,000 aggregate. The policy shall include coverage for bodily and personal injury, broad form property damage, blanket contractual, CONTRACTOR'S protective, and products and completed operations.
 - B.2. Products/Completed Operations insurance with a minimum single limit of not less than one million dollars (\$1,000,000) per occurrence.
 - B.3. Errors and omissions insurance carried by the CONTRACTOR must cover all elements of the project including professional services performed by subcontractors. If the CONTRACTOR'S errors and omissions insurance does not provide coverage for work performed by subcontractors, separate project insurance will be required to comply with the errors and omissions insurance requirement. The DISTRICT may require a copy of the errors and omissions insurance policy to verify coverage.
 - B.4. Personal and Advertising Injury insurance with a minimum single limit of not less than one million dollars (\$1,000,000) per occurrence.
 - B.5. Comprehensive automobile liability insurance with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000) each occurrence with respect to CONTRACTOR'S vehicles (whether owned, hired, non-owned), assigned to or utilized in the performance of a Contract.
 - B.6. Worker's Compensation (statutory limits).
- C. Additional insurance coverage may be required at DISTRICT'S discretion where the services to be performed are deemed to be hazardous in nature.
- D. The policies required by section B shall name DISTRICT, and its respective agents, officials, and employees as additional insured and waive subrogation against DISTRICT. The policy shall specify that the insurance afforded

CONTRACTOR shall be primary insurance and that any insurance coverage carried by DISTRICT or its employees shall be excess coverage and not contributory insurance to that provided by CONTRACTOR. Said policy shall contain a severability of interests provision. Proof of insurance is required at the time of execution of the Contract. Neither CONTRACTOR nor any subcontractor shall commence work under a Contract until DISTRICT has approved the insurance.

- E. Failure on the part of CONTRACTOR to procure and maintain the required liability insurance and provide proof thereof to DISTRICT within thirty (30) days following the commencement of a new policy period, shall constitute a material breach of a Contract upon which DISTRICT may immediately terminate the Contract. Prior to the effective date of the Contract, CONTRACTOR shall furnish DISTRICT with copies of the State of Arizona Certificate of Insurance (RM-7200.1), drawn in conformity with the above insurance requirements. DISTRICT reserves the right to request and receive certified copies of any or all of the above policies and/or endorsements.

ARTICLE VII - CANCELLATION OF CONTRACT

- A. Pursuant to A.R.S. Section 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Contract is subject to cancellation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of one of the parties at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity, or a Consultant to any other party of the Contract with respect to the subject matter of the Contract.
- B. **Non-Appropriation:** The DISTRICT'S obligations under this Contract will be subject to the right of non-appropriation. In the event the Governing Body of DISTRICT fails to appropriate sufficient funds for the funding of this Contract, the Contract will terminate at the end of the fiscal year for which the Governing Body did in fact allocate sufficient funds for the performance of this Contract. An event of non-appropriation will not be considered an event of default under this Contract.
- C. Either Party may terminate this Contract without cause upon ninety (90) days prior written notice to the other Party.
- D. Unless otherwise agreed in writing by the Parties, if the DISTRICT or CONTRACTOR shall apply for or consent to the appointment of a petition in bankruptcy, make a general assignment for the benefit of creditors, file a petition or answer seeking reorganization or arrangement with creditors, or take advantage of any insolvency, or if any order, judgment, or decree shall be entered by any court of competent jurisdiction on the application of a creditor or otherwise adjudicating either Party bankrupt or approving a petition seeking reorganization of either Party or appointment of a receiver, trustee or liquidator of either Party or all or a substantial part of its assets, this Contract shall terminate automatically and immediately.
- E. If CONTRACTOR violates any federal, state or local law in the performance of services, the DISTRICT may terminate this Contract effective immediately upon CONTRACTOR's receipt of written notice of termination from the DISTRICT.
- F. Termination of this Contract will not relieve the DISTRICT from its obligation to pay CONTRACTOR its fees and expensed related to services provided under this Contract.

ARTICLE VIII - NON-DISCRIMINATION

- A. CONTRACTOR shall comply with Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1975, and Federal Executive Order No. 11246, State Executive Order No. 94-4, and A.R.S. Section 41-1461 et. Seq., which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have access to employment opportunities.
- B. CONTRACTOR shall comply with Section 503 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap.
- C. CONTRACTOR shall comply with Title VI of the Civil Rights Act of 1964, as amended, which prohibits the denial of benefits or participation in contract services on the basis of race, color, or national origin.

- D. CONTRACTOR shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, and with the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of handicap in delivering contract services.

ARTICLE IX - NOTICE

Any notice given in connection with this Contract shall be given in writing and shall be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address stated below. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

Contractor: Walker & Armstrong, LLP

Verde Valley Fire District

c/o Jay Z. Parke, Partner

c/o Lisa Elliott, Administrative Manager

1850 N Central Avenue, Suite 400

2700 E Godard Road

Phoenix, AZ 85004

Cottonwood, AZ 86326

ARTICLE X - CHOICE OF LAW AND VENUE

- A. Any dispute under this Contract or related to this Contract shall be decided in accordance with the laws of the State of Arizona and filed with the Arizona Superior Court of Yavapai County.
- B. Parties shall comply with all applicable Federal, State, and local laws, rules, and regulations. The laws and regulations of the State of Arizona shall govern the rights of the Parties, the performance of this Contract, and any disputes hereunder. Any changes in the governing laws, rules, and regulations during the term of this Contract shall apply but do not require an amendment.
- C. **Arbitration:** Any controversy or claim arising out of or relating to this Contract or the breach hereof including any claim based upon or arising from an alleged tort, shall be settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association in effect on the date of this Contract, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. Any remedy that would be available from a court of law or equity shall be available to the arbitrator(s). The arbitration hearing and all proceedings in connection herewith shall take place in Yavapai County. The arbitration hearing shall be commenced within ninety (90) days of the filing of the demand for arbitration, and the award shall be rendered within thirty (30) days of the conclusion of such hearing. The award shall be in writing, binding on both parties, non-appealable and immediately enforceable in a court of law or equity. The arbitrator's cost shall be borne equally by the parties and each party shall bear its own costs and attorneys' fees.

ARTICLE XI – OBLIGATIONS/CERTIFICATIONS

- A. **Employment Discrimination:** CONTRACTOR and its subcontractors will not discriminate on the grounds of age, race, color, national origin, religion, sex, disability, familial status, or any other protected basis in the selection, treatment, and retention of employees, subcontractors or in the procurement of materials and leases of equipment. CONTRACTOR and any subcontractor will not participate, either directly or indirectly, in any type of discrimination prohibited by any federal, state or local law, including but not limited to Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975.
- B. **Legal Worker Requirements:** As mandated by Arizona Revised Statutes §41-4401, DISTRICT is prohibited from awarding a contract to any contractor who fails, or whose subcontractors fail, to comply with Arizona Revised Statutes §23-214-A, which requires that employers verify the employment eligibility of their employees through the Federal E-verify system. An "employer" is an independent contractor, a self-employed person, the State of Arizona or any of its political subdivisions, or any individual or type of organization that transacts business in the State of Arizona, that has a license issued by an agency in the State and that employs one or more employees in the State (See A.R.S. §23-211-4). Therefore, in signing or performing any contract for DISTRICT, CONTRACTOR fully understands and agrees that:

- B.1.** Both it and any subcontractors it may use shall comply with all Federal immigration laws and regulations that relate to their employees and with A.R.S. §23-214-A;
- B.2.** Any breach of that warranty is material and is subject to penalties up to and including immediate termination of the Contract; and
- B.3.** DISTRICT or its designee is authorized by law to randomly inspect the employment records relating to an employee of CONTRACTOR or any of its subcontractors who works on the Contract to ensure compliance with the warranty made in Paragraph A above.
- C. Independent Contractor Status:** CONTRACTOR shall act as an independent contractor and should not be considered an employer or agent of the DISTRICT. CONTRACTOR shall retain full control over the employment, direction, compensation and discharge of all persons assisting in the performance of CONTRACTOR'S services, including the payment of all employment taxes, unemployment, and workers compensation benefits.
- D. Confidential Information:** This section will survive the termination of this Contract.
- D.1. Receipt of Confidential Information.** The Parties acknowledge that the Parties will be entrusted with Confidential Information that is disclosed by one Party (the "Disclosing Party") to the other Party (the "Receiving Party"). "Confidential Information" means includes, but is not limited to, all information of either Party that is not generally known to the public, whether of technical, business or there nature (including, without limitations, trade secrets, know-how and information relating to the technology, software, designs, specifications and prototypes, customers, business plans, promotional and marketing activities, finances and other business affairs of such Party), that has been identified as being proprietary and/or confidential or that by the nature of the circumstances surrounding the disclosure ought to be treated as propriety and confidential (collectively, "Confidential Information"). Confidential Information does not include information that is or may be required to be disclosed by law or pursuant to public records laws. All Confidential Information will remain the exclusive property of the Disclosing Party, and the Receiving Party will have no rights, by license or otherwise, to use the Confidential Information except as expressly provided herein.
- D.2. Use of Confidential Information.** During and after the term, the Receiving Party, except as expressly provided in this Contract, will not disclose the Confidential Information to anyone without the Disclosing Party's prior written consent. The Receiving Party will not use, or permit other to use, Confidential Information for any purpose other than to perform the services under this Contract. The Receiving Party will take all reasonable measures to avoid disclosure, dissemination or unauthorized use of Confidential Information, including, at a minimum, those measures it takes to protect its own confidential information of a similar nature.
- D.3. Return of Confidential Information.** Upon the Disclosing Party's written request or the termination of this Contract, for whatever reason, the Receiving Party promptly will return all tangible material embodying Confidential Information (in any form and including, without limitation, all summaries, copies and excerpts of Confidential Information).
- E. No Third-Party Beneficiaries:** Nothing in this Contract will be construed to give any rights or benefits in this Contract to anyone other than the DISTRICT and CONTRACTOR. All duties and responsibilities undertaken under this Contract will be for the sole and exclusive benefit of the DISTRICT and CONTRACTOR, and not for the benefit of any other party.
- F. HIPAA:** CONTRACTOR is a "covered entity", as that term is defined in the HIPAA Standards for Privacy of Individually Identifiable Health Information and the Standards for Security of Electronic Protected Health Information, 45 C.F.R. Parts 160 and 164, Subparts A, C and E (the "HIPAA Regulations"), and the Health Information Recovery and Reinvestment Act of 2009 (the "HITECH" Act") (collectively, the HIPAA Regulations and the HITECH Act are referred to as the "Requirements"). To the extent this Contract caused CONTRACTOR to be a business associate of the DISTRICT, the Parties will comply with the terms and conditions set forth in Exhibit "H". This Section will survive the termination of this Contract.
- G. Prohibited Investments:** To the extent applicable, the Parties agree to comply with the requirements of A.R.S. §35-391.06 (A) and 35-393.06 (B), and certify that they do not have any scrutinized business operations.

ARTICLE XII - SEVERABILITY

A. If any part of this Contract shall be held unenforceable, the rest of the Contract will nevertheless remain in full force and effect.

ARTICLE XIII - PAYMENT

A. CONTRACTOR agrees that this Contract, as awarded, is for the stated work, and understands that payment for the work will be made on the basis of the indicated amount(s), as detailed in the Proposal (attached and made a part of this Contract). Payment for services shall be made by DISTRICT within thirty (30) days after receipt of a correct invoice.

ARTICLE XIX - ASSIGNMENT

A. DISTRICT and CONTRACTOR respectively bind themselves, their partners, successors, assigns and legal representatives to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. Neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

Contractor

Verde Valley Fire District

Walker & Armstrong, LLP
Company Name

Donald Peck, Board Chairman Date

Signature Date

Attest:

Printed Name

Coleen Gilboy, Board Clerk Date

Title

EXHIBIT A TECHNICAL SPECIFICATIONS

Verde Valley Fire District is soliciting sealed proposals from certified public accounting firms that are qualified by experience and expertise in fire district auditing to provide independent annual audit services for the District.

To meet the requirements of this Request for Proposals, the audit shall be performed in accordance with:

- Auditing standards generally accepted in the United States as set forth by the American Institute of Certified Public Accountants.
- Standards for financial audits set forth in the U.S. General Accounting Office's Government Auditing Standards (as revised in 1994).
- Provisions of the Single Audit Act of 1984 (as amended in 1996) and the provisions of U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and other pertinent OMB Circulars issued since.
- The audit shall comply with the Uniform Expenditures Reporting System (USERS), Governmental Accounting, Auditing and Financial Reporting (GAAFR), Generally Accepting Accounting Principles (GAAP), and Arizona Revised Statutes §48-251, §48-253, and §48-805.02.

REPORTS TO BE ISSUED

Following the completion of the audit of the fiscal year's financial statements, the auditor shall issue:

- A report on the fair presentation of the District's financial statements in conformity with accounting principles generally accepted in the United States.
- A report on compliance and on internal control over financial reporting based on an audit of financial statements generally accepted government auditing standards.
- A report certifying whether or not the District has incurred any debt or liability in excess of taxes levied and to be collected and the monies actually available and unencumbered at that time in the District's general fund except for those liabilities as prescribed in Arizona Revised Statutes §48-805, subsection B, paragraph 2 and §48-806 and §48-807.
- A report certifying whether or not the District complies with Arizona Revised Statutes §48-805.02, subsection E.

In the required report(s) on compliance and internal controls, the auditor shall communicate any reportable conditions found during the audit. A reportable condition shall be defined as a significant deficiency in the design or operation of the internal control structure, which could adversely affect the organization's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions that are also material weaknesses shall be identified as such in the report. Other conditions not meeting the disclosure requirements should be disclosed to management in a separate letter.

Irregularities and Illegal Acts

The auditor shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the appropriate level of the District's management.

The auditor shall communicate in writing to those charged with governance of the District in accordance with SAS 114 the following:

1. The auditor's responsibility under auditing standards generally accepted in the United States
2. Significant accounting policies
3. Management judgments and accounting estimates
4. Significant audit adjustments
5. Other information in documents containing audited financial statements
6. Disagreements with management
7. Management consultation with other accountants
8. Major issues discussed with management prior to retention
9. Difficulties encountered in performing the audit

WORKING PAPER RETENTION AND ACCESS TO WORKING PAPERS

All working papers and reports must be retained, at the auditor's expense, for a minimum of five (5) years, unless the firm is notified in writing by the District of the need to extend the retention period. The auditor will be required to make working papers available, upon request, to the following parties or their designees: Verde Valley Fire District, parties designated by the federal or state governments or by the District as part of an audit quality review process, and auditors of entities of which the District is a sub-recipient of grant funds.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

AUDIT TIMELINE

Detail the proposed audit timeline, with proposed dates, to ensure that the final audit report will be completed a minimum of one (1) week prior to the Fire Board meeting on November 26, 2024. The auditor will be required to present the final audit report to the Board of Directors, in person, at the Board meeting on November 26, 2024.

DESCRIPTION OF GOVERNMENT

A. Name and Telephone Number of Contact Persons and Location of Offices

The auditor's principal contact with the District will be Lisa Elliott, Administrative Manager, or a designated representative, who will coordinate the assistance to be provided by the District to the auditor. The Administration Office is located at 2700 E Godard Road, Cottonwood, AZ 86326.

B. Background Information

The District's fiscal year begins on July 1 and ends on June 30.

The District serves a population of approximately 27,376 and covers approximately 104 square miles. The District has 5 stations, 3 staffed and 2 vacant.

The District provides fire and emergency medical services (EMS) as well as technical rescue. The District has approximately 45 full-time and 2 part-time employees with a total annual budgeted payroll of \$3,696,147 for fiscal year 2023-2024.

The District's financial statements are presented using the modified accrual basis of accounting. Beginning with the fiscal year ended June 30, 2023, the District will prepare and submit an Annual Comprehensive Financial Report (ACFR) and submit the document to the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting.

The District will not expend more than \$500,000 in federal funds for the year ended June 30, 2024.

The District currently uses Incode (Tyler Technologies) as the main accounting software.

More information on the District and its finances, including the prior year audited financial statements, can be found in the Financial Reports portion of the District's website at: www.verdevalleyfire.org/financial-reports.

C. Fund Structure

The District uses the following fund types and account groups in its financial reporting:

Fund Type or Account Group	Number of Individual Funds	Number with Legally Adopted Annual Budgets	Major Fund
General	<u>1</u>	<u>1</u>	<u>Y</u>
Capital Project Funds	<u>1</u>	<u>1</u>	<u>Y</u>
Wildland Fund	<u>1</u>	<u>1</u>	<u>N</u>



Verde Valley Fire District Fire Board Agenda Report

Subject: Resolution 2024-03 Annexation Request	Board Meeting Date: February 27, 2024
Action Required: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Daniel Johnson, Fire Chief Date Submitted:
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible adoption of Resolution 2024-03 amending the boundaries of Verde Valley Fire District.
Background Information: The District received a letter requesting annexation into the Fire District. The property borders the District (or Forest Service) and are eligible for annexation. The property is as follows: <ul style="list-style-type: none">William and Esther David, 2949 West Via Novamas, Cottonwood, AZ, 86326, Parcel #406-16-026J.
Financial Impact: Increased property tax revenues Is this a budgeted expense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Adopt Resolution 2024-03 amending the boundaries of Verde Valley Fire District.
Attorney Recommendation: N/A
Suggested Motion: Adopt Resolution 2024-03 amending the boundaries of Verde Valley Fire District.
List of Attachments: Resolution 2024-03 William and Esther David Annexation Request Map – 2949 West Via Novamas, Cottonwood

RESOLUTION #2024-03

A RESOLUTION OF THE VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS AUTHORIZING THE AMENDMENT OF THE VERDE VALLEY FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN YAVAPAI COUNTY THAT IS ADJACENT TO THE BOUNDARIES OF THE VERDE VALLEY FIRE DISTRICT AFTER WRITTEN REQUEST BY PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (H).

WHEREAS, the District received written letters from the following property owners requesting that Verde Valley Fire District amend its boundaries to include their properties located at:

- William and Esther David, 2949 West Via Novamas, Cottonwood, AZ, 86326, Parcel #406-16-026J.

WHEREAS, this will allow the subject properties, which are located within Yavapai County, to be included in the Verde Valley Fire District;

NOW THEREFORE, BE IT RESOLVED that the boundaries of the Verde Valley Fire District are hereby amended to include the properties located at:

- William and Esther David, 2949 West Via Novamas, Cottonwood, AZ, 86326, Parcel #406-16-026J.

PASSED AND ADOPTED by the Board of Directors of Verde Valley Fire District of Yavapai County, Arizona, this 27th day of February, 2024.

ATTEST:

Donald Peck, Board Chairman

Coleen Gilboy, Board Clerk

April 12, 2023

Verde Valley Fire District
2700 Godard Road
Cottonwood, Arizona 86326

RE: Request for Annexation

Dear Chief Johnson:

We own property at 2949 W. Via Novamas Cottonwood parcel # 406-16-026J
_____ in Yavapai County that is adjacent to the Verde Valley Fire District boundary.
A map of our property is attached.

We would like to request your approval of the annexation of our herein stated property into the boundary of the Verde Valley Fire District.

Sincerely,



Date: 1-17-24

Print Name: William E. David



Date: 1-17-24

Print Name: Esther K. David

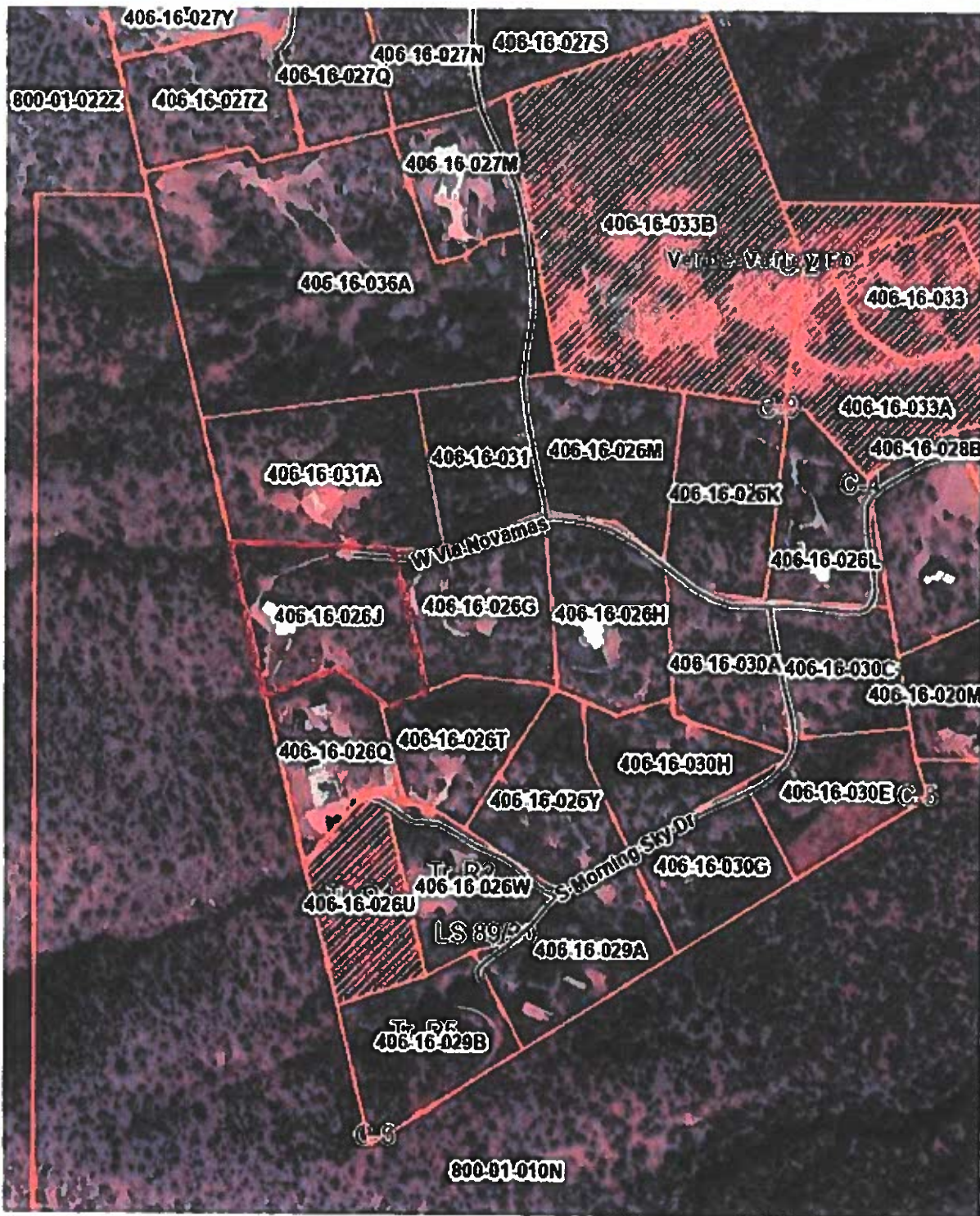
Physical Address:

Phone: 571-327-4023

2949 W Via NOVamas
Cottonwood, AZ 86326

Mailing Address:

same



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 1.22.2024



Verde Valley Fire District Fire Board Agenda Report

Subject: Resolution 2024-04 GOHS Car Seat Grant	Board Meeting Date: February 27, 2024
Action Required: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 1, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible adoption of Resolution 2024-04, authorizing the submittal of the grant application for the Car Seat project to be considered in Arizona's FFY2025 Highway Safety Plan.
Background Information: To submit applications for grant funding to the Governor's Office of Highway Safety (GOHS) prefers that a resolution be adopted to demonstrate the support of the governing board. The proposed resolution is in the format provided by GOHS. It authorizes the submittal of projects and designates the Fire Chief as the agent for the Board to execute documents. Documents in the grant applications and contracts with GOHS, should the grant be awarded. This year, Staff proposes submitting a grant application for the following: <ul style="list-style-type: none">• Child car seats and related car seat technician training Staff has been very successful over the last ten (10) years in obtaining child car seats. We typically distribute 150-200 car seats a year through appointments and car seat clinics. The District currently has three (3) car seat technicians.
Financial Impact: This grant will be included under grant income and grant expense line items. Is this a budgeted expense? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Adopt Resolution 2024-04 authorizing the submittal of a grant application for the Car Seat project to be considered in Arizona's FFY2025 Highway Safety Plan.
Attorney Recommendation: N/A
Suggested Motion: Adopt Resolution 2024-04 authorizing the submittal of a grant application for the Car Seat project to be considered in Arizona's FFY2025 Highway Safety Plan.
List of Attachments: Resolution 2024-04

RESOLUTION #2024-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VERDE VALLEY FIRE DISTRICT OF YAVAPAI COUNTY, ARIZONA, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA'S FFY2025 HIGHWAY SAFETY PLAN

WHEREAS, the Governor's Office of Highway Safety is seeking proposals from state and local agencies for projects relating to all aspects of highway safety; and

WHEREAS, the Verde Valley Fire District of Yavapai County, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the National Highway Traffic Safety Administration;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Verde Valley Fire District of Yavapai County, Arizona as follows:

1. THAT approval of the submission of projects for consideration in Arizona's FFY2025 Highway Safety Plan is granted.
2. THAT the Fire Chief is appointed the agent for the Verde Valley Fire District of Yavapai County, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grants.

PASSED AND ADOPTED by the Board of the Verde Valley Fire District of Yavapai County, Arizona, this 27th day of February, 2024.

Don Peck, Board Chairman

ATTEST:

Coleen Gilboy, Board Clerk



Verde Valley Fire District Fire Board Agenda Report

Subject: Resolution 2024-05 FY2023-2024 Budget Reallocation	Board Meeting Date: February 27, 2024
Action Required: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Daniel Johnson, Fire Chief Date Submitted: January 30, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible adoption of Resolution 2024-05 approving the reallocation of budgeted funds in the FY2023-2024 Budget.
Background Information: During the FY2022-2023 audit, the auditors reallocated the amounts paid for the Sunstate Technologies contract to Debt Service pursuant to the Government Accounting Standards Board statement number 96 (Software Based Information Technology Arrangements. To ensure that the FY2023-2024 budgeted funds are consistent with this reallocation, it is necessary to do a budget reallocation. The total amount to be reallocated for the Sunstate contract is \$70,040. The following accounts will be affected by the budget reallocation for FY2023-2024: <ul style="list-style-type: none">• 01-6100-612004 IT Services; decreased to \$17,148• 01-8000-891000 Principal Payments; increased to \$506,888• 01-8000-892000 Interest Payments; increased to \$210,063 The reallocation of the budgeted funds will not increase the overall budget or exceed the expenditure limitation established upon adoption of the Tentative Budget. A.R.S. §48-805.02(E) requires a public hearing prior to the adoption of a revised budget. As the District is not revising the budget, but merely reallocating funds within the approved FY2023-2024 Budget, a public hearing is not required.
Financial Impact: Reallocation of expenses within the General Fund. Is this a budgeted expense? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Account Number:
Fire Chief's Recommendation: Adopt Resolution 2024-05 approving the reallocation of budgeted funds in the FY2023-2024 Budget.
Attorney Recommendation: N/A
Suggested Motion: Adopt Resolution 2024-05 approving the reallocation of budgeted funds in the FY2023-2024 Budget.
List of Attachments: Resolution 2024-05 FY2023-2024 Revised Budget – Affected Spreadsheets Only

RESOLUTION 2024-05

A RESOLUTION OF THE VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS REALLOCATING BUDGETED FUNDS IN THE FISCAL YEAR 2023-2024 BUDGET.

WHEREAS, the Board of Directors of Verde Valley Fire District adopted the FY2023-2024 Budget via Resolution 2023-09 on June 27, 2023 following the public hearing; and

WHEREAS, the reallocation of funds will not change the FY2023-2024 Budget total or the expenditure limitation established upon the adoption of the FY2023-2024 Tentative Budget;

THEREFORE BE IT RESOLVED that the reallocation of budgeted funds in the Fiscal Year 2023-2024 Budget is hereby adopted.

PASSED AND ADOPTED by the Board of Directors of Verde Valley Fire District, Yavapai County, Arizona on this 27th day of February, 2024.

Donald Peck, Board Chairman

ATTEST:

Coleen Gilboy, Board Clerk

Verde Valley Fire District

General Fund Budget FY2023-2024

	FY2021-2022 Audited Actuals	FY2022-2023 Adopted Budget	FY2022-2023 Estimated Actuals	FY2023-2024 Fire Chief Recommend	FY2023-2024 Board Approved	Adjustment Over Previous Year	% of Change	FY2024-2025 Projected	FY2025-2026 Projected
Revenues									
Property Tax Revenues	\$ 6,342,488	\$ 6,657,374	\$ 6,595,443	\$ 7,032,851	\$ 7,032,851	\$ 375,477	6%	\$ 7,361,278	\$ 7,706,126
Intergovernmental Revenues	\$ 98,271	\$ 93,652	\$ 101,423	\$ 91,423	\$ 91,423	\$ (2,229)	-2%	\$ 91,423	\$ 91,423
Fees For Services	\$ 115,238	\$ 99,967	\$ 91,573	\$ 89,507	\$ 89,507	\$ (10,460)	-10%	\$ 92,732	\$ 96,119
Ambulance Revenues	\$ 835,512	\$ 777,000	\$ 873,114	\$ 817,000	\$ 817,000	\$ 40,000	5%	\$ 837,000	\$ 857,000
Other Income	\$ 41,614	\$ 7,250	\$ 96,020	\$ 9,200	\$ 9,200	\$ 1,950	27%	\$ 9,200	\$ 9,200
Grant Revenue	\$ 125,034	\$ 490,823	\$ 78,521	\$ 547,196	\$ 547,196	\$ 56,373	11%	\$ 540,453	\$ 568,065
Other Financing Sources	\$ 10,587,828	\$ 350,864	\$ -	\$ 647,371	\$ 647,371	\$ 296,507	85%	\$ 406,294	\$ 335,566
Total Revenues	\$ 18,145,985	\$ 8,476,930	\$ 7,836,094	\$ 9,234,548	\$ 9,234,548	\$ 757,618	9%	\$ 9,338,380	\$ 9,663,499
Expenses									
Personnel Expenses									
Wages	\$ 3,298,309	\$ 3,666,273	\$ 3,510,899	\$ 3,696,147	\$ 3,696,147	\$ 29,874	1%	\$ 3,804,264	\$ 3,911,591
Employment Taxes	\$ 193,699	\$ 379,311	\$ 363,026	\$ 407,265	\$ 407,265	\$ 27,954	7%	\$ 414,118	\$ 420,013
Retirement Benefits	\$ 350,970	\$ 462,328	\$ 451,174	\$ 523,547	\$ 523,547	\$ 61,219	13%	\$ 547,597	\$ 572,842
Health Benefits	\$ 1,068,197	\$ 1,167,700	\$ 1,004,992	\$ 1,203,016	\$ 1,203,016	\$ 35,316	3%	\$ 1,268,385	\$ 1,339,899
Uniforms	\$ 37,798	\$ 37,050	\$ 37,050	\$ 33,550	\$ 33,550	\$ (3,500)	-9%	\$ 33,550	\$ 33,550
Total Personnel Expenses	\$ 4,948,973	\$ 5,712,662	\$ 5,367,140	\$ 5,863,525	\$ 5,863,525	\$ 150,863	3%	\$ 6,067,914	\$ 6,277,895
Division Expenses									
Fire Board	\$ 3,177	\$ 72,247	\$ 2,666	\$ 5,600	\$ 5,600	\$ (66,647)	-92%	\$ 72,747	\$ 5,600
Administration	\$ 302,235	\$ 319,482	\$ 292,734	\$ 379,463	\$ 309,423	\$ (10,059)	-3%	\$ 360,245	\$ 385,982
Fire Prevention	\$ 7,447	\$ 14,402	\$ 12,955	\$ 22,432	\$ 22,432	\$ 8,030	56%	\$ 24,219	\$ 22,719
Building Maintenance	\$ 32,013	\$ 37,670	\$ 51,661	\$ 51,260	\$ 51,260	\$ 13,590	36%	\$ 40,980	\$ 40,980
EMS Services	\$ 196,330	\$ 224,808	\$ 215,438	\$ 218,358	\$ 218,358	\$ (6,450)	-3%	\$ 220,301	\$ 227,301
Operations	\$ 86,199	\$ 157,846	\$ 110,332	\$ 159,476	\$ 159,476	\$ 1,630	1%	\$ 151,409	\$ 156,509
Fleet Maintenance	\$ 200,470	\$ 185,000	\$ 148,500	\$ 172,432	\$ 172,432	\$ (12,568)	-7%	\$ 169,932	\$ 169,932
Wildland Expenses	\$ 6,195	\$ 6,020	\$ 5,800	\$ 5,750	\$ 5,750	\$ (270)	-4%	\$ 7,100	\$ 7,100
Communications	\$ 225,317	\$ 242,749	\$ 242,113	\$ 254,827	\$ 254,827	\$ 12,078	5%	\$ 264,016	\$ 278,166
Total Division Expenses	\$ 1,059,382	\$ 1,260,224	\$ 1,082,199	\$ 1,269,598	\$ 1,199,558	\$ (60,666)	-5%	\$ 1,310,949	\$ 1,294,289
Grant Expenses	\$ 106,101	\$ 520,277	\$ 79,475	\$ 575,695	\$ 575,695	\$ 55,418	11%	\$ 558,962	\$ 580,565
Debt Service Expenses	\$ 8,909,920	\$ 533,767	\$ 533,767	\$ 646,911	\$ 716,951	\$ 183,184	34%	\$ 773,378	\$ 781,663
Other Financing Uses	\$ 175,000	\$ 450,000	\$ 200,000	\$ 878,819	\$ 878,819	\$ 428,819	95%	\$ 627,178	\$ 729,087
Total Expenses	\$ 15,199,376	\$ 8,476,930	\$ 7,262,582	\$ 9,234,548	\$ 9,234,548	\$ 757,618	9%	\$ 9,338,380	\$ 9,663,500
Net Revenues versus Expenditures	\$ 2,946,609	\$ -	\$ 573,512	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Beginning Fund Balance	\$ 1,517,451	\$ 4,464,060	\$ 4,464,060	\$ 5,037,572	\$ 5,037,572			\$ 5,037,572	\$ 5,037,572
Contribution To / (Use Of) Fund Balance	\$ 2,946,609	\$ -	\$ 573,512	\$ -	\$ -			\$ -	\$ -
Estimated Ending Fund Balance	\$ 4,464,060	\$ 4,464,060	\$ 5,037,572	\$ 5,037,572	\$ 5,037,572			\$ 5,037,572	\$ 5,037,572
Committed Reserves per Budget Policy	\$ 997,349	\$ 1,125,998	\$ 1,125,998	\$ 1,167,005	\$ 1,167,005			\$ 1,222,836	\$ 1,253,077
Contingency Funds in Budget	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000			\$ 250,000	\$ 250,000
Committed Reserves for PSPRS COP Conti	\$ 1,062,297	\$ 1,062,297	\$ 1,081,471	\$ 1,081,471	\$ 1,081,471			\$ 1,081,471	\$ 1,081,471
Unassigned Fund Balance	\$ 2,154,414	\$ 2,025,765	\$ 2,580,104	\$ 2,539,097	\$ 2,539,097			\$ 2,483,266	\$ 2,453,025

Administration

	Account Number	FY2021-2022 Audited Actuals	FY2022-2023 Adopted Budget	FY2022-2023 Estimated Actuals	FY2023-2024 Requested	FY2023-2024 Fire Chief Recommend	FY2023-2024 Board Approved	FY2024-2025 Projected	FY2025-2026 Projected
Insurance									
General & Excess Liability, Crime, Property & Auto	01-6100-611001	\$ 35,209	\$ 39,893	\$ 38,301	\$ 40,533	\$ 40,533	\$ 40,533	\$ 41,749	\$ 43,001
Insurance Claim Deductibles	01-6100-611100	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		<u>\$ 35,209</u>	<u>\$ 39,893</u>	<u>\$ 38,301</u>	<u>\$ 42,533</u>	<u>\$ 42,533</u>	<u>\$ 42,533</u>	<u>\$ 43,749</u>	<u>\$ 45,001</u>
Outside Services									
Legal Services	01-6100-612001	\$ 9,321	\$ 12,500	\$ 6,250	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Consulting Services	01-6100-612002	\$ 7,460	\$ 7,500	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 3,000	\$ 3,000
Accounting / Auditing Services	01-6100-612003	\$ 14,000	\$ 10,938	\$ 10,938	\$ 11,074	\$ 11,074	\$ 11,074	\$ 13,000	\$ 14,000
IT Services	01-6100-612004	\$ 71,361	\$ 76,766	\$ 73,644	\$ 87,188	\$ 87,188	\$ 17,148	\$ 90,000	\$ 90,000
Support Services	01-6100-612005	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035
Bank Service Fees	01-6100-612006	\$ 4,127	\$ 3,800	\$ 5,505	\$ 6,340	\$ 6,340	\$ 6,340	\$ 6,500	\$ 6,500
Shredding Services	01-6100-612007	\$ 120	\$ 1,000	\$ 180	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Fingerprinting Fees	01-6100-612008	\$ 440	\$ 528	\$ 176	\$ 264	\$ 264	\$ 264	\$ 220	\$ 506
Publishing Fees	01-6100-612009	\$ -	\$ 1,500	\$ -	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Website Hosting Fees	01-6100-612010	\$ 2,149	\$ 3,393	\$ 3,668	\$ 3,670	\$ 3,670	\$ 3,670	\$ 3,670	\$ 3,670
Hiring / Promotion Testing Fees	01-6100-612011	\$ 10,694	\$ 2,000	\$ 1,020	\$ 19,000	\$ 19,000	\$ 19,000	\$ 2,000	\$ 19,000
GFOA Budget and Financial Reporting Reviews	01-6100-612012	\$ -	\$ -	\$ 345	\$ 805	\$ 805	\$ 805	\$ 805	\$ 805
		<u>\$ 126,707</u>	<u>\$ 126,760</u>	<u>\$ 108,761</u>	<u>\$ 156,926</u>	<u>\$ 156,926</u>	<u>\$ 86,886</u>	<u>\$ 139,780</u>	<u>\$ 158,066</u>
Memberships / Subscriptions									
AZ Fire District Association	01-6100-613001	\$ 1,015	\$ 1,550	\$ 1,015	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
AZ Fire Chiefs Association	01-6100-613002	\$ 500	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Verde Valley Fire/EMS Chiefs Association	01-6100-613003	\$ 3,160	\$ 4,410	\$ 4,410	\$ 4,410	\$ 4,410	\$ 4,410	\$ 4,500	\$ 4,600
Yavapai Fire Chiefs Association	01-6100-613004	\$ -	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125
International Fire Chiefs Association	01-6100-613005	\$ -	\$ 254	\$ 254	\$ 254	\$ 254	\$ 254	\$ 254	\$ 254
Verde Independent	01-6100-613006	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186
Government Finance Officers Association of AZ	01-6100-613010	\$ 60	\$ 60	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70
International Critical Incident Stress Foundation	01-6100-613011	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financial Software Annual Fees	01-6100-613013	\$ 10,689	\$ 10,672	\$ 13,157	\$ 13,075	\$ 13,075	\$ 13,075	\$ 13,075	\$ 13,075
Incident Reporting Software Annual Fees	01-6100-613014	\$ 5,472	\$ 5,500	\$ 4,259	\$ 18,259	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Staffing Program Annual Fees	01-6100-613015	\$ 3,600	\$ 3,601	\$ 3,925	\$ 4,248	\$ 4,248	\$ 4,248	\$ 4,500	\$ 4,500
Lexipol Policy Manual	01-6100-613017	\$ 1,825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adobe Acrobat Pro DC	01-6100-613018	\$ -	\$ 880	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
Video Conferencing Network Fees	01-6100-613019	\$ 262	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
National Testing Network Annual Fees	01-6100-613020	\$ 500	\$ -	\$ 792	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Archive Social Annual Fees	01-6100-613021	\$ 2,988	\$ 2,988	\$ 2,988	\$ 4,188	\$ 4,188	\$ 4,188	\$ 4,188	\$ 4,188
Human Resources Association Annual Fees	01-6100-613022	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Government Finance Officers Association	01-6100-613023	\$ -	\$ -	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160
		<u>\$ 30,317</u>	<u>\$ 31,226</u>	<u>\$ 33,641</u>	<u>\$ 49,625</u>	<u>\$ 45,366</u>	<u>\$ 45,366</u>	<u>\$ 45,708</u>	<u>\$ 45,808</u>
Supplies									
Office Supplies	01-6100-614100	\$ 8,427	\$ 9,000	\$ 4,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Checks	01-6100-614104	\$ 782	\$ 650	\$ 200	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Tax Forms	01-6100-614105	\$ 392	\$ 400	\$ 450	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Labor Law Posters	01-6100-614108	\$ -	\$ 300	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300
Shift Calendars	01-6100-614109	\$ 129	\$ 130	\$ 135	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140
Postage	01-6100-614300	\$ 1,379	\$ 3,000	\$ 2,200	\$ 3,000	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,000
Office Furniture	01-6100-614400	\$ 2,939	\$ 5,500	\$ 3,073	\$ 3,000	\$ 5,000	\$ 5,000	\$ 3,000	\$ 3,000
Office Equipment	01-6100-614500	\$ 10,457	\$ 10,600	\$ 8,283	\$ 10,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Hiring/Promotional Testing Supplies	01-6100-614600	\$ 3,354	\$ 4,000	\$ 100	\$ 6,000	\$ 6,000	\$ 6,000	\$ 2,000	\$ 6,000
Department Meetings / Employee Recognition	01-6100-614700	\$ 1,654	\$ 2,000	\$ 8,087	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		<u>\$ 29,513</u>	<u>\$ 35,580</u>	<u>\$ 26,828</u>	<u>\$ 32,040</u>	<u>\$ 31,540</u>	<u>\$ 31,540</u>	<u>\$ 26,040</u>	<u>\$ 30,340</u>

	Account Number	FY2021-2022 Audited Actuals	FY2022-2023 Adopted Budget	FY2022-2023 Estimated Actuals	FY2023-2024 Requested	FY2023-2024 Fire Chief Recommend	FY2023-2024 Board Approved	FY2024-2025 Projected	FY2025-2026 Projected
Utilities									
Electricity		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	01-6100-616131	\$ 14,508	\$ 15,000	\$ 13,937	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,500	\$ 17,000
Station 32	01-6100-616132	\$ 10,261	\$ 11,000	\$ 10,772	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,500	\$ 13,000
Station 33	01-6100-616133	\$ 800	\$ 800	\$ 740	\$ 900	\$ 900	\$ 900	\$ 950	\$ 1,000
Station 36	01-6100-616136	\$ 4,621	\$ 5,000	\$ 4,880	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,500	\$ 7,000
Station 37	01-6100-616137	\$ 560	\$ 550	\$ 579	\$ 600	\$ 600	\$ 600	\$ 650	\$ 700
Propane / Natural Gas		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	01-6100-616231	\$ 3,158	\$ 4,000	\$ 4,194	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Station 32	01-6100-616232	\$ 1,967	\$ 3,000	\$ 1,847	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Station 36	01-6100-616236	\$ 1,108	\$ 1,300	\$ 1,956	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Station 37	01-6100-616237	\$ 433	\$ 500	\$ 440	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Water	01-6100-616336	\$ 2,475	\$ 2,400	\$ 2,130	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
Sewer	01-6100-616436	\$ 918	\$ 840	\$ 768	\$ 720	\$ 720	\$ 720	\$ 750	\$ 750
Telephone		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	01-6100-616531	\$ 11,242	\$ 10,250	\$ 11,952	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Station 32	01-6100-616532	\$ 7,427	\$ 6,670	\$ 7,211	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800
Station 36	01-6100-616536	\$ 4,455	\$ 4,140	\$ 3,619	\$ 3,372	\$ 3,372	\$ 3,372	\$ 3,500	\$ 3,500
Phone System Lease	01-6100-616501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trash Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	01-6100-616631	\$ 765	\$ 960	\$ 1,281	\$ 1,926	\$ 1,926	\$ 1,926	\$ 1,926	\$ 1,926
Station 32	01-6100-616632	\$ 730	\$ 720	\$ 852	\$ 852	\$ 852	\$ 852	\$ 900	\$ 950
Station 36	01-6100-616636	\$ 478	\$ 456	\$ 456	\$ 456	\$ 456	\$ 456	\$ 500	\$ 550
Internet		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	01-6100-616731	\$ 4,000	\$ 3,470	\$ 3,477	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,650
Station 32	01-6100-616732	\$ 2,161	\$ 2,005	\$ 2,008	\$ 2,040	\$ 2,040	\$ 2,040	\$ 2,050	\$ 2,100
Station 36	01-6100-616736	\$ 2,129	\$ 1,980	\$ 1,846	\$ 2,040	\$ 2,040	\$ 2,040	\$ 2,050	\$ 2,100
		\$ 74,195	\$ 75,941	\$ 74,944	\$ 82,706	\$ 82,706	\$ 82,706	\$ 84,576	\$ 86,426
Repair & Maintenance									
Copier Maintenance Agreement	01-6100-617101	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832
Copier Repair & Maintenance	01-6100-617102	\$ -	\$ 200	\$ -	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Telephone System Repair & Maintenance	01-6100-617200	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		\$ 2,832	\$ 3,032	\$ 2,832	\$ 5,032	\$ 5,032	\$ 5,032	\$ 5,032	\$ 5,032
Registration Fees	01-6100-619100	\$ -	\$ 1,500	\$ 275	\$ 4,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600
AFDA / AFCA Conferences	01-6100-619101	\$ 675	\$ 2,000	\$ 1,925	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
GFOA / GFOAz Conferences	01-6100-919102	\$ 225	\$ 450	\$ 410	\$ 910	\$ 910	\$ 910	\$ 910	\$ 910
Travel Expenses	01-6100-619200	\$ 2,561	\$ 4,000	\$ 4,817	\$ 13,650	\$ 9,650	\$ 9,650	\$ 9,650	\$ 9,599
		\$ 3,461	\$ 7,950	\$ 7,427	\$ 21,360	\$ 15,360	\$ 15,360	\$ 15,360	\$ 15,309
Total Administration		\$ 302,235	\$ 319,482	\$ 292,734	\$ 390,222	\$ 379,463	\$ 309,423	\$ 360,245	\$ 385,982

Debt Service

	Account Number	FY2021-2022 Audited Actuals	FY2022-2023 Adopted Budget	FY2022-2023 Estimated Actuals	FY2023-2024 Requested	FY2023-2024 Fire Chief Recommend	FY2023-2024 Board Approved	FY2024-2025 Projected	FY2025-2026 Projected
Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	01-8000-891000	\$ 285,000	\$ 325,000	\$ 325,000	\$ 440,000	\$ 440,000	\$ 506,888	\$ 570,000	\$ 585,000
Interest Payments	01-8000-892000	\$ 192,470	\$ 208,767	\$ 208,767	\$ 206,911	\$ 206,911	\$ 210,063	\$ 203,378	\$ 196,663
Disbursement of Loan Proceeds	01-8000-898000	\$ 8,432,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 8,909,920	\$ 533,767	\$ 533,767	\$ 646,911	\$ 646,911	\$ 716,951	\$ 773,378	\$ 781,663
Total Capital Expenses		\$ 8,909,920	\$ 533,767	\$ 533,767	\$ 646,911	\$ 646,911	\$ 716,951	\$ 773,378	\$ 781,663



Verde Valley Fire District Fire Board Agenda Report

Subject: Resolution 2024-06 Pension Funding Policy	Board Meeting Date: February 27, 2024
Action Required: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 12, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible adoption of Resolution 2024-06 adopting a Pension Funding Policy.

Background Information:

House Bill 2097, approved by the Governor on April 3, 2018, requires that each governing body of an employer shall annually adopt a pension funding policy that includes funding objectives that address the following:

- How to maintain stability of the governing body's contributions to the system,
- How and when the governing body's funding requirements of the system will be met,
- Define the governing body's funding ratio target under the system and the timeline for reaching the targeted funded ratio.

The policy must also formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report.

The initial Pension Funding Policy had to be adopted on or before July 1, 2019, updated annually and be posted on the District's website. The Board adopted the initial Policy on January 22, 2019. This agenda item is to adopt the required annual update of the Policy.

The revised Policy proposed details the District's funded status as of June 30, 2023 based on the most current actuarial report. It includes the District's commitment to maintaining the full Annual Required Contributions (ARC) for the fiscal year as well as methods of making additional payments, if funding allows. The Policy includes verbiage to pay the full budgeted contributions at the beginning of the fiscal year to maximize investment earnings.

Financial Impact:

Is this a budgeted expense? Yes No **If Yes, Account Number:**

Fire Chief's Recommendation: Adopt Resolution 2024-06 adopting a Pension Funding Policy.

Attorney Recommendation: N/A

Suggested Motion: Adopt Resolution 2024-06 adopting a Pension Funding Policy.

List of Attachments:

Resolution 2024-06
Pension Funding Policy – Redline Version

RESOLUTION #2024-06

**A RESOLUTION OF THE VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS
ADOPTING A PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
PENSION FUNDING POLICY**

WHEREAS, House Bill 2097, approved by the Governor on April 3, 2018, requires that each governing body of an employer shall annually adopt a pension funding policy that includes funding objectives that address

- How to maintain stability of the governing body's contributions to the system,
- How and when the governing body's funding requirements of the system will be met,
- Define the governing body's funding ratio target under the system and the timeline for reaching the targeted funded ratio; and

WHEREAS, the policy must also formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report; and

WHEREAS, the policy must be posted on the District's website; and

WHEREAS, the policy must be updated and adopted annually;

NOW THEREFORE, BE IT RESOLVED that Verde Valley Fire District hereby adopts the Pension Funding Policy attached hereto.

PASSED AND ADOPTED by the Board of Directors of the Verde Valley Fire District, Yavapai County, Arizona on this 27th day of February, 2024.

Donald Peck, Board Chairman

ATTEST:

Robert Brummett, Board Clerk

Verde Valley Fire District Public Safety Personnel Retirement System Pension Funding Policy

The intent of this policy is to clearly communicate the Board's pension funding objectives and its commitment to our employees and the sound financial management of the Verde Valley Fire District and to comply with new statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Verde Valley Fire District's fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Verde Valley Fire District has one trust fund for fire employees.

The Board formally accepts the assets, liabilities, and current funding ratio of the Verde Valley Fire District's PSPRS trust funds from the June 30, 2023 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Tier 1 & 2	\$24,074,947	\$23,700,339	\$(374,608)	101.6%
Tier 3	\$119,101,476	\$110,961,191	\$(8,140,285)	107.3%
Verde Valley Fire District Totals	\$143,176,423	\$134,661,530	\$(8,514,893)	106.3%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036. The Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Verde Valley Fire District's liability
- The fluctuating cost of an UAAL causes strain on the Verde Valley Fire District's budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

The District issued Certificates of Participation on July 1, 2021 to pay off the unfunded liability and established a contingency fund to set aside funds in the event additional unfunded liabilities are incurred. To aid in preventing additional unfunded liabilities from developing, the Fire Board has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – The Board is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY2024-2025 is \$342,766 and will be able to be paid from operating funds without diminishing Verde Valley Fire District services.
- Additional payments above the ARC:
 - If funds allow, budget for additional funds to be applied to the District's unfunded liability.
 - Annually evaluate prior year budget compared to actual expenditures and make an excess payment if funds allow.
- Pay the full amount of the budgeted contributions at the beginning of each fiscal year to maximize the interest earnings allocated to the District's PSPRS trust fund.

Based on these actions the Board will strive to maintain its goal of being 100% funded.



Verde Valley Fire District Fire Board Agenda Report

Subject: Resolution 2024-07 AFG MOU	Board Meeting Date: February 27, 2024
Action Required: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> No Action Required, Information Only <input type="checkbox"/> Other (Explain):	Submitted By: Danny Johnson, Fire Chief Date Submitted: February 12, 2024
Project/Issue Relates to VVFD Strategic Plan: N/A	

Agenda Title: Discussion and possible adoption of Resolution 2024-07 approving the Memorandum of Understanding for the Grant Award Year 2023 Assistance to Firefighters regional grant application.

Background Information:

Verde Valley Fire District, in combination with Copper Canyon Fire and Medical District and Sedona Fire District, desires to submit a regional application to the Grant Award Year 2023 Assistance to Firefighters Grant for the replacement of heart monitors.

Verde Valley Fire District will act as the host agency for the application and management of the grant.

If awarded, VVFD will be responsible for a 10% match requirement of the portion of the funds related to the heart monitors received by VVFD.

This MOU is required by FEMA to allow the District to submit a regional grant application. If funds are awarded, a formal addendum will be signed by all parties to specify the division of any award and match requirements prior to the distribution of any awarded funds.

Financial Impact:

Is this a budgeted expense? Yes No **If Yes, Account Number:**

Fire Chief's Recommendation: Adopt Resolution 2024-07 approving the Memorandum of Understanding for the Grant Award Year 2023 Assistance to Firefighters regional grant application.

Attorney Recommendation: Approved as to form.

Suggested Motion: Adopt Resolution 2024-07 approving the Memorandum of Understanding for the Grant Award Year 2023 Assistance to Firefighters regional grant application.

List of Attachments:

Resolution 2024-07
Memorandum of Understanding

RESOLUTION #2024-07

A RESOLUTION OF THE VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS TO APPROVE THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL APPLICATION FOR HEART MONITORS THROUGH THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

WHEREAS, Verde Valley Fire District, Copper Canyon Fire and Medical District, and Sedona Fire District desire to submit a regional application to the Grant Award Year 2023 Assistance to Firefighters Grant for the replacement of heart monitors; and,

WHEREAS, if a grant is awarded, a formal addendum will be signed by all parties to specify the division of any award and match requirements prior to the distribution of any awarded funds; and,

WHEREAS, all Parties acknowledge and agree that all activities related to the Assistance to Firefighters Grant (AFG) process and administration shall comply with Federal Environmental Planning and Historic Preservation Compliance (EHP) regulations, laws, and Executive Orders as applicable, and any other requirements set forth under the AFG grant website.

NOW THEREFORE, BE IT RESOLVED that Verde Valley Fire District enter into the Memorandum of Understanding for the 2023 award year Assistance to Firefighters Grant regional grant application.

PASSED AND ADOPTED by the Board of Directors of the Verde Valley Fire District, Yavapai County, Arizona on this 27th day of February, 2024.

Donald Peck, Chairman

ATTEST:

Coleen Gilboy, Board Clerk

MEMORANDUM OF UNDERSTANDING (MOU)
AFG REGIONAL GRANT AWARD YEAR 2023

PARTIES:

COPPER CANYON FIRE AND MEDICAL DISTRICT
SEDONA FIRE DISTRICT
VERDE VALLEY FIRE DISTRICT

EIN#:
EIN#:
EIN#: 86-0288864

Verde Valley Fire District shall act as the host department in applying for the Grantee Award Year 2023 Assistance to Firefighters Regional Grant ("AFG Grant") on behalf all PARTIES. If awarded, the AFG Grant would be utilized to replace twenty-two (22) cardiac monitors / defibrillators between the PARTIES. If a grant is awarded, the parties hereto agree that a formal addendum will be drafted and signed between the parties to specify the division of any award and the specifics of same prior to the distribution of any awarded funds.

As part of the requirement for the AFG Grant, the Fire Chief or authorized official of the PARTIES is required to sign all documents being provided. PARTIES agree to their portion of the 10% match, should the AFG Grant application be successful and the grant awarded.

It should be noted that the PARTIES can modify the language of the AFG Grant document if FEMA modifies the scope of work and/or makes adjustments to the amount awarded.

The PARTIES acknowledge and agree that all their respective activities related to the AFG Grant process and administration shall comply with federal Environmental Planning and Historic Preservation Compliance (EHP) regulations, laws, and Executive Orders as applicable, and any other requirements set forth under the AFG Grant website at <https://www.fema.gov/grants/preparedness/firefighters>.

IN WITNESS WHEREOF, the PARTIES have executed this MOU as of the dates written below.

Copper Canyon Fire and Medical District

By: _____
Chair of the Board

By: _____
Clerk of the Board

Approved as to form: _____
Legal Counsel

Sedona Fire District

By: _____
Chair of the Board

By: _____
Clerk of the Board

Approved as to form: _____
Legal Counsel

Verde Valley Fire District

By: _____
Chair of the Board

By: _____
Clerk of the Board

Approved as to form: _____
Legal Counsel