

Verde Valley Fire District



Fiscal Year 2019-2020 Budget



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Certification of Budget Adoption

The attached budget was approved and adopted under Resolution 2019-08 by a majority vote of the Verde Valley Fire District Board of Directors at a public meeting called by the Board to adopt the budget on June 25, 2019 at 3:00 pm at the Administrative Offices located at 2700 E Godard Road, Cottonwood, AZ 86326.

The adopted budget uses a \$3.2100 mil rate resulting in \$5,335,255 in tax levies to support District operations.

Certification

Pursuant to Arizona Revised Statutes (ARS) §48-805.02 subsection D, the Chairman and Board Clerk of the Verde Valley Fire District do hereby certify the following:

1. That Verde Valley Fire District has not incurred any debt or liability in excess of taxed levied and to be collected and the money actually available and unencumbered in the District General Fund, except for those liabilities as prescribed by ARS §48-805 subsection B, paragraph 2 (construction or other acquisition, purchase, lease, lease-purchase or grant a lien on present or future property, i.e. apparatus, equipment, buildings, etc.) and sections §48-806 (bond elections) and §48-807 (fire district assistance tax, budget override), and;
2. That Verde Valley Fire District complies with ARS §48-805.02 subsection F (drawing warrants, registered warrants).



Ken Bishop, Board Chairman

6-25-19

Date

ATTEST:



Robert Eddingfield, Board Clerk

6-25-19

Date



Governing Board

The Fire District is governed by a five member non-partisan board elected at large by the registered voters of the District. Board members are elected to alternating four (4) year terms so there are at least two (2) members elected every two (2) years. The Board establishes policy, sets the tax rate, and approves the annual budget. As a special district of the State, the Fire District must comply with all applicable Arizona Revised Statutes including Open Meeting Laws.

Meetings

The Governing Board meets monthly on the fourth Tuesday of the month at 3:00 pm. Meetings are held at Station 31 located at 2700 E Godard Road, Cottonwood, AZ 86326.

Meeting notices are required to be posted at the following locations:

District's website, www.verdevalleyfire.org
Station 31, 2700 E Godard Road, Cottonwood, AZ 86326

As a courtesy, meeting notices are also posted at the following locations:

Station 32, 1120 S Page Springs Road, Cornville, AZ 86325
Station 36, 895 1st South Street, Clarkdale, AZ 86324
Verde Village Clubhouse, 4855 Broken Saddle Road, Cottonwood, AZ 86326
Town of Clarkdale Community Development Building, 890 Main Street, Clarkdale, AZ 86324

Board Member Responsibilities

Areas of responsibility for the Governing Board include:

- Electing a Board Chairman and Clerk (annually)
- Holding public meetings at least once per calendar month
- Hiring a Fire Chief to manage the District's operations
- Adopting an annual budget
- Adopting the annual mil rate (tax rate)
- Review and approval of monthly expenditures and financial reports
- Adopting policies

Board Member Elections

Board Member elections are held every two (2) years as terms expire. Board Members' terms are staggered, meaning that they are not all up for election at the same time.

H2069: COUNTY ELECTION LAW AMENDMENTS was signed by the Governor on April 27, 2010. The enactment changed the process for board member elections when the number of persons filing nomination petitions is less than or equal to the number of positions to be filled. The county board of supervisors may cancel the election and appoint the persons who filed petitions to fill the positions. Should the District not be required to hold an election, it will save the District thousands of dollars in election fees paid to Yavapai County.



Current Board Members:



Ken Bishop
Chairman
Term Expires: 11/30/2020



Robert Eddingfield
Clerk
Term Expires: 11/30/2020



Coleen Gilboy
Member
Term Expires: 11/30/2022



Donald Peck
Member
Term Expires: 11/30/2022



Thomas Rhodes
Member
Term Expires: 11/30/2020



Organization Staffing

Fire Chief



Fire Chief
Joe Moore

Fire Chief Joe Moore started his fire career with the Cornville-Page Springs Fire District in 1997. He worked his way through the ranks to Captain / Paramedic and assisted with the merging of Cornville-Page Springs and Verde Rural Fire Districts into Verde Valley Fire District. In November 2006, he took a position with Clarkdale Fire District as Captain / Paramedic and in June 2008 he was appointed as the Fire Chief where he remained until June 2016. He again assisted with the consolidation of Clarkdale Fire District into Verde Valley Fire District in July 2016. He has served as the Deputy Fire Chief / Fire Marshal, Assistant Fire Chief, and was appointed as the Fire Chief in November 2018.

Fire Chief Moore is proud to have served in the United States Marine Corps from 1986-1991 during the "Desert Storm" campaign, and was deployed to Iwakuni, Japan and Osan, Korea.

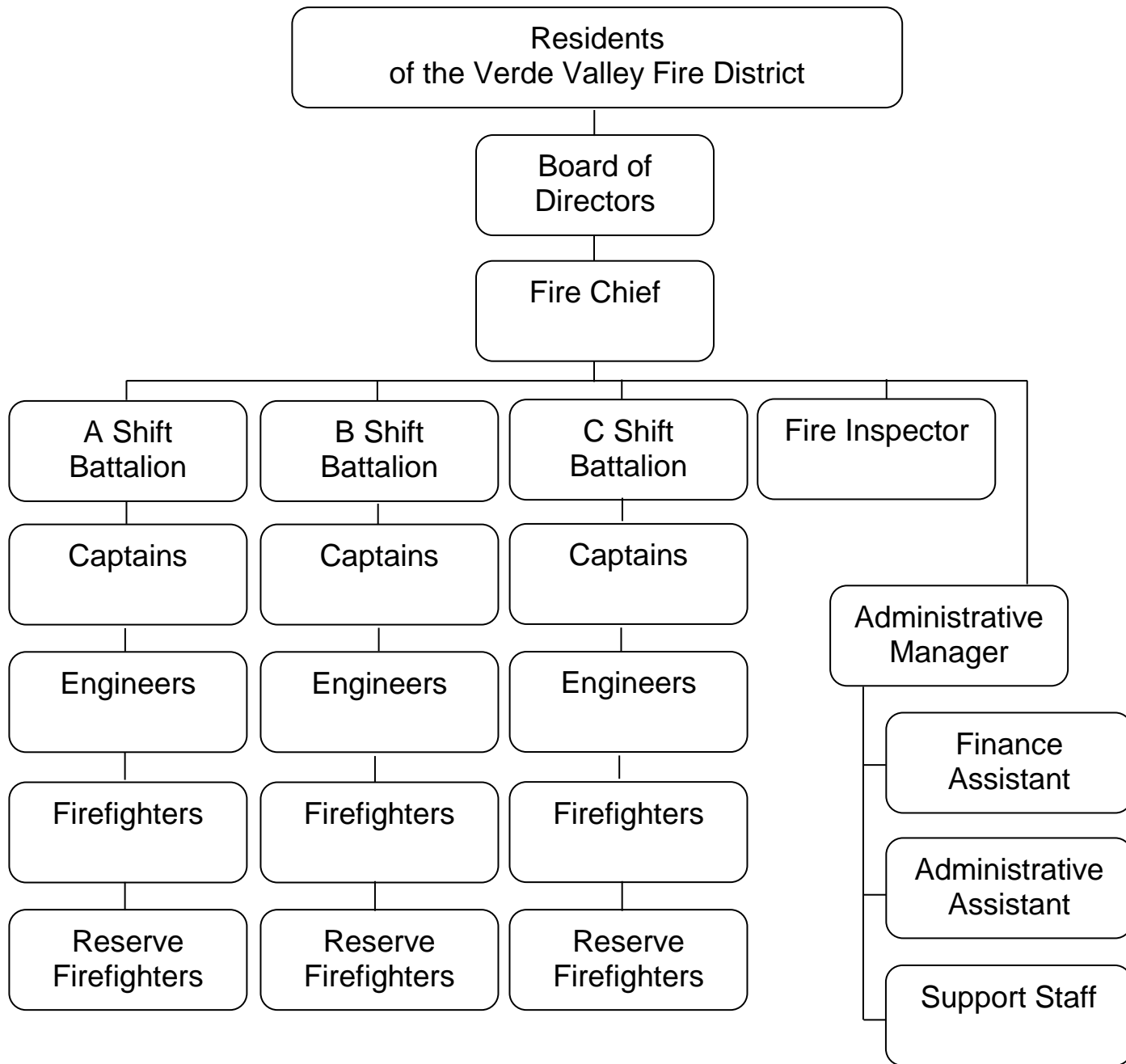
He is currently serving on the National Fallen Firefighters Foundation Local Assistance State Team (AZ LAST), Yavapai College Fire Science and Paramedic Advisory Councils, and the Wizard Education Advisory Committee. He has served since 2013 as the Secretary / Treasurer for the Arizona Fire Chiefs Association and is a member of the Yavapai County Fire and EMS Chiefs Association and the Verde Valley Fire and EMS Chiefs Association.

Fire Chief Moore enjoys time with family, assisting with community events and playing golf and serves in the Connections Ministry at his church. He resides in Cornville with his beautiful wife, Kim, of 32 years. They have 4 children and 11 grandchildren.

For questions regarding the budget document or any of the District's services, please contact Fire Chief Joe Moore at (928) 634-2578 extension 1.



Organization Chart





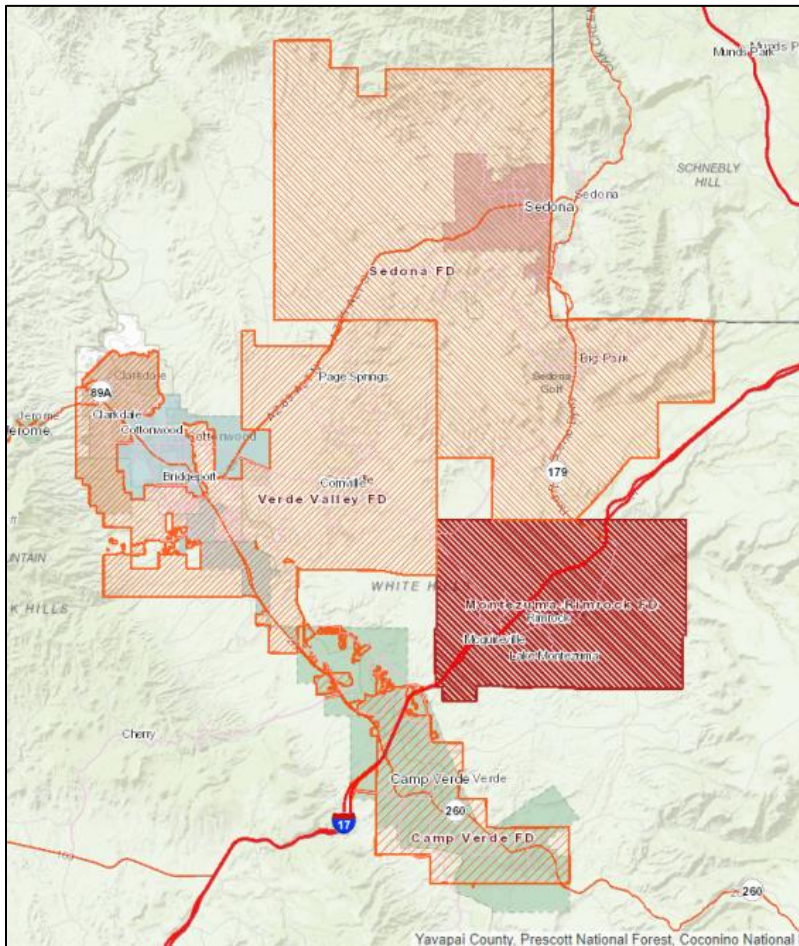
Staffing

For the FY2019-2020, Verde Valley Fire District staffing consists of thirty-eight (39) full time operational members and approximately twenty (20) reserves divided into three (3) shifts staffing three (3) fire stations. Each shift works a forty-eight (48) hour shift. The Administration consists of the Fire Chief, Fire Inspector, Administrative Manager, Finance Assistant, Administrative Assistant, EMS Section Support Staff, and five (5) part-time support staff members. A history of staffing levels is detailed below:

	FY 2014	FY 2015	FY 2016	FY 2017	FY2018	FY2019	FY2020
	Actual	Actual	Actual	Actual	Actual	Actual	Budgeted
Fire Chief	1	1	1	1	1	1	1
Assistant Fire Chief	1	1	0.25	0	1	1	0
Deputy Chief/Fire Marshal	0	0	0	1	0	0	0
Battalion Chiefs	0	0	0	0	2	3	3
Fire Marshal	1	0	0	0	0	0	0
Fire Inspector	0	0	0	0	1	1	1
Administrative Manager	1	1	1	1	1	1	1
Finance Assistant	1	1	1	1	1	1	1
Administrative Assistant	0	0	0	1	1	1	1
EMS Division Support Staff	1	1	1	1	1	1	1
Captains	6	6	6	9	9	9	9
Engineers	6	6	6	9	9	9	9
Firefighters	15	15	15	18	18	18	18
Reserves (Part Time Employees)	5	5	7	16	32	27	20
Support Staff (Part Time Employees)	5	5	4	4	5	5	5



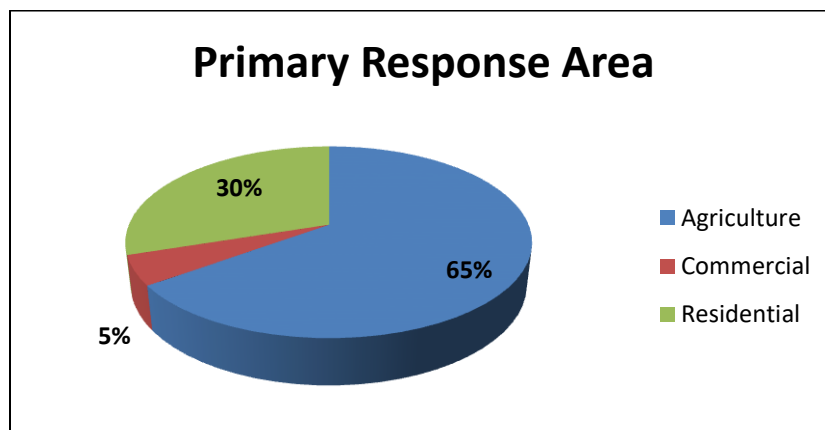
District Profile



Verde Valley Fire District was formed on January 1, 2002 with the merger of Verde Rural Fire District and Cornville-Page Springs Fire District. This merger was approved by the voters on November 6, 2001. Prior to the merger, Verde Rural Fire District was originally formed on December 21, 1964 and served the unincorporated areas of Cottonwood, Arizona including the Verde Village and Bridgeport. Cornville-Page Springs Fire District was originally formed on October 5, 1970 and served the Cornville and Page Springs areas including Verde Santa Fe.

On July 1, 2016, Verde Valley Fire District consolidated Clarkdale Fire District into the District's boundaries. The process for the consolidation is outlined in A.R.S. §48-822. The boundaries of Clarkdale Fire District included the incorporated area of the Town of Clarkdale, including the Clarkdale Community of the Yavapai-Apache Nation, plus an additional 0.82 square miles of unincorporated area within Yavapai County adjacent to the Town of Clarkdale's boundaries. The consolidation of Clarkdale Fire District provided for the ability to maintain needed staffing levels and emergency medical care as well as reducing redundancies between the two districts while allowing the consolidated Verde Valley Fire District to decrease the mil rate for the FY2016-2017.

The consolidated District covers approximately 104 square miles and serves a population of approximately 21,300 residents. The District protects 27 miles of the Verde River as well as the Verde Canyon Railway, 6.3 miles of Highway 260, 12.7 miles of County Highway 30 and 22 miles of US 89A. The District's primary response area is comprised of the following:





Mission Statement

To provide the highest quality of customer service through progressive fire suppression, emergency medical care, fire prevention and education and to be a role model to future generations.

Services Provided

Verde Valley Fire District firefighters are trained and ready for all challenged within the District. The certified firefighters also possess levels of medical training and certifications of either Emergency Medical Technicians (EMT) or Paramedics. The firefighters are also trained in various technical rescue aspects such as high angle, rope, trench, swift water, injured hikers, confined space, and structural collapse among others.

Verde Valley Fire District provides services including, but not limited to:

- Fire Suppression/Structure Fires
- Emergency Medical Services
- Technical Rescue
- Hazardous Materials First Responders
- Public Education
- CPR and AED Instruction/Certification
- Wildland Firefighting
- Special Duty Assignments
- Fire Investigation
- Building Inspection
- Car Seat Program
- Mutual Aide to Surrounding Agencies

Each of these services requires extensive training and a commitment from each individual to maintain certifications. The advantage of a firefighter having multiple levels of training and skills is to provide immediate response and the ability to mitigate any emergency situation.

Stations (Staffed)

Station 31

2700 E Godard Road
Cottonwood, AZ 86326



Station 32

1120 S Page Springs Road
Cornville, AZ 86325





Station 36

895 1st South Street
Clarkdale, AZ 86324



Apparatus and Equipment

Verde Valley Fire District currently possesses the following apparatus and equipment used in the providing the above mentioned services:

- T101 – 1999 American La France Pumper, Type I
- T107 – 2005 Rosenbauer Pumper, Type III
- T108 – 2008 American La France Pumper, Type I
- T109 – 2014 Rosenbauer Pumper, Type I
- T110 – 2005 Crimson Spartan Pumper, Type I
- Parade Truck – 1941 Chevrolet CK2
- T201 – 2015 Freightliner PT2 Water Tender
- T205 – 2004 American La France Water Tender
- T206 – 2004 American La France Water Tender
- T305 – 2005 Wheeled Coach Ford F350 Ambulance, Type I
- T306 – 2008 Wheeled Coach Ford F350 Ambulance, Type I
- T307 – 2015 Dodge Ram 4500 Ambulance, Type I
- T308 – 2018 Dodge Ram 3500 Ambulance, Type I
- T401 – 2011 Kubota Side by Side RTV 900XT
- T405 – 2004 Ford F450 4x4, Type VI Engine
- T408 – 2012 Ford F550 4WD Air and Light Support
- T410 – 2008 Ford F550 4x4 Type VI Engine
- T411 – 2018 Dodge Ram 4500, Type VI Engine
- T412 – 2018 Polaris Ranger ATV 4500
- T505 – 2004 Dodge Dakota Quad Cab
- T508 – 2008 Chevrolet Tahoe 4WD
- T509 – 2011 Chevrolet Silverado ¾ Ton Pickup
- T510 – 2013 Dodge Ram 1500 SLT 4x4 Quad Cab
- T511 – 2005 Dodge Ram 1500
- T512 – 2017 Ram 2500 4x4 Quad Cab
- T513 – 2019 Dodge Ram 1500
- T601 – 2005 Technical Rescue Trailer
- T602 – 2010 Terex AL4000 Light Tower System
- T603 – 2012 Trail Rescue Trailer



10 Year Response History

Verde Valley Fire District responded to 3,406 incidents in 2018. This number is an accumulation of different incidents covering ten (10) categories. The majority of incidents were Emergency Medical Services (EMS) calls (65%). This is common with all fire agencies.

Below is an explanation of what each incident category represents:

Wildland – Firefighters are all trained as Wildland Firefighters, some are trained to higher wildland positions for wildfire deployments. Wildland fires include low and high fuels like brush, grass, trees, etc.

Commercial – Commercial fires normally involve larger structures such as businesses, school, merchants of all kinds, etc.

Special Duty – These types of incidents are normally non-emergency responses such as smoke detector services, snake removals, investigation of an odor, etc.

EMS-ALS – Advanced Life Support Emergency Medical Services are medical emergencies that require treatment by a Paramedic, our highest level of patient care, including treatments to stabilize and sustain life.

EMS-BLS – Basic Life Support Emergency Medical Services are non-life threatening medical emergencies that can be treated by an Emergency Medical Technician (EMT).

False Alarm – False alarms are normally accidental 911 calls which require a downgraded response to investigation.

Rescue – Rescue calls are normally within the circle of technical rescue expertise such as swift water rescue, rope rescue, extrication, etc.

Residential – Residential fires are normally single family homes of various sizes.

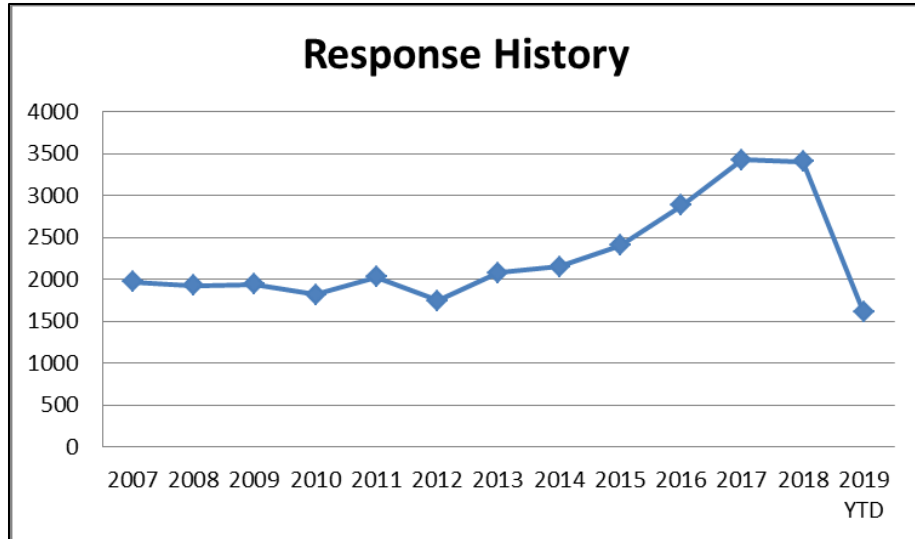
Still – Still assignments are a single resource (agency) response like a vehicle fire, trash fire, etc.

The following response history is calculated on a calendar year basis. The amounts listed for the current year are responses year-to-date as of June 30, 2019.

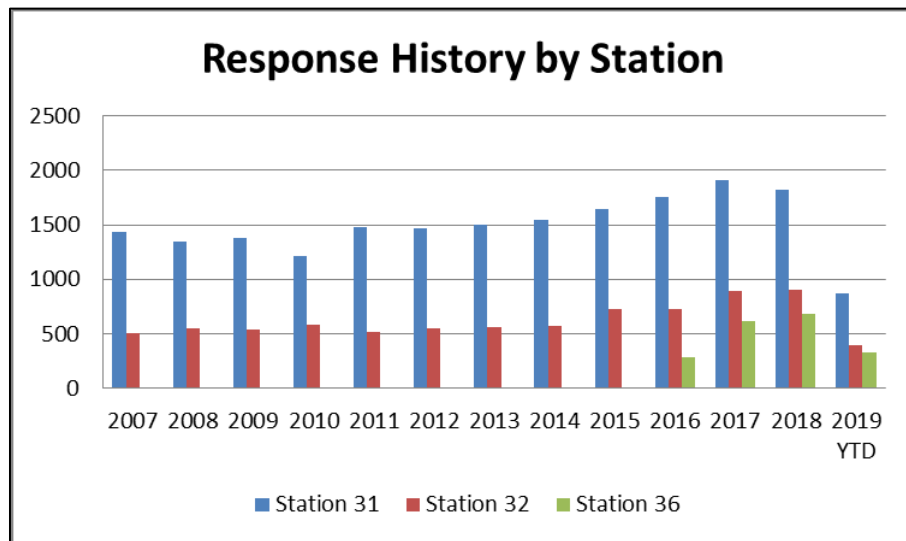
Year	Wildland	Commercial	Special Duty	EMS-ALS	EMS-BLS	False Alarm	Rescue	Residential	Still	Other	Total
2007	50	70	264	733	420	10	225	124	70	3	1,969
2008	23	57	345	794	362	5	138	126	73	1	1,924
2009	37	41	376	921	265	3	140	90	62	3	1,938
2010	17	40	333	950	204	1	109	83	74	2	1,813
2011	28	29	379	1,108	228	10	112	57	62	12	2,025
2012	21	27	78	1,217	184	7	81	65	51	12	1,743
2013	24	27	411	1,264	148	9	74	58	57	9	2,081
2014	25	31	434	1,246	168	10	101	56	68	8	2,147
2015	38	27	481	1,374	192	14	109	58	83	25	2,401
2016	30	45	636	1,572	169	30	143	73	150	34	2,882
2017	34	57	700	1,651	546	0	191	75	168	1	3,423
2018	26	44	646	1,495	709	15	210	69	189	3	3,406
2019 YTD	16	16	277	763	297	7	99	35	93	0	1,603



Below is a chart showing the response history. Please note that the data point for 2019 only shows data for the period of January 1, 2019 – June 30, 2019 (half of a year).



Verde Valley Fire District has three (3) staffed stations that respond to calls (shown on page 6). The response by station is shown graphically below:



Verde Valley Fire District participates in mutual aid and automatic aid agreements with the other local fire agencies. These agreements provide for assistance to and from surrounding agencies when needed. Mutual and automatic aid agreements have at their foundation the mission of the fire service: to provide the community with the most efficient and effective service. Every fire agency will at one time or another need some form of mutual aid. No one agency can handle all of the calls that they are challenged with.

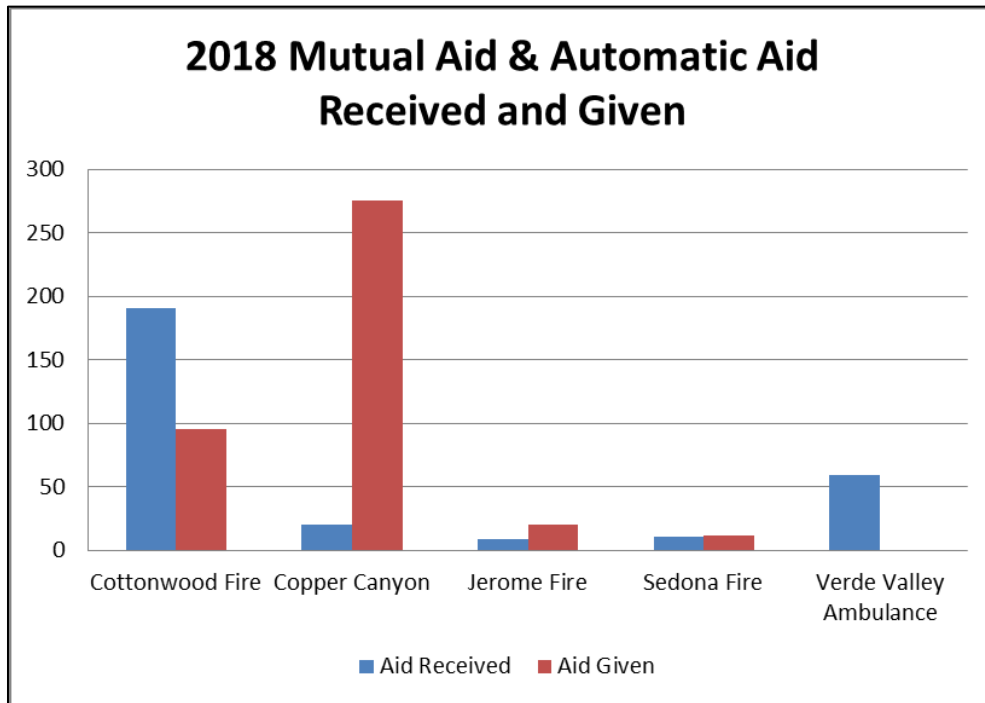
Mutual aid is assistance that is dispatched, upon request, by the responding fire department. Usually it is requested upon arrival at the scene.

Automatic aid is assistance that is dispatched automatically on the first alarm.



Mutual implies “Call when you need help,” and automatic implies “No need to call, help has already been sent.”

Below is a chart that shows the number of mutual aid and automatic aid received and given during 2018:



Verde Valley Fire District is the closest agency to Copper Canyon Fire and Medical District resulting in the larger amount of aid given versus received. Conversely, Cottonwood Fire and Medical is the closest agency to Verde Valley Fire District as shown in the larger amount of aid received.

Insurance Services Office (Public Protection Classification)

The Insurance Services Office’s (ISO) Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. Most U.S. insurers use PPC information as part of their decision making when deciding what coverage to offer or prices to charge for personal or commercial property insurance. The ISO ratings are given to fire departments throughout the country for the effectiveness of their fire protection services and equipment in protecting the community. Ratings are established based on a scale of 1-10 with 1 being the best possible rating.

In 2017, ISO conducted its review of the fire suppression features being provided by Verde Valley Fire District. The resulting community classification is **Class 03/10**.

The split classification is defined as follows:

- The first class (03) applies to properties within five (5) road miles of a recognized fire station and within the Verde Valley Fire District’s boundaries. Because VVFD has a qualified Alternate Water Supply, the requirement to be within 1,000 feet of a fire hydrant does not apply; the only requirement that a property must meet to obtain the first class rating is to be within five (5) road miles of a recognized fire station and within the Verde Valley Fire District’s boundaries.
- Class 10 applies to properties over five (5) road miles of a recognized fire station or not within the Verde Valley Fire District’s boundaries.



Assessed Values and Tax Levies

Yavapai County Assessor's Office assesses the properties within the County and, at the beginning of each year, issues a Net Assessed Value Report. Below is the report issued for 2019 for all fire districts within Yavapai County.

Fire District	Centrally Valued	Real Estate	Personal Property	2019 LPV Net Assessed Value	% Change	2018 LPV Net Assessed Value
Ashfork FD	\$842,448	\$1,593,695	\$126,742	\$2,562,885	-5%	\$2,711,152
Camp Verde FD	3,919,783	62,929,099	2,287,577	69,136,459	6%	65,297,501
Central Yavapai FD	26,734,271	648,058,137	12,022,264	686,814,672	8%	636,609,662
Chino Valley FD	7,251,994	117,793,947	3,894,710	128,940,651	7%	120,815,494
Congress FD	880,151	12,602,135	446,503	13,928,789	3%	13,477,308
Sedona FD	10,376,510	427,532,854	4,251,865	442,161,229	4%	425,746,620
Seligman FD	323,276	1,508,499	82,652	1,914,427	7%	1,783,828
Yarnell FD	521,099	3,888,756	98,825	4,508,680	4%	4,352,340
Montezuma-Rimrock FD	1,817,086	24,765,365	955,120	27,537,571	7%	25,788,515
Groom Creek FD	444,331	15,199,245	12,927	15,656,503	3%	15,271,236
Mayer FD	8,046,410	21,496,000	717,731	30,260,141	6%	28,645,389
Crown King FD	503,613	2,413,772	342	2,917,727	4%	2,797,575
Wickenburg FD	1,152,450	13,126,187	70,124	14,348,761	4%	13,850,740
Daisy Mountain FD	3,080,807	11,752,748	583,427	15,416,982	5%	14,658,493
Peoples Valley FD	358,137	5,035,392	100,292	5,493,821	2%	5,361,011
Verde Valley FD	8,639,759	155,102,860	2,464,690	166,207,309	6%	156,887,932
Williamson Valley FD	716,998	14,497,140	55,049	15,269,187	6%	14,411,735

The amounts in the above chart were issued by Yavapai County on February 8, 2019.

On November 6, 2012, voters approved an amendment to the Arizona Constitution known as the Arizona Property Tax Assessed Valuation Amendment, or Proposition 117. The formal title of the measure was Senate Concurrent Resolution ("SCR") 1025. The measure amended Article IX, Section 18 of the Arizona Constitution to provide that the limited property value ("LPV") of all locally assessed properties cannot increase by more than 5% per year. Moreover, the LPV will be the only taxable value, and both primary and secondary taxes will be levied against the LPV. Eliminating the tax on full cash value (FCV), also known as market value, will prevent a repeat of the dramatic increases in property taxes that occurred between 2004 and 2009 when real estate values skyrocketed. This limit will not only provide greater predictability for taxpayers, it will also bring stability to future local government budgets. Proposition 117 went in to effect in the 2015 tax year.

Many fire districts experienced drastic reductions during the recession beginning in 2009. Property values in Verde Valley Fire District decreased a total of sixty percent (60%) in the six (6) year period of FY2009-2010 through FY2014-2015 resulting in a decrease of \$94,830,377 in Net Assessed Value. Many fire districts have been forced to make cuts in the services provided and others have consolidated, merged, and formed joint powers authorities (JPA) with other fire districts to be able to continue to provide services. The five percent (5%) limit in growth, combined with increased costs, will continue to hinder the economic recovery of fire districts from funding essential services for many years.



History of Net Assessed Values and Tax Levies

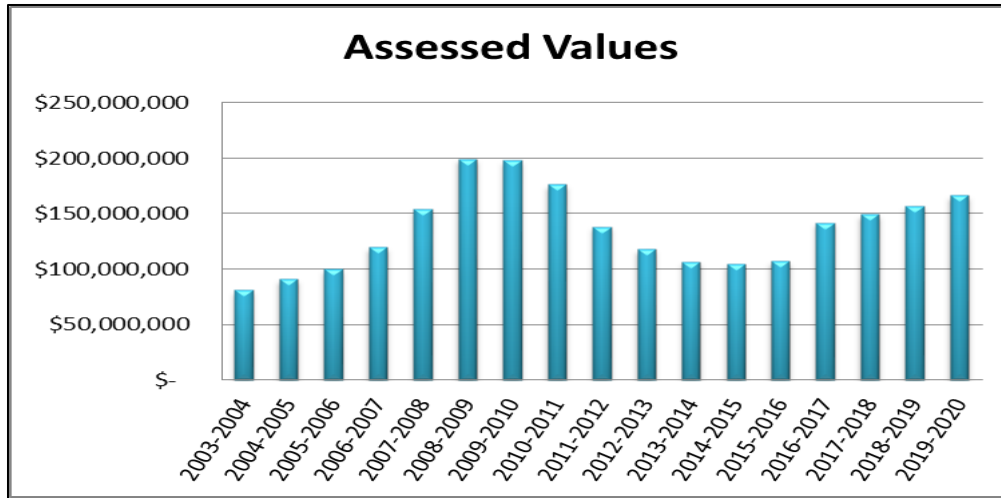
The table below details the history of the Net Assessed Values, Mil Rates, and the Tax Levies for the District dating back to Fiscal Year 2003-2004. *Please note that beginning in FY2016-2017 the amounts reflect the consolidation of Verde Valley Fire District and Clarkdale Fire District.

The reduction in the Mil Rate in FY2008-2009 and again in FY2015-2016, FY2016-2017, and FY2019-2020 depicts the District's efforts to provide the needed services at the best cost to the District's residents. The maximum Mil Rate allowable is \$3.2500 per \$100 of assessed value. The Net Assessed Value is multiplied by the Mil Rate to assess the secondary property tax. This amount is used to calculate the revenues available to fund the services provided by the District.

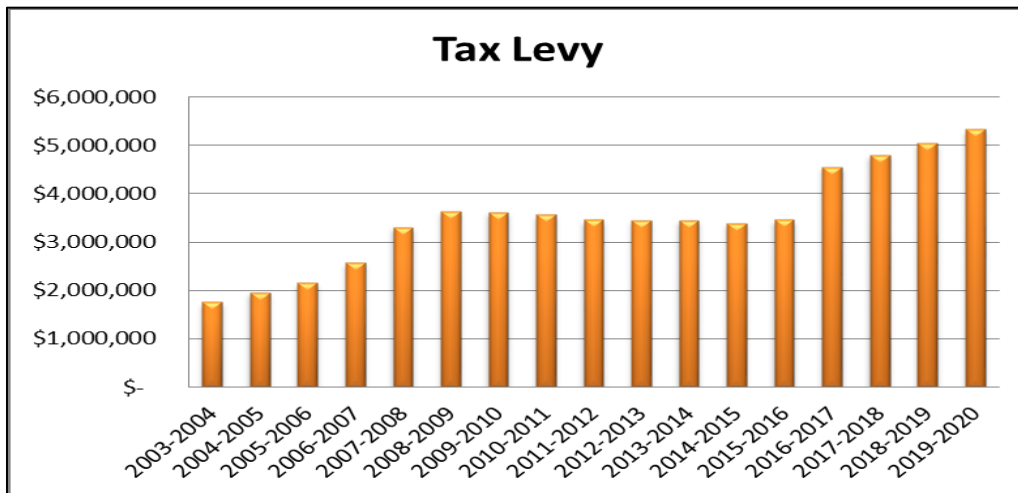
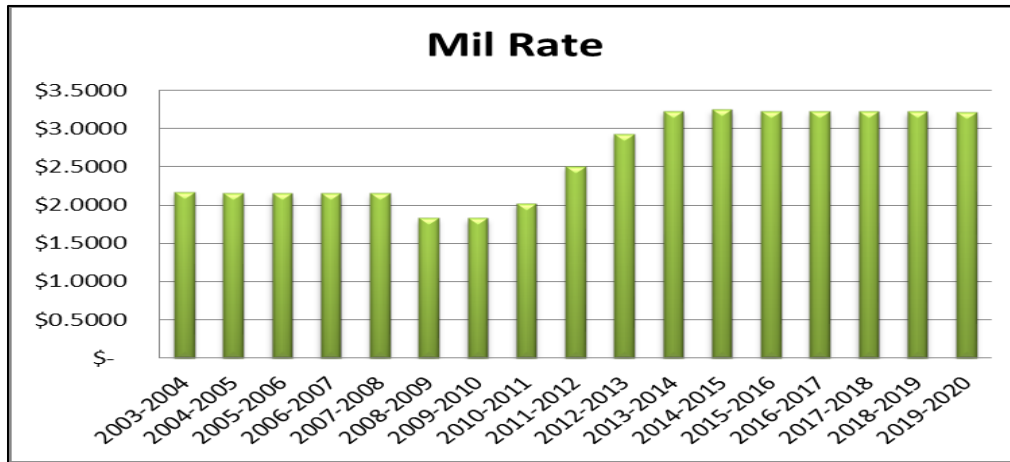
Fiscal Year	Assessed Value	% Change in Assessed Value	Dollar Amount of Increase / Decrease in Assessed Value	Mil Rate	Tax Levy	% Change in Taxes	Dollar Amount of Increase / Decrease
2003-2004	\$ 81,005,770			\$ 2.1700	\$1,757,825		
2004-2005	90,797,650	11%	\$ 9,791,880	2.1500	1,952,148	10.0%	\$ 194,323
2005-2006	99,948,543	9%	9,150,893	2.1500	2,152,981	9.3%	200,833
2006-2007	119,672,147	16%	19,723,604	2.1500	2,572,951	16.3%	419,970
2007-2008	153,978,904	22%	34,306,757	2.1500	3,310,546	22.3%	737,595
2008-2009	199,138,914	23%	45,160,010	1.8300	3,641,733	9.1%	331,187
2009-2010	197,835,849	(1%)	(1,303,065)	1.8300	3,620,397	(0.6%)	(21,336)
2010-2011	176,535,689	(11%)	(21,300,160)	2.0222	3,569,953	(1.4%)	(50,444)
2011-2012	138,076,521	(22%)	(38,459,168)	2.5061	3,460,316	(3.2%)	(109,637)
2012-2013	117,897,949	(15%)	(20,178,572)	2.9312	3,455,880	(0.1%)	(4,436)
2013-2014	106,767,736	(9%)	(11,130,213)	3.2300	3,455,880	0.0%	0
2014-2015	104,308,537	(2%)	(2,459,199)	3.2500	3,390,027	(1.9%)	(65,853)
2015-2016	107,278,693	3%	2,970,156	3.2300	3,465,102	2.2%	75,075
2016-2017*	141,500,667	32%	34,221,974	3.2200	4,556,321	31.5%	1,091,219
2017-2018	149,271,102	5.49%	7,770,435	3.2200	4,806,529	5.49%	250,208
2018-2019	156,887,932	5.1%	7,616,830	3.2200	5,051,791	5.1%	245,262
2019-2020	166,207,309	5.94%	9,319,377	3.2100	5,335,255	5.6%	283,464

The charts below show the information in the previous table in a graphical manner. The Assessed Value chart shows the results of the housing market rise and subsequent fall. During the rise of the housing market, several new residences were added to the District resulting in the need to add additional resources to provide services to these residents. Though the assessed values of the properties within the District have declined, the number of residences has not.

It is important to note the consolidation of Clarkdale Fire District on July 1, 2016 (fiscal year 2016-2017) resulting in the large increase in assessed values.

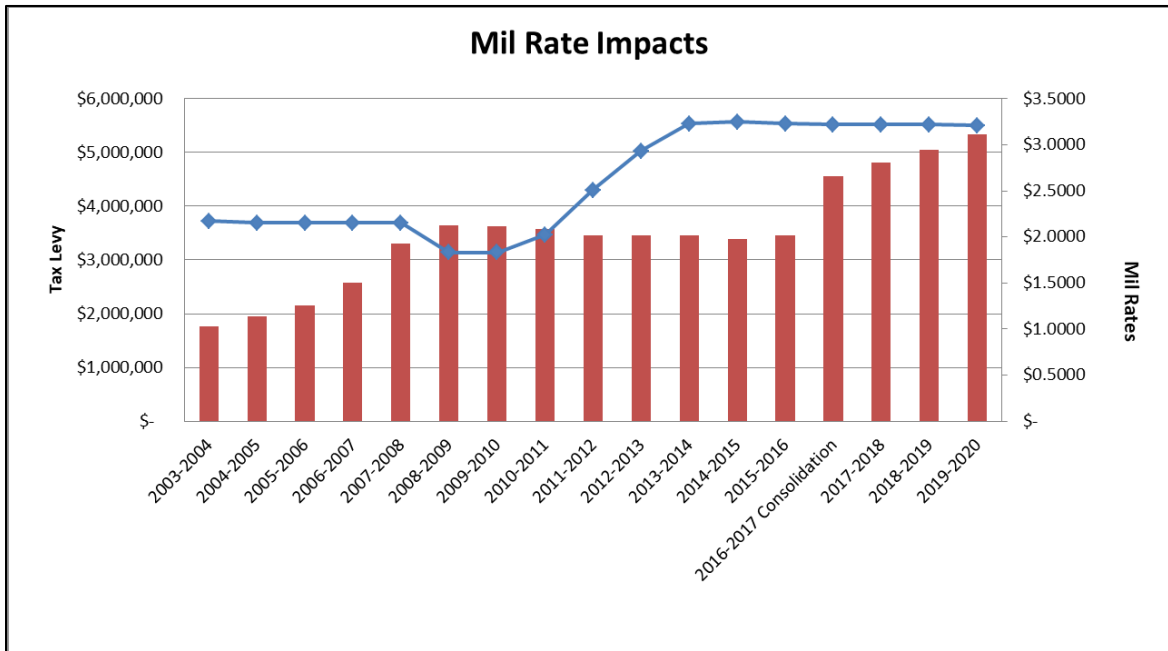


The Mil Rate is the factor used to calculate the Tax Levy. The charts below show a sharp increase in the Mil Rate over the past five (5) years while the Tax Levy shows a gradual decrease. This is a result of the decreases in the Assessed Value of the properties within the District. The Mil Rate has been adjusted over the previous years to maintain a somewhat consistent level of funding through the Tax Levy in order to provide the needed services to the residents of the District.

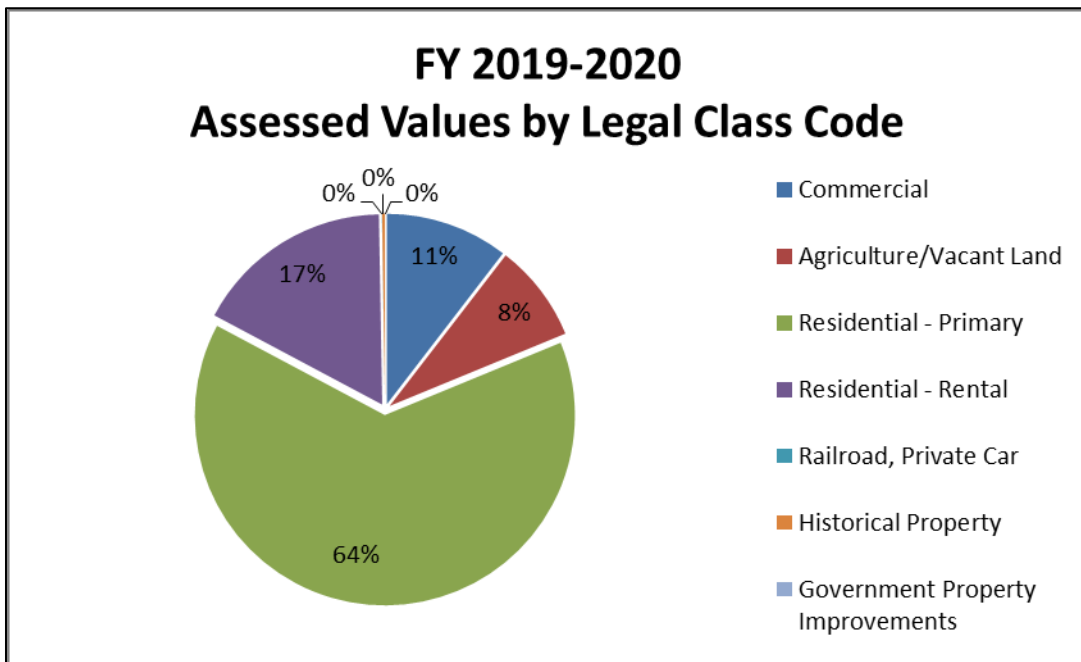




It's important not to confuse an increase in the mil rate to an increase in taxes. The charts above show that any increase or reduction in the mil rate may have the opposite effect in the tax levy. For example, in FY2008-2009, the mil rate was reduced from 2.15 to 1.83; however the tax levy increased from \$3,310,546 to \$3,641,733. Conversely, the increases in the mil rate beginning in FY2010-2011 created a decrease in the tax levy from year to year. The mil rate is simply a multiplier to determine the tax levy needed to fund operations. The chart below shows the relationship between the mil rate and tax levy:

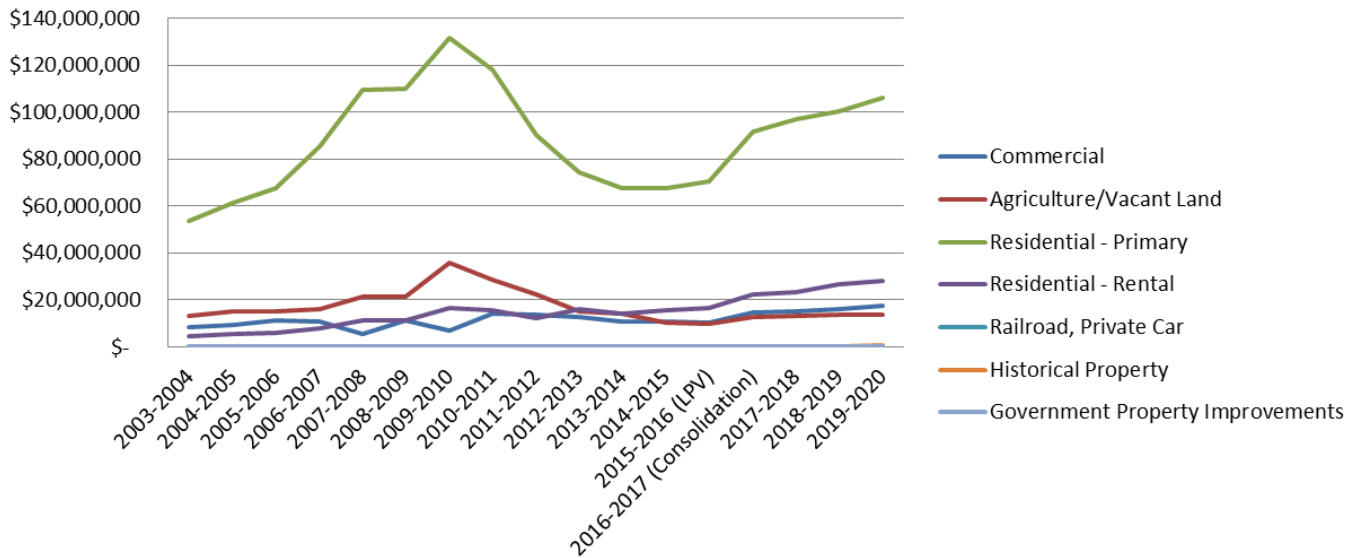


The tables below detail the Net Assessed Values by Legal Class Code for FY2019-2020 and the history of the Net Assessed Values by class code for the District dating back to Fiscal Year 2003-2004. *Please note that beginning in FY2016-2017 the amounts reflect the consolidation of Verde Valley Fire District and Clarkdale Fire District.

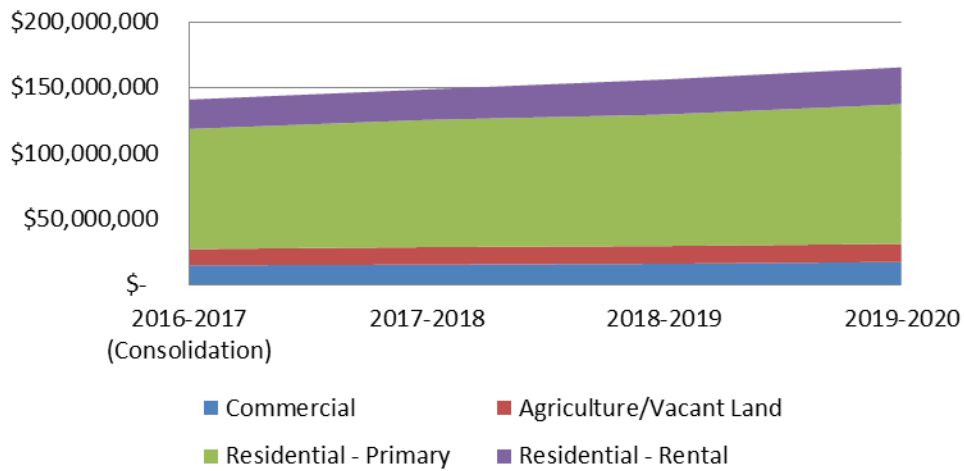




History of Assessed Values by Legal Class Code



Increase in Assessed Value By Property Classification





2019 Fire District Levy Limit Worksheet

The Levy Limit Worksheets are issued by the Yavapai County Assessor to establish the property valuations used to assess the property tax. The Levy Limit Worksheet below was distributed by Yavapai County on February 8, 2019.

This worksheet details the increase in property valuations within the District and the maximum allowable levy limit.

2019 FIRE DISTRICT LEVY LIMIT WORKSHEET

Date: 2/8/2019

YAVAPAI COUNTY - VERDE VALLEY FIRE DISTRICT

ADJUSTMENTS FOR ANNEXED PROPERTY **2018**

A.1. Net Assessed Value of Property Annexed for TY 2019	\$80,553
A.2. A.1. divided by 100	\$806
A.3. Prior Year Actual Tax Rate (excluding debt service tax rate)	\$3.2200
A.4. Adjustment for Annexed Property (A.2. multiplied by A.3.)	\$2,595

MAXIMUM ALLOWABLE LEVY LIMIT **2019**

B.1. Prior Year Maximum Allowable Levy Limit (B.4 from prior year)	\$9,715,648
B.2. Line B.1. multiplied by 1.08	\$10,492,900
B.3. Plus amount attributable to annexed property (Line A.4.)	\$2,595
B.4. MAXIMUM ALLOWABLE LEVY LIMIT (Line B.2. + B.3.)	\$10,495,495

CURRENT YEAR NET ASSESSED VALUES **2019**

C.1. Centrally Assessed Property	\$8,639,759
C.2. Locally Assessed Real Property	\$155,102,860
C.3. Locally Assessed Personal Property	\$2,464,690
C.4. Total Net Assessed Values (C.1. through C.3.)	\$166,207,309
C.5. C.4. divided by 100	\$1,662,073

CURRENT YEAR TAX RATE / LEVY LIMIT CALCULATION **2019**

D.1. Current Year Net Assessed Values / 100 (Line C.5.)	\$1,662,073
D.2. Maximum Allowable Levy Limit (Line B.4.)	\$10,495,495
D.3. Tax Rate (D.2. divided by D.1.; rounded to 4 decimals)	\$6.3147
D.4. Maximum Tax Rate (lesser of D.3. or \$3.25)	\$3.2500
D.5. Current Year Allowable Tax Rate ^{†1}	\$3.2500
D.6. Current Year Allowable Levy Limit (D.5. multiplied by D.1.)	\$5,401,738
D.7. Prior Year Excess Collections	
D.8. Prior Year Excess Levy	
D.9. Current Year Allowable Levy Limit (D.6. - D.7. - D.8.)	\$5,401,738

^{†1} Adjusted D.5. to avoid a levy that exceeds the maximum allowable levy limit (Line B.4.)



Retirement Fund Contributions and Funded Status

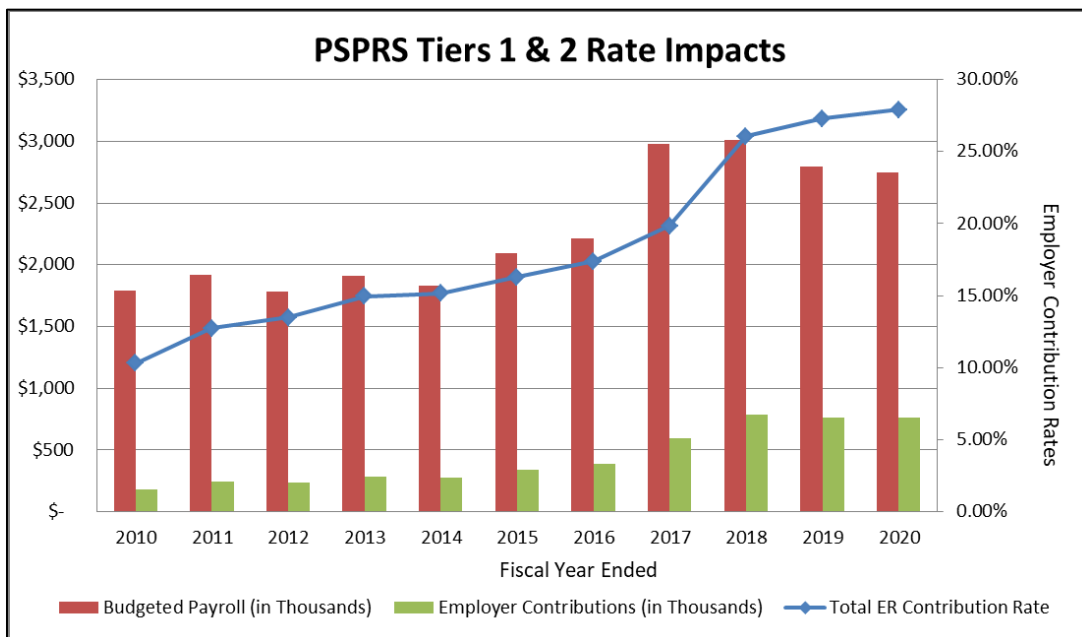
Public Safety Personnel Retirement System (PSPRS)

The Public Safety Personnel Retirement System (PSPRS) is an agent multiple-employer defined benefit pension plan that covers public safety personnel who are regularly assigned hazardous duty. The PSPRS, acting as a common investment and administrative agent, is governed by a nine member board, known as the Board of Trustees and the participating local boards govern the PSPRS, according to the provisions of ARS Title 38, Chapter 5, Article 4. The PSPRS issues a publicly available financial report that includes financial statements and required supplementary information for PSPRS. The reports are available on the PSPRS website at www.psprs.com.

The Public Safety Personnel Retirement System provides retirement, health insurance premium supplement, disability, and survivor benefits. State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit.

Contributions and Annual OPEB Cost

State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS and health insurance premium benefits. The combined active member and employee contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contribution rates are a percentage of active members' annual covered payroll. The chart below shows the relationship between the budgeted payroll, contribution rate and the required contributions by the District. The increase in employer contribution rates in FY 2019-2020 increased the required contributions by the District even though the total budgeted payroll affected by PSPRS was decreased.



Proceeds from the annual tax collected by the State of Arizona on fire insurance premiums are contributed to PSPRS and reallocated to participants based on actuarial estimates. For the FY 2019-2020, the amount credited to the District's plan and included in the pension cost total \$53,409.46.



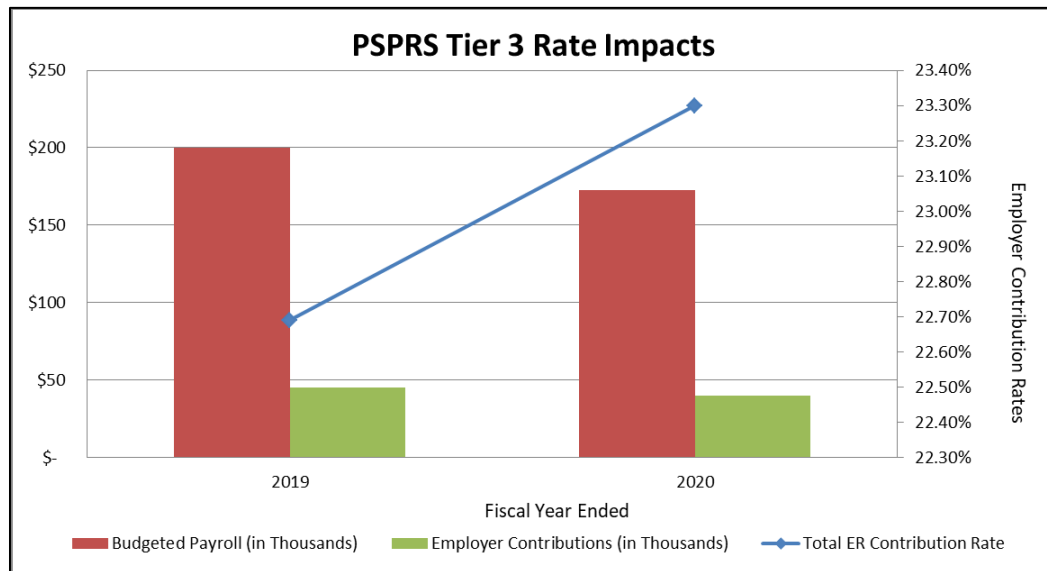
Through the special election held on May 17, 2016, Arizona voters passed Proposition 124 approving modifications to PSPRS. The following modifications were approved:

- New tier of benefits for those hired on or after July 1, 2017.
- Established a defined contribution plan as a benefit option.
- Modifies how the plan provides for permanent base increases.
- Increases the size of the Board of Trustees and representative seats.
- Creates an Advisory Committee to the Board of Trustees.
- Approved the study of risk pooling and local board consolidation for possible future legislation.

Employees hired on or after July 1, 2017 are enrolled in the PSPRS Tier 3 benefits structure. Tier 3 is structured as a cost-sharing plan wherein the employee and employer pay equal rates for the cost of the benefit. The employer is also required to pay an additional percentage to help fund the unfunded liability for Tiers 1 and 2.

Tier 3 allows the employee to choose between two (2) retirement plan options, a defined benefit plan or a defined contribution plan. The defined benefit plan is similar to the retirement benefits provided in Tiers 1 and 2. The defined contribution plan is similar to an individual retirement account such as a 401k or a 457b account where the individual's contributions and the account's performance (investment returns, etc.) determine the funds available for retirement.

The chart below shows the relationship between the budgeted payroll, contribution rate and the required contributions by the District for Tier 3 members:



Challenges for PSPRS

In December 2018, employers were notified that the PSPRS Board of Trustees ordered a rollback (refund) of contributions made by Tier 1b DROP members to avoid another lawsuit based on the Arizona Supreme Court's guidance in the Fields and Hall cases. This order required all employers to discontinue withholding contributions from Tier 1b members in the DROP effective January 1, 2019. PSPRS notified employers of the DROP contribution refund and applicable interest amounts on May 1, 2019. The total refunds for DROP contributions totaled \$87,028.15. Interest payments totaled \$12,873.59. The District refunded the DROP contribution refund and interest amounts on June 27, 2019 to the affected members.

The refund of DROP contributions and interest will be used as a credit on the District's PSPRS account to defer employer contributions until the credit is completely used.



Pension Liability

Tier 1 and Tier 2

At June 30, 2018, the District had a net pension liability/(asset) for Tiers 1 and 2 (combined) of \$4,415,398. The District's funded ratio for the fiscal year ended June 30, 2018 for Tier 1 and Tier 2 is 70.6%. A "healthy" pension plan is generally stated as a plan that is funded at a level of 80 percent or higher. "Standard & Poor's report, "U.S. State Ratings Methodology," assigns a "strong" rating for funding levels above 90 percent; a rating of "above average" for levels between 80 percent and 90 percent; "below average" for funded levels 60 percent to 80 percent; and "weak" below 60 percent."

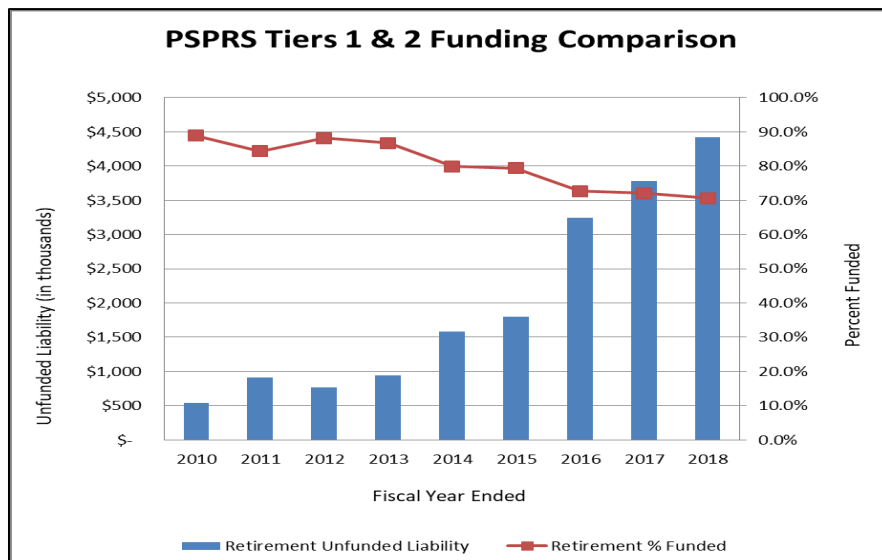
The decrease in the District's funded ratio for the fiscal year ended 2014 is due to an asset transfer from the pension plan to the health plan in accordance with IRS requirements, and the ruling in the *Fields* case that reversed some of the pension reform changes promulgated by SB 1609 in 2011. Specifically, it reversed the new mechanism put in place for determining permanent benefit increases (PBIs) for those retired prior to SB 1609 becoming law.

The final disposition of liabilities related to the Hall and Parker court cases decreased the funded status of the plan.

The actuarial value of assets recognizes assumed investment income fully each year. Differences between actual and assumed investment income are phased-in over a closed 7-year period. During periods when investment performance exceeds the assumed rate, actuarial value of assets will tend to be less than market value. During periods when investment performance is less than the assumed rate, the actuarial value of assets will tend to be greater than market value. The return on market value was 7.0% for the year ending June 30, 2018. However, based on funding value, the average return for the last 7 years is approximately 5.9%. The continuing effect of prior asset losses was dampened by the 7-year smoothing period, and further offset by the effect of lower than expected pay increases. Unrecognized investment losses will, in the absence of other gains, cause the District's contribution rate to increase again next year.

Any unfunded amount is amortized as a level percent-of-payroll over a closed period of 18 years.

The chart below details the increase in the unfunded liability of the District's Tier 1 and Tier 2 funds in both the amount and percent funded.





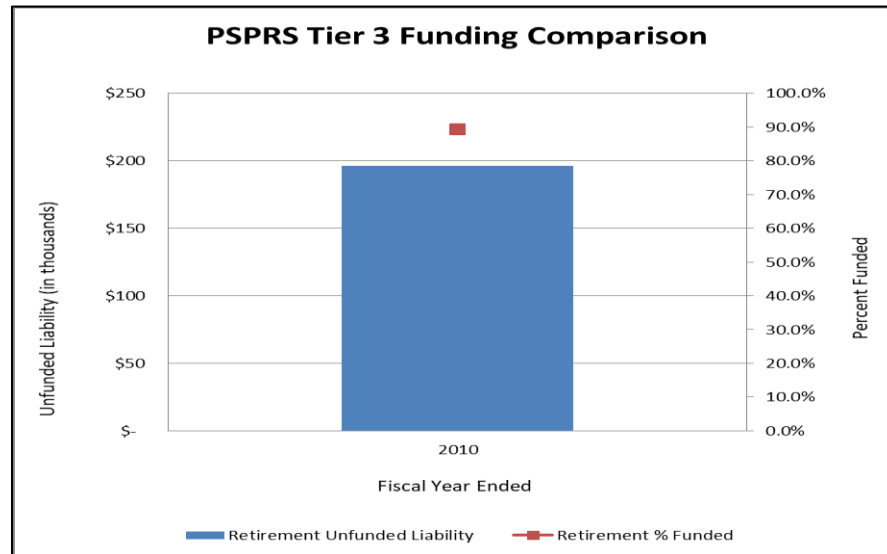
Tier 3

Tier 3 began with employees hired on or after July 1, 2017. The effect of Tier 3 Members will first impact the June 30, 2018 valuation.

The actuarial value of assets recognizes assumed investment income fully each year. Differences between actual and assumed investment income are phased-in over a closed 5-year period. During periods when investment performance exceeds the assumed rate, actuarial value of assets will tend to be less than market value. During periods when investment performance is less than the assumed rate, the actuarial value of assets will tend to be greater than market value.

Any unfunded amount is amortized as a level dollar amount over a closed period of ten (10) years.

The chart below details the increase in the unfunded liability of the District's Tier 3 fund in both the amount and percent funded. As Tier 3 was first utilized in FY2017-2018, the District only has one (1) year of data to report.



Arizona State Retirement System (ASRS)

Eligible employees of the District not covered by the Public Safety Personnel Retirement System (PSPRS) participate in the Arizona State Retirement System (ASRS). The ASRS administers a cost-sharing multiple-employer defined benefit pension plan, a cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plan, and a cost-sharing multiple-employer defined benefit long term disability (OPEB) plan. The Arizona State Retirement Board governs the ASRS according to the provisions of A.R.S. Title 38, Chapter 5, Articles 2 and 2.1. The ASRS issues a publicly available financial report that includes its financial statements and required supplementary information. The report is available on its website at www.azasrs.gov.

The ASRS provides retirement, health insurance premium supplement, long-term disability and survivor benefits. State statute establishes benefit terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit.

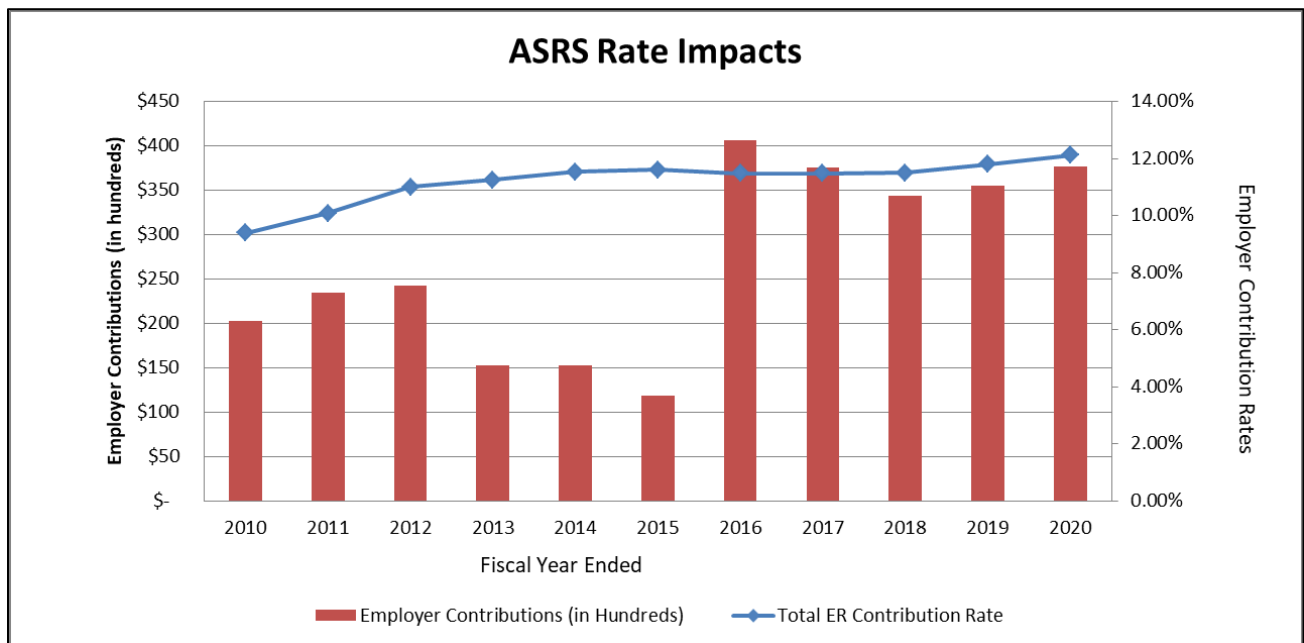
In the Second Regular Session for 2014, the Arizona State House of Representatives passed House Bill 2050 (HB 2050) which removes the Section 218 Agreement requirement for employees to be eligible for retirement benefits through the Arizona State Retirement System (ASRS). Before HB 2050 was passed, a position with an ASRS employer had to be included / covered under the employer's Section 218 Agreement with the Social Security Administration in order to be eligible to be included in ASRS. Up



until this passage, public safety positions have always been excluded from ASRS. Effective July 24, 2014, the effective date for HB 2050, if a member is not enrolled in another state retirement plan (i.e. PSPRS) and the member meets the eligibility requirements of ASRS per the Arizona Revised Statutes, they are required to be enrolled in ASRS. The main requirement for eligibility is working twenty (20) hours per week for twenty (20) or more weeks during the year (20/20 rule). This change in membership requirements allowed the District to enroll the Reserve Firefighters and a part-time position in ASRS.

Contributions

In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. The chart below shows the relation of the contribution rate and the employer contributions by fiscal year. The rates for ASRS have been fairly stable due to positive fund performance.



Pension Liability

At June 30, 2018, the District reported a liability of \$383,220 for its proportionate share of the ASRS' net pension liability. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2016, to the measurement date of June 30, 2017. The total pension liability as of June 30, 2017 reflects the change in actuarial assumption related to changes in loads for future potential permanent benefit increases. The District's proportion of the net pension liability was based on the District's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2017.



Financial Structure

Fund Structure

Verde Valley Fire District currently uses four (4) separate funds for the tracking of revenues, expenditures, and assets of the District. The funds used are the General Fund, Capital Projects Fund, Employee Benefits Liability Fund, and Wildland Fund. A budget is prepared only for the General Fund.

A major fund is defined as any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. Major funds for budgetary purposes differ from the major funds reported in the audited financial statements.

The District's fund structure is as follows:

	Fund Type	Major Fund	Non-Major Fund
General Fund	Governmental	X	
Capital Projects Fund	Governmental	X	
Employee Benefits Liability Fund	Governmental		X
Wildland Fund	Governmental		X

All funds are included in the audited financial statements. A description of the funds is as follows:

General Fund

The General Fund is the main operating fund for the District. It is used to account for all resources used to finance District services except those required to be accounted for in other fund types (ex: Capital Projects Fund).

At the completion of the annual financial audit, the Board identifies any available General Fund revenues in excess of expenditures from the prior fiscal year, less any amounts used for carryover in the next fiscal year's budget, and approves the transfer of these funds to the Capital Projects Fund for support future capital needs.

Capital Projects Fund

The Capital Projects Fund is used to track financial resources to be used for the acquisition or construction of capital assets. A capital asset is defined by the District as any item with an extended useful life of three (3) years or more whose purchase price (or value if donated) is \$5,000 or more. The use of a Capital Projects Fund allows the District to set aside funds in anticipation of future needs rather than having to finance purchases and pay interest on the loans.

Employee Benefits Liability Fund

The Employee Benefits Liability Fund is used to track financial resources set aside in relation to the total estimated liability of accumulated vacation and sick time to be paid out to an employee upon termination of employment from the District. These funds are used when resources are not available in the current year's budget to fund the termination pay out.

Wildland Fund

The Wildland Fund was created in FY2019-2020 to set aside wildland revenues over and above wildland expenses to use these funds to replace apparatus and equipment used in wildland deployments. This fund is anticipated to supplement the Capital Fund in capital equipment replacements.



Basis of Accounting

The term “basis of accounting” is used to describe the timing of recognition, that is, when the effects of transactions or events should be recognized.

Beginning with the fiscal year ending June 30, 2015, the audited financial statements are presented using the modified accrual basis of accounting. Prior to this time, the audited financial statements were presented using the cash basis of accounting.

The modified accrual basis of accounting recognizes revenues in the fiscal period in which they become measurable and available to pay for the expenditures of the fiscal period. Available is defined as expected to be collected within twelve (12) months after the fiscal period ended. Expenditures are recognized in the fiscal period in which the liability is incurred, measurable, and expected to be paid within twelve (12) months of the fiscal period end.

Modified accrual basis of accounting is used for all governmental funds (general, federal special revenue, other special revenue, general debt service, debt service and capital projects).

The District made the transition to the modified accrual basis of accounting to provide a more complete and transparent financial picture for its constituents. The modified accrual basis of accounting recognizes liabilities still owed by the District as well as funds still due to the District at fiscal year-end. It also recognizes capital assets owned by the District. These items were not previously reported on the cash basis financial statements.

Basis of Budgeting

The annual budget is created using a traditional-based budget basis of budgeting. Traditional budgeting is accounting oriented. It references previous levels of expenditures as well as known increases due to need, pricing increases, etc.

This method works effectively with the modified accrual basis of accounting.

The fund structure used in the financial statements is the same as the fund structure used for budgetary purposes. For example, capital purchases are budgeted for in the General Fund for budgetary purposes and expenses are recorded in the General Fund when paid. A transfer from the Capital Projects Fund is then made to the General Fund for reimbursement. This transfer is coded as an “Operating Transfer In – Capital Fund” in the General Fund.



Financial Policies

The District has established standard policies and procedures relating to the general overview and accountability of the District's finances. The following contains summaries of the major policies and procedures:

Accounting

1. The District's accounting and financial reporting systems will be maintained in accordance with Generally Accepted Accounting Principles and standards of the Government Accounting Standards Board.
2. The District uses the modified accrual basis of accounting.
3. A capital asset system will be maintained to identify all District assets, their condition, historical cost, depreciation, replacement value and useful life.

Audit

1. An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official audited financial report, including an audit opinion.
2. The audit report shall be delivered by the independent public accounting firm to the Fire Board at a scheduled public meeting.

Budget

The District adopted a Budget Policy to establish policies and procedures to carefully account for public funds, manage the finances wisely and plan for adequate funding of services that are desired by the public. The Budget Policy provides guidance for preparing the District's annual budget (all funds) as well as adoption, implementation, and monitoring of the budget.

The District's Budget Philosophy includes funding the service delivery system using the resources provided through current revenue collection while planning for future needs through capital funding and maintenance.

The Budget Policy also states that the District will strive to budget Contingency Funds at a rate of fifteen percent (15%) of the budgeted operating expenditures for the fiscal year. This amount will be adjusted annually based on changes in the total operating expenditures. The change in Contingency Funding was implemented in the FY2019-2020 Budget.

Financial

1. Stability
 - a. To maintain a financially viable District that can maintain an adequate level of services.
 - b. To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
 - c. To maintain and enhance the sound fiscal condition of the District.
2. Reporting
 - a. Monthly financial reports will be submitted to the Fire Board and will be made available to the public. The financial reports will include, at a minimum:
 - i. Bank Reconciliations for each account held by the District



- ii. Register of checks, warrants and deposits
 - iii. Statement of Financial Activities (Income Statement) including budget versus actual
 - iv. Statement of Net Assets (Balance Sheet)
 - v. Annual Cash Flow Projection Report (updated monthly with actual revenues/expenditures)
 - vi. Ambulance Billing Report
- b. Full and continuing disclosure will be provided in the general financial statements.

Purchasing

The District has adopted a Purchasing Policy to establish standard policies and procedures for the procurement of goods and services for the District to ensure that all goods and services received are properly authorized. This policy details expenditure levels and the methods to which items are to be purchased.

Debt

The District is bound by Arizona State Statute on the types and limits of debt the District is able to issue. A.R.S. §48-805.02 limits the indebtedness of a fire district to the amount of taxes levied and to be collected and the money actually available and unencumbered at the time in the fire district fund. Exceptions to this are detailed in A.R.S. §48-805B.2, 48-806, and 48-807.



Budget Process

Budget Development and Adoption

The development of the budget relies on contributions from all ranks throughout the District. Contributors include the Governing Board, Fire Chief, Battalion Chiefs, administrative staff, line item managers (suppression staff), state and local governmental agencies (i.e., Yavapai County, City of Cottonwood, etc.), as well as District residents and property owners.

The budget development begins each year with the receipt of the Levy Limit Worksheet (net assessed values of properties within the District) from Yavapai County. Staff reviews the worksheet to ensure that all annexed properties have been added and any other information is correct. Revenue estimates are calculated and provided to the Board at the regular Board meeting in February along with any other significant changes over the previous year's budget, if known.

Administrative staff and line item managers develop their budgets using historical information as well as known needs for the next fiscal year. Staff is also required to project their budget for two (2) additional fiscal years. Upon submission, the proposed line-item budgets are reviewed by the Battalion Chiefs with the line item managers and subsequently with the Fire Chief and Administrative Manager. If necessary, modifications are made and the amounts are included in the draft tentative budget.

Meetings are held with Labor / Union Representatives from the suppression staff to discuss the draft tentative budget and requests from staff. Any requests from these meetings are taken to the Board for discussion.

The draft tentative budget is presented to the Board at the regular Board meeting in April (or May if delayed). After this time, the Budget Committee, consisting of the Fire Chief, Administrative Manager and at least two (2) Board Members, meets to discuss in detail the budget line items and requests from staff. The Budget Committee may make changes as desired.

The tentative budget is adopted by the Board in May after the completion of the above mentioned workshops and meetings. The adoption of the tentative budget establishes the expenditure limitation for the budget. The budget can be reduced or line items can be modified after this time, but the total budget amount it cannot be increased. The tentative budget is required to be posted on the District's website and in three (3) public locations at least twenty (20) days prior to the public hearing for final adoption.

The public hearing and final adoption of the budget is completed at the regular Board meeting in June (or July if delayed). After the final adoption of the budget, complete copies are posted on the District's website. Printed versions can be obtained at the District's Administrative Offices located at 2700 E Godard Road, Cottonwood, AZ 86326.

Due to unforeseen items, the budget calendar may be adjusted.

Budget Calendar

The District follows the calendar set forth below for the development and adoption of the budget:

February

- Limited Assessed Values Received
- Staff Begins Work on Budget Estimates
- Board Overview of Budget Process

March

- Complete Staff Line Item Workshops
- Meetings with Labor / Union Representatives

April

- Budget Proposal Discussion with Board



May

- Budget Committee Meeting(s)
- Tentative Budget Adoption
- Posting of Tentative Budget

June

- Public Hearing
- Final Budget Adoption

Reporting Requirements

Pursuant to Arizona Revised Statutes §48-805.02, Verde Valley Fire District has certain requirements that must be met when adopting the annual budget. These requirements are as follows:

After the Board approves the tentative budget, the District must post the tentative budget on the District's website for twenty (20) days prior to the final adoption of the budget. The District also must post the tentative budget in three (3) public places. Because of the remote locations of the District, notifications are posted in five (5) public places. The District posts all notices at Station 31 located at 2700 E Godard Road in Cottonwood, Station 32 located at 1120 S Page Springs Road in Cornville, Station 36 located at 895 1st South Street in Clarkdale, at the Verde Villages Clubhouse located at 4855 E Broken Saddle Drive in Cottonwood, and at the Town of Clarkdale Community Development Building located at 890 Main Street in Clarkdale.

A public hearing on the tentative budget is required to be held prior to the Board's final adoption of the budget. At this same meeting, after the public hearing, the Board may adopt the final budget.

After the adoption of the final budget, the document must be posted on the District's website within seven (7) days of adoption and it must be maintained on the District's website for sixty (60) months.

A copy of the final budget must be submitted to Yavapai County no later than August 1. Certifications stating that the District has not incurred any debt or liability in excess of taxes levied or to be collected and that the District has not violated registered warrants requirements must also be submitted to the County along with the final budget. This certification is located on the cover page of this budget document.

Beginning in the fiscal year beginning July 1, 2014, the District is required to estimate revenues and expenditures for the following two (2) fiscal years.

Budget Amendment

Per A.R.S. §48-805.02.E, any district that amends its budget after its initial adoption, the district board shall hold a public hearing on the proposed revision of the budget. The proposed revised budget must be considered and adopted immediately following the public hearing on the proposal during a public meeting. The public hearing on the proposed revised budget may be held at a regularly scheduled public meeting of the board of directors of the district. A fire district that proposes to amend its budget after its initial adoption shall comply with the posting, publishing and hearing notice requirements prescribed in A.R.S. §48-805.02.A.

Budget Oversight

Individual line item managers are responsible for maintaining their budget appropriations. The Fire Chief and Administrative Manager provide oversight of the entire budget and provide assistance to the line item managers. The Board's level of budgetary control is at the division level, meaning that individual line items within a division may exceed the adopted appropriation as long as the total budget adopted for that division is not exceeded (total expenses). Should the total division expenditures be exceeded, prior approval from the Board is required, assuming there are funds available elsewhere in the budget.



Budget Summary

Verde Valley Fire District's budget for the Fiscal Year 2019-2020 is a balanced budget that maintains services within the revenues received. The District's total budgeted expenses for FY2019-2020 are \$10,243,816. The General Fund accounts for all resources used to finance District services except those required to be accounted for in other fund types (ex: Capital Projects Fund). All expenses (including Capital) are budgeted for in the General Fund budget.

Revenue Assumptions

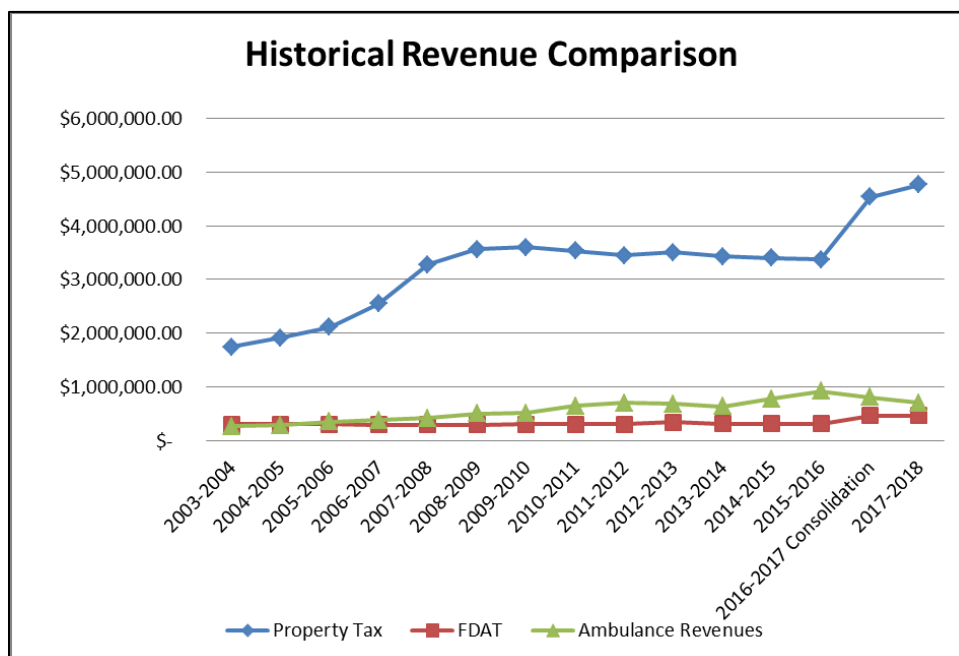
Of the \$10.2 million of General Fund revenues, nearly 57% comes from property tax collections. As such, these line items are the primary focus for the District's revenue forecasting. To do this, Staff relies on information from Yavapai County as well as information received through annexations and development within the District.

Net Assessed Values for properties within the District have increased 6% over the prior year. Proposition 117 limits the increase of limited assessed values at 5% however, development and annexations are not included in the 5% limit. At the Mil Rate of \$3.21 per \$100 of assessed value, a decrease of \$0.01 from FY2018-2019, this increase in Net Assessed Values resulted in a combined increase in revenues of approximately \$283,464 over FY2018-2019 revenues.

Fire District Assistance Tax (FDAT) revenues are expected to increase 6% over FY2018-2019. However, due to the consolidation with Clarkdale Fire District and the passage of S1244 and H2197 in the 2016 Legislative Session, the FDAT revenues received by the District for the FY2019-2020 will not increase until the FDAT pool (county wide) reaches full funding status.

Ambulance revenues account for approximately 7% of the General Fund revenues. The budgeted amount for Ambulance revenues was decreased in the FY2019-2020 due to reductions in billable calls for ambulance transports.

Below is a chart of historical revenue collections for the three (3) main revenue categories listed above. This chart shows revenues beginning with the fiscal year 2003-2004 through fiscal year 2017-2018 (the last audited year). The 2016-2017 fiscal year was when the consolidation with Clarkdale Fire District occurred resulting in the large increase of property tax revenues.





Economic Outlook & Direction

With the continued improvement in the housing market, the limited assessed value of properties within the Verde Valley Fire District increased an average of five percent (5%) in 2019. This is the maximum increase allowable by law (Proposition 117).

Home values continue to increase due mostly to shortages in housing inventory. "The number of residential sales in the Verde Valley in 2018 increased 9.2% over 2017 and inventory continues to be at or near 10-year lows. The median sales price for single family homes in the Cottonwood-Cornville area for 2018 was \$265,000 up 6% over 2017. This is the highest median sales price in this area ever. The number of transactions (home sales) for 2018 came in at 538, down 4.3% from 2017, still one of the strongest years ever." (Sedona and Verde Valley Real Estate 2018 in Review, Randy Crewse).

While the sales of existing homes do not affect the property tax revenues received by the District, the limited supply of homes driving the cost of the homes upward does affect the limited assessed value of all properties within the District. While the limited assessed value is limited to a maximum increase of five percent (5%) annually, the increase in the sales price of the homes is not limited.

Verde Valley Fire District is experiencing a fair amount of development with new home construction and a few commercial developments. This development will assist the District with continued financial stability to fund services and needed capital improvements.

During the FY2018-2019, three (3) property owners requested annexation in to the District.

Budget Challenges

Verde Valley Fire District is faced with several challenges with regards to balancing the budget for Fiscal Year (FY) 2019-2020. Limited growth in property tax revenues combined with increased expenditures has made it particularly challenging to find the proper balance in order to provide the services needed by the community.

One of the biggest challenges faced by the District is staffing. NFPA 1710 establishes a crew size of four (4) personnel on a fire engine for adequate response. This is a challenge for fire agencies across the nation. Verde Valley Fire District's current scheduled staffing is 5 firefighters at Station 31 (3 on the fire engine and 2 on an ambulance), 4 firefighters at Station 32 (2 on the fire engine and 2 on an ambulance), and 3 firefighters at Station 36 (all on the fire engine). When firefighters are off for sick leave, vacation or training, the minimum staffing falls to 4 firefighters at Station 31 (2 on the fire engine and 2 on an ambulance), the scheduled staffing levels are maintained at Stations 32 and 36. It is the District's desire to increase scheduled staffing to 5 firefighters at Station 31, 5 firefighters at Station 32, and 3 at Station 36. This would require hiring an additional 3 full-time firefighters. In addition to increasing the scheduled staffing levels, the District would also like to maintain these levels for minimum staffing as well ensuring three (3) full-time firefighters on the fire engines at all times. This would result in the need for additional reserve firefighters (part-time firefighters) and / or additional overtime funding to backfill when firefighters are off on leave or training. Though funding remains limited, adequate staffing to provide the services needed to the community is of utmost importance to the District. This issue will continue to be a top priority as funding allows.

Planning for future capital needs remains a challenge in FY2019-2020. The District has historically had sufficient funds remaining at the end of each fiscal year to transfer these funds to the Capital Fund to save up for the purchase of capital needs (fire engines, buildings, etc.). Because of the implementation of Proposition 117 at the bottom of the housing market crash, the increases to the limited assessed values of homes within the District are restricted to values currently lower than FY2007-2008 values. Though the increases to the limited assessed values (property tax) are limited, expenditure increases are not. Because of this, the District's budget has not allowed for much, if any, funds remaining at the end of the fiscal year to transfer to the Capital Fund to provide for future needs. The District is now struggling with the need to replace old equipment and build a new fire station in the Clarkdale area with limited funds. In FY2018-2019, the District secured a loan to purchase two (2) new fire engines. This method was



chosen by the Fire Board in an effort to maintain the resources in the Capital Fund for future purposes. To help with funding capital needs, the District will be increasing contributions through the budget to the Capital Fund each fiscal year.

Another challenge faced by the District is the need for remodeling at Stations 31 and 32. Station 31 houses all of the Administrative functions of the District and does not have enough office space for all Administrative Staff. Both Stations 31 and 32 are in need of remodeling to provide for cancer preventative measures to protect the Firefighters as well as other staff and citizens that utilize the buildings. This item needs to be evaluated for potential costs and included in the Capital Plan.

Budget Requests

During the FY2019-2020 budget process, labor representatives from the Sworn Personnel (firefighters) meet with the Fire Chief and Administrative Manager in a process titled "Meet and Confer." Meet and Confer is a style of negotiations that is generally more collaborative and is intended for managers and workers to be upfront and work together on common solutions. Not all items discussed in the Meet and Confer meetings are financial in nature. The following is a list of the items discussed in the Meet and Confer process during the FY2019-2020 budget process:

Requested By	Request Title	Description	Anticipated Cost / (Savings)	Approved (Yes or No)
Labor	Wage Increases	5% wage increase (2 steps) to help alleviate additional compression issues.	\$183,358	Yes
Labor	Staffing Increases	Hire 3 additional firefighters to increase staffing levels.	\$293,339	No
Labor	Benefit Changes	Addition of a Competitive Alternative Benefit Package for employees hired on or after July 1, 2019. This would reduce dependent coverage to 80% paid by the District, reduce the contributions to HSA to the initial deductible amounts of \$2,500 (family) or \$5,000 (family), and reduce the contributions to the PEHP account to \$1,500.	Savings would depend on coverage selected: Individual - \$2,413 EE + Spouse - \$4,524 EE + Children - \$4,116 Family - \$5,183 As more employees retire and new are hired, the savings will increase.	Yes
Labor	Medic Stipend	Tie medic stipend to Step 10 Engineer to insure the stipend will be adjusted with COLA increases.	\$4,119	Yes
Administration	Mil Rate Reduction	Reduce the Mil Rate by 1 cent.	\$16,620 reduction in revenues	Yes
Administration	Mandatory Holdover Procedure	Assistance from Labor in creating and implementing a Mandatory Holdover Procedure	N/A (overtime is included in the budget)	Yes
Administration	Position Training & Development Task Books	Assistance from Labor in creating Position Training & Development Task Books to train employees for promotion and bumping up to acting positions.	N/A	Yes
Administration	New Hire Orientation Process	Assistance from Labor in developing and implementing a new hire orientation process.	N/A	Yes



Budget Changes

For the FY2019-2020, Staff changed the way that the Carryover Funds are reported in the budget. This change was due to advice received from the consultants hired to help the District develop a five (5) year strategic financial plan. This change resulted in an increase in the Carryover Fund (Revenue account 4990) of \$1,214,101 and a corresponding increase in the Contingency Funds (Administration Division account 6181) of \$1,217,232. The difference of \$3,131 is funds available after the creation of the budget.

Staff also created a Wildland Fund to separate wildland revenues in excess of wildland expenditures from the General Fund to allow for the accumulation of these funds to purchase needed wildland supplies and apparatus without affecting the General Fund or Capital Fund. The revenues and expenditures for the wildland program will be tracked through the General Fund throughout the year and a transfer will be made at year end to the Wildland Fund for the difference between revenues and expenditures.

Significant Events

During the FY2018-2019, the District experienced the following significant events:

1. Station 36 – Not much progress was made during the 2018-2019 fiscal year on the design of the new fire station. The design is on hold until the District can procure a Construction Manager at Risk to aid the design of the station. The civil engineering design for the wastewater extension is complete however the design of the deceleration lane and turn lane on Highway 89A has been placed on hold by the Arizona Department of Transportation.
2. Apparatus - The District continued to face mechanical issues with fire engines during the 2018-2019 fiscal year. Due to these ongoing issues, the District decided to order two (2) new fire engines during the 2018-2019 fiscal year. These new engines are anticipated to be received between December 2019 – January 2020. Some of the issues faced during the year are:
 - 2005 Spartan Engine – the Spartan Engine required the pump and value water distribution system to be rebuilt during the fiscal year.
 - 1999 American LaFrance Engine – the 1999 LaFrance required the pump control module and transmission control module repaired and a rebuild of the values during the year.
 - New Ambulance – Purchased a 2019 North Star Ambulance from Braun Northwest.
 - New Battalion Chief Vehicle – Purchased a 2019 Ram 1500 vehicle and outfitted it for the Battalion Chiefs.
3. New Fire Chief – With the retirement of Chief Hazime, Assistant Chief Moore was promoted as the Fire Chief for the District. With this, the District chose not to fill the Assistant Chief's position. This resulted in a substantial savings for the District.

During the FY2019-2020, the District will face a few known significant events. These events are:

1. Employee Retirements - Three (3) long time employees will be retiring during the 2019-2020 fiscal year. These retirements will result in promotional opportunities within the organization and the requirement to hire three (3) new employees.
2. Apparatus Replacements – Receipt of two (2) fire engines ordered in FY2018-2019. These units will replace old equipment that has been requiring a substantial amount of maintenance.
3. Station 36 – During the 2019-2020 fiscal year, the District anticipates hiring a Construction Manager at Risk and completing the design of the station. The budget also allows for the possibility of completing the wastewater connection construction and the deceleration lane and turn lane on Highway 89A. Arizona Department of Transportation (ADOT) will



not proceed with the review and permit of the deceleration lane and turn lane on Highway 89A until the District has an approved site plan from the Town of Clarkdale.

4. **New Brush Truck** – The purchase of an additional brush truck is anticipated during the FY2019-2020. This truck will be an addition to the fleet to ensure adequate apparatus remains in District when units are dispatched to wildland assignments.

Budget & Strategic Planning

In creating the budget, Staff projects revenues and expenses for the next three (3) years based on historical information as well as known needs. These projections help to determine the sustainability of the District’s operations as well as to identify possible areas for savings.

Strategic Financial Plan

During the FY2018-2019, the District created a five (5) year Strategic Financial Plan. The information from the Strategic Financial Plan is summarized below. The full report can be viewed on the District’s website at www.verdevalleyfire.org on the Finance / Administrative Services page.

The Strategic Financial Plan was created in conjunction with Willdan Financial Services and Pat Walker Consulting (the Willdan Team). The goal of a Strategic Financial Plan is to continue to achieve financial stability and sustainability in conjunction with continuing to provide quality services to Verde Valley Fire District Customers. In creating the Plan, the Board of Directors wanted to include and receive feedback from citizens, Sworn Personnel and Administrative Staff. The groups identified the following as the top five (5) funding priorities: apparatus replacement, wages, capital equipment replacement, new fire station in Clarkdale, and staffing levels.

The action plans for the items identified in the Strategic Financial Plan are as follows:

Funding Priorities	Recommendations	Measurable Actions	Timeframe for Completion	Responsible Party
Apparatus Replacement	Compare on-going repair & maintenance costs of the apparatus to the cost of replacing the apparatus.	Evaluate apparatus replacement based on ongoing cost of maintenance instead of a set estimated useful life to determine when / if cost to maintain apparatus exceeds the value of the apparatus.	Evaluated annually.	Fire Chief, Fleet Maintenance Battalion Chief, Apparatus Committee and Fleet Maintenance Managers
Wages	Conduct a wage and benefit comparison to include comparing individuals at other agencies that are in the same position with the same years of service.	Obtain information from comparable agencies to conduct a wage and benefit comparison. Develop a plan for implementation. NOTE: AFDA is considering conducting a wage and benefit study. Discussion should include transitioning to a range wage system to allow for more flexibility.	Wage and benefit comparison possible completion within 1 year. 3-5 year possible for implementation of proposed wage / benefit changes based on funding ability.	Fire Chief, Administrative Manager, Labor Meet and Confer Committee



Capital Equipment Replacement	Discuss in more detail the capital asset replacement needs to include proposed funding.	Implement a revised capital purchase program that would include capital request forms, meetings with Capital Committee (members of the Board, Fire Chief, Administrative Manager and Sworn Personnel) and requesting parties to discuss items, rank priorities, and determine funding for projects.	Implementation of the new program prior to FY2020-2021 Budget process. The process would be conducted annually.	Administrative Manager
New Fire Station in Clarkdale	Re-evaluate the need, location, timing, and funding for a new station in Clarkdale.	Evaluate call volume and response times to various areas in the Clarkdale area of the District, meet with the Town of Clarkdale regarding timeframe for termination of lease, procure Construction Manager at Risk (CMAR) to assist with completion of the architectural design of the station and create cost estimates for construction, evaluate funding options based on determination of whether or not to move forward with construction by the Board.	Call volume analysis, meeting with the Town of Clarkdale, and procurement of the CMAR to be completed in the FY2019-2020. Completion of architectural design, cost estimates, and decision on moving forward possible in the FY2020-2021. Funding options dependent on the decision to build.	Fire Chief
Staffing Levels	Develop a committee of Sworn Personnel and Administrative Staff to prioritize staffing levels with the other funding priorities and develop the information needed to present to the Board.	Formation of a committee to develop cost (ongoing), safety, response and meeting industry standards. Evaluate staffing levels compared to other funding priorities (apparatus, wages, etc.). Present information to the Board.	Develop information prior to the FY2020-2021 budget development for possible implementation in budget.	Fire Chief, Administrative Manager, Labor Meet and Confer Committee

The overall recommendation from the Willdan Team is that the District form a committee of Sworn Personnel and Administrative Staff to discuss the priorities, prioritize them as a team, develop objectives and completion dates, and develop findings to present to the Board.

Items of concern discussed with the Willdan Team included cash versus financing of capital equipment, ambulance billing write offs versus balance billing, employee retention and succession planning, and ways to move towards financial sustainability. Recommendations included the need to develop a more in-depth capital replacement schedule including recommendations on what to purchase with cash versus financing in order to balance the competing needs, review the



ambulance billing and collection processes as well as updating the contracts with the billing and collection agencies, continue evaluating the cost and sustainability for additional staffing with on-going revenues and develop training for succession planning. Ideas discussed to enhance financial sustainability included eliminating District subsidies on ambulance transport billings, acquiring enhanced financial software for better tracking and reporting capabilities, and consolidation / joint power authority & shared services with other agencies.

A long-term financial plan will help to support the sustainability of all components of the District by assuring that the District is pursuing multiple strategies not only for the financial stability of current financial operations, but also to provide a stabilization factor to all operations in times of economic downturn or crisis situations that may arise unexpectedly.

Capital Expenditures

Capital Expenditures are defined by the District as any item (property, vehicle, equipment, etc.) that has a purchase price or valuation (at the time of acquisition for donated items) of \$5,000 or more that have a useful life of at least three (3) years.

Each year the District creates a 5 Year Capital Projects Plan. This plan is used to project the capital needs of the District and develop a plan to finance these needs. The 5 Year Capital Projects Plan is included on page 74.

The District has budgeted for nearly \$1.64 million in capital expenditures for FY2019-2020. This is an increase of almost \$300,000 from last year's budget. The significant expenditures for this year include:

- 1) \$373K for the completion of the architectural design services for the new fire station in Clarkdale as well as the completion of the wastewater connection and left hand turn lane and deceleration lane along Highway 89A.
- 2) \$742K for the annual payment on one (1) of the new fire engines (\$196K) and to pay off the second new fire engine (\$546).
- 3) \$200K for the purchase of a Type 6 brush truck.

Personnel

The budget for FY2019-2020 includes a 5% increase for employees and changing the Medic Differential pay from a flat rate of \$2.15 per hour to being tied to 10% of step 10 of the Engineer's wage scale. This change was instituted to be in line with other area agencies and alleviate the need to revise the medic stipend at a later date due to market changes. Tying the medic stipend to a step on the wage scale will provide increases to the stipend whenever COLA increases are applied to the wage scale.

The employer's contribution rate for Public Safety Personnel Retirement System (PSPRS) Tier 1 and 2 members increased by 0.6% for the FY2019-2020. The employer's contribution rate for Tier 3 members increased by 0.61% for the FY2019-2020.

The employer's contribution rate for Arizona State Retirement System (ASRS) increased by 0.31% for the FY2019-2020.

Health insurance premiums increased 5% whereas dental premiums decreased 6% and vision premiums remained the same. In the FY2019-2020, a competitive alternate benefits package was instituted for employees hired on or after July 1, 2019. This benefits package, while remaining competitive with other agencies, will save the District money over time as it reduces the amount that the District pays for dependent coverage as well as reducing the contributions to the employee's health savings account and post-employment health plan.



Revenues

Approximately fifty-seven percent (57%) of the District's revenues are generated through the secondary property tax levy. As a result, the ability of the District to maintain a constant level of service is dependent on the economy, namely the housing market.

There are several factors that determine the consistency of the various revenues generated by the District; none of these factors are within the District's control. For example, Wildland Revenues are solely dependent on the number of wildfires that District employees are deployed to and the duration of those deployments.

Revenues are classified into seven (7) categories:

Property Tax Revenues - Revenues used to support the general operations of the District. These revenues are derived through secondary property tax assessments on District resident properties.

Intergovernmental Revenues – Revenues received from other governmental agencies for services provided. The majority of the revenues reported under Intergovernmental Revenues are from wildland deployments.

Fees for Services – Revenues generated through services such as CPR classes, inspection and plan reviews, and out of District billings for services received.

Ambulance Revenues - Revenues generated through providing ambulance services. The ambulance revenues consist of amounts paid by insurance companies and billings to out of District residents.

If a District resident utilizes the ambulance services, they will not be personally billed for the services. Their medical insurance, if available, will pay a portion of the billing and the remainder is written off. If the resident does not have medical insurance, there is no amount collected by the District for the ambulance services.

If an out of District resident utilizes the ambulance services, they will be billed for the full amount of the service. Any amount not paid by their medical insurance, if available, will be billed to the individual.

Other Income – Includes revenues received for items such as donations, sale of surplus property and interest.

Grant Revenues - Monies budgeted in anticipation of receiving grant funds. Some of the grant revenues may be known at the time of budget adoption, but the District always includes extra grant revenue (and expense) funds in anticipation of receiving unknown grants. If an allocation is not made for unknown grants, the District would not be able to spend the grant funds if received.

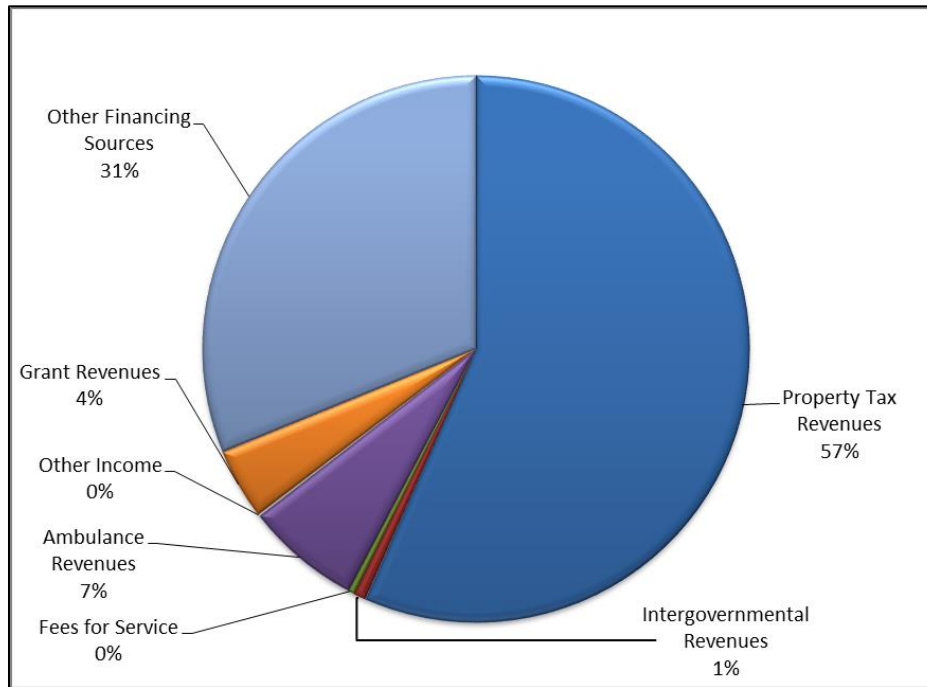
The amount budgeted for grant revenues are offset by corresponding expenditures. If grant monies are not received, the expenditures are not used.

Other Financing Sources - Transfers from other funds (Capital Projects Fund or Employee Benefit Fund) to reimburse the General Fund for expenses paid on the other funds' behalves. Each revenue is a direct offset of the budgeted expenses for each fund. The Operating Transfers In – Capital offsets the amounts listed in the Capital Projects section of the budget (7000 accounts). The Operating Transfers In – Employee Benefits Fund offsets the amount listed in account 5156 – Conversion of Leave to PEHP.

Carry over funds are monies remaining from the prior fiscal year that were allocated for certain expenses that have not yet been paid/expended. These expenses are anticipated to be paid in the current fiscal year. Simply stated, revenues came into the various funds in a prior year but a portion of the expenses against those revenues will occur in this fiscal year.



The chart below depicts the total revenues for the 2019-2020 fiscal year:



Expenses

Most government agencies are considered service oriented as they provide a public need rather than producing a product. This results in the majority of expenditures being related to personnel expenses. For FY2019-2020, approximately fifty-five percent (55%) of the District's expenditures are comprised of personnel expenses.

General Fund expenditures are broken out by Personnel, Divisions, Grants, Capital, and Other Financing Uses. These categories include the following:

Personnel – Contains all wages paid to District employees as well as taxes, retirement contributions, health insurance premiums, uniform allowances, and other employee related expenses.

Divisions:

Fire Board – Contains training, travel, election, and general expenses for the Fire Board Members.

Administration – Comprised of general administration expenses including utilities, insurance, legal and auditing fees, office supplies, contingency and other miscellaneous expenses.

Fire Prevention – Contains expenses for the Fire Marshal / Fire Inspector duties as well as mapping, public education programs, burn permit supplies, and the smoke detector program.

Building Maintenance – Covers the repair and maintenance of all District facilities including items such as pest control, janitorial supplies, landscape maintenance, HVAC, bay doors, etc.

EMS Services – Accounts for the fees paid for ambulance billing services and other costs necessary to provide ambulance services. This category does not include costs to maintain the ambulances.



Operations – Contains expenses for all firefighting equipment as well as safety supplies, personal protective equipment (turn outs, SCBA supplies, etc.), extrication supplies, technical rescue supplies, physical fitness supplies as well as training.

Fleet Maintenance – Tracks all expenses for apparatus and vehicles including items such as fuel, tires, batteries, and repair and maintenance.

Wildland – Accounts for expenses incurred on wildland deployments as well as supplies needed for the wildland program and training.

Communications – Contains the budgeted amounts for dispatch services as well as cell phones and communication repair equipment.

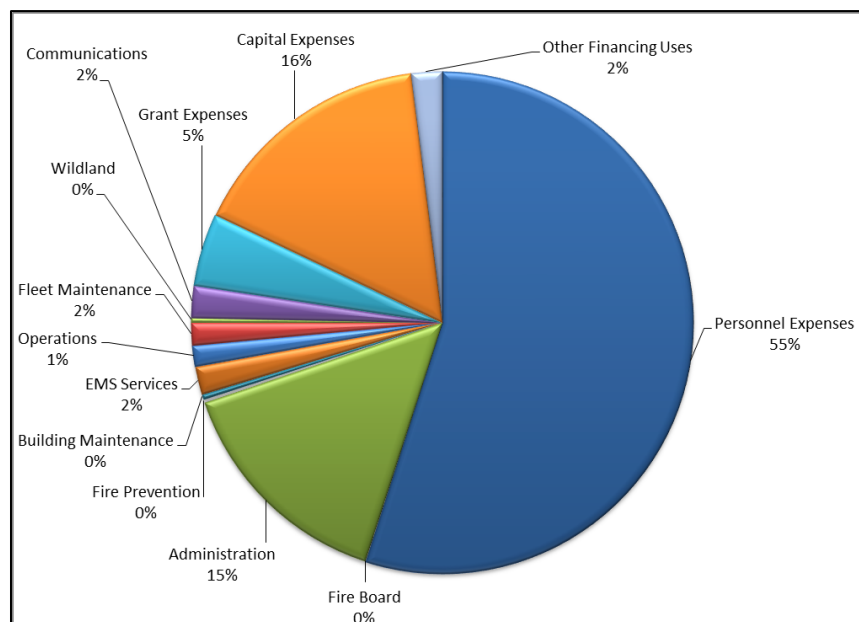
Grant Expenditures – Grant expenditures are required to be tracked separately from regular operation expenditures. This is to ensure that only approved grant expenditures are reimbursed by grant funds.

Capital Projects – Items listed in the Capital Projects section of the budget are items that exceed \$5,000 and have a useful life of three (3) years or longer.

Other Financing Uses – Transfers to the Capital Projects Fund and Employee Liability Fund are monies set aside in anticipation of future capital purchases and employee liabilities incurred as a result of accrued leave time that would be paid out upon an employee's termination. It is the District's practice to set aside funds with which to purchase items such as fire trucks, ambulances, etc. rather than financing the items and to set aside funds to pay for employee liabilities not covered by the current budget. Transfers to the Wildland Fund are to segregate funds earned from wildland deployments in excess of the incurred expenditures in order to fund additional wildland expenses such as equipment and apparatus.

Each division contains multiple individual line items that detail the expenditures of each division. The detail for each division is included in the General Fund Budget section beginning on page 40.

The chart below depicts the total expenses for the 2019-2020 fiscal year:





General Fund Budget

Budget Tutorial

The spreadsheets beginning on page 41 detail the General Fund Budget based upon the estimated revenues and expenditures required to provide the needed services. The budget spreadsheets are set up to show the final audited amounts (audited actuals) for the prior fiscal year, the adopted budget for the current fiscal year along with the amount estimated to be spent by the end of the current fiscal year (estimated actuals). The spreadsheet then shows the budget approved for the new fiscal year and the estimated budgets for the following two (2) fiscal years. This detail allows for not only a comparison of historical amounts, but it also allows the District to prepare for future needs. The estimated budgets for the following fiscal years are based solely on historical trends as well as known items that will occur in that fiscal year such as increases in employee benefit rates and expenses that only occur every few years.

Below is an excerpt from the Budget Worksheet with explanations of what each column represents:

Line Item Name and Account Number	Final Amounts After Audit	Prior Fiscal Year Budget	Amount Estimated to be Spent		Budget for the New Fiscal Year Shows the Amounts Requested by Staff, Recommended by the Fire Chief and Approved by the Board.			Following fiscal year estimates	
			FY2016-2017 Audited Actuals	FY2017-2018 Adopted Budget	FY2017-2018 Estimated Actuals	FY2018-2019 Requested	FY2018-2019 Fire Chief Recommend	FY2018-2019 Board Approved	FY2019-2020 Projected
Property Tax Revenues									
Real Estate / Personal Property Taxes	4110	\$ 4,537,670	\$ 4,806,529	\$ 4,806,529	\$ 5,051,791	\$ 5,051,791	\$ 5,051,791	\$ 5,253,863	\$ 5,464,018
Fire District Assistance Tax	4120	\$ 466,575	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313
		\$ 5,004,245	\$ 5,270,842	\$ 5,270,842	\$ 5,516,104	\$ 5,516,104	\$ 5,516,104	\$ 5,718,176	\$ 5,928,331
Intergovernmental Revenues									
Wildland Revenue	4210	\$ 67,477	\$ 69,400	\$ 97,203	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
SCBA Calibration	4220	\$ 3,200	\$ 4,500	\$ 600	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200
In-Lieu Taxes	4230	\$ 1,387	\$ -	\$ 1,413	\$ 1,441	\$ 1,441	\$ 1,441	\$ 1,470	\$ 1,499
		\$ 72,064	\$ 73,900	\$ 99,216	\$ 76,641	\$ 76,641	\$ 76,641	\$ 76,670	\$ 76,699
Fees For Services									
Fire Protection Service Agreements	4310	\$ 24,295	\$ 28,415	\$ 27,938	\$ 28,415	\$ 28,415	\$ 28,415	\$ 29,267	\$ 30,145
Out of District Billings	4320	\$ 11,162	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
First Aid / CPR Classes	4330	\$ 4,135	\$ 3,000	\$ 3,075	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Inspection / Plan Review Fees	4340	\$ 3,400	\$ 3,500	\$ 4,050	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		\$ 42,992	\$ 34,915	\$ 35,063	\$ 39,415	\$ 39,415	\$ 39,415	\$ 40,267	\$ 41,145
Ambulance Revenues									
Ambulance Revenue	4410	\$ 807,888	\$ 725,000	\$ 775,000	\$ 795,538	\$ 795,538	\$ 795,538	\$ 815,426	\$ 835,812
Ambulance Refunds	4420	\$ (5,202)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)
		\$ 802,686	\$ 722,000	\$ 772,000	\$ 792,538	\$ 792,538	\$ 792,538	\$ 812,426	\$ 832,812



Budget Summary

	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	Adjustment Over Previous Year	% of Change	FY2020-2021 Projected	FY2021-2022 Projected
Revenues									
Property Tax Revenues	\$ 5,233,041	\$ 5,516,104	\$ 5,516,104	\$ 5,799,568	\$ 5,799,568	\$ 283,464	5%	\$ 6,012,978	\$ 6,234,925
Intergovernmental Revenues	\$ 168,148	\$ 76,641	\$ 248,197	\$ 73,441	\$ 73,441	\$ (3,200)	-4%	\$ 73,470	\$ 73,499
Fees For Services	\$ 37,209	\$ 39,415	\$ 42,469	\$ 39,405	\$ 39,405	\$ (10)	0%	\$ 40,541	\$ 41,723
Ambulance Revenues	\$ 699,725	\$ 792,538	\$ 652,984	\$ 697,000	\$ 697,000	\$ (95,538)	-12%	\$ 714,500	\$ 732,438
Other Income	\$ 60,129	\$ 14,100	\$ 38,880	\$ 14,100	\$ 14,100	\$ -	0%	\$ 14,100	\$ 14,100
Grant Revenue	\$ 64,145	\$ 363,621	\$ 12,961	\$ 429,107	\$ 429,107	\$ 65,486	18%	\$ 341,000	\$ 341,000
Other Financing Sources	\$ 189,909	\$ 1,775,050	\$ 2,698,697	\$ 2,645,177	\$ 3,191,195	\$ 1,416,145	80%	\$ 2,359,307	\$ 1,898,436
Total Revenues	\$ 6,452,307	\$ 8,577,469	\$ 9,210,292	\$ 9,697,798	\$ 10,243,816	\$ 1,666,347	19%	\$ 9,555,896	\$ 9,336,121
Expenses									
Personnel Expenses									
Wages	\$ 3,185,087	\$ 3,449,444	\$ 3,439,131	\$ 3,415,973	\$ 3,415,973	\$ (33,471)	-1%	\$ 3,516,652	\$ 3,620,351
Retirement Benefits	\$ 667,898	\$ 885,637	\$ 883,223	\$ 885,806	\$ 885,806	\$ 169	0%	\$ 870,225	\$ 894,202
Employment Taxes	\$ 160,517	\$ 172,397	\$ 172,680	\$ 187,626	\$ 187,626	\$ 15,229	9%	\$ 200,917	\$ 214,845
Health Benefits	\$ 970,737	\$ 1,095,592	\$ 1,022,729	\$ 1,105,575	\$ 1,105,575	\$ 9,983	1%	\$ 1,168,949	\$ 1,200,249
Uniforms	\$ 33,751	\$ 33,600	\$ 33,600	\$ 32,900	\$ 32,900	\$ (700)	-2%	\$ 32,900	\$ 32,900
Total Personnel Expenses	\$ 5,017,990	\$ 5,636,670	\$ 5,551,364	\$ 5,627,880	\$ 5,627,880	\$ (8,790)	0%	\$ 5,789,643	\$ 5,962,547
Division Expenses									
Fire Board	\$ 284	\$ 63,871	\$ 19,661	\$ 4,700	\$ 4,700	\$ (59,171)	-93%	\$ 63,871	\$ 4,700
Administraton	\$ 238,021	\$ 294,314	\$ 250,710	\$ 1,519,687	\$ 1,519,687	\$ 1,225,373	416%	\$ 1,542,247	\$ 1,634,249
Fire Prevention	\$ 9,044	\$ 21,337	\$ 18,408	\$ 20,351	\$ 20,351	\$ (986)	-5%	\$ 16,495	\$ 16,640
Building Maintenance	\$ 23,760	\$ 26,404	\$ 29,269	\$ 34,926	\$ 34,926	\$ 8,522	32%	\$ 32,426	\$ 33,676
EMS Services	\$ 139,081	\$ 184,177	\$ 183,350	\$ 185,222	\$ 185,222	\$ 1,045	1%	\$ 194,487	\$ 193,307
Operations	\$ 75,721	\$ 121,347	\$ 90,521	\$ 140,794	\$ 140,794	\$ 19,447	16%	\$ 129,385	\$ 132,020
Fleet Maintenance	\$ 146,278	\$ 153,451	\$ 149,271	\$ 150,290	\$ 150,290	\$ (3,161)	-2%	\$ 153,300	\$ 149,200
Wildland Expenses	\$ 4,527	\$ 23,849	\$ 10,686	\$ 29,770	\$ 29,770	\$ 5,921	25%	\$ 32,200	\$ 34,000
Communications	\$ 180,683	\$ 190,936	\$ 191,269	\$ 210,590	\$ 210,590	\$ 19,654	10%	\$ 213,671	\$ 226,582
Total Division Expenses	\$ 817,400	\$ 1,079,686	\$ 943,145	\$ 2,296,330	\$ 2,296,330	\$ 1,216,644	113%	\$ 2,378,082	\$ 2,424,374
Grant Expenses	\$ 67,512	\$ 379,282	\$ 12,945	\$ 479,585	\$ 479,585	\$ 100,303	26%	\$ 388,500	\$ 388,500
Capital Expenses	\$ 219,254	\$ 1,371,831	\$ 554,732	\$ 1,089,003	\$ 1,635,021	\$ 263,190	19%	\$ 801,871	\$ 339,700
Other Financing Uses	\$ 130,725	\$ 110,000	\$ 634,005	\$ 205,000	\$ 205,000	\$ 95,000	86%	\$ 197,800	\$ 221,000
Total Expenses	\$ 6,252,881	\$ 8,577,469	\$ 7,696,191	\$ 9,697,798	\$ 10,243,816	\$ 1,666,347	19%	\$ 9,555,896	\$ 9,336,121
Net Revenues versus Expenditures	\$ 199,425	\$ -	\$ 1,514,101	\$ -	\$ -	\$ -	0%	\$ -	\$ -



Revenues

	Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected	
Property Tax Revenues										
	Real Estate / Personal Property Taxes	4110	\$ 4,769,434	\$ 5,051,791	\$ 5,051,791	\$ 5,335,255	\$ 5,335,255	\$ 5,335,255	\$ 5,548,665	\$ 5,770,612
	Fire District Assistance Tax	4120	\$ 463,607	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313	\$ 464,313
			\$ 5,233,041	\$ 5,516,104	\$ 5,516,104	\$ 5,799,568	\$ 5,799,568	\$ 5,799,568	\$ 6,012,978	\$ 6,234,925
Intergovernmental Revenues										
	Wildland Revenue	4210	\$ 166,135	\$ 70,000	\$ 243,566	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	SCBA Calibration	4220	\$ 600	\$ 5,200	\$ 3,285	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	In-Lieu Taxes	4230	\$ 1,413	\$ 1,441	\$ 1,345	\$ 1,441	\$ 1,441	\$ 1,441	\$ 1,470	\$ 1,499
			\$ 168,148	\$ 76,641	\$ 248,197	\$ 73,441	\$ 73,441	\$ 73,441	\$ 73,470	\$ 73,499
Fees For Services										
	Fire Protection Service Agreements	4310	\$ 27,938	\$ 28,415	\$ 30,837	\$ 28,405	\$ 28,405	\$ 28,405	\$ 29,541	\$ 30,723
	Out of District Billings	4320	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	First Aid / CPR Classes	4330	\$ 4,721	\$ 3,000	\$ 5,432	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Inspection / Plan Review Fees	4340	\$ 4,550	\$ 5,000	\$ 6,200	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
			\$ 37,209	\$ 39,415	\$ 42,469	\$ 39,405	\$ 39,405	\$ 39,405	\$ 40,541	\$ 41,723
Ambulance Revenues										
	Ambulance Revenue	4410	\$ 701,544	\$ 795,538	\$ 653,162	\$ 700,000	\$ 700,000	\$ 700,000	\$ 717,500	\$ 735,438
	Ambulance Refunds	4420	\$ (1,819)	\$ (3,000)	\$ (178)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)
			\$ 699,725	\$ 792,538	\$ 652,984	\$ 697,000	\$ 697,000	\$ 697,000	\$ 714,500	\$ 732,438
Other Income										
	Interest Income	4510	\$ 22,241	\$ 9,000	\$ 35,452	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
	Donations	4520	\$ 483	\$ 600	\$ 500	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600
	Sale of Surplus Property	4530	\$ 22,954	\$ 500	\$ 950	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Rental Revenue - Station 33	4540	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Income	4550	\$ 10,851	\$ 4,000	\$ 1,978	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
			\$ 60,129	\$ 14,100	\$ 38,880	\$ 14,100	\$ 14,100	\$ 14,100	\$ 14,100	\$ 14,100
Grant Revenue										
	Assistance to Firefighters Grant	4710	\$ 325	\$ 31,613	\$ -	\$ 79,783	\$ 79,783	\$ 79,783	\$ 50,000	\$ 50,000
	AZ Governor's Office of Highway Safety	4720	\$ 9,586	\$ 10,028	\$ 10,028	\$ 20,071	\$ 20,071	\$ 20,071	\$ 11,000	\$ 11,000
	Miscellaneous Grant Revenues	4790	\$ 54,233	\$ 321,980	\$ 2,933	\$ 329,253	\$ 329,253	\$ 329,253	\$ 280,000	\$ 280,000
			\$ 64,145	\$ 363,621	\$ 12,961	\$ 429,107	\$ 429,107	\$ 429,107	\$ 341,000	\$ 341,000
Other Financing Sources										
	Operating Transfer In - Capital Fund	4910	\$ 171,940	\$ 1,430,702	\$ 554,732	\$ 1,089,003	\$ 1,089,003	\$ 1,635,021	\$ 801,871	\$ 339,700
	Operating Transfer In - Employee Benefits Liability Fund	4920	\$ 17,970	\$ 44,348	\$ -	\$ 42,073	\$ 42,073	\$ 42,073	\$ 43,335	\$ 44,635
	Carryover Funds	4990	\$ -	\$ 300,000	\$ 2,143,965	\$ 1,514,101	\$ 1,514,101	\$ 1,514,101	\$ 1,514,101	\$ 1,514,101
			\$ 189,909	\$ 1,775,050	\$ 2,698,697	\$ 2,645,177	\$ 2,645,177	\$ 3,191,195	\$ 2,359,307	\$ 1,898,436
Total Revenues			\$ 6,452,307	\$ 8,577,469	\$ 9,210,292	\$ 9,697,798	\$ 9,697,798	\$10,243,816	\$ 9,555,896	\$ 9,336,121



Personnel

Description

The Personnel Division contains the costs associated with employees such as wages, taxes, benefits, physicals and uniform allowances.

Responsibilities

Track and project employee related expenses for the current fiscal year as well as sustainability for future years.

SMK-HOMEBO

Accomplishments for Fiscal Year 2018-2019:

1. Promoted one (1) Fire Chief, one (1) Battalion Chief, one (1) Captain, and two (2) Engineers.
2. Hired three (3) new Firefighters / Paramedics.
3. Hired and trained eight (8) new Reserve Firefighters (part time firefighters).
4. Hired one (1) new Financial Assistant.

Goals for Fiscal Year 2019-2020:

1. Conduct testing processes to prepare for the retirement of employees and subsequent promotional opportunities.
2. Conduct testing process to hire full time Firefighter / Paramedics.
3. Hire and train additional Reserve Firefighters (part time firefighters).

Statistics

	<u>FY19</u>	<u>FY20</u>
Full Time Firefighters	39	39
Part Time Firefighters	27	20
Full Time Administrative	7	6
Part Time Administrative	5	5

Fiscal Year 2019-2020 Budget Document



Personnel

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Wages										
Fire Chief	5010		\$ 122,168	\$ 127,844	\$ 103,492	\$ 97,378	\$ 97,378	\$ 97,378	\$ 100,299	\$ 103,308
Assistant Chief	5011		\$ 79,008	\$ 82,131	\$ 18,559	\$ -	\$ -	\$ -	\$ -	\$ -
Battalion Chiefs	5013		\$ 114,149	\$ 232,841	\$ 234,433	\$ 232,115	\$ 232,115	\$ 232,115	\$ 239,078	\$ 246,250
Fire Inspector	5021		\$ 16,290	\$ 46,578	\$ 46,795	\$ 48,900	\$ 48,900	\$ 48,900	\$ 50,367	\$ 51,878
Captains	5030		\$ 581,503	\$ 568,482	\$ 564,273	\$ 584,872	\$ 584,872	\$ 584,872	\$ 602,418	\$ 620,491
Engineers	5031		\$ 463,399	\$ 517,883	\$ 524,755	\$ 499,759	\$ 499,759	\$ 499,759	\$ 514,752	\$ 530,195
Firefighters	5032		\$ 787,228	\$ 764,123	\$ 734,487	\$ 791,420	\$ 791,420	\$ 791,420	\$ 815,163	\$ 839,618
Reserve Firefighters	5033		\$ 135,099	\$ 150,322	\$ 132,977	\$ 157,680	\$ 157,680	\$ 157,680	\$ 162,410	\$ 167,282
Administrative Staff	5040		\$ 166,453	\$ 172,837	\$ 169,881	\$ 177,060	\$ 177,060	\$ 177,060	\$ 182,372	\$ 187,843
Support Staff	5041		\$ 58,013	\$ 64,162	\$ 64,929	\$ 67,457	\$ 67,457	\$ 67,457	\$ 69,481	\$ 71,565
FLSA Overtime	5050		\$ 163,818	\$ 176,313	\$ 181,229	\$ 178,413	\$ 178,413	\$ 178,413	\$ 183,765	\$ 189,278
Overtime	5060		\$ 165,479	\$ 168,382	\$ 228,986	\$ 205,924	\$ 205,924	\$ 205,924	\$ 212,102	\$ 218,465
Medic Differential	5070		\$ 162,690	\$ 214,219	\$ 200,767	\$ 210,111	\$ 210,111	\$ 210,111	\$ 216,414	\$ 222,906
Wildland	5080		\$ 77,278	\$ 60,000	\$ 134,884	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Holiday Pay	5090		\$ 92,513	\$ 103,328	\$ 98,686	\$ 104,884	\$ 104,884	\$ 104,884	\$ 108,031	\$ 111,272
Total Wages			\$ 3,185,087	\$ 3,449,445	\$ 3,439,131	\$ 3,415,973	\$ 3,415,973	\$ 3,415,973	\$ 3,516,652	\$ 3,620,351
Employee Benefits										
Retirement Benefits										
PSPRS Retirement	5122	A	\$ 635,847	\$ 846,569	\$ 846,569	\$ 844,457	\$ 844,457	\$ 844,457	\$ 827,708	\$ 850,481
PSPRS Cancer Insurance	5122	B	\$ 1,950	\$ 2,050	\$ 2,000	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150
ASRS Retirement	5125		\$ 28,755	\$ 35,484	\$ 33,268	\$ 37,665	\$ 37,665	\$ 37,665	\$ 38,833	\$ 40,037
Support Staff Pension	5128		\$ 1,346	\$ 1,534	\$ 1,386	\$ 1,534	\$ 1,534	\$ 1,534	\$ 1,534	\$ 1,534
			\$ 667,898	\$ 885,637	\$ 883,223	\$ 885,806	\$ 885,806	\$ 885,806	\$ 870,225	\$ 894,202
Employment Taxes										
Social Security	5113		\$ 25,262	\$ 27,957	\$ 25,704	\$ 28,915	\$ 28,915	\$ 28,915	\$ 29,782	\$ 30,675
Medicare	5115		\$ 46,076	\$ 50,017	\$ 49,867	\$ 49,066	\$ 49,066	\$ 49,066	\$ 50,991	\$ 52,495
Unemployment	5116		\$ 4,031	\$ 5,067	\$ 7,753	\$ 7,753	\$ 7,753	\$ 7,753	\$ 8,063	\$ 8,386
Workers' Compensation Insurance	5117		\$ 85,148	\$ 89,356	\$ 89,356	\$ 104,280	\$ 101,892	\$ 101,892	\$ 112,081	\$ 123,289
			\$ 160,517	\$ 172,397	\$ 172,680	\$ 190,014	\$ 187,626	\$ 187,626	\$ 200,917	\$ 214,845
Health Benefits										
Health Insurance	5150	A	\$ 436,566	\$ 505,344	\$ 471,997	\$ 533,608	\$ 533,608	\$ 533,608	\$ 560,288	\$ 588,302
Dental Insurance	5150	B	\$ 43,456	\$ 48,880	\$ 45,652	\$ 46,344	\$ 46,344	\$ 46,344	\$ 47,734	\$ 49,166
Life Insurance	5150	C	\$ 4,048	\$ 3,174	\$ 2,956	\$ 2,938	\$ 2,938	\$ 2,938	\$ 3,026	\$ 3,117
Vision Insurance	5150	D	\$ 10,609	\$ 10,993	\$ 10,279	\$ 11,178	\$ 11,178	\$ 11,178	\$ 11,513	\$ 11,858
Accidental Death & Dismemberment Insurance	5150	E	\$ 8,953	\$ 7,003	\$ 6,881	\$ 7,003	\$ 7,003	\$ 7,003	\$ 7,353	\$ 7,721
Health Savings Account Contributions	5155		\$ 257,987	\$ 295,950	\$ 264,739	\$ 292,583	\$ 292,583	\$ 292,583	\$ 321,650	\$ 326,150
Post Employment Health Plan Contributions	5157		\$ 129,369	\$ 140,889	\$ 132,525	\$ 130,137	\$ 130,137	\$ 130,137	\$ 130,137	\$ 130,137
Conversion of Accrued Leave to PEHP	5158		\$ 50,180	\$ 44,348	\$ 54,822	\$ 42,073	\$ 42,073	\$ 42,073	\$ 43,335	\$ 43,335
Physicals / Vaccinations / Testing	5170		\$ 4,988	\$ 5,148	\$ 5,148	\$ 5,148	\$ 5,148	\$ 5,148	\$ 8,650	\$ 5,200
Full-Time Suppression	5170	1	\$ 18,376	\$ 18,150	\$ 18,150	\$ 18,650	\$ 18,150	\$ 18,150	\$ 19,650	\$ 19,650
Reserve Firefighters	5170	2	\$ 4,605	\$ 5,313	\$ 5,167	\$ 5,313	\$ 5,313	\$ 5,313	\$ 5,313	\$ 5,313
Administrative Staff	5170	3	\$ -	\$ 4,000	\$ 1,219	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Support Staff	5170	4	\$ -	\$ 3,000	\$ 60	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
New Hire Physicals	5170	5	\$ -	\$ 1,700	\$ 1,936	\$ 3,000	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
New Hire Exams	5170	6	\$ 1,600	\$ 1,700	\$ 1,200	\$ 2,400	\$ 2,400	\$ 2,400	\$ 1,600	\$ 1,600
			\$ 970,737	\$ 1,095,592	\$ 1,022,729	\$ 1,107,375	\$ 1,105,575	\$ 1,105,575	\$ 1,168,949	\$ 1,200,249
Uniforms										
Miscellaneous Uniform Expenses	5180		\$ -	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550
Full-Time Suppression	5180	1	\$ 29,509	\$ 23,400	\$ 23,400	\$ 24,050	\$ 23,400	\$ 23,400	\$ 23,400	\$ 23,400
Reserve Firefighters	5180	2	\$ 2,148	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
Administrative Staff	5180	3	\$ 1,693	\$ 3,900	\$ 3,900	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
Support Staff	5180	4	\$ 401	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
			\$ 33,751	\$ 33,600	\$ 33,600	\$ 33,550	\$ 32,900	\$ 32,900	\$ 32,900	\$ 32,900
Total Employee Benefits			\$ 1,832,903	\$ 2,187,226	\$ 2,112,233	\$ 2,216,745	\$ 2,211,907	\$ 2,211,907	\$ 2,272,991	\$ 2,342,196
Total Personnel Expenses			\$ 5,017,990	\$ 5,636,671	\$ 5,551,364	\$ 5,632,718	\$ 5,627,880	\$ 5,627,880	\$ 5,789,643	\$ 5,962,547



Fire Board

Description

The Fire Board advocates for and represents the citizens of the District, regardless of candidate or party affiliation. The Board performs legislative, budgetary, and policy-making functions while directing the responsible use of District resources. The Board establishes the vision and sets the direction for District activities to plan for future challenges and opportunities.

Responsibilities

The Fire Board administers the affairs of the Fire District. The Board is responsible to hold monthly public meetings, approve a budget and set the tax rate, approve monthly financial reports, hire a fire chief, determine compensation for District personnel, set policy, and many other duties.



Accomplishments for Fiscal Year 2018-2019:

1. Adopted revisions to three (3) Policies.
2. Adopted a new Budget Policy and a PSPRS Pension Funding Policy.
3. Two (2) new Board Members via the 2018 election. Terms are December 1, 2018 – November 30, 2022.
4. Completed a 5-Year Strategic Financial Plan.

Goals for Fiscal Year 2019-2020:

1. Fiscal responsibility.
2. Policy Revisions.
3. Implementation of 5-Year Strategic Financial Plan.

Statistics

	<u>FY18</u>	<u>FY19</u>
Regular Meetings	12	12
Special Meetings	8	13
Resolutions Adopted	11	18
Annexations Approved	1	3



Fire Board

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Election Expenses	6020		\$ -	\$ 58,871	\$ 17,596	\$ -	\$ -	\$ -	\$ 58,871	\$ -
			<u>\$ -</u>	<u>\$ 58,871</u>	<u>\$ 17,596</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 58,871</u>	<u>\$ -</u>
Supplies										
Fire Board Supplies	6040		\$ 65	\$ 600	\$ 440	\$ 300	\$ 300	\$ 300	\$ 600	\$ 300
			<u>\$ 65</u>	<u>\$ 600</u>	<u>\$ 440</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 600</u>	<u>\$ 300</u>
Training										
Registration Fees	6091		\$ (130)	\$ 1,600	\$ 975	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Travel Expenses	6092		\$ 350	\$ 2,800	\$ 650	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
			<u>\$ 220</u>	<u>\$ 4,400</u>	<u>\$ 1,625</u>	<u>\$ 4,400</u>	<u>\$ 4,400</u>	<u>\$ 4,400</u>	<u>\$ 4,400</u>	<u>\$ 4,400</u>
Total Fire Board			<u>\$ 284</u>	<u>\$ 63,871</u>	<u>\$ 19,661</u>	<u>\$ 4,700</u>	<u>\$ 4,700</u>	<u>\$ 4,700</u>	<u>\$ 63,871</u>	<u>\$ 4,700</u>



Administration

Description

The Administration Division encompasses areas such as finance, payroll, budget preparation and monitoring, human resources, records management, Fire Board administrative functions, annual audit, and other general administrative duties.

The Administration Division coordinates with outside service providers such as legal and IT (information technology) to provide services to the District.

The Administration Division strives to maintain partnerships with local stakeholders and community associations to maintain positive relations between the Fire District and the community.

Responsibilities

Responsibilities include, but are not limited to: accounts payable, accounts receivable, payroll, human resources, budget preparation and monitoring, financial reporting, records management, revisions to policies / procedures, and other general administrative duties.



Accomplishments for Fiscal Year 2018-2019:

1. Updated two (2) policies from the Policy Manual.
2. Created a PSPRS Pension Funding Policy as required by law.
3. Received an unqualified opinion on the FY2017-2018 audit.

Goals for Fiscal Year 2019-2020:

1. Transition policy manual to Lexipol.
2. Complete the Financial Operations Guide.
3. Receive an unqualified opinion on the FY2018-2019 audit.
4. Conversion to a new Financial Reporting Software system.

Statistics

	<u>FY18</u>	<u>FY19</u>
Hiring/Promotion Processes	7	5
Formal Bid Processes	1	0
Records Destroyed (lbs)	1,435	614



Administration

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Insurance										
General Liability, Crime, Property & Auto	6110	01	\$ 22,065	\$ 29,348	\$ 27,746	\$ 30,578	\$ 30,578	\$ 30,578	\$ 31,495	\$ 32,440
Inland Marine	6110		\$ 7,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess Liability	6110	02	\$ 4,500	\$ 4,208	\$ 4,164	\$ 4,289	\$ 4,289	\$ 4,289	\$ 4,418	\$ 4,551
			\$ 34,003	\$ 33,556	\$ 31,910	\$ 34,867	\$ 34,867	\$ 34,867	\$ 35,913	\$ 36,991
Outside Services										
Legal Services	6120	01	\$ 6,060	\$ 9,975	\$ 12,000	\$ 9,975	\$ 9,975	\$ 9,975	\$ 10,000	\$ 10,000
Consulting Services	6120	02	\$ -	\$ 500	\$ 7,100	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Accounting / Auditing Services	6120	03	\$ 9,255	\$ 10,200	\$ 9,115	\$ 9,200	\$ 9,200	\$ 9,200	\$ 10,000	\$ 10,000
IT Services	6120	04	\$ 44,556	\$ 44,556	\$ 44,556	\$ 44,556	\$ 44,556	\$ 44,556	\$ 44,556	\$ 44,556
Support Services	6120	05	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035	\$ 7,035
Bank Service Fees	6120	06	\$ 1,202	\$ 1,560	\$ 1,242	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560
Shredding Services	6120	07	\$ 530	\$ 250	\$ 278	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Fingerprinting Fees	6120	08	\$ 599	\$ 528	\$ 377	\$ 660	\$ 660	\$ 660	\$ 902	\$ 748
Publishing Fees	6120	09	\$ 1,271	\$ 1,500	\$ 771	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Website Hosting Fees	6120	10	\$ 689	\$ 180	\$ 180	\$ 480	\$ 480	\$ 480	\$ 180	\$ 480
Testing Fees	6120	11	\$ -	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
			\$ 71,196	\$ 76,284	\$ 82,654	\$ 79,516	\$ 79,516	\$ 79,516	\$ 80,283	\$ 80,429
Memberships / Subscriptions										
AZ Fire District Association	6130	01	\$ 1,015	\$ 1,500	\$ 1,015	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
AZ Fire Chiefs Association	6130	02	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Verde Valley Fire/EMS Chiefs Association	6130	03	\$ 2,660	\$ 2,660	\$ 2,660	\$ 2,660	\$ 2,660	\$ 2,660	\$ 2,700	\$ 2,700
Yavapai Fire Chiefs Association	6130	04	\$ -	\$ 125	\$ -	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
International Fire Chiefs Association	6130	05	\$ 254	\$ 254	\$ 279	\$ 254	\$ 254	\$ 254	\$ 254	\$ 254
Verde Independent	6130	06	\$ 186	\$ 186	\$ 242	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186
Cottonwood Journal Extra	6130	07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cottonwood Ditch Association	6130	08	\$ 135	\$ 135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100 Club	6130	09	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government Finance Officers Association of AZ	6130	10	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60
International Critical Incident Stress Foundation	6130	11	\$ -	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60
Public Safety Peer Support Association	6130	12	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financial Software Annual Fees	6130	13	\$ 1,234	\$ 700	\$ 611	\$ 700	\$ 700	\$ 700	\$ 7,373	\$ 7,373
Incident Reporting Software Annual Fees	6130	14	\$ 4,901	\$ 4,483	\$ 4,456	\$ 4,483	\$ 4,483	\$ 4,483	\$ 4,500	\$ 4,500
Staffing Program Annual Fees	6130	15	\$ 3,099	\$ 3,903	\$ 3,601	\$ 3,903	\$ 3,903	\$ 3,903	\$ 3,981	\$ 4,060
Spillman Annual CAD Fees	6130	16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lexipol Policy Manual	6130	17	\$ -	\$ 13,764	\$ 13,664	\$ 7,833	\$ 7,833	\$ 7,833	\$ 8,225	\$ 8,636
Adobe Acrobat Pro DC	6130	18	\$ -	\$ 540	\$ 485	\$ -	\$ -	\$ -	\$ -	\$ -
Video Conferencing Network Fees	6130	19	\$ -	\$ 1,200	\$ 1,044	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
National Testing Network Annual Fees	6130	20	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Archive Social Annual Fees	6130	21	\$ -	\$ -	\$ -	\$ 2,388	\$ 2,388	\$ 2,388	\$ 2,388	\$ 2,388
			\$ 14,220	\$ 30,120	\$ 28,678	\$ 26,302	\$ 26,302	\$ 26,302	\$ 33,502	\$ 33,992

Fiscal Year 2019-2020 Budget Document



	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Supplies										
Office Supplies	6141		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copy Paper		01	\$ 1,256	\$ 1,400	\$ 1,200	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,500	\$ 1,500
Filing Supplies		02	\$ 1,520	\$ 400	\$ 900	\$ 600	\$ 600	\$ 600	\$ 500	\$ 500
Envelopes		03	\$ 217	\$ 344	\$ 344	\$ 344	\$ 344	\$ 344	\$ 400	\$ 400
Checks		04	\$ -	\$ 600	\$ -	\$ 600	\$ 600	\$ 600	\$ 700	\$ 700
Tax Forms		05	\$ 235	\$ 200	\$ 185	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Batteries		06	\$ 1,047	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 700	\$ 700
Pens, Pencils, Highlighters, Etc.		07	\$ 144	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 600	\$ 600
Labor Law Posters		08	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	\$ -
Shift Calendars		09	\$ 90	\$ 90	\$ 90	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180
Post-It Notes, Paper Tablets, Etc.		10	\$ 576	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 250	\$ 250
Miscellaneous		11	\$ 1,918	\$ 700	\$ 1,687	\$ 700	\$ 700	\$ 700	\$ 800	\$ 800
Ink / Toner	6142		\$ 4,065	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 4,000	\$ 4,000
Postage	6143		\$ 1,281	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 2,000	\$ 2,000
Office Furniture	6144		\$ 660	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 3,000	\$ 3,000
Office Equipment	6145		\$ 4,816	\$ 4,355	\$ 1,600	\$ 4,355	\$ 4,355	\$ 4,355	\$ 4,355	\$ 4,355
Hiring/Promotional Testing Supplies	6146		\$ 1,671	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Department Meetings / Employee Recognition	6147		\$ 1,067	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
			\$ 20,563	\$ 19,089	\$ 17,006	\$ 19,679	\$ 19,679	\$ 19,679	\$ 21,935	\$ 21,935
Utilities										
Electricity	6161		\$ 33,459	\$ 35,700	\$ 35,700	\$ 37,485	\$ 37,485	\$ 37,485	\$ 39,359	\$ 41,327
Propane / Natural Gas	6162		\$ 18,466	\$ 14,000	\$ 14,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,950	\$ 20,950
Water	6163		\$ 2,798	\$ 2,900	\$ 1,688	\$ 2,900	\$ 2,900	\$ 2,900	\$ 3,000	\$ 3,150
Sewer	6164		\$ 670	\$ 700	\$ 632	\$ 700	\$ 700	\$ 700	\$ 750	\$ 800
Telephone	6165		\$ 7,505	\$ 8,120	\$ 7,949	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -
Phone System Lease	6165	1	\$ 2,530	\$ 2,680	\$ 2,469	\$ 8,652	\$ 8,692	\$ 8,692	\$ 8,700	\$ 8,700
Trash Services	6166		\$ 1,380	\$ 1,500	\$ 1,385	\$ 1,449	\$ 1,449	\$ 1,449	\$ 1,521	\$ 1,597
Internet	6167		\$ 5,239	\$ 6,200	\$ 5,158	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,500	\$ 6,800
			\$ 72,047	\$ 71,800	\$ 68,981	\$ 78,886	\$ 78,926	\$ 78,926	\$ 79,780	\$ 83,324
Repair & Maintenance										
Copier Maintenance Agreement	6171	01	\$ 3,311	\$ 3,465	\$ 3,465	\$ 3,465	\$ 3,465	\$ 3,465	\$ 3,465	\$ 3,465
Copier Repair & Maintenance	6171	02	\$ 50	\$ 200	\$ 260	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Telephone System Repair & Maintenance	6172		\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
			\$ 3,361	\$ 3,665	\$ 3,725	\$ 4,165	\$ 4,165	\$ 4,165	\$ 4,165	\$ 4,165
Miscellaneous										
Contingency Reserve	6181		\$ 19,973	\$ 50,000	\$ 12,726	\$ 1,267,232	\$ 1,267,232	\$ 1,267,232	\$ 1,277,669	\$ 1,364,413
			\$ 19,973	\$ 50,000	\$ 12,726	\$ 1,267,232	\$ 1,267,232	\$ 1,267,232	\$ 1,277,669	\$ 1,364,413
Training										
Registration Fees	6191		\$ 210	\$ 2,200	\$ 1,710	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
AFDA / AFCA Conferences	6191	01	\$ 570	\$ 2,000	\$ 775	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
GFOAz Conferences	6191	02	\$ 360	\$ 400	\$ 390	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Travel Expenses	6192		\$ 1,518	\$ 5,200	\$ 2,156	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800
			\$ 2,658	\$ 9,800	\$ 5,031	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Total Administration			\$ 238,021	\$ 294,314	\$ 250,710	\$ 1,519,647	\$ 1,519,687	\$ 1,519,687	\$ 1,542,247	\$ 1,634,249



Fire Prevention

Description

The Fire Prevention division maintains, interprets and enforces the 2012 International Fire Code, reviews building plans for new construction and existing tenant improvements and completes inspections on the construction.

The Fire Prevention division assists with Life and Fire Safety programs that teach children fire and safety messages.

Responsibilities

1. Process and issue building permits for commercial and residential fire suppression systems as required by code.
2. Annual inspections of commercial and assisted living properties to ensure fire and life safety.
3. Maintain mapping program and create pre-plans for commercial properties with regards to all hazards response plans.



Accomplishments for Fiscal Year 2018-2019:

1. Completion of job required training by Fire Inspector.
2. Implementation of the First Due pre-incident planning and emergency response program.

Goals for Fiscal Year 2019-2020:

1. Adoption of the 2018 International Fire Code.
2. Fee schedule revision.
3. Letter of Appointment with the State of Arizona.
4. Improve and develop Fire Prevention forms.

Statistics

	<u>FY18</u>	<u>FY19</u>
Inspections Completed	125	448
Permits Issued	67	74
Trainings Attended	11	6
LAFS Performances	27	24



Fire Prevention

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Memberships / Subscriptions										
AZ Fire Marshals Association	6230	01	\$ -	\$ 60	\$ -	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60
AZ Fire / Burn Educators Association	6230	02	\$ -	\$ 105	\$ 70	\$ 105	\$ 105	\$ 105	\$ 105	\$ 105
NFPA	6230	03	\$ 175	\$ 175	\$ 175	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
International Code Council	6230	04	\$ 135	\$ 135	\$ 135	\$ 270	\$ 270	\$ 270	\$ 300	\$ 300
International Association of Arson Investigators	6230	05	\$ -	\$ 135	\$ 135	\$ 135	\$ 135	\$ 135	\$ 135	\$ 135
ArcView GIS Annual Subscription	6230	06	\$ 802	\$ 438	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440
First Due Software Annual Subscription	6230	07	\$ -	\$ 5,200	\$ 5,500	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400
PDF Pro Software Annual Subscription	6230	08	\$ -	\$ 500	\$ 486	\$ -	\$ -	\$ -	\$ -	\$ -
Drop Box Fee	6230	09	\$ 105	\$ 99	\$ 105	\$ 99	\$ 99	\$ 99	\$ 105	\$ 110
Safe Kids Car Seat Technician Certifications	6230	10	\$ 100	\$ -	\$ -	\$ 110	\$ 110	\$ 110	\$ 110	\$ 150
			\$ 1,316	\$ 6,847	\$ 7,046	\$ 6,969	\$ 6,969	\$ 6,969	\$ 7,005	\$ 7,050
Supplies										
Miscellaneous Supplies	6240		\$ 1,134	\$ 1,300	\$ 1,300	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
Disposable Supplies	6240	01	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Non-Disposable Supplies	6240	02	\$ -	\$ -	\$ -	\$ 650	\$ 650	\$ 650	\$ 300	\$ 300
Books	6240	03	\$ -	\$ -	\$ -	\$ 750	\$ 750	\$ 750	\$ 250	\$ 250
File of Life Supplies	6241		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350
Burn Permit Supplies	6242		\$ 370	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90
Smoke Detector Batteries	6243		\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Miscellaneous Childrens Handouts	6244		\$ 2,119	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Childrens Plastic Fire Helmets	6244	01	\$ 734	\$ 1,350	\$ 1,350	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Pens / Pencils	6244	02	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Bags	6244	03	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
			\$ 4,857	\$ 6,040	\$ 6,040	\$ 6,390	\$ 6,390	\$ 6,390	\$ 5,540	\$ 5,890
Training										
Registration Fees	6291		\$ 1,876	\$ 4,500	\$ 2,861	\$ 2,644	\$ 2,644	\$ 2,644	\$ 2,200	\$ 2,200
Certifications	6291	01	\$ 215	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
Travel Expenses	6292		\$ 780	\$ 3,700	\$ 2,211	\$ 4,098	\$ 4,098	\$ 4,098	\$ 1,500	\$ 1,500
			\$ 2,871	\$ 8,450	\$ 5,322	\$ 6,992	\$ 6,992	\$ 6,992	\$ 3,950	\$ 3,700
Total Fire Prevention			\$ 9,044	\$ 21,337	\$ 18,408	\$ 20,351	\$ 20,351	\$ 20,351	\$ 16,495	\$ 16,640



Building Maintenance

Description

Building Maintenance Division schedules, completes and reviews preventative and repair maintenance of all Verde Valley Fire District stations. The Building Maintenance Division is responsible for the upkeep and repair of the stations.

Responsibilities

1. Scheduling service such as HVAC service, generator maintenance, ice machine maintenance, carpet and mattress cleaning, pest control, weed control, water softener / reverse osmosis service, and appliance maintenance as needed.
2. Crews perform maintenance such as evaporative cooler service, landscape maintenance, and other general maintenance.

SMK-HOMEBO

Accomplishments for Fiscal Year 2018-2019:

1. Station 31 bay cooler replacements.
2. Station 31 window screens replaced with tinting.
3. Station 36 bedroom remodel.

Goals for Fiscal Year 2019-2020:

1. Replace mattresses in all bedrooms at all three (3) stations.
2. Replace dining room chairs at all three (3) stations.
3. Replace fluorescent lighting with LED.
4. Evaluation of all building mechanical items for determination of future replacement needs.



Building Maintenance

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Pest Control	6321		\$ 710	\$ 780	\$ 790	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850
Carpet Cleaning	6322		\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950
Weed Spray Service	6323		\$ 360	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360
Fire Extinguisher Service	6324		\$ 693	\$ 650	\$ 518	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650
			\$ 2,713	\$ 2,740	\$ 2,618	\$ 2,810	\$ 2,810	\$ 2,810	\$ 2,810	\$ 2,810
Supplies										
Building Maintenance Supplies	6341		\$ 924	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Supplies	6341	01	\$ 794	\$ 500	\$ 500	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Appliance Replacement	6341	02	\$ 929	\$ 500	\$ 1,867	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Paint	6341	03	\$ 48	\$ 200	\$ 50	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Building Signage	6341	04	\$ -	\$ 150	\$ 800	\$ 3,000	\$ 3,000	\$ 3,000	\$ 800	\$ 800
Station Supplies	6342		\$ 150	\$ 170	\$ 99	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170
Consumable Items	6342	01	\$ 2,165	\$ 1,410	\$ 1,410	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,500	\$ 1,600
Dishes / Pots & Pans	6342	02	\$ 699	\$ -	\$ -	\$ 700	\$ 700	\$ 700	\$ -	\$ 700
Water	6342	03	\$ -	\$ -	\$ 1,632	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,900	\$ 2,000
Janitorial Supplies	6343		\$ -	\$ 1,746	\$ 1,746	\$ 1,746	\$ 1,746	\$ 1,746	\$ 1,746	\$ 1,746
Cleaning Supplies	6343	01	\$ 2,941	\$ 2,988	\$ 2,488	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,900
Laundry Supplies	6343	02	\$ 784	\$ 1,400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,100	\$ 1,200
Paper Supplies	6343	03	\$ 2,991	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,100
Station Furnishings	6344		\$ 754	\$ 500	\$ 500	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Landscape Maintenance Supplies	6345		\$ 278	\$ 600	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Flags	6346		\$ 138	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
			\$ 13,597	\$ 12,414	\$ 14,842	\$ 18,916	\$ 18,916	\$ 18,916	\$ 16,416	\$ 17,666
Repair and Maintenance										
Miscellaneous Repair & Maintenance	6371		\$ 154	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 31	6371	31	\$ 94	\$ 500	\$ 2,867	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Station 32	6371	32	\$ 1,189	\$ -	\$ 1,182	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Station 33	6371	33	\$ 685	\$ -	\$ 142	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Station 36	6371	36	\$ 16	\$ -	\$ 564	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Station 37	6371	37	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Bay Door Repair & Maintenance	6372		\$ 1,085	\$ 2,000	\$ 698	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Electrical Repair & Maintenance	6373		\$ 6	\$ 500	\$ 148	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
HVAC Repair & Maintenance	6374		\$ 2,015	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Generator Repair & Maintenance	6375		\$ -	\$ 1,500	\$ 2,528	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Appliance Repair & Maintenance	6376		\$ 632	\$ 250	\$ 380	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Ice Machine Repair & Maintenance	6377		\$ 1,575	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Roof Repair & Maintenance	6378		\$ -	\$ 500	\$ 300	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
			\$ 7,450	\$ 11,250	\$ 11,809	\$ 13,200	\$ 13,200	\$ 13,200	\$ 13,200	\$ 13,200
Total Building Maintenance			\$ 23,760	\$ 26,404	\$ 29,269	\$ 34,926	\$ 34,926	\$ 34,926	\$ 32,426	\$ 33,676



Emergency Medical Services

Description

The Emergency Medical Services Division coordinates of all the EMS services provided to the residents of the Verde Valley Fire District. This includes initial and continued EMS training, Continuous Quality Improvement, public education in First Aid and CPR, and ambulance transportation of the sick and injured.

Responsibilities

Responsibilities of the EMS Division include, but are not limited to, assuring that all EMS certifications are kept up to date, training of all EMS personnel, improving patient care provided, maintaining ambulances to ADHS / BEMS requirements, managing patient care reporting and billing information, and teaching CPR, AED, First Aid and Stop the Bleed.

**VERDE VALLEY
FIRE DISTRICT
EMT-BS**

Accomplishments for Fiscal Year 2018-2019:

1. Revised EMS education model to follow National Registry 2016.
2. Implemented Pulse Point. 1,996 followers with 1,423 CPR alerts as of June 30, 2019.
3. Obtained AEDs for the Verde Canyon Railroad Depot and Wickenburg Car, the St Thomas Episcopal Church, and the Town of Clarkdale (8 AEDs) via grants.
4. Placed Stop the Bleed kits in all AED cabinets.
5. Placed a new ambulance in service at Station 32.

Goals for Fiscal Year 2019-2020:

1. Train as many community members as possible in CPR and Stop the Bleed.
2. Train all VVFD Paramedics in Handtevy for Pediatric Patients.
3. Continue placing Stop the Bleed kits in AED cabinets throughout the District.
4. Provide additional EMS training to the EMTs, IEMTs and CEPs at VVFD.

Statistics

	FY18	FY19
Individuals trained in CPR	1,543	1,044
EMS Calls	2,404	2,321
Patient Transports	1,208	1,082



EMS Services

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Ambulance Billing	6421		\$ 54,652	\$ 57,500	\$ 55,000	\$ 57,500	\$ 57,500	\$ 57,500	\$ 58,500	\$ 59,000
Transport Subsidy	6422		\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
			\$ 54,652	\$ 58,500	\$ 55,000	\$ 58,500	\$ 58,500	\$ 58,500	\$ 59,500	\$ 60,000
Memberships / Subscriptions										
Northern Arizona EMS	6430	01	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Arizona Ambulance Association	6430	02	\$ 496	\$ 240	\$ 240	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520
CLIA Lab (ID#03D1030141)	6430	03	\$ -	\$ 150	\$ 63	\$ 70	\$ 70	\$ 70	\$ -	\$ 70
Ambulance Registration Fees	6430	04	\$ 250	\$ 250	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Ambulance Regulatory Fees	6430	05	\$ 750	\$ 1,000	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Ambulance Billing Interface Annual Fee	6430	06	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
CAD Interface Annual Fee	6430	07	\$ -	\$ 1,750	\$ 1,802	\$ 1,802	\$ 1,802	\$ 1,802	\$ 1,802	\$ 1,802
CON Renewal	6430	08	\$ 50	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50
AZ Board of Pharmacy Renewal Fee	6430	09	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ 100
Pulse Point Subscription	6430	10	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Stryker Annual Fee	6430	11	\$ -	\$ -	\$ -	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,650	\$ 1,650
			\$ 1,696	\$ 4,940	\$ 4,805	\$ 6,617	\$ 6,617	\$ 6,617	\$ 6,522	\$ 6,742
Supplies										
EMS Supplies	6441		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Infection Control Updates	6441	01	\$ 95	\$ 90	\$ 95	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Blitz Packs / Back Country Drug Boxes	6441	02	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
EZ-IO Drill	6441	03	\$ -	\$ 712	\$ 769	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Auto-Pulse Life Bands	6441	04	\$ 64	\$ 1,620	\$ 1,620	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Oxygen Bottle Valves	6441	05	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
IV Bag Warmers	6441	06	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ 500
Suction Units & Batteries	6441	07	\$ -	\$ -	\$ 545	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Backboards	6441	08	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600
Backboard Straps	6441	09	\$ -	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Pulse Ox	6441	10	\$ 595	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240
Auto Vents	6441	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drug Box Constant Temp Compartment	6441	12	\$ -	\$ 2,200	\$ 4,400	\$ 2,200	\$ -	\$ -	\$ 2,200	\$ -
Intubation Sets	6441	13	\$ 987	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vac-U-Splints	6441	14	\$ 1,409	\$ 1,000	\$ 1,006	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Gurney Equipment & Supplies	6441	15	\$ 1,147	\$ 1,500	\$ 2,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
LP15 Accessories	6441	16	\$ 10,511	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 6,000	\$ 6,000
Lift Binder	6441	17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reusable Equipment	6441	18	\$ 4,296	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Disposable Medical Supplies	6441	19	\$ 17,322	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 16,000	\$ 16,500
Safety Control Seals	6441	20	\$ -	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Drug Box Service Charge	6441	21	\$ 4,458	\$ 5,050	\$ 5,050	\$ 5,050	\$ 5,050	\$ 5,050	\$ 5,200	\$ 5,800
Pyxis Cell Usage	6441	22	\$ 8,158	\$ 11,500	\$ 11,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 11,000	\$ 11,500
EZ-IO Needles	6441	23	\$ 4,057	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 4,000
Oxygen Tank Rental	6441	24	\$ 1,122	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Oxygen Tank Refills	6441	25	\$ 453	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 1,000	\$ 1,000
Cyanokit Antidote	6441	26	\$ -	\$ -	\$ 2,739	\$ -	\$ -	\$ -	\$ 2,800	\$ -
CPR Supplies	6442		\$ 6,735	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,000	\$ 7,500
AED Equipment	6443		\$ 155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
AED Batteries & Supplies	6443	01	\$ 423	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 500	\$ 500
AED Combi-Pads	6443	02	\$ 2,023	\$ 1,640	\$ 1,640	\$ 1,640	\$ 1,640	\$ 1,640	\$ 1,700	\$ 1,700
EPCR Equipment	6444		\$ 262	\$ -	\$ 1,213	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	\$ 2,000
AED Equipment (Operations)	6445		\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 7,000	\$ 3,500	\$ 3,500
			\$ 64,269	\$ 65,702	\$ 73,367	\$ 73,680	\$ 71,480	\$ 71,480	\$ 79,340	\$ 77,440

Fiscal Year 2019-2020 Budget Document



	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Repair and Maintenance										
EMS Equipment Repair & Maintenance	6471		\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Gurney Service Contract	6472		\$ 3,762	\$ 3,185	\$ 10,546	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
Monitor Service Contract	6473		\$ 15,425	\$ 16,000	\$ 17,590	\$ 18,500	\$ 18,500	\$ 18,500	\$ 19,000	\$ 19,000
Auto Pulse Service Contract	6474		\$ 1,283	\$ 2,800	\$ 4,317	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
			\$ 20,471	\$ 21,985	\$ 32,753	\$ 24,800	\$ 24,800	\$ 24,800	\$ 25,300	\$ 25,300
Training										
Registration Fees	6491		\$ 2,245	\$ 6,000	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
ALS Refresher	6491	01	\$ 2,384	\$ 8,800	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
ACLS Refresher	6491	02	\$ 125	\$ 395	\$ 520	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
PALS Refresher	6491	03	\$ 125	\$ 395	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125
EMT Refresher	6491	04	\$ 2,012	\$ 3,200	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Paramedic Course Tuition	6491	05	\$ (10,583)	\$ 10,000	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
EMS 24/7 Training Program	6491	06	\$ 724	\$ 1,480	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
Arizona Ambulance Association Conferences	6491	07	\$ 130	\$ 780	\$ 780	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Travel Expenses	6492		\$ 831	\$ 2,000	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
			\$ (2,007)	\$ 33,050	\$ 17,425	\$ 23,825	\$ 23,825	\$ 23,825	\$ 23,825	\$ 23,825
Total EMS Services			\$ 139,081	\$ 184,177	\$ 183,350	\$ 187,422	\$ 185,222	\$ 185,222	\$ 194,487	\$ 193,307



Operations

Description

The Operations Division provides fire protection and rescue services to the citizens and visitors of the Verde Valley Fire District. The division handles over 3,400 emergency incidents a year. The division is responsible for ensuring adequate training of all operational members to maintain and develop skills.

Responsibilities

1. Operational readiness, including personnel readiness.
2. Training
3. Fire Protection
4. Technical rescue services

SMK-HOMEBO

Accomplishments for Fiscal Year 2018-2019:

1. Added spare hoods for increased cancer preventative measures.
2. Started Blue Card training for incident command.
3. Trained crews in Nozzle Forward techniques and developed procedures for implementation.

Goals for Fiscal Year 2019-2020:

1. Continue implementing additional cancer prevention initiatives.
2. Complete Blue Card training and implementation.
3. Complete Nozzle Forward implementation.
4. Implement training task books for crew and officer development and succession planning.

Statistics (calendar year basis)

	<u>2018</u>	<u>2019</u>
Total Calls	3,406	1,603
Out of District Responses	404	181



Operations

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Ladder Testing	6521		\$ 905	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Holmatro Tools Service Agreement	6522		\$ -	\$ 2,650	\$ 2,786	\$ 2,650	\$ 2,650	\$ 2,650	\$ 2,650	\$ 2,650
PosiChek3 Annual Calibration	6523		\$ 715	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Hydrostatic Testing - Cascade Bottles	6524		\$ 1,256	\$ -	\$ -	\$ 450	\$ 450	\$ 450	\$ -	\$ 500
Hydrostatic Testing - SCBA Bottles	6525		\$ 612	\$ -	\$ -	\$ 1,375	\$ 1,375	\$ 1,375	\$ -	\$ 1,500
Air Quality Checks	6526		\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
			\$ 3,488	\$ 4,800	\$ 4,936	\$ 6,625	\$ 6,625	\$ 6,625	\$ 4,800	\$ 6,800
Memberships / Subscriptions										
Training Program Subscription	6530	01	\$ 5,903	\$ 6,332	\$ 6,332	\$ 6,332	\$ 6,332	\$ 6,332	\$ 6,560	\$ 6,560
Fire Department Safety Officers Association	6530	02	\$ 385	\$ 385	\$ 385	\$ 385	\$ 385	\$ 385	\$ 385	\$ 385
Physical Fitness Equipment Subscriptions	6530	03	\$ -	\$ -	\$ 520	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550
			\$ 6,288	\$ 6,717	\$ 7,237	\$ 8,267	\$ 8,267	\$ 8,267	\$ 8,495	\$ 8,495
Supplies										
Firefighting Supplies	6541		\$ 1,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Class A Foam	6541	01	\$ 4,903	\$ 2,700	\$ 1,500	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
PAR System Supplies	6541	02	\$ 371	\$ 225	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
Hose	6541	03	\$ 2,581	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Hand / Small Tools	6541	04	\$ 47	\$ 500	\$ 600	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 500
HAZMAT Absorbent	6541	05	\$ 215	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nozzels	6541	06	\$ 779	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Fittings & Appliances	6541	07	\$ -	\$ 750	\$ 750	\$ 3,500	\$ 3,500	\$ 3,500	\$ 1,000	\$ 1,000
Flashlights / Batteries	6541	08	\$ 384	\$ -	\$ -	\$ 425	\$ 425	\$ 425	\$ -	\$ -
TIC Batteries	6541	09	\$ 431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sawzall Batteries	6541	10	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	\$ -
Gas Monitor	6541	11	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -
Test Gas	6541	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gas Monitor Replacement Sensor Kits	6541	13	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mixed Fuel	6541	14	\$ 161	\$ 200	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Positive Pressure Ventilation Fan	6541	15	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
HCN Monitor	6541	16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Protective Clothing	6542		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T um-Outs	6542	01	\$ 4,838	\$ 11,500	\$ 11,500	\$ 11,750	\$ 14,100	\$ 14,100	\$ 14,452	\$ 14,813
Boots	6542	02	\$ 485	\$ 1,600	\$ 1,600	\$ 2,000	\$ 2,400	\$ 2,400	\$ 2,460	\$ 2,521
Helmets	6542	03	\$ 1,543	\$ 500	\$ 500	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,189	\$ 1,218
Hoods	6542	04	\$ 398	\$ 400	\$ 400	\$ 175	\$ 175	\$ 175	\$ 179	\$ 183
Structure Gloves	6542	05	\$ 878	\$ 1,000	\$ 1,000	\$ 900	\$ 900	\$ 900	\$ 950	\$ 975
Gear Bags	6542	06	\$ -	\$ -	\$ -	\$ 500	\$ 600	\$ 600	\$ 615	\$ 630
Reflective Helmet Decals & Crescents	6542	07	\$ -	\$ -	\$ -	\$ 100	\$ 120	\$ 120	\$ 123	\$ 126
Helmet Shields	6542	08	\$ 369	\$ 225	\$ 225	\$ 400	\$ 480	\$ 480	\$ 492	\$ 504
Safety Supplies	6543		\$ 478	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Safety Glasses	6543	01	\$ -	\$ 1,360	\$ 250	\$ 216	\$ 1,000	\$ 1,000	\$ 1,360	\$ 250
Ear Plugs	6543	02	\$ 207	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180
Backup Cameras	6543	03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
First Aid Station	6543	04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Eye Wash Station	6543	05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Extraction Gloves	6543	06	\$ 249	\$ 225	\$ 225	\$ 640	\$ 640	\$ 640	\$ 150	\$ 150
Work Gloves	6543	07	\$ 502	\$ 500	\$ 500	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360
Safety Signs	6543	08	\$ 347	\$ -	\$ -	\$ 168	\$ 168	\$ 168	\$ -	\$ -
Safety Vests	6543	09	\$ 1,455	\$ 150	\$ 150	\$ 200	\$ 200	\$ 200	\$ 150	\$ 150
Traffic Cones	6543	10	\$ -	\$ 150	\$ 150	\$ 144	\$ 144	\$ 144	\$ -	\$ -
Door Mats	6543	11	\$ -	\$ 637	\$ 637	\$ -	\$ -	\$ -	\$ -	\$ -
Flashlights / Batteries	6543	12	\$ 817	\$ 165	\$ 165	\$ 825	\$ 825	\$ 825	\$ 200	\$ 200

Fiscal Year 2019-2020 Budget Document



	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
SCBA Supplies	6544		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCBA Batteries	6544	01	\$ -	\$ 400	\$ 228	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
SCBA Bottle Thread Protectors	6544	02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mask Bags	6544	03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCBA Bottles	6544	04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ExtendAire	6544	05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCBA Eyeglass Inserts	6544	06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Extrication Supplies	6545		\$ 263	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
SEF Fuel	6545	01	\$ 261	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450
Hydraulic Mineral Oil	6545	02	\$ -	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90
Extrication Tools	6545	03	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Technical Rescue Supplies	6546		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 1,000
Rope Rescue Supplies	6546	01	\$ 4,715	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ 500
Arizona Vortex	6546	01	\$ -	\$ -	\$ -	\$ 530	\$ 530	\$ 530	\$ 530	\$ 250
AZOPR Kit	6546	01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520	\$ -
Pulleys	6546	01	\$ -	\$ 2,244	\$ 2,244	\$ 2,020	\$ 2,020	\$ 2,020	\$ -	\$ -
Prusiks	6546	01	\$ -	\$ 640	\$ 650	\$ 650	\$ 650	\$ 650	\$ -	\$ -
AZTEKS	6546	01	\$ -	\$ 606	\$ 606	\$ -	\$ -	\$ -	\$ 630	\$ -
Gear Bags	6546	01	\$ -	\$ 1,700	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ -
Head Lamps	6546	01	\$ -	\$ 360	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ -
Helmets	6546	01	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -
Ascenders	6546	01	\$ -	\$ 800	\$ 800	\$ -	\$ -	\$ -	\$ 200	\$ 200
Carabiners	6546	01	\$ -	\$ 552	\$ 552	\$ 600	\$ 600	\$ 600	\$ 600	\$ -
Webbing	6546	01	\$ -	\$ 321	\$ 321	\$ -	\$ -	\$ -	\$ -	\$ -
Rope Cutter	6546	01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rope	6546	01	\$ -	\$ -	\$ -	\$ 260	\$ 260	\$ 260	\$ 2,860	\$ 2,600
Multi-Purpose Device	6546	01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800
Rings	6546	01	\$ -	\$ 45	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -
Stokes Basket	6546	01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Swift Water Supplies	6546	02	\$ 28	\$ 500	\$ 500	\$ 450	\$ 450	\$ 450	\$ 1,750	\$ -
Technician Kit	6546	02	\$ 2,410	\$ 3,240	\$ 3,240	\$ -	\$ -	\$ -	\$ -	\$ 3,400
Physical Fitness Supplies	6547		\$ 1,774	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
			\$ 33,720	\$ 42,665	\$ 40,318	\$ 48,793	\$ 52,527	\$ 52,527	\$ 48,840	\$ 47,850

Repair and Maintenance

Firefighting Equipment Repair & Maintenance	6571		\$ 502	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
Turnout Repair & Maintenance	6572		\$ 332	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400
SCBA Repair & Maintenance	6573	01	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
SCBA Compressor Repair & Maintenance	6573	02	\$ 1,181	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Extrication Tools Repair & Maintenance	6574		\$ 1,481	\$ 850	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Physical Fitness Equipment Repair & Maintenance	6575		\$ 526	\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000
			\$ 4,021	\$ 10,000	\$ 9,150	\$ 9,650	\$ 9,650	\$ 9,650	\$ 10,150	\$ 10,150

Training

Registration Fees	6591		\$ -	\$ 7,500	\$ -	\$ 7,500	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500
Arizona State Fire School	6591	01	\$ 561	\$ 750	\$ 135	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
AFDA Conference	6591	02	\$ 190	\$ 800	\$ 650	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Officer Development	6591	03	\$ 6,481	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Rope Rescue Training	6591	04	\$ 1,600	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Extrication Training	6591	05	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TRT Instructor Certification	6591	06	\$ -	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ 275	\$ -
Trench Rescue Training	6591	07	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Swift Water Training	6591	08	\$ 2,380	\$ 1,050	\$ 500	\$ 2,400	\$ 2,400	\$ 2,400	\$ 1,000	\$ 2,400
SCBA Technician Training	6591	09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Peer Fitness Trainer Certification	6591	10	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
College Tuition Reimbursements	6591	11	\$ 2,168	\$ 5,250	\$ 3,500	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250
Blue Card Continuing Education	6591	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fiscal Year 2019-2020 Budget Document



	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Travel Expenses	6592		\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 7,500	\$ 7,500	\$ 5,000	\$ 5,000
Arizona State Fire School	6592	01	\$ 1,071	\$ 1,325	\$ 70	\$ 1,325	\$ 1,325	\$ 1,325	\$ 1,325	\$ 1,325
AFDA Conference	6592	02	\$ 506	\$ 3,200	\$ 506	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
Officer Development	6592	03	\$ 9,841	\$ 3,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Rope Rescue Training	6592	04	\$ -	\$ 1,440	\$ 500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Extrication Training	6592	05	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
TRT Instructor Certification	6592	06	\$ -	\$ 2,225	\$ 2,169	\$ -	\$ -	\$ -	\$ 2,500	\$ -
Trench Rescue Training	6592	07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Swift Water Training	6592	08	\$ 3,338	\$ 1,000	\$ 500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,000	\$ 4,000
SCBA Technician Training	6592	09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Peer Fitness Trainer Certification	6592	10	\$ -	\$ 2,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training Materials	6593		\$ -	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Rehab for Drills	6593	01	\$ 64	\$ 400	\$ 250	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Materials for Drills	6593	02	\$ 4	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
			\$ 28,203	\$ 57,165	\$ 28,880	\$ 58,725	\$ 63,725	\$ 63,725	\$ 57,100	\$ 58,725
Total Operations			\$ 75,721	\$ 121,347	\$ 90,521	\$ 132,060	\$ 140,794	\$ 140,794	\$ 129,385	\$ 132,020



Fleet Maintenance

Description

The Fleet Maintenance Division ensures that all daily, weekly, semi-annual and annual inspections are completed and that all repairs needed are made. The Division also ensures that all NFPA Compliant Pump Testing is performed and that all pumps are in compliance.

Responsibilities

The Fleet Maintenance Division is responsible for the maintenance of the District's fleet, including fire apparatus, administrative vehicles, UTVs and a light tower.



Accomplishments for Fiscal Year 2018-2019:

1. Specifications Committee completed the order of two (2) firetrucks. Two (2) members attended the pre-construction meeting for the new engines.
2. Specifications Committee completed the design and order of one (1) new ambulance. The ambulance was received and placed in service in FY2018-2019.

Goals for Fiscal Year 2019-2020:

1. Maintain apparatus and vehicles in operational condition.
2. Ensure that all apparatus meet NFPA 1901, 1906, 1911 and 1915.
3. Work with Apparatus Specification Committee for apparatus replacement.



Fleet Maintenance

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Supplies										
Fleet Maintenance Supplies	6641		\$ 2,413	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,700
Fuel	6642		\$ 47,162	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Tires	6643		\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Engines	6643	01	\$ 4,171	\$ 6,800	\$ 4,000	\$ 4,800	\$ 4,800	\$ 4,800	\$ 6,800	\$ 7,000
Ambulances	6643	02	\$ 2,069	\$ 4,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000	\$ 5,000
Water Tenders	6643	03	\$ -	\$ 3,000	\$ 6,000	\$ 1,600	\$ 1,600	\$ 1,600	\$ 5,000	\$ 5,000
Brush Trucks	6643	04	\$ -	\$ -	\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,500	\$ 1,000
Technical Rescue	6643	05	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Light Tower	6643	06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Vehicles	6643	07	\$ 1,109	\$ 2,000	\$ 1,500	\$ 2,640	\$ 2,640	\$ 2,640	\$ 2,500	\$ 2,500
Batteries	6644		\$ 1,206	\$ 2,500	\$ 2,500	\$ 2,550	\$ 2,550	\$ 2,550	\$ 2,500	\$ 2,500
			\$ 58,129	\$ 72,800	\$ 70,100	\$ 67,690	\$ 67,690	\$ 67,690	\$ 77,800	\$ 77,700
Repair and Maintenance										
Fleet Repair & Maintenance	6671		\$ 3,541	\$ 15,000	\$ 13,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Engines	6671	01	\$ 44,030	\$ 24,750	\$ 30,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000
Ambulances	6671	02	\$ 12,019	\$ 12,800	\$ 13,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Water Tenders	6671	03	\$ 12,087	\$ 12,900	\$ 10,871	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Brush Trucks	6671	04	\$ 2,613	\$ 4,800	\$ 4,000	\$ 10,500	\$ 10,500	\$ 10,500	\$ 4,000	\$ 5,000
Technical Rescue	6671	05	\$ 1,466	\$ 2,601	\$ 2,000	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,000	\$ 2,000
Light Tower	6671	06	\$ 5	\$ 300	\$ 300	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Administrative Vehicles	6671	07	\$ 12,389	\$ 7,500	\$ 6,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
			\$ 88,149	\$ 80,651	\$ 79,171	\$ 82,600	\$ 82,600	\$ 82,600	\$ 75,500	\$ 71,500
Total Fleet Maintenance			\$ 146,278	\$ 153,451	\$ 149,271	\$ 150,290	\$ 150,290	\$ 150,290	\$ 153,300	\$ 149,200



Wildland

Description

The Wildland Division responds to in-state and out-of-state wildland responses as part of the Arizona Department of Forestry Cooperative Rate Agreement. Crews responding to wildland assignments generate income for the District over and above the costs that are incurred during the response.

Responsibilities

When crews are deployed to wildland assignments, they are assigned tasks by the Incident Command at the wildland assignment. Crews perform duties such as structural protection, establishing and maintaining water supplies, establishing communication systems, driving and operating equipment, clearing vegetation to stop or control the spread of the fires and extinguishing flames, plumb in hose lays on fire lines, and support Type 1 Hotshot crews on back burn operations.

Single Resource Personnel are assigned to individual operations such as Communications Technician (installing repeater systems, radio repair & programming) and leadership positions (Strike Team Leader, Task Force Leader, Felling Boss, Communications Leader). These positions supervise fire and logistics operations on an incident.

SMK-HOMEBO

Accomplishments for Fiscal Year 2018-2019:

1. Captain Rosenberg began training to become a Task Force Leader.
2. Captain James began training to become a Radio Operator.
3. Engineer Ihrman began training to become a Felling Boss.

Goals for Fiscal Year 2019-2020:

1. Purchase a new Type 6 Engine (brush truck). This will allow the District to send additional resources on wildland assignments without negatively affecting the District.

Statistics

	FY18	FY19
Wildland Deployments		
In-State	6	1
Out-of-State	5	8
Red Card Certifications	17	15



Wildland

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Revenue Sharing	6721		\$ -	\$ 5,500	\$ -	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
			<u>\$ -</u>	<u>\$ 5,500</u>	<u>\$ -</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>
Supplies										
Wildland Supplies	6741		\$ -	\$ 400	\$ 109	\$ 500	\$ 500	\$ 500	\$ 600	\$ 800
Power Equipment	6741	01	\$ -	\$ 2,624	\$ 2,624	\$ 1,320	\$ 1,320	\$ 1,320	\$ 2,000	\$ 2,000
Goggles	6741	02	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ 200	\$ 200
Fire Shelters	6741	03	\$ -	\$ -	\$ -	\$ 1,650	\$ 1,650	\$ 1,650	\$ 1,000	\$ 1,000
Fire Shelter Plastic Liners	6741	04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crew Boss Pants	6741	05	\$ -	\$ -	\$ 749	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,100
Button Down Shirts	6741	06	\$ -	\$ -	\$ -	\$ 510	\$ 510	\$ 510	\$ 600	\$ 600
Brush Helmets	6741	07	\$ -	\$ -	\$ -	\$ 390	\$ 390	\$ 390	\$ 400	\$ 400
Gloves	6741	08	\$ -	\$ 75	\$ 75	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Head Lamps	6741	09	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Engine Packs	6741	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 600
Hose	6741	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fuel	6742		\$ -	\$ 8,000	\$ 227	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,000
Deployment Expenses	6743		\$ 3,021	\$ 4,000	\$ 5,599	\$ 6,500	\$ 6,500	\$ 6,500	\$ 7,000	\$ 7,500
			<u>\$ 3,021</u>	<u>\$ 15,099</u>	<u>\$ 9,383</u>	<u>\$ 19,520</u>	<u>\$ 19,520</u>	<u>\$ 19,520</u>	<u>\$ 21,900</u>	<u>\$ 23,700</u>
Training										
Registration Fees	6791		\$ 611	\$ 2,000	\$ 1,109	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Wildland Refresher Training	6791	01	\$ 75	\$ 250	\$ -	\$ 250	\$ 250	\$ 250	\$ 300	\$ 300
Travel Expenses	6792		\$ 819	\$ 1,000	\$ 194	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
			<u>\$ 1,505</u>	<u>\$ 3,250</u>	<u>\$ 1,303</u>	<u>\$ 4,750</u>	<u>\$ 4,750</u>	<u>\$ 4,750</u>	<u>\$ 4,800</u>	<u>\$ 4,800</u>
Total Wildland			<u>\$ 4,527</u>	<u>\$ 23,849</u>	<u>\$ 10,686</u>	<u>\$ 29,770</u>	<u>\$ 29,770</u>	<u>\$ 29,770</u>	<u>\$ 32,200</u>	<u>\$ 34,000</u>



Communications

Description

The Communications Division manages the communication equipment throughout the District. This includes items such as portable, mobile and base radios as well as the station alert systems, pagers, radio towers and equipment, microwave connections, internet and phone systems.

Responsibilities

The Communications Division is responsible for the purchase, maintenance and repair of all communications equipment and systems.

COTTONWOOD FIRE DISTRICT

Accomplishments for Fiscal Year 2018-2019:

1. Purchased new backup batteries for Jerome repeater site.
2. Purchased spare transmitter and power amplifier for repeater site.
3. Maintained operations of mobile and portable communication equipment.
4. Assisted the City of Cottonwood IT Department with improving the shared receiver sites.

Goals for Fiscal Year 2019-2020:

1. Evaluate new portable radio models and replace existing radios.
2. Evaluate a backup repeater site to provide redundancy and improve coverage in Page Springs and other poorly covered areas.
3. Identify and alleviate interference problems at Jerome repeater site.
4. Re-certify tower climber certificate.

Statistics

	<u>FY18</u>	<u>FY19</u>
Radio System Uptime	>99.9%	>99.9%



Communications

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Outside Services										
Dispatching Services	6821		\$ 164,404	\$ 172,624	\$ 172,624	\$ 181,255	\$ 181,255	\$ 181,255	\$ 190,318	\$ 199,834
			\$ 164,404	\$ 172,624	\$ 172,624	\$ 181,255	\$ 181,255	\$ 181,255	\$ 190,318	\$ 199,834
Memberships / Subscriptions										
Repeater Site Fee	6831		\$ 879	\$ 302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jerome Historical Society Lease	6832		\$ -	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,205	\$ 2,318
Active 9-1-1	6833		\$ 153	\$ 720	\$ 720	\$ 810	\$ 810	\$ 810	\$ 851	\$ 894
			\$ 1,032	\$ 3,122	\$ 2,820	\$ 2,910	\$ 2,910	\$ 2,910	\$ 3,056	\$ 3,212
Supplies										
Communications Supplies	6841		\$ 436	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,415	\$ 2,536
Batteries	6841	01	\$ 132	\$ 1,580	\$ 1,200	\$ 1,580	\$ 1,580	\$ 1,580	\$ 1,659	\$ 1,742
Docking Stations	6841	02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Network Connections	6841	03	\$ 4,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mobile Radios	6841	04	\$ 534	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -
			\$ 5,107	\$ 3,880	\$ 3,500	\$ 3,880	\$ 8,880	\$ 8,880	\$ 4,074	\$ 4,278
Utilities										
Cell Phones	6861		\$ 6,793	\$ 6,360	\$ 7,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 11,025	\$ 11,576
			\$ 6,793	\$ 6,360	\$ 7,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 11,025	\$ 11,576
Repair and Maintenance										
Communications Equipment Repair & Maintenance	6871		\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,200	\$ 4,410
Pager Repair & Maintenance	6872		\$ -	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 473	\$ 497
			\$ -	\$ 4,450	\$ 4,450	\$ 4,450	\$ 4,450	\$ 4,450	\$ 4,673	\$ 4,907
Training										
Registration Fees	6891		\$ 2,205	\$ -	\$ -	\$ 1,595	\$ 1,595	\$ 1,595	\$ -	\$ 1,675
Travel Expenses	6892		\$ 1,142	\$ 500	\$ 375	\$ 1,000	\$ 1,000	\$ 1,000	\$ 525	\$ 1,100
			\$ 3,347	\$ 500	\$ 375	\$ 2,595	\$ 2,595	\$ 2,595	\$ 525	\$ 2,775
Total Communications			\$ 180,683	\$ 190,936	\$ 191,269	\$ 205,590	\$ 210,590	\$ 210,590	\$ 213,671	\$ 226,582



Grants

Description

The Grant Division tracks revenues and expenditures for all awarded grants and assures the accurate and timely filing of all required reports.

Responsibilities

The Grant Division is responsible for the applying for and obtaining grant funding to enhance District services as well as provided for needed equipment. The Grant Division is also responsible for the accurate and timely filing of all required reports and for maintaining grant files as required by the grantors.



Accomplishments for Fiscal Year 2018-2019:

1. Received a regional grant from the PulsePoint Foundation for marketing in the amount of \$1,000.
2. Received a grant from the Sedona Community Foundation for one AED in the amount of \$2,333.
3. Received a grant from Wal-Mart for child car seats in the amount of \$600.
4. Received a grant from the Arizona Governor's Office of Highway Safety for child car seats in the amount of \$10,028.
5. Received two (2) grants from Northern Arizona EMS for three (3) AEDs and eight (8) batteries to activate an additional seven (7) AEDs donated to the Town of Clarkdale Police Department.

Goals for Fiscal Year 2019-2020:

1. Receive and administer grant applications submitted in FY2018-2019.
2. Submit a grant application to Firehouse Subs for Personal Protective Equipment (firefighter turnouts).
3. Submit applications for capital asset and equipment needs.
4. Submit applications to continue the AED and child car seat programs.

Statistics

	<u>FY18</u>	<u>FY19</u>
Car Seats Provided	148	171
Grant Applications Submitted	8	9
Grants Received	5	6



Grants

Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Grant Expenses	7000	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ -
Assistance to Firefighters Grants	7100	\$ -	\$ 31,613	\$ -	\$ 79,783	\$ 79,783	\$ 79,783	\$ 50,000	\$ 50,000
Assistance to Firefighters Grant Match Requirements	7110	\$ -	\$ 3,161	\$ -	\$ 7,978	\$ 7,978	\$ 7,978	\$ 5,000	\$ 5,000
Arizona Governor's Office of Highway Safety Grants	7200	\$ 9,501	\$ 10,028	\$ 10,028	\$ 20,071	\$ 20,071	\$ 20,071	\$ 11,000	\$ 11,000
Gila River Indian Community Grants	7300	\$ 28,511	\$ 71,980	\$ -	\$ 73,253	\$ 73,253	\$ 73,253	\$ 30,000	\$ 30,000
Firehouse Subs Grants	7400	\$ 23,719	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Unanticipated Grant Expenses	7900	\$ 5,781	\$ 250,000	\$ 2,917	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Unanticipated Grant Match Requirements	7910	\$ -	\$ 12,500	\$ -	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
		\$ 67,512	\$ 379,282	\$ 12,945	\$ 479,585	\$ 479,585	\$ 479,585	\$ 388,500	\$ 388,500
Total Grants		\$ 67,512	\$ 379,282	\$ 12,945	\$ 479,585	\$ 479,585	\$ 479,585	\$ 388,500	\$ 388,500



Capital

Description

The Capital Division tracks all capital expenditures to assist with the proper tracking of all capital items. The District defines a capital expenses as any item with an extended useful life of three (3) years or more whose purchase price (or value if donated) is \$5,000 or more.

Responsibilities

Maintain purchases in accordance with the 5 Year Capital Plan as approved by the Board of Directors.

SMK-HOMEBO

Major Purchases for Fiscal Year 2018-2019:

1. Replaced five (5) evaporative coolers in the bays at Station 31.
2. Completed the bedroom remodel at Station 36.
3. Purchased a 2019 North Star Ambulance.
4. Ordered two (2) new fire engines to be delivered in FY2019-2020.
5. Purchased a 2019 Ram 1500 truck to replace the old Battalion Chief vehicle.

Major Purchases for Fiscal Year 2019-2020:

1. Replace the financial accounting software with a governmental fund accounting system.
2. Secure a Construction Manager at Risk and complete the architectural design of the new Clarkdale Fire Station.
3. Replace one (1) heart monitor.
4. Purchase new firefighter turnouts and extrication equipment if grants are not secured.
5. Pay off one (1) of the new fire engines ordered in FY2019-2020.
6. Purchase a new Type 6 brush truck to ensure in-District coverage while other brush trucks are on wildland deployments.
7. Replace old hand held radios.



Capital

	Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Administrative	8100		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Video Conferencing System	8140	01	\$ 784	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IT Network Upgrades	8140	02	\$ 5,337	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Office Equipment	8140	03	\$ -	\$ -	\$ -	\$ 49,826	\$ 49,826	\$ 49,826	\$ -	\$ -
Election Expenses	8140	04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,871	\$ -
			\$ 6,121	\$ 5,000	\$ -	\$ 54,826	\$ 54,826	\$ 54,826	\$ 63,871	\$ 5,000
Building Maintenance	8300		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station Furnishings	8340		\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
Station 31	8370	31	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 32	8370	32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 33	8370	33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Station 36	8370	36	\$ -	\$ 5,000	\$ 5,437	\$ -	\$ -	\$ -	\$ -	\$ -
Station 37	8370	37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Station Construction	8380		\$ 47,080	\$ 651,000	\$ 21,823	\$ 373,177	\$ 373,177	\$ 373,177	\$ 200,000	\$ -
			\$ 47,080	\$ 726,000	\$ 27,260	\$ 380,177	\$ 380,177	\$ 380,177	\$ 200,000	\$ -
EMS Services	8400		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Power Load System	8440	01	\$ 1,650	\$ 25,000	\$ 22,359	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Monitor / Defibrillator	8440	02	\$ 35,885	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000
Gurneys	8440	03	\$ 28,715	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
EPCR Equipment	8440	04	\$ -	\$ 15,000	\$ 14,550	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -
Auto Vents	8440	05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 66,251	\$ 40,000	\$ 36,909	\$ 70,000	\$ 70,000	\$ 70,000	\$ 85,000	\$ 100,000
Operations	8500		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Firefighting Equipment	8541		\$ -	\$ 27,855	\$ 26,470	\$ 50,364	\$ 25,000	\$ 25,000	\$ 30,000	\$ 6,700
Extrication Equipment	8545		\$ -	\$ -	\$ -	\$ 63,000	\$ 63,000	\$ 63,000	\$ -	\$ -
Physical Fitness Equipment	8547		\$ 6,477	\$ 12,000	\$ 13,934	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	\$ 5,000
			\$ 6,477	\$ 39,855	\$ 40,404	\$ 118,364	\$ 93,000	\$ 93,000	\$ 37,000	\$ 11,700
Fleet Maintenance	8600		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engines	8671	01	\$ 26,358	\$ 196,576	\$ 196,000	\$ 196,000	\$ 196,000	\$ 742,018	\$ 196,000	\$ 196,000
Ambulances	8671	02	\$ -	\$ 175,000	\$ 175,030	\$ -	\$ -	\$ -	\$ 175,000	\$ -
Water Tenders	8671	03	\$ -	\$ 30,000	\$ 12,129	\$ -	\$ -	\$ -	\$ -	\$ -
Brush Trucks	8671	04	\$ 63,977	\$ -	\$ -	\$ 220,000	\$ 200,000	\$ 200,000	\$ -	\$ -
Technical Rescue	8671	05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000
Light Tower	8671	06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Vehicles	8671	07	\$ -	\$ 67,000	\$ 67,000	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -
			\$ 90,334	\$ 468,576	\$ 450,159	\$ 461,000	\$ 396,000	\$ 942,018	\$ 416,000	\$ 223,000
Communications	8800		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Radio Infrastructure	8840	01	\$ 2,992	\$ 92,400	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	\$ -
			\$ 2,992	\$ 92,400	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	\$ -
Total Capital Expenses			\$ 219,254	\$ 1,371,831	\$ 554,732	\$ 1,179,367	\$ 1,089,003	\$ 1,635,021	\$ 801,871	\$ 339,700



Other Financing Uses

Description

Other Financing Uses tracks the transfers of monies from the General Fund to the Capital Fund, the Employee Benefits Fund, and the Wildland Fund. The Wildland Fund was created in FY 2019-2020 to segregate wildland revenues in excess of wildland expenses in order to fund wildland purchases such as tools and equipment as well as apparatus in an effort to alleviate the strain on the Capital Fund.



Other Financing Uses

Account Number	Sub-Account Number	FY2017-2018 Audited Actuals	FY2018-2019 Adopted Budget	FY2018-2019 Estimated Actuals	FY2019-2020 Requested	FY2019-2020 Fire Chief Recommend	FY2019-2020 Board Approved	FY2020-2021 Projected	FY2021-2022 Projected
Operating Transfer Out - Capital Fund	9100	\$ 120,725	\$ 100,000	\$ 624,005	\$ 125,000	\$ 125,000	\$ 125,000	\$ 150,000	\$ 175,000
Operating Transfer Out - Employee Benefit Fund	9200	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Operating Transfer Out - Wildland Fund	9300	\$ -	\$ -	\$ -	\$ 40,230	\$ 70,000	\$ 70,000	\$ 37,800	\$ 36,000
		\$ 130,725	\$ 110,000	\$ 634,005	\$ 175,230	\$ 205,000	\$ 205,000	\$ 197,800	\$ 221,000
Total Other Financing Uses		\$ 130,725	\$ 110,000	\$ 634,005	\$ 175,230	\$ 205,000	\$ 205,000	\$ 197,800	\$ 221,000



Capital Projects

Capital Projects Funds account for resources to be used for acquiring or constructing major capital facilities. Verde Valley Fire District defines capital assets as any item (property, vehicle, equipment, etc.) that has a purchase price or valuation (at time of acquisition for donated items) of \$5,000 or more and a useful life of at least three (3) years.

A capital projects fund should not to be used as a place to store funds for a rainy day that can be drawn upon when other taxes are not paid. Some of the most common uses of a capital projects fund are for the purchase of new apparatus, buildings and land. By creating a capital project fund, a district may budget and subsequently appropriate funding within each fiscal year's secondary property tax levy. These funds are then placed into an interest-bearing capital project account until it is time to make the capital expenditure. If a capital project fund is not established, capital acquisitions may still be made and financed over several years.

Verde Valley Fire District has created a five (5) year Capital Projects Plan that details the anticipated needs of the District. This plan is detailed on the next two (2) pages. The plan may be changed as needs evolve.



5 Year Capital Projects Plan

Verde Valley Fire District
 5 Year Capital Projects Plan
 July 1, 2019 - June 30, 2024

Account Number	Item Description	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Administration						
	IT Network Upgrades	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Office Equipment	\$ 49,826	\$ -	\$ -	\$ -	\$ -
	Election Expenses	\$ -	\$ 58,871	\$ -	\$ 58,871	\$ -
		\$ 54,826	\$ 63,871	\$ 5,000	\$ 63,871	\$ 5,000
Building Maintenance						
	Station 31	\$ -	\$ -	\$ -	\$ -	\$ -
	Station 32	\$ -	\$ -	\$ -	\$ -	\$ -
	Station 33	\$ -	\$ -	\$ -	\$ -	\$ -
	Station 36	\$ -	\$ -	\$ -	\$ -	\$ -
	Station 37	\$ -	\$ -	\$ -	\$ -	\$ -
	New Station Construction	\$ 373,177	\$ 200,000	\$ -	\$ 117,980	\$ 117,980
	Station Furnishings	\$ 7,000	\$ -	\$ -	\$ -	\$ -
		\$ 380,177	\$ 200,000	\$ -	\$ 117,980	\$ 117,980
EMS Services						
	Heart Monitors (LP15) - 2 per year	\$ 40,000	\$ 40,000	\$ 80,000	\$ 80,000	\$ -
	Power Load System	\$ -	\$ 25,000	\$ -	\$ -	\$ -
	Power Gurney	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	EPCR Equipment	\$ 10,000	\$ -	\$ -	\$ -	\$ -
		\$ 70,000	\$ 85,000	\$ 100,000	\$ 100,000	\$ -
Operations						
	Extrication Equipment	\$ 63,000	\$ -	\$ -	\$ -	\$ -
	Physical Fitness Equipment	\$ 5,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ -
	Firefighting Equipment	\$ 25,000	\$ 30,000	\$ 6,700	\$ -	\$ -
		\$ 93,000	\$ 37,000	\$ 11,700	\$ 5,000	\$ -
Fleet Maintenance						
	Engines	\$ 742,018	\$ 196,000	\$ 196,000	\$ 98,224	\$ -
	Ambulances	\$ -	\$ 175,000	\$ -	\$ -	\$ -
	Water Tenders	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	Brush Trucks	\$ 200,000	\$ -	\$ -	\$ -	\$ -
	Technical Rescue Vehicles	\$ -	\$ -	\$ 27,000	\$ -	\$ -
	Light Tower	\$ -	\$ -	\$ -	\$ -	\$ -
	Administrative Vehicles	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ -
		\$ 942,018	\$ 416,000	\$ 223,000	\$ 143,224	\$ 300,000



Appendix

Notice of Public Hearing Regarding Budget Adoption

NOTICE OF PUBLIC HEARING

THE BOARD OF DIRECTORS FOR THE VERDE VALLEY FIRE DISTRICT WILL CONDUCT A PUBLIC HEARING ON JUNE 25, 2019 FOR ADOPTION OF THE BUDGET FOR THE FISCAL YEAR 2019/2020

TIME: 3:00 PM
 LOCATION: STATION # 31
 2700 E GODARD ROAD, COTTONWOOD, AZ 86326

THE PUBLIC IS URGED TO ATTEND AND OFFER COMMENT ON THE BUDGET. DETAILED COPIES OF THE TENTATIVE BUDGET ARE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.VERDEVALLEYFIRE.ORG OR AT THE DISTRICT OFFICE LOCATED AT 2700 E GODARD ROAD, COTTONWOOD, AZ 86326

VERDE VALLEY FIRE DISTRICT FY2019-2020 BUDGET

	TENTATIVE FY2019-2020	PROJECTED FY2020-2021	PROJECTED FY2021-2022
REVENUES			
PROPERTY TAX REVENUES	\$ 5,799,568	\$ 6,012,978	\$ 6,234,925
INTERGOVERNMENTAL REVENUES	\$ 73,441	\$ 73,470	\$ 73,499
FEES FOR SERVICES	\$ 39,405	\$ 40,541	\$ 41,723
AMBULANCE REVENUES	\$ 697,000	\$ 714,500	\$ 732,438
OTHER INCOME	\$ 14,100	\$ 14,100	\$ 14,100
GRANT REVENUES	\$ 429,107	\$ 341,000	\$ 341,000
OTHER FINANCING SOURCES	\$ 3,191,195	\$ 2,359,307	\$ 1,898,436
TOTAL REVENUES	\$ 10,243,816	\$ 9,555,896	\$ 9,336,121
EXPENDITURES			
PERSONNEL EXPENSES	\$ 5,627,880	\$ 5,789,643	\$ 5,962,547
FIRE BOARD	\$ 4,700	\$ 63,871	\$ 4,700
ADMINISTRATION	\$ 1,519,687	\$ 1,542,247	\$ 1,634,249
FIRE PREVENTION	\$ 20,351	\$ 16,495	\$ 16,640
BUILDING MAINTENANCE	\$ 34,926	\$ 32,426	\$ 33,676
EMS SERVICES	\$ 185,222	\$ 194,487	\$ 193,307
OPERATIONS	\$ 140,794	\$ 129,385	\$ 132,020
FLEET MAINTENANCE	\$ 150,290	\$ 153,300	\$ 149,200
WILDLAND	\$ 29,770	\$ 32,200	\$ 34,000
COMMUNICATIONS	\$ 210,590	\$ 213,671	\$ 226,582
GRANT EXPENSES	\$ 479,585	\$ 388,500	\$ 388,500
CAPITAL EXPENSES	\$ 1,635,021	\$ 801,871	\$ 339,700
OTHER FINANCING USES	\$ 205,000	\$ 197,800	\$ 221,000
TOTAL GENERAL EXPENDITURES	\$ 10,243,816	\$ 9,555,896	\$ 9,336,121

ESTIMATED TAX RATE: 3.2100

POSTED BY: Lisa Elliott DATE: 5/28/2019

NOTE: \$429,107 of this Budget is based on potential grant revenues. These monies will only be spent if the District is successful in obtaining these grants. There is a matching revenue and expenditure line item for the potential grant funds. The difference is any grant match requirements. They do not affect the calculation for the Estimated Tax Rate.



Resolution 2018-09

RESOLUTION #2019-08

**A RESOLUTION OF THE VERDE VALLEY FIRE DISTRICT BOARD OF DIRECTORS
ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020.**

WHEREAS, the Board of Directors of Verde Valley Fire District held a hearing on June 25, 2019 to hear public comment on the budget; and

WHEREAS, the Arizona Revised Statutes §48-805.02 requires districts to adopt and submit annual budgets;

THEREFORE BE IT RESOLVED that the attached 2019-2020 Fiscal Year Budget in the amount of \$10,243,816 is hereby adopted.

PASSED AND ADOPTED by the Board of Directors of Verde Valley Fire District, Yavapai County, Arizona on this 25th day of June, 2019.

A handwritten signature in black ink, appearing to read "Ken Bishop", written over a horizontal line.

Ken Bishop, Board Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Bob Eddingfield", written over a horizontal line.

Bob Eddingfield, Board Clerk



County Budget Form

Verde Valley Fire District

(Name of District)

FIRE DISTRICT BUDGET ADOPTED

FISCAL YEAR 2019-2020

1.	Fire District Budget Adopted <u>June 25, 2019</u>	\$ <u>10,243,816.00</u> (1)
2.	a. Treasurers Balance July 1	\$ <u>1,814,101.00</u> (2a)
	b. Outstanding checks/warrants July 1	\$ <u>300,000.00</u> (2b)
	c. Unobligated balance July 1 (2a less 2b)	\$ <u>1,514,101.00</u> (2c)
3.	Fire District Assistance Tax	\$ <u>464,313.00</u> (3)
4.	All other Revenue (charges for services, misc. income)	\$ <u>2,930,147.00</u> (4)
5.	Total Non-Levy Resources (add 2c through 4)	\$ <u>4,908,561.00</u> (5)
6.	Desired Property Tax Revenue (subtract 5 from 1)	\$ <u>5,335,255.00</u> (6)
7.	Estimated Assessed Value	\$ <u>166,207,309.00</u> (7)
8.	Estimated Levy Rate (6 divided by 7 & multiplied by 100)	\$ <u>3.2100</u> (8)

NOTE: Adjustments to Fire District requests must frequently be made due to variations that occur between estimated and actual revenue, cash balance, or assessed values. In addressing these, the Yavapai County Finance Office will consider the proposed or adopted budget (1) as the controlling factor, followed by the estimated property tax levy (6).

Should the District desire a maximum rate below the statutory level, the following information must be provided:

Maximum rate desired 3.2100 /hd

Yavapai County is is not authorized to adjust the District Budget and Property Tax Levy amounts to achieve this maximum rate.



 (Authorized Signature)

Board Chairman

 (Title)

(928) 634-2578

 (Telephone Number)

June 25, 2019

 (Date)

kbishop@verdevalleyfire.org

 (Email Address)

For questions or assistance, please contact Kim Kapin, Yavapai County Clerk of the Board/Special District Coordinator at 928-771-3200.